

CARSON CITY OPEN SPACE ADVISORY COMMITTEE
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A special meeting of the Carson City Open Space Advisory Committee was held at 6:00 p.m. on Thursday, September 9, 1999 in the Cooperative Extension Office, Conference Room 12, 2621 Northgate Lane, Carson City, Nevada.

PRESENT: Chairperson Steve Hartman
Vice Chairperson Deborah Uhart
Dan Jacquet
Bruce Scott
Robin Williamson

STAFF: Steve Kastens, Parks and Recreation Director
Vern Krahn, Parks Planner
Juan Guzman, Senior Planner, Community Development
Katherine McLaughlin, Recording Secretary
(OSAC 09/09/99; Tape 1-001)

NOTE: Unless indicated otherwise, each item was introduced by Chairperson Hartman. A tape recording of these proceedings is on file in the Clerk-Recorder's Office and is available for review and inspection during regular business hours.

A. ROLL CALL AND DETERMINATION OF A QUORUM (1-006) - Chairperson Hartman called the meeting to order at 6:10 p.m. A quorum was present. Members Fischer and Quilici were absent. Alternate Members Pacheco and Robinson were present.

B. COMMITTEE ACTION

1. DISCUSSION AND ACTION TO APPROVE MEETING MINUTES (1-011) - Member Williamson moved to approve the minutes of August 16, 1999. Vice Chairperson Uhart seconded the motion. Motion carried 5-0-2-0.

C. PUBLIC COMMENT (1-015) - Pat Anderson expressed the opinion that the Nevada Department of Transportation ("NDOT") should incorporate construction of bicycle lanes into the freeway project.

D. MODIFICATION OF AGENDA (1-019) - None.

E. DISCLOSURES (1-020) - None.

F. PUBLIC MEETING

F-1. DISCUSSION AND ACTION REGARDING SELECTED COMMITTEE MEMBERS AND CITY STAFF TO ATTEND THE NATIONAL LAND TRUST RALLY, OCTOBER 14-17, 1999, IN SNOWMASS, COLORADO, PRESENTED BY THE LAND TRUST ALLIANCE, ESPECIALLY FOR LAND TRUSTS AND THOSE INVOLVED WITH PRIVATE LAND PROTECTION EFFORTS (1-021) - Mr. Guzman advised that registration is at capacity and a waiting list of 70 exists. He will keep the Committee informed of any changes. Discussion regarding immediate registration for next year's rally followed. No formal action was taken.

F-2. DISCUSSION AND ACTION REGARDING PUBLIC AGENCIES AND DEPARTMENT COMMENTS RECEIVED ON THE DRAFT OPEN SPACE MASTER PLAN ELEMENT (1-065) - Mr. Guzman referred the Committee members to the comments received from Jane Schmidt of the Natural Resources Conservation Service ("NRCS"), Jim Gallegos of NDOT, and Don Canfield and Mike Del Grosso of the Division of State Lands. The comments primarily relate to clarification of the maps, rephrasing, etc. and Mr. Guzman recommended instructing staff to incorporate the suggested changes into the draft plan. The comments received from Larry Taylor, of Roving Eye Photography,

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regarding more detailed mapping of hillside features, correlate with Vice-Chairperson Uhart's recommendation to determine and specify frequently used areas and recognized geographic features. A decision needs to be made whether to instruct Eric Ingbar to further map the smaller hills around Carson City or to determine that the current level of specificity is sufficient. Discussion ensued with regard to the same and Committee consensus was to incorporate more specific mapping detail at a future time. Mr. Guzman advised that the comments from Jane Schmidt and from Mark Kimbrough were incorporated as part of the first draft. None of the comments received were incorporated into the plan without staff's determination that they corresponded with the previously stated direction of the Committee. Discussion followed regarding authorizing staff to forward comments from Don Canfield, Mark Kimbrough, Ron Pacheco, Jane Schmidt, and Larry Taylor to Jeff Winston for incorporation into the draft plan. Member Scott moved that the Committee handle those sets of comments in that manner. Vice-Chairperson Uhart seconded the motion. Discussion regarding the Division of State Lands' recommended changes to the maps followed. Member Scott clarified that the intent of his motion was to authorize staff to transmit changes to Mr. Winston in the context of the discussions of the Committee. Committee consensus was to defer action on the suggested changes by the Division of State Lands until a later date. Member Scott amended his motion to indicate that the Committee is open to reviewing mapping details in phase two, but not at this time. Vice-Chairperson Uhart continued her second. Motion carried 5-0-2-0.

(1-225) Mr. Krahn referred the Committee members to the letter from Jim Gallegos and the corresponding memoranda between City staff. He advised of discrepancies between the bicycle element adopted as part of the Regional Transportation Plan and the maps in the draft open space plan. Mr. Krahn suggested that the Regional Transportation Plan be considered the trails plan, and that the maps in the draft open space plan be deemed conceptual in order to dispel Mr. Gallegos' concerns regarding penetrations underneath the freeway. Mr. Krahn then discussed the issue of NDOT's insistence that the City amend the bicycle plan. He advised City staff has offered to work with NDOT to keep the intent of the freeway system intact. Member Williamson advised of her requests that NDOT indicate the areas of constraint in order that the City can make amendments accordingly. Discussion ensued with regard to the same and Chairperson Hartman suggested referring NDOT to other elements of the master plan for more accurate information. Mr. Krahn suggested that if the bicycle element is opened up for revision, it would be a good time for the Committee to incorporate its neighborhood meetings. Discussion ensued with regard to the purview of the Committee and its interest and participation in the bicycle/trails plans; NDOT's right of way issues; the difference between bicycle trails and rural trails; development of a trail at Mexican ditch; and the responsibility for hosting neighborhood meetings. Chairperson Hartman suggested responding to Mr. Gallegos' letter with an indication that the master plan element contains more detailed information, and that once the City receives information regarding freeway constraints, the City will endeavor to work with NDOT to amend the bicycle plan. (1-B-035) Pat Anderson suggested that NDOT should cooperate with the City. Chairperson Hartman will draft a letter of response to Mr. Gallegos with a copy to Deputy City Manager Dan St. John. Discussion ensued with regard to requesting a letter from the Parks and Recreation Commission, and the interest and vision of NDOT.

(1-B-105) Mr. Guzman referred the Committee members to Mike Del Grosso's (Division of State Lands) letter regarding clarification of "Nevada State Forest Lands", and suggested changing the wording. Mr. Krahn described minor revisions which will need to be made to the maps. In conjunction with the context of Mr. Del Grosso's letter, Mr. Guzman described the concept of specific plan areas ("SPA") where certain properties will be combined to theoretically remove densities which have more topographical/environmental constraints into areas that do not. Chairperson Hartman referred to the purview of the Committee and that it does not include zoning, master plans or development. Committee consensus was not to respond to Mr. Del Grosso's letter.

F-3. DISCUSSION AND ACTION REGARDING PUBLIC COMMENTS RECEIVED ON THE DRAFT OPEN SPACE MASTER PLAN ELEMENT (1-B-184) - Mr. Guzman advised that most of the comments received had already been incorporated into the draft plan. Discussion ensued regarding the comments received from Jay Meierdierck; responding to concerns about the decision to not employ an open space staff person at this time; the method and speed by which open space is acquired determining the timing

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of the need for a staff person; the concern of being unable to implement portions of the plan due to lack of a staff person; and involvement of the Committee members in implementing the action steps. Mr. Guzman advised that a draft plan was sent to public agencies in surrounding counties. Discussion ensued with regard to comments received from Brian Smith and other open house attendees; comments received from the public sector; and emphasizing the need for a regional perspective in medium to long-range implementation steps. Mr. Guzman referred the Committee to page 36 and suggested inserting language regarding trail etiquette at the suggestion of Kevin Walsh, a Carson River Advisory Committee member. Mr. Guzman advised that the Carson River Advisory Committee and the Parks and Recreation Commission had taken action to recommend adoption of the plan. No formal action was taken.

F-4. DISCUSSION AND ACTION REGARDING THE NEVADA DEPARTMENT OF TRANSPORTATION (NDOT) REQUEST TO AMEND THE BICYCLE ELEMENT OF THE REGIONAL TRANSPORTATION PLAN, AND MODIFY THE PLAN TO REFLECT CHANGES AND IDENTIFY AREAS OF POTENTIAL LAND ACQUISITION AFFECTING LINKAGE ISSUES (1-B-371) - Previously covered.

F-5. DISCUSSION AND ACTION REGARDING THE ADOPTION OF THE OPEN SPACE MASTER PLAN ELEMENT, AND RECOMMENDATION TO THE REGIONAL PLANNING COMMISSION AND BOARD OF SUPERVISORS TO ADOPT SAID ELEMENT (1-B-375) - Mr. Krahn advised that a presentation by the Committee is on the Planning Commission agenda for the meeting of September 29. He and Mr. Guzman will be consolidating the comments and forwarding them to Mr. Winston for incorporation into the draft plan before that date. Discussion regarding the decision of the Planning Commission and the procedure for presenting the draft plan to the Board of Supervisors followed. Member Scott moved to approve adoption of the open space master plan element with incorporation of the comments of the Committee members and the comments previously discussed. Vice-Chairperson Uhart seconded the motion. Motion carried 5-0-2-0.

F-6. DISCUSSION AND ACTION REGARDING JEFF WINSTON'S CONTRACT FOR PROFESSIONAL SERVICES IN RELATION TO THE CREATION OF THE OPEN SPACE MASTER PLAN ELEMENT (1-B-1006) - Mr. Krahn was advised by Mr. Winston that there may be money left in his contract to present the draft plan to the Planning Commission should the Committee so desire. Discussion ensued with regard to the same and Committee consensus was to ask Regional Planning Commission Chairperson Verne Horton to decide based on his attendance at the presentation given by Mr. Winston previously. No formal action was taken.

F-7. DISCUSSION AND ACTION REGARDING ERIC INGBAR'S CONTRACT FOR PROFESSIONAL SERVICES IN RELATION TO THE CREATION OF MAPS TO BE USED IN THE OPEN SPACE MASTER PLAN ELEMENT (2-001) - Mr. Krahn referred the Committee members to the memo submitted by Mr. Ingbar contained in their packets. He reviewed the same and advised that \$2,640.75 is currently owed to Mr. Ingbar in addition to his fee for any further changes requested by the Committee. Following discussion, Member Scott moved to authorize up to \$3,500 in additional fees to Eric Ingbar's contract. Member Williamson seconded the motion. Motion carried 5-0-2-0. Mr. Krahn will send a letter thanking Mr. Ingbar for his services.

F-8. DISCUSSION AND ACTION REGARDING THE REVIEW OF LAND USES LISTED WITHIN THE MUNICIPAL CODE TITLE 18 (ZONING) "PUBLIC" ZONING DISTRICT (2-025) - Mr. Guzman presented information regarding amending the public zoning district and dividing it into three to four similar categories. These would include Public Regional, Public Community, and Public Neighborhood and he listed facilities which would be categorized accordingly. Discussion ensued with regard to including a category for public open space, ensuring specific language is used to delineate the categories, and determining open space value. Mr. Kastens advised that, in conjunction with Development Services, the detention basins at Shenandoah Heights have been redesigned for future park construction. Development Services has committed to doing this with all the detention facilities they are currently developing and those which will be developed in the future. The Parks and Recreation Commission approved the concept of this

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project at their recent meeting. Discussion ensued with regard to other uses for detention facilities. No formal action was taken.

G. ADJOURNMENT (2-158) - Member Scott moved to adjourn the meeting at 7:55 p.m. Member Williamson seconded the motion. Motion carried 5-0-2-0.

The Minutes of the September 9, 1999 Carson City Open Space Advisory Committee meeting are so approved this _____ day of December, 1999.

STEVE HARTMAN, Chairperson