

CARSON RIVER ADVISORY COMMITTEE
Minutes of the October 6, 1999 Meeting
Page 1

A regular meeting of the Carson River Advisory Committee was held at 6:00 p.m. on Wednesday, October 6, 1999 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Charles Zimmerman
Vice Chairperson Claire Clift
Kevin Walsh
Barbara Wright

STAFF: Steve Kastens, Parks and Recreation Director
Vern Krahn, Parks Planner
Kathleen King, Recording Secretary
(CRAC 10/06/99; Tape 1-0001)

NOTE: Unless indicated otherwise, each item was introduced by Chairperson Zimmerman. A tape recording of these proceedings is on file in the Clerk-Recorder's Office and is available for review and inspection during regular business hours.

A. ROLL CALL, DETERMINATION OF A QUORUM (1-0002) - Chairperson Zimmerman called the meeting to order at 6:00 p.m. Roll call was taken; a quorum was present. Members Johnson and Pettersen were absent. Member Piccolo has resigned from the Committee.

B. COMMITTEE ACTION

1. DISCUSSION AND ACTION TO APPROVE MEETING MINUTES (1-0006) - With regard to the minutes of the September 1, 1999 meeting, Vice Chairperson Clift moved to accept them as written. Member Walsh seconded the motion. Motion carried 4-0-2-0.

C. PUBLIC COMMENT ON NON-AGENDIZED ITEMS (1-0017, 1-0226) - Kevin Piper, of the Dayton Valley Conservation District ("DVCD"), introduced Gary Younger, Wildlife Biologist for the DVCD. He explained that Mr. Younger will be working with approximately five conservation districts covering the Carson and Walker Rivers. Mr. Younger provided information regarding his background and experience, and discussed his review of the wildlife section of the Carson River Master Plan, his suggestions for input and revisions, and resources available for providing assistance. Chairperson Zimmerman welcomed Mr. Younger. (1-1241) Supervisor Robin Williamson advised that Member Piccolo has resigned from the Committee, and that the position has been advertised with little or no response. The position advertised requires the candidate to own less than 20 acres of property within the River corridor. Supervisor Williamson encouraged qualified, interested parties to contact the Carson City Personnel Department for information and appropriate documentation. (1-1272) Keith Rugg, of the Upper Carson River Coordinated Resource Management Planning Group, advised of criteria currently being drafted for River projects. He will distribute a list of proposed projects to the Committee members, and offered his assistance with projects in which the Committee is involved. He invited everyone to the Carson River Work Day, sponsored by his organization, on October 23. (1-1298) Mr. Krahn referred the Committee members to a letter from the Carson Water Subconservancy District regarding a Carson River Watershed Integrated Planning Process meeting scheduled for October 27, 1999 from 8:30 a.m. to 12:30 p.m. He requested the Committee members contact him if they are interested in attending. Discussion ensued with regard to the membership requirement of owning land.

D. MODIFICATIONS TO THE AGENDA (1-0021; 1-0484) - Chairperson Zimmerman modified the agenda to address item F-9 following item F-5.

E. DISCLOSURES (1-0024) - None.

CARSON RIVER ADVISORY COMMITTEE
Minutes of the October 6, 1999 Meeting
Page 2

F. PUBLIC HEARING

F-1. DISCUSSION AND ACTION REGARDING AN UPDATE ON MAILING LISTS AND INFORMATION PACKETS FOR CARSON RIVER ADVISORY COMMITTEE MEMBERS ON RESOURCE EVALUATION AND TOXIC WEED MITIGATION (1-0027) - Jane Schmidt, of the Natural Resources Conservation Service ("NRCS"), distributed a draft letter to be mailed to property owners within the River corridor. The Weed Identification Booklet will be mailed under separate cover. A variation of the letter will be sent to property owners outside the immediate River corridor at a later date. Ms. Schmidt requested input and comments from the Committee members. Consensus was to submit comments to Mr. Krahn by October 20, 1999. He will pass the Committee and staff comments on to Ms. Schmidt. Ms. Schmidt suggested including a contact name and address for the Committee in the letter. She directed the Committee to the list of projects attached to the draft letter and suggested that additions to the list may need to be made. She acknowledged that weed locations are being mapped by the GIS Coordinator in Information Services, and that other agencies' maps will interface with the City GIS map. Chairperson Zimmerman requested that the agenda reflect "noxious" weeds rather than "toxic" weeds. He thanked Ms. Schmidt for her presentation. No formal action was taken.

F-2. DISCUSSION AND ACTION REGARDING THE ENGINEERING DESIGN ON THE STREAM BANK STABILIZATION AND EROSION CONTROL PROJECT; UPDATE ON MEXICAN DAM ROAD; AND CONSTRUCTION OF A SETTLEMENT BASIN IN THE BORROW PIT (1-0107) - Kevin Piper, of the DVCD, distributed copies of the final project design, developed by the DVCD and the NRCS. He reviewed the drawings, as follows: Page 1 depicts the location; Page 2 depicts the topographic survey and indicates the location of the toe protection rock riprap; Pages 3 and 4 depict cross-section information, and Mr. Piper explained the plans for placement of the rock in conjunction with existing elevations, and the placement of vegetative treatments. All necessary permits have been secured and, once the vegetation is in a dormant state, the project will begin. Nevada Division of Forestry crews have been requested for the vegetative work. Mr. Krahn advised that Chuck Knowlton, Assistant Streets Superintendent, is researching estimates for the rock material. Mr. Piper acknowledged that angular rock is preferred over rounded rock, and discussed repairs which need to be made to previously placed rock riprap beneath the bridge abutments. Chairperson Zimmerman thanked Mr. Piper for his presentation. No formal action was taken.

F-3. DISCUSSION AND ACTION REGARDING POTENTIAL AMENDMENTS TO THE PUBLIC (P) ZONING DISTRICT, CARSON CITY MUNICIPAL CODE (CCMC) 18.06.340, TO REORGANIZE THE PUBLIC (P) DISTRICT INTO SUB-CATEGORIES AND TO PROVIDE FOR A BROADER RANGE OF USES TO BE PERMITTED, INCLUDING BUT NOT LIMITED TO UTILITY SUBSTATIONS. THIS ACTION MAY AFFECT ALL PROPERTY OWNERS WITHIN CARSON CITY WHICH ARE ADJACENT TO A PUBLIC (P) ZONING DISTRICT (1-0289, 1-0338) - Member Walsh reviewed the fax received from Senior Planner Juan Guzman advising he would not be present at the meeting. No formal action was taken.

F-4. DISCUSSION AND ACTION REGARDING STAFF UPDATE ON NEVADA DEPARTMENT OF TRANSPORTATION'S RIGHT-OF-WAY PROJECT IMPACTS TO CARSON RIVER PARK PHASE I IMPROVEMENTS, AND SURPLUS PROPERTY ISSUES (1-0294) - Mr. Krahn reported that the Nevada Department of Transportation ("NDOT") has granted an encroachment permit. Once confirmation of the decision of the NDOT Surplus Property Committee is made by the District II engineer, City staff will meet with NDOT staff to review and confirm the legal requirements and procedures for transferring the property. Some of the legal issues pertain to Silver Saddle Ranch property so the BLM will be involved in the property transfer. Mr. Krahn will reagendaize this matter once the details of the property transfer are finalized. No formal action was taken.

F-5. DISCUSSION AND ACTION REGARDING THE STATUS OF BIDS FOR CARSON

CARSON RIVER ADVISORY COMMITTEE
Minutes of the October 6, 1999 Meeting
Page 3

RIVER PARK PHASE I IMPROVEMENTS (1-0349) - Mr. Krahn referred the Committee members to the Bid Tabulation Report, distributed prior to the start of the meeting, and reviewed the same. He commended the Purchasing Department staff on their assistance in getting the bid documents out within the short time frame requested. The bids came in higher than expected, the lowest bid being approximately \$25,000 higher than the estimate. Mr. Krahn and Mr. Kastens were, therefore, required to eliminate items from the bid documents in order to be within the budget. Mr. Krahn referred to page 3, the Final Bid Tabulation Report, and advised that he and Mr. Kastens spent Wednesday morning in a telephone conference with Vice Chairperson Clift and Member Johnson discussing the items which could be eliminated. He reviewed the same, advised that Paragon Associates was the low bidder, and that the Parks Department will utilize trails money for the "port-a-toilet" structure. The two large gates to close the park, and the service gates for access to the fishing pier will be funded by the money remaining in the Carson River Park account. Mr. Kastens has staff welders to work on the gates, which will cut the cost significantly. Mr. Krahn advised that the items eliminated due to budget constraints may be added in during the next phase, through volunteer efforts, and/or fund raising activities. Vice Chairperson Clift commended staff on their efforts in prioritizing the project items. Mr. Krahn advised that the contract will be submitted for award at the October 7, 1999 Board of Supervisors meeting, and a pre-construction meeting with the contractor has been scheduled for 2:00 p.m. on October 7. Staff would like to have the asphalt parking lot completed before winter. Chairperson Zimmerman thanked staff for their efforts in revising the bid package to accommodate the budget constraints. No formal action was taken.

F-6. DISCUSSION AND ACTION REGARDING VOLUNTEER PROJECTS BY SOUTHWEST GAS AND OTHER BUSINESSES FOR THE CARSON RIVER, INCLUDING CANOE PORTAGE AT MORGAN MILL ROAD, AT THE EAST END OF EMPIRE RANCH GOLF COURSE AND ADJACENT TO THE CARSON RIVER (1-0570) - Vice Chairperson Clift advised of visiting the canoe portage area with Member Johnson, however, there was no discussion regarding the Southwest Gas Employee Volunteer Team's involvement. Chairperson Zimmerman discussed the action taken at the last meeting, i.e., that the canoe portage project would need to be deferred until next year and the Southwest Gas Employee Volunteer Team would be requested to address projects at the Ambrose-Carson River Natural Area or the Silver Saddle Ranch. Mr. Krahn advised that due to the Public zoning of the canoe portage area, a special use permit would be required. He referred the Committee members to several maps contained in their packets. No formal action was taken.

F-7. DISCUSSION AND ACTION REGARDING POSSIBLE RECREATIONAL ACTIVITIES ALONG THE CARSON RIVER, SPECIFICALLY THE DESIRABILITY AND PLACEMENT OF TRAIL ALIGNMENT FROM DEER RUN BRIDGE TO THE LYON COUNTY LINE, APPROXIMATELY 5.3 MILES (1-0628) - Member Walsh advised of discussions with persons representing several State and private entities, including the Northern Nevada Railway Foundation, NDOT, the Western Nevada Development District, and Lumos & Associates. He received extensive information from Lumos & Associates, including plans and topographical maps relating to the V&T Railroad. Due to safety issues, federal regulations prohibit railroads and recreational areas from occupying the same space. Member Walsh presented a map of the entire grade from Virginia City to the BLM field office, and indicated the location of Deer Run Road Bridge. He presented a detailed topographic map, and indicated the location of the Deer Run Road Bridge, the V&T Railroad route, the River, and the historic grade. The current uses of the area include hiking, mountain biking, and general public use. The V&T Railroad will displace these recreational users. Since some of the property is privately owned, there will be issues to be worked out with the private property owners; however, Member Walsh believes there are incentives to the private property owners in establishing public uses for the property. This is also an opportunity to change the character of this portion of the Carson River. He pointed out that the most challenging issue is the topography of the area, and discussed possibilities for trail alignment. Discussion ensued with regard to the route of the road through Carson City to Lyon County, the road which is adjacent to the V & T Railroad, and federal requirements addressing the incompatibility of railroads and recreational facilities. Member Walsh then presented slide photographs depicting the subject area and possible locations for a recreational trail. Discussion ensued with

CARSON RIVER ADVISORY COMMITTEE
Minutes of the October 6, 1999 Meeting
Page 4

regard to Member Walsh making this presentation to other committees such as the V & T Railroad Committee, the Parks and Recreation Commission, and the Open Space Advisory Committee. Mr. Kastens advised that staff will work with Member Walsh in coordinating other presentations. Member Walsh requested that this item be reagendaized for the December 1999 meeting in order that he can gather more information. He will attempt to contact the private property owners, the industrial operators, and the V & T Railroad Committee. Chairperson Zimmerman thanked Member Walsh for his presentation. No formal action was taken.

F-8. DISCUSSION AND REVIEW REGARDING CARSON RIVER DAY (SEPTEMBER 25, 1999) ACTIVITIES AND EVENTS (1-1073) - Chairperson Zimmerman discussed the success of the event, and thanked the event organizers, including Dan Kaffer, the Western Nevada RC & D, the Kiwanis Club, and Mark Kimbrough. Vice Chairperson Clift concurred and commended Member Wright on the work she and Member Pettersen had done on the awards. Mr. Piper expressed appreciation on behalf of Dan Kaffer who could not be present at the meeting. Mr. Kaffer requested that the Committee be reminded that the Western Nevada RC & D has acquired funding through the Carson Valley Subconservancy District to utilize conservation crew labor with regard to vegetation management along the River.

F-9. DISCUSSION AND ACTION ON THE CARSON RIVER ADVISORY COMMITTEE HOSTING A GROUND-BREAKING CEREMONY IN OCTOBER 1999 AT CARSON RIVER PARK (1-0490) - Mr. Krahn discussed comments received regarding a ground-breaking ceremony and referred the Committee members to the proposed press release. He discussed plans for the ceremony and requested input from the Committee members. Consensus of the Committee was favorable. Mr. Krahn reviewed the proposed ceremony schedule and advised that notice would be provided to the press as well as to City staff. Mr. Krahn further advised that the west side of Carson River Park will be closed for construction activities, and that a press release will be published this week. The press will additionally be notified once the stream bank stabilization project is closer to getting underway. No formal action was taken.

F-10. DISCUSSION AND ACTION ON MODIFICATIONS TO THE CARSON RIVER ADVISORY COMMITTEE AWARD NOMINATION FORM (1-1150) - Mr. Krahn referred the Committee members to the nomination form with suggested modifications from the Parks and Recreation Department secretarial staff. He offered to work with Members Pettersen and Wright in modifying the form and the Committee members concurred. No formal action was taken.

F-11. DISCUSSION AND ACTION REGARDING THE CARSON RIVER ADVISORY COMMITTEE'S NOVEMBER AND DECEMBER 1999, AND JANUARY 2000 MEETING DATES (1-1195) - Discussion ensued with regard to the number of projects pending and Committee consensus was to schedule regular meetings for the months of November and December 1999, and to combine the January and February 2000 meetings. No formal action was taken.

G. ADJOURNMENT (1-1360) - Vice Chairperson Clift moved to adjourn the meeting at 7:30 p.m. Member Wright seconded the motion. Motion carried 4-0-2-0.

The Minutes of the October 6, 1999 meeting of the Carson River Advisory Committee are so approved this _____ day of November, 1999.

CHARLES ZIMMERMAN, Chairperson