

**CARSON CITY SHADE TREE COUNCIL**  
**Minutes of the November 18, 1999 Meeting**  
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A regular meeting of the Carson City Shade Tree Council was held at 5:30 p.m. on Thursday, November 18, 1999 in the City Hall Capitol Conference Room, 201 North Carson Street, Carson City, Nevada.

**PRESENT:** Vice Chairperson Michael Enright  
Craig Hartman  
Carol Roberts  
Isabel Young

**STAFF:** Scott Fahrenbruch, Parks Superintendent  
Molly Sinnott, Contract Urban Forester  
Katherine McLaughlin, Recording Secretary  
(STC 11/18/99; Tape 1-0001)

**NOTE:** Unless indicated otherwise, each item was introduced by Vice Chairperson Enright. A tape recording of these proceedings is on file in the Clerk-Recorder's Office and is available for review and inspection during regular business hours.

**1. CALL TO ORDER AND ROLL CALL (1-0005)** - Vice Chairperson Enright called the meeting to order at 5:30 p.m. Roll call was taken; a quorum was present. Chairperson Zola and Members Aragon and Copeland were absent.

**2. APPROVAL OF MINUTES OF OCTOBER 7, 1999 AND OCTOBER 28, 1999 (1-0019)** - Member Roberts moved to approve the minutes of October 7 and October 28. Member Hartman seconded the motion. Motion carried 4-0-3-0.

**3. PUBLIC COMMENTS AND DISCUSSION OF NON-AGENDIZED ITEMS (1-0042)** - None.

**4. REVIEW AND ACTION TO HOST TREE CARE WORKSHOPS (1-0051)** - Mr. Fahrenbruch advised that Chairperson Zola had contacted Joanne Skelly, of the Cooperative Extension, who recommended Jim Ross, the Reno Urban Forester, as the speaker for the January 11, 2000 workshop. Mr. Fahrenbruch concurred with Ms. Skelly's recommendation. In addition, Ms. Skelly has arranged for Wayne Johnson to speak at the February 8, 2000 workshop. The Sierra Room has been reserved for both workshops from 7:30 a.m. to 10:30 a.m. A slide projector, overhead projector, screen, and easel have also been reserved, as well as coffee service. The room will be set up classroom style. Discussion ensued with regard to the qualifications and experience of Mr. Ross and Mr. Johnson. Member Hartman will contact Chairperson Zola with regard to confirming Mr. Ross as a speaker. Discussion regarding refreshments, advertising, invitations, fees, and continuing education credits followed. Mr. Fahrenbruch suggested that the press releases and the flyers correspond, and the Council members concurred. Once the flyer is prepared, he will review it and prepare the press releases accordingly. Consensus was to advertise the January and February workshops together on the same flyer. Mr. Fahrenbruch recommended that expenditures for the flyers and the refreshments be taken from the Council's grants, gifts and donations fund. Discussion regarding distribution of the flyers followed. Mr. Fahrenbruch provided a recommended motion, as follows: To proceed with plans for the Tree Care Workshops on January 11 and February 8, 2000, and to fund the workshops with Shade Tree Council grants, gifts, and donations monies. Discussion ensued with regard to the recommended motion, and Mr. Fahrenbruch amended the motion, as follows: To proceed with the Tree Care Workshops on January 11 and February 8, 2000, with the expenditures to be funded from the grants, gifts, and donations account of the Shade Tree Council, the exact amount of the expenditures to be approved by the Chairperson and the Parks Superintendent. Member Hartman moved to approve Mr. Fahrenbruch's recommended motion. Member Roberts seconded the motion. Motion carried 4-0-3-0.

**5. REVIEW AND ACTION ON "TREE SELECTION GUIDE FOR CARSON CITY" (1-0465)** - Member Roberts advised she had contacted a Semper Systems representative, who referred her to a representative of Nevada Magazine. This person knows of a freelance publisher who may be of assistance with this project. Member Roberts was informed that if the Council does the data entry portion of the

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project, the cost will be less. She explained the process of converting the text and the photographs into soft format for publishing. Future modifications of the document would then be much easier. Discussion regarding the details of the first edition followed. Vice Chairperson Enright volunteered to contact the freelance publisher, and Member Roberts volunteered to assist with any necessary data entry. No formal action was taken.

**6. REVIEW AND ACTION TO ACCEPT LETTER OF RESIGNATION FROM JOHN COPELAND, OR REMOVE FROM SHADE TREE COUNCIL AND SEEK REPLACEMENT (PER SECTION 2.18.020 - SHADE TREE COUNCIL BYLAWS) (1-0721)** - Mr. Fahrenbruch reviewed the background of this agenda item, and read John Copeland's letter into the record. Member Hartman moved to accept the resignation of John Copeland. Member Young seconded the motion. Motion carried 4-0.

**7. REVIEW AND ACTION TO ACCEPT LETTER OF RESIGNATION FROM MICHAEL ARAGON, OR REMOVE FROM SHADE TREE COUNCIL AND SEEK REPLACEMENT (PER SECTION 2.18.020 - SHADE TREE COUNCIL BYLAWS) (1-0754)** - Mr. Fahrenbruch reviewed discussion of Mr. Aragon's request for leave of absence which took place at the last meeting. He contacted Mr. Aragon and advised of the Council's decision to deny the leave of absence due to the length of time requested. Mr. Fahrenbruch explained to Mr. Aragon his option to reapply for Council membership upon his return to Carson City. Vice Chairperson Enright advised of Chairperson Zola's desire that the Council accept Mr. Aragon's letter of resignation rather than removing him from the Council. Mr. Fahrenbruch read Mr. Aragon's letter into the record. Member Young moved to accept Mr. Aragon's resignation. Member Roberts seconded the motion. Motion carried 4-0.

**8. REVIEW AND ACTION TO NOMINATE INDIVIDUALS OR ORGANIZATIONS FOR THE W.C.I.S.A. "GOLD LEAF AWARD" PROGRAM (1-0810)** - Vice Chairperson Enright advised of Chairperson Zola's nomination of Member Young for the award. Member Hartman moved to nominate Member Young for the Gold Leaf Award. Member Roberts seconded the motion. Council consensus was to include in the nomination Member Young's work at the Rite-Aid Pharmacy and the Denny's Restaurant. Mr. Fahrenbruch will write a letter in support of the nomination. Motion carried 3-0-1, Member Young abstaining.

**9. REVIEW AND ACTION REGARDING POTENTIAL LANDSCAPING OF TRAFFIC "ROUND-A-BOUT" LOCATED AT EDMONDS DRIVE AND FIFTH STREET (1-0876)** - Mr. Fahrenbruch advised that Chairperson Zola had requested this item be agendaized to determine the Council's opinion on the matter. Mr. Fahrenbruch diagramed the round-a-bout, and explained the proposed design features. He advised that consensus of City staff is to leave this round-a-bout unlandscaped due to the difficulty of maintenance, the inappropriate environment for plants, and safety concerns for Parks Department employees. An additional logistical problem is irrigation due to the cost of connecting utilities. He advised that City staff is in support of rock features and possibly an art feature, such as a sculpture. The current plan is to place large rocks with smaller, colored rocks in between, and to seek out an appropriate art feature at some time in the future. Discussion ensued regarding the feasibility of landscaping the four corners of the intersection. (Ms. Sinnott arrived at 6:30 p.m.) Mr. Fahrenbruch explained that the intent of the project was replacement of a four-way stop to enhance safety. The round-a-bout will be made as aesthetically pleasing as possible; however, the costs involved in landscaping are considered by City staff to be exorbitant. Discussion regarding the details of the project followed. Vice Chairperson Enright advised of Chairperson Zola's desire to see the round-a-bout landscaped, utilizing wastewater from the sewer plant for irrigation. Vice Chairperson Enright expressed the opinion that the location of the subject round-a-bout precludes the necessity of landscaping, and that the Council should not be involved in this matter. Discussion ensued with regard to installing water and utility lines at the time the round-a-bout is constructed, and Mr. Fahrenbruch suggested the Council could recommend that sleeving be incorporated to minimize the cost of any future landscaping. Member Hartman expressed the opinion that some type of landscaping should be done. Member Roberts pointed out how the City of Sparks has used stamped concrete, decorative rock, etc. to dress up an area without actually utilizing live plants. Discussion regarding the sewer plant landscaping plan followed. Mr. Fahrenbruch advised that the Parks and Recreation Department is not

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willing to maintain the area and will oppose landscaping. The Regional Transportation Commission is opposed to the landscaping because of the prohibitive cost and because the intent of the project was to eliminate the four-way stop and to make the intersection safer. Discussion followed regarding funding sources, safety/maintenance issues, the opinion of the Regional Transportation Commission, visibility issues, landscaping the perimeter of the round-a-bout, and the dimensions of the round-a-bout. Member Hartman moved that the Council recommend to the Regional Transportation Commission that minimal landscaping around the edges be considered, and not in the center where it interferes with the line of sight. Following discussion, he amended his motion to indicate that the Council write a letter to the Regional Transportation Commission recommending that minimal landscaping be considered for the perimeter of the right-of-way, the four corners, so long as it doesn't interfere with the line of sight; and, if not, that plans to do so in the future include the infrastructure. The recording secretary read back the motion. Member Roberts seconded the motion. Motion failed on a 2-2 vote. Vice Chairperson Enright reiterated his opinion that the Council should not be involved in supporting changes to the intersection when the intent of the project was only to ensure smoother traffic flow and to enhance safety. Member Roberts pointed out that the motion included a recommendation to consider landscaping the round-a-bout. Member Hartman discussed the mission of the Shade Tree Council to promote planting trees in the City. Member Young suggested contacting GROW to address the issue. Mr. Fahrenbruch suggested a motion, as follows: That Chairperson Sally Zola write a letter to the Regional Transportation Commission to research the feasibility of installing landscaping along the perimeter right-of-way of the round-a-bout at Fifth and Edmonds. Member Young moved to accept Mr. Fahrenbruch's recommended motion. Member Roberts seconded the motion. Motion carried 4-0. Committee consensus was to include in the letter a request for a response from the Regional Transportation Commission.

**10. REPORTS: PARKS SUPERINTENDENT (1-1747)** - Mr. Fahrenbruch reported that five openings to the Shade Tree Council will be available after January 1, 2000. The openings are created by expiration of terms for Carol Roberts, Sally Zola, and Craig Hartman, and the resignations of John Copeland and Michael Aragon. He has requested the Personnel Department to publish the announcement, applications will be due December 15, 1999, and interviews will be conducted at the December 23, 1999 meeting. Anyone interested in reappointment is required to submit an application and be interviewed. Member Hartman requested that someone from the Personnel Department present information on interviewing techniques. Discussion ensued with regard to the same, and Mr. Fahrenbruch advised that he will attempt to locate literature to include in the agenda packets. He will contact Deputy District Attorney Melanie Bruketta with regard to the interview process, as she had previously indicated that sequestering applicants during an open meeting is improper. Discussion ensued with regard to the same, and Ms. McLaughlin explained the Board of Supervisors interview process. Mr. Fahrenbruch will contact Chief Deputy District Attorney Mark Forsberg for his opinion on the matter. Mr. Fahrenbruch further reported that he had additionally requested the Personnel Department to send an application to all applicants to the Shade Tree Council over the last two years. He advised that an update on the tree inventory project would be agendized for the next meeting, and emphasized the necessity of all Council members being present at the December meeting.

**11. REPORTS: CHAIRPERSON (1-2073)** - None.

**12. ADJOURNMENT (1-2077)** - Member Young moved to adjourn the meeting at 7:15 p.m. Member Roberts seconded the motion. Motion carried 4-0.

The Minutes of the November 18, 1999 meeting of the Carson City Shade Tree Council are so approved this \_\_\_\_\_ day of December, 1999.

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SALLY ZOLA, Chairperson