

CARSON CITY PARKS AND RECREATION COMMISSION
Minutes of the March 3, 1998 Meeting
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A regular meeting of the Carson City Parks and Recreation Commission was held on Tuesday, March 3, 1998 in the Community Center Sierra Room, 851 E. William St., Carson City, NV at 6:00 p.m.

PRESENT: Chairperson Robert Kennedy
Cheryl Adams
Ken Elverum
Laurie Diefenbach
Glen Martel
Jon Plank
John Simms
Charles Wright

STAFF: Steve Kastens, Parks and Recreation Director
Scott Fahrenbruch, Parks Superintendent
Barbara Singer, Recreation Superintendent
Vern Krahn, Park Planner
Fran Smith, Recording Secretary
(PR 3/3/98 1-0000.5)

NOTE - Unless otherwise indicated each item was introduced by Chairperson Kennedy. Individuals speaking are identified following the heading of each item. A tape recording of these proceedings is on file in the Clerk-Recorder's office. This tape is available for review and inspection during normal business hours.

A. CALL TO ORDER - Chairperson Kennedy called the meeting to order at 6:01 p.m. A roll call was taken and a quorum was present although Vice Chairperson Osborne was absent.

Chairperson Kennedy then introduced and welcomed new Commissioner Adams who will be finishing the term of former Commissioner Scholley.

B. APPROVAL OF MINUTES - Commissioner Plank moved to approve the Minutes of the February 17, 1998 meeting. Commissioner Wright seconded the motion. Motion carried 8-0-1-0.

C. PUBLIC COMMENT - (1-0053.5) Tom Quigley had a map of City owned property surrounding the Empire Ranch Golf Course area. He visually pointed out the south end of Empire Ranch Road and asked about the possibility of getting some signage signifying to the public it is a trailhead area. He also asked about getting some park benches. He then asked about some signage on Morgan Mill Road saying it is also a trailhead area and asked if perhaps a parking pad could be constructed. He commented on a need for a boundary fence to signify the difference between public access and private property. He left the map for consideration by the Commission on these proposed changes. Chairperson Kennedy felt some of the suggestions could probably be handled without a great deal of problems relating to the signage. He felt the others needed to be reviewed by staff and agendaized for discussion.

D. AGENDA ITEMS

Commissioner Martel asked that the agenda be changed to discuss Item 3 after Item 1.

1. REVIEW AND POSSIBLE ACTION ON ALL PARK MASTER PLANS FOR LAND ACQUISITION AND CAPITAL IMPROVEMENT NEEDS - (1-0121.5) Mr. Kastens said this would be to put these in place for the upcoming fiscal year. He added that at the next meeting all his staff would present their budgets for 1998-99. He felt before finalizing the budget he wanted to get Commission input on capital improvements, maintenance, and operation concerns. He had provided a packet showing all the park facilities depicting the addition of amenities that have been indicated as being desirous. He had also included as part of the information an inventory list of facilities at each park. He felt as a result of this discussion agreement could be achieved on Item 3 of the agenda which is the 5 year CIP program. He then invited the Commission to make

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comments, additions, or deletions to the information. He noted that at the next meeting he would present those items identified for 1998-99 and then they could be prioritized for presentation to the CIP Committee.

(1-0201.5) Commissioner Plank commented that restrooms are indicated at some of the parks and at others are not. Mr. Kastens explained the "x" marks are desirable amenities, some of which are additions, which have been determined by public hearings. He said the Carson River Advisory Committee has been working on a new Master Plan for Carson River Park and if it is pursued many of the "x" marks would go away. He added that their Master Plan has not yet been completed or approved by this Commission so that is why some of the marks are still in the matrix. He talked about Carriage Square Park and said it has playground equipment and it had been determined that restrooms were not desirable. He cited its size as being too small for additional amenities. He next talked about additional equipment at Centennial which are desirable. Commissioner Plank had a concern with removing some items because they had been indicated as things the public wants and he felt that is important. Commissioner Martel said some of the neighborhood parks are not ADA compliant. Mr. Fahrenbruch said ADA money would be discussed in the next item. Mr. Kastens suggested perhaps there could be a block of money set aside for ADA after which they could start working on compliance at park facilities. Dave Morgan noted there were several "x" marks for additional skateboard facilities and Mr. Kastens said these had been considered several years ago but since then the skateboard park had been built. However, he said that does not mean they should be removed because there could be a need for more. Mr. Quigley referred to the area near the golf course discussed earlier and asked if that is under the jurisdiction of the Parks Department. Mr. Kastens said yes but the development going in will receive RCT credit from the Empire Subdivision. He added the City is in the process of working with the developer on a plan as to what is going to be put in relating to recreation. Mr. Quigley asked if this could be included on the list and Mr. Kastens said it could. However, he said he would be pursuing some of these improvements through the RCT credit. He explained that the CIP program is developed first by his department and then it is taken to the General Fund CIP process to get whatever funds they can and whatever items are left go through the RCT process. He also said the CIP funding is only for one-time expenses. Chairperson Kennedy asked if funding for the Empire Ranch recreational facilities could come from the Question #18 money. Mr. Kastens said no because the Open Space money is only for the acquisition of lands.

(1-0458.5) Commissioner Elverum asked about the waterslides shown as desirable at Centennial. Mr. Kastens explained when families come to participate in games the children run around the complex with nothing to do and perhaps a waterslide could help that. He noted the idea was not for the City to construct the waterslide but possibly have a lease with a private company who could come in and build it. He added that the idea had come from the Adult Softball program. He said he felt it is a good idea and cited a personal example of when his family goes to Las Vegas for a tournament there are other recreational things for the young people to do after the games. Commissioner Plank felt the idea of the slide is a good idea. He then talked about Fuji Park and Mr. Kastens said plans are on hold at this point pending finalization of the offer from Bar One. Commissioner Wright asked if there is a problem with RV camping at Fuji and Mr. Kastens said yes but felt that the Bar One proposal allows for some RV parking to facilitate the users involved with animal activities.

(1-0563.5) The next park on the list was Governors Park and Commissioner Simms asked for more restrooms that would be closer to the T ball fields and cited the distance from the fields to the existing restrooms and that the younger participants have to walk across the parking lot or across the road to get to them. He also felt the parking lot needs lights and Commissioner Elverum agreed. Commissioner Simms also felt the drinking fountains should be repaired or removed because they don't work and the children play on them. Mr. Kastens agreed they should be removed because of the number of times they have been fixed and what the children do to them. Commissioner Plank felt at least one should stay for those who do not bring water to the park. The next facility was Juvenile Hall and Mr. Kastens said all they do is maintain it because it is a special use area.

(1-0685.5) Mr. Kastens commented on River View Park and said now that the wetlands have been rehabilitated the wildlife habitat has come back. He felt that the "x" mark could possibly be removed because of that and because Empire Ranch Golf Course is moving their wetlands mitigation into River View and providing water. Commissioner Plank asked if the water pond in that area off the river flow could be used as a place where people can fish. Mr. Kastens said that may be reclaimed water but was not sure. Mr. Quigley said the water level fluctuates but that would be a good place for something like fishing derbies. Commissioner Diefenbach asked about the possibility of a frisbie golf course at some facility. Mr. Kastens said this should have been on the list

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because he had been contacted on the possibility of having a course at Mills Park and at Fuji Park. She said she had thought of the Ron Wilson Memorial Park as a good site. Commissioner Elverum said this was part of physical education classes at Eagle Valley Middle School and that the students enjoy it. Commissioner Diefenbach talked about miniature golf courses and also commented on gardening spots being made available in urban areas where people live in apartments and do not have back yards in which to recreate. Kastens said he would look into the idea. He said the miniature golf idea is something along the line of the waterslide but did not feel the City needs to be in the business of developing these. However, if land is available which would be attractive someone might want to build something like that and work on a partnership basis with the City. No formal action was taken.

3. REVIEW AND POSSIBLE ACTION ON 5 YEAR CAPITAL IMPROVEMENT PROGRAM - (1-0943.5) Chairperson Kennedy said Commissioner Wright had asked to speak to this as a private citizen and not as a Commissioner. Mr. Wright referred to the McTarnahan Bridge Site Access listed and said that property belongs to he and his wife but nobody has talked to them about it. He added that it is also a historical site and asked that it be removed from the list. At this point Mr. Kastens explained that over the years Commission and staff have taken all the desirable capital improvement items that have come up and tried to put together a five year funding plan. He added that this list includes the items which remained after last year's five year program. He also explained the A, B, C and D ranking shown on the list with A being the highest priority. He said if any of the Commissioners have items they want moved either up or down they should make these changes now. He noted that Governors Field was not on the list and said staff would like to add asphalt repair/tree replacement as an A at a cost of \$91,500 and the requesting source would be staff and YSA. The next would be the Governors Field irrigation system replacement identified as an A at a cost of \$360,467 with the source again being staff and YSA. The Governors Field security lighting would be an A at a cost of \$13,900 with staff and YSA being the source. He said there is also an item for the Pony Express Pavilion which is for new roller hockey dasher boards costing \$62,500 ranked as an A and the source would be staff and Sierra Inline Hockey. At this point he said all the A items would be listed and would be part of the budget package at the next meeting. He added he would like the Commission to rank them in order of their priority. Chairperson Kennedy asked if this was something the Commission could act on at the next meeting but Mr. Kastens said there is a timetable problem. Mr. Quigley said from a public point of view he did not know the total of the items and had a problem with the Commission being asked to vote on the list at this meeting and also felt the public should have the opportunity to review it ahead of time. Chairperson Kennedy said he agreed and felt that the Commission was being pushed into a time constraint structure. He noted that all the items will not be approved and that the Commission will get a certain amount and will then have to determine what they feel the priorities are within that framework. He asked how other Commissioners felt. Commissioner Plank suggested perhaps they could have a special meeting. Commissioner Simms asked Mr. Kastens if there is a date he is aiming at and Mr. Kastens said he has to have the CIP requests for Finance Director Mary Walker at his budget hearing on March 18 which is why he was pushing the Commission for their input. He also commented that the CIP Committee meets March 30 and said he could ask Ms. Walker if he could submit it later or if the Commission wanted to have a special meeting before the next regular meeting on March 17 that would be okay. At this point Mr. Quigley expounded on his frustration with having asked for things over the years and never seeing anything as a result. Chairperson Kennedy suggested he list these in a letter to the Commission to see what could be handled. Commissioner Martel agreed with the idea of having a special meeting. He felt there was time to notice a meeting and still make the deadline of March 18. Commissioner Wright suggested that there be separate sheets with one for A items, one for B items and forget any others at this meeting. They discussed a date for the special meeting and agreed it would be on March 11 at 5:15 p.m. The Parks Division office schedule for that date was consulted and the Sierra Room was available. Chairperson Kennedy felt the meeting should not take more than an hour. Mr. Kastens said he hoped the Commission would review the A, B and C items on the list and be prepared to agree with them as they are or to change the letters. He added they could then review it at the next regular meeting. No formal action was taken.

2. REVIEW AND POSSIBLE ACTION ON NATIONAL RECREATION AND PARK ASSOCIATION MAINTENANCE STANDARDS FOR EACH PARK - (1-1401.5) Mr. Fahrenbruch referred to the staff report where no changes to the standards had been recommended. He then explained they go by the Association standards and provided detailed information on maintenance standard designations as they relate to the parks. Commissioner Martel then moved that the Commission approve the maintenance standards as presented by staff. Commissioner Wright seconded the motion. Motion carried 8-0-1-0.

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4. REVIEW AND POSSIBLE ACTION ON REPORTS TO COMMISSION BY VARIOUS COMMITTEES FOR BUDGET PROPOSAL PURPOSES - (1-1649.5) Mr. Kastens explained this was in the event there are any items or issues not identified in the CIP list. Commissioner Wright asked if there would be a request for addition of a park ranger. Mr. Kastens said he was not seeking a full time position but rather a seasonal person which would give his department additional coverage during the heavy use months. He then said when the Commissioners get their budget packets they should feel free to edit, delete, add or comment. Commissioner Elverum said he had nothing new to report on the Pool Committee. He also noted there had been discussion of streamlining the budget process because last year they had gone through it item by item and line by line. Commissioner Plank agreed it should be abbreviated and said he did not want to consider every nut and bolt in it. Mr. Kastens said staff would be happy to accomodate the Commission by providing the version they present to the Board of Supervisors which is much less detailed. Mr. Kastens will have the information to the Commission for their March 17 meeting. No formal action was taken.

GENERAL DISCUSSION

Future Agenda Items from Commission Members - (1-1815.5) Chairperson Kennedy had received a letter from a Doctor Walls on the bags used in softball games. It proposed the use of breakaway bags which are safer than those being used because they save ankles, knees, etc. from injury. He asked that this be agendized for the March 17 meeting at which time the doctor can make a presentation. Mr. Kastens said those bags have already been ordered for adult softball and that he would contact the doctor to let him know they are ordered and if he has additional comments it will be put on the agenda.

Comments from Commission Members - (1-1857.5) Commissioner Wright reiterated the concern he had expressed several times about hearing of Parks and Recreation activities by reading the newspaper. He felt the Commission should be aware of things and what is going on relating to Fuji Park in this instance. Mr. Kastens said he would talk to City Manager Berkich about it.

(1-1879.5) Commissioner Diefenbach asked how the neighborhood meeting on the Jail Park replacement went. Mr. Kastens said eleven had attended and the majority want the City to pursue some type of a replacement location. However, boundaries had been set and the public wanted the City to look into sites within those boundaries although if there are places outside the boundaries the neighbors would like the opportunity to look at them. He also noted they do not want to put the children in a position of having to cross Roop Street, Fifth Street, or Saliman. He added there is a Homeowners' Association in the neighborhood that has an open space area where children currently play and felt perhaps something could be worked out with the Association. However, he said most of the calls or letters Mr. Krahn has gotten have indicated the neighbors feel getting a new site is a waste of taxpayer money because Mills Park is close. Mr. Krahn said when they had asked for volunteers to be part of the selection committee all the people raised their hands. Commissioner Plank asked what the reaction was on the temporary use of the old Fremont School property and Mr. Kastens said it had been positive.

Status Reports from Commission Members - None.

Comments and Status Reports from Staff - None.

Status Report on Question #18, Residential Construction Tax and Capital Improvement - (1-2005.5) Mr. Kastens said there was nothing new to report. He added they had gotten their Special Use Permit for enclosure of the pool and for the Edmonds Master Plan. He said they will be taking the Master Plan to the Board on March 5.

(1-2015.5) Commissioner Elverum asked when recommended names for parks are actually approved. Mr. Kastens said he would look into this.

(1-2039.5) Chairperson Kennedy felt the most recent issue of the Capital City Focus publication was very good and commended Ms. Singer for the work. Ms. Singer said her department types it up and sends it with pictures to the newspaper where they, in turn, do the layout. At this point she solicited any pictures the Commission might have relating to recreation which she can include in the Discover Us magazine. As this meeting was being televised she

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also solicited pictures from any of the public who might be watching.

(1-2095.5) Mr. Kastens referred to RCT and said staff would be sending out the annual notice that the application period is coming up. He said the forms are available at the Parks and Recreation Office. He added that the deadline for submittals is May 1.

There being no further business Commissioner Diefenbach moved to adjourn. Commissioner Wright seconded the motion. Motion carried 8-0-1-0. Chairperson Kennedy adjourned the meeting at 8:03 p.m.

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ARE SO APPROVED _____, 1998

Robert Kennedy, Chairperson