

Item # 4-4

**City of Carson City
Agenda Report**

Date Submitted: July 24, 2007

Agenda Date Requested: August 2, 2007

Time Requested: Consent

To: Mayor and Supervisors

From: Linda Ritter, City Manager

Subject Title: Action to appoint Richard Baker to the Historic Resources Commission for a four year term ending July 2011.

Staff Summary: C.C.M.C. Chapter 18.06.020 establishes the Historic Resource Commission to consist of seven members with "at least two members of the HRC must be professionally qualified as an architect or a design professional with experience in historic preservation." The Commission recommends reappointment of Richard Baker to continue to fill this position.

Type of Action Requested: (check one)
 Resolution Ordinance
 Formal Action/Motion Other (Specify)

Does This Action Require A Business Impact Statement: Yes No

Recommended Board Action: I move to appoint Richard Baker to the Historic Resources Commission to fill the architect position for a four year term ending July, 2011.

Explanation for Recommended Board Action: There is one opening on the Historic Resources Commission in the architect or design professional field due to a members term expiring. The Commission recommends reappointment of Richard Baker to fill this position for a four year term ending July, 2011.

Applicable Statute, Code, Policy, Rule or Regulation: C.C.M.C. Chapter 18.06.025.

Fiscal Impact: None

Explanation of Impact: n/a

Funding Source: n/a

Alternatives: n/a

Supporting Material: Letter of recommendation, roster, recruitment announcement, C.C.M.C.18.06.025

Prepared By: Rose Gardner, Management Assistant

Reviewed By:

[Signature]
(City Manager)
Melanie Bunketta
(District Attorney)

Date: 9/24/07

Date: 7-24-07

Board Action Taken:

Motion: _____

1) _____

2) _____

Aye/Nay

(Vote Recorded By)

**CARSON CITY HISTORIC RESOURCES COMMISSION
CASE RECORD**

MEETING DATE: July 12, 2007

AGENDA ITEM NO.: G-4

APPLICANT(s) NAME: n/a
PROPERTY OWNER(s): n/a

FILE NO. HRC-07-098

ASSESSOR PARCEL NO(s): n/a
ADDRESS: n/a

APPLICANT'S REQUEST: Discussion regarding applicant(s) for the position of Architect/Residential Designer, and action to recommend to the Board of Supervisors appointment of applicant(s).

COMMISSIONERS PRESENT: BAKER SPEULDA DREWS
 HAYES OSSA LOPICCOLO DARNEY

STAFF REPORT PRESENTED BY: Jennifer Pruitt

APPLICANT REPRESENTED BY: n/a

DISCUSSION, NOTES, COMMENTS FOR THE RECORD:

MOTION WAS MADE TO RECOMMEND TO THE BOARD OF SUPERVISORS THE REAPPOINTMENT OF RICHARD BAKER FOR THE POSITION OF ARCHITECT/RESIDENTIAL DESIGNER TO THE HISTORIC RESOURCES COMMISSION..

MOVED: Darney SECOND: Speulda PASSED: 4/AYE 0/NO 1*/DQ 2/AB
*Baker

SCHEDULED FOR THE BOARD OF SUPERVISORS

DATE: August 2, 2007

HISTORIC RESOURCES COMMISSION

<u>MEMBER</u>	<u>APPOINTED</u>	<u>TERM EXPIRES</u>
Richard E. Baker (Architect) 2704 Marvin Drive Carson City NV 89703 882-3045 (h) Baker775@charter.net	Initial Term 11/97 Reappt. 7/99, 7/03	7/2007
Lou Ann Speulda-Drews (Historical) 200 Winters Drive Carson City NV 89703 861-6335 (w) 883-9513 (h) 861-6301 (fax) LouAnn_Speulda-Drews@fws.gov	Initial Term 2/99 Reappt 1/07	1/2011
Rebecca Ossa (SHPO Rep) State Historic Preservation Office Capitol Complex Carson City, NV 89710 684-3441 (w) 684-3442 (fax) 750-0356 (c)	Reappt. 7/95	As mandated by the guidelines for the implementation of a certified local government program
Mark A. Lopiccolo (Vice Chair) 1400 Chaparral Drive (Building Contractor) Carson City NV 89703 882-9447 (w) 882-3833 (h) 882-9430 (fax) 690-2906 (c) markl@lopiccoloconstruction.com	Initial Term 1/97 Reappt. 2/01, 12/05	2/2009
Robert M. Darney (Architect) 1971 California Street Carson City, NV 89701 882-6455 (w) 882-1444 (h) 885-2154 (h)	Initial Term 2/01 Reappt. 2/05	2/2009
Dr. Gregory Hayes (Resident & property owner) 411 West Fourth Street Carson City NV 89703 882-9070 (w& h) 846-5903 (cell) ghayes@unr.edu	Initial Term 1/07	1/2011
Michael Drews (Chair) 200 Winters Drive (Historical) Carson City, NV 89703 885-2305 x 202 (w) 883-8253 (h) 885-2305 (fax) mdrews@gnomon.com	Initial Term 2/13/89 Reappt. 12/90, 12/92, 2/97, 2/01, 2/05	2/2009

AUTHORITY: C.C.M.C. 18.06, Development Standards Division 5, & Resolution 1982-R-29 require 4-year terms with seven members. Two architects or design professionals with experience in historic preservation; one professionally qualified in building construction; one, not more than two, professional in the field of historic preservation; one who owns property and resides within the District; and one or two who demonstrate knowledge and interest in Carson City history and in design, finance, real property transactions, archeology or other matters to advance the business of HRC.

MEETINGS: Meets 2nd Thursday of every month at 5:30 p.m. in the Sierra Room

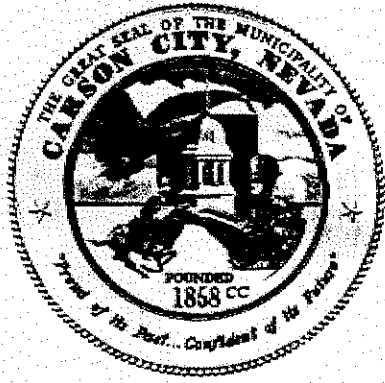
PURPOSE: To review exterior development within the historic area of Carson City.

TYPICAL DUTIES

- Review remodeling issues of historic structures.
- Review and approve designs of new buildings within the Historic District.

Appointed Representatives: Jennifer Pruitt, Planning Division & Kevin Gattis Building Division.

Coordinators: Jennifer Pruitt, Planning Division/Development Services.



HISTORIC RESOURCES COMMISSION

The Carson City Board of Supervisors is seeking applications from persons interested in serving on the Historic Resources Commission, specifically filling the position of:

Architect or Residential Designer

The Historic Resources Commission reviews and makes decisions regarding projects in the Carson City Historic District and/or recommendations to the Regional Planning Commission and/or Board of Supervisors regarding matters relating to Carson City historic resources.

This term will expire July 30, 2011. Applicants should be aware that a minimum commitment of up to ten hours a month is expected. All members shall serve without compensation. The Board of Supervisors shall appoint qualified persons to the Commission who are residents of Carson City and registered voters.

Volunteer applications may be obtained from our website or at the address below. Let it be known that all applications submitted to this office will be considered public information. Thank you for your interest in assisting Carson City. **Applications will be accepted until the position is filled.**

CARSON CITY EXECUTIVE OFFICES

201 N. Carson Street #2

Carson City, Nevada 89701

(775) 887-2100 FAX 887-2286

E-Mail Rgardner@ci.carson-city.nv.us

Web Page <http://www.carson-city.nv.us>

AN EQUAL OPPORTUNITY EMPLOYER

Chapter 18.06 Historic District

18.06.005 Title. This Chapter shall be known and may be cited in all proceedings as the Carson City Historic District Ordinance.

18.06.010 Purpose/Applicability. The purpose of this Chapter is to promote the educational, cultural and economic values of Carson City, and the health, safety and general welfare of the public through the preservation, maintenance and protection of districts, sites, buildings, and objects of significant historical, archaeological and cultural interest within Carson City.

Process-oriented standards are contained in this Section. Design-oriented standards are contained in the Development Standards which is parallel in authority to this Section.

18.06.015 Procedure for Proposed Project. Any proposed project to construct, alter, remodel, restore, renovate, rehabilitate, demolish, remove or change the exterior appearance of a building or structure; or to place signs, fences, or lighting; or to construct parking areas of site improvements; or which affects the exterior landscape features and spaces that characterize a property and its environment shall not be started without prior approval of an application submitted to the Historic Resources Commission (HRC) as provided for by this Chapter.

18.06.020 Historic Resources Commission (HRC). There is created a body to be known as the Historic Resources Commission (HRC) which shall consist of seven members appointed by the Board.

18.06.025 Qualifications of Membership.

1. All members must reside in Carson City.
2. At least two members of the HRC must be professionally qualified as an architect or a design professional with experience in historic preservation.
3. At least one member of the HRC must be professionally qualified in building construction.
4. At least one member, but not more than two, shall be a professional in the field of historic preservation.
5. At least one member of the HRC must be a professional in the disciplines of archeology, anthropology, history or related professions.
6. At least one person who owns property and resides within the district must be included in the membership.
7. The Board shall endeavor to include in the membership persons with demonstrated knowledge and interest in Carson City history and in design, finance, real property transactions, archeology or other matters likely to advance business of the HRC.

18.06.030 Duties of the HRC.

1. It shall be the duty of the HRC to serve as advisor to the Board in all matters concerning the identification, designation, preservation and enhancement of areas, sites and structures of historic significance in Carson City and take action on open space use assessments, National Register nominations, the survey and preservation of archaeological sites, and the survey and inventory of properties of historic significance and proposed projects governed by this Chapter.

BOS 12/02/04