

Item # 7

**CARSON CITY, NEVADA  
REQUEST FOR BOARD ACTION**

**Date Submitted:** June 22, 2007

**Agenda Date Requested:** July 5, 2007

**Time Requested:** 5 Minutes

**To:** Mayor and Supervisors

**From:** Public Works

**Subject Title:** Action to accept Public Works recommendation to award the contract for **Contract Administration, Construction Inspection and Materials Testing Services for the Carson City Bypass, Phase 2A Utility Relocation, E. 5<sup>th</sup> Street to Butti Way Project, Contract #2006-199** and authorize Public Works to issue payments to Stantec Consulting, Inc., 6980 Sierra Center Parkway, Suite 100, Reno, NV 89511 for a contract amount of \$554,964 and authorize the Contracts Division to issue amendments for a not to exceed amount of \$55,500, from the Water and Sewer NDOT By-Pass Funds as provided in 2006/2007.

**Staff Summary:** Due to numerous Capital Improvement Projects under way at the same time, it is necessary to *augment our contract administration and construction inspection staff* through use of consultants, as needed. Through an RFQ process, various firms were evaluated for providing Contract Administration and Construction Inspection Services. Stantec Consulting, Inc. was determined to be one of the best qualified firms. Now the City has the need for these services for the Carson City Bypass, Phase 2A Utility Relocation, E. 5<sup>th</sup> Street to Butti Way Project for which the bid has been awarded. Staff recommends award of the contract for Contract Administration, Construction Inspection and Materials Testing Services for the Carson City Bypass, Phase 2A Utility Relocation, E. 5<sup>th</sup> Street to Butti Way Project to Stantec Consulting, Inc. As per the Cooperation Agreement between the City and NDOT, 50% of the cost of these contracted services is eligible for reimbursement from NDOT.

**Type of Action Requested: (Check One)**

- Resolution
- Ordinance
- Formal Action/motion
- Other (Specify)

**Does this Action Require a Business Impact Statement:**  Yes  No

**Recommended Board Action:** I move to accept Public Works recommendation to award the contract for **Contract Administration, Construction Inspection and Materials Testing Services for the Carson City Bypass, Phase 2A Utility Relocation, E. 5<sup>th</sup> Street to Butti Way Project, Contract #2006-199** and authorize Public Works to issue payments to Stantec Consulting, Inc., 6980 Sierra Center Parkway, Suite 100, Reno, NV 89511 for a contract amount of \$554,964 and authorize the Contracts Division to issue amendments for a not to exceed amount of \$55,500, from the Water and Sewer NDOT By-Pass Funds as provided in 2006/2007.

**Explanation for Recommended Board Action:** This is a professional services contract. This consultant was selected using the guidelines of NRS as indicated below. A Statement of Qualifications process was used to select this consultant. Stantec Consulting, Inc. was selected as the one of the firms best qualified for this project.