CARSON CITY PARKS AND RECREATION COMMISSION Minutes of the August 18, 1998 Meeting

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A regular meeting of the Carson City Parks and Recreation Commission was held on Tuesday, August 18, 1998 in the Community Center Sierra Room, 851 E. William St., Carson City, NV at 6:00 p.m.

PRESENT: Vice Chairperson Larry Osborne

Cheryl Adams
Laurie Diefenbach
Ken Elverum
Jon Plank
John Simms
Charles Wright

STAFF: Steve Kastens, Parks and Recreation Commission

Scott Fahrenbruch, Parks Superintendent

Vern Krahn, Park Planner

Fran Smith, Recording Secretary

(PR 8/18/98 1-0000.5)

NOTE - Unless otherwise indicated each item was introduced by Vice Chairperson Osborne. Individuals speaking are identified following the heading of each item. A tape recording of these proceedings is on file in the Clerk-Recorder's office. This tape is available for review and inspection during normal business hours.

- **A. CALL TO ORDER** Vice Chairperson Osborne called the meeting to order at 6:00 p.m. A roll call was taken and a quorum was present although Chairperson Kennedy and Commissioner Martel were absent.
- **B.** APPROVAL OF MINUTES Commissioner Wright moved to approve the Minutes of the July 21, 1998 meeting. Commissioner Elverum seconded the motion. Motion carried 7-0-2-0.
- C. PUBLIC COMMENT (1-0035.5) William Telles said he was looking for information on the Pony Express Pavilion and the Sierra Inline Hockey League. He explained that they would like to get the use of the facility earlier than they have in previous years. He also asked about a new flooring system. Vice Chairperson Osborne said the Commission could only take comments at this meeting. However, Mr. Kastens said this is something the Commission does not have to discuss and that staff has been talking with the hockey people about starting earlier. He then said the question of flooring had been presented to the Board of Supervisors during the recent budget cycle but had not been approved by the Board or CIP.

Vice Chairperson Osborne said he had received a request to have Item 3 heard before Item 4.

AGENDA ITEMS

1. REVIEW AND POSSIBLE ACTION ON MASTER PLAN FOR RONALD D. WILSON MEMORIAL PARK LOCATED ON MARK WAY - (1-0075.5) Mr. Krahn had a drawing of the Master Plan for the park and said staff has worked with the family, the neighbors and a consultant on it. He then visually pointed out the location of the site and provided information on the size, playground equipment, a bicycle trail, landscaping and parking. Commissioner Simms asked about playing fields and Mr. Krahn explained they could be used for practice but not organized games. Mr. Kastens said at the public workshop a neighbor to the east had requested the buffer zone between the park and his property be widened which staff had done. He also said the residents of the Cottonwood Mobile Home Park had asked that the path on the west side not be connected and it had been eliminated. He then pointed out that the activity area is on the east side where there is only one adjacent resident vs. the west side where the aforementioned mobile home park and other residences are located. He noted that the neighbors do not want lights at the park because they would like to discourage people from being there after dark. Commissioner Diefenbach talked about the fitness trail on the drawing and asked if other parks have these and are they used. Mr. Kastens said they are and cited those at Mills Park and Riverview as examples. He also explained how they are maintained. Commissioner Simms asked about the shade structure shown in the drawing and Mr. Krahn explained its construction and the configuration of the surrounding terrain. He also said

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the paths would be paved. Discussion ensued on the location of parking at the facility.

(1-0407.5) At this point Vice Chairperson solicited comments from the public. Mr. Telles referred to the landscaping plans saying he is a master gardener and felt he could get volunteers to help. (1-0419.5) Virginia Orcutt expressed her hope that the park could be moved a block to the east and south. She explained her reasons and Vice Chairperson Osborne suggested she take her comments to the Planning Commission. (1-0461.5) Mary Fisher said she is a resident of the mobile home park that it was her understanding the property was surplus property. She questioned whether a park is an appropriate use. She then provided an extensive explanation of her concerns and those of the other mobile home park residents. Commissioner Plank wondered if it would be appropriate to set up a special meeting with the Commission and the residents. Vice Chairperson Osborne said he would rather have a public meeting and Mr. Kastens said he could handle that. However, he said this was not surplus property. He explained that the City and the School District are two separate entities and the District had owned the property prior to its purchase by the City at a cost of \$70,000. He added that in the early 90's the Commission had done their Master Plan and through that process they also had an aerial photo of all the City. He noted it showed each park and none were in the northern part of the City. He commented that when the Mark Way school site became available they realized there needed to be a park in that area and that the residents of the mobile home park should know the the property was purchased for that reason in the early 90's as previously noted. (1-0901.5) D. J. Mezel, a member of the Wilson family, said they would like to proceed with the plans for the park as soon as possible. Commissioner Simms agreed it was a good idea. However, he felt there should be input from a public meeting before any action is taken. Commissioner Simms moved to delay approval of the Master Plan for the Ronald D. Wilson Memorial Park until a public meeting is announced and includes the residents. Commissioner Wright seconded the motion. Commissioner Elverum asked for a timetable on the meeting and Mr. Kastens said it could probably be in a couple of weeks and then the project could be brought back to the Commission at their second meeting in September. Motion carried 7-0-2-0.

- 3. REVIEW AND POSSIBLE ACTION ON MODIFICATIONS TO BLACKWELL'S POND PARK IN THE NORTHRIDGE SUBDIVISION (1-0975.5) Rich Schock of Stantech, consultant to Landmark Homes Ron Kipp of Landmark Homes Mr. Schock explained they had been engaged by Landmark Homes to modify the plans. He had a drawing and visually pointed out wetlands and a detention basin. He said in working with City staff they had come up with a plan to work with the natural riparian vegetation. Mr. Kastens said he had visited the location and agreed it is better to work with the native material. Vice Chairperson Osborne asked how much of the total area would be reduced by this plan and Mr. Schock said approximately 10-15 percent. Commissioner Elverum asked if the bog area would eventually encroach on the grass area and Mr. Schock explained that the fields would be raised. Mr. Kipp agreed and provided details on what they have already done. Commissioner Elverum said something he would like to see at the park is a basketball court because it would keep the young people off the street. Commissioner Plank said he liked the size of the sports fields and also liked the idea of the natural vegetation. Commissioner Elverum moved to approve the proposed design of Blackwell's Pond and park as presented at this meeting. Commissioner Simms seconded the motion. Motion carried 7-0-2-0.
- 2. REVIEW AND POSSIBLE ACTION ON CHANGES TO PREVIOUSLY APPROVED FUNDING ALLOCATION TIME LINE FOR QUALITY OF LIFE CAPITAL PROJECTS (1-1229.5) Mr. Kastens referred to his staff report where he had said there are two projects needing modification. He added that the plans and specifications for the Aquatic Facility are about to go out to bid and that necessitates their finalization. He added that the Edmonds Sports Complex is the other project. He explained they now have cost estimates for these and that the current estimate for the projects are greater than what was originally felt. He added they cannot go out to bid unless there is adequate funding. He said in order to meet the additional costs he, staff and the consultant had met to consider the possibilities of reducing the scope of the projects and the only potential for reduction or delay was related to the therapy pool. However, they had determined that would not be a solution. He added they had then considered changing the time line. He talked about the costs associated with the adult softball program and said it was agreed that was causing a majority of the problem. He explained the details of how changing their utilization of the softball facility could result in a more efficient use therefore delaying the cost of its expansion several years. He had provided five and seven year projection sheets, Exhibits A and B, and explained how they could work. He also referred to Park Maintenance on the Aquatic Facility and Edmonds projects and said any funding not utilized by those shifts to the capital area. He felt that the Commission could be reviewing these

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figures on a quarterly basis depending on how funding comes in. He emphasized that no projects would be cut but rather there would be delays. He added that staff was asking the Commission to accept the recommendation to push the Centennial project further back leaving some funding for improvements to Field 3 and utilizing some for the Aquatic Facility and Edmonds project. He then noted that the budget for Edmonds has no contingency. He also commented that Joel Dunn, Recreation Specalist who works with the softball people, is aware of this possible change. Mike Fischer representing Carson Aquatic Club felt that the information Mr. Kastens had presented is accurate. He then said that the Pacific Swimming Organization has chosen Carson City to host the 1999 Far Western Swimming Championship. He felt that the event would fill hotel rooms, enhance revenue of restaurants, etc. Commissioner Wright moved that the Commission approve the revised Quality of Life capital projects as presented by staff. Commissioner Plank seconded the motion. Motion carried 7-0-2-0.

Vice Chairperson declared a recess at 7:35 p.m. When he reconvened the meeting at 7:40 p.m. as quorum was present.

4. REVIEW AND POSSIBLE ACTION ON GRANT APPLICATION FOR THE LINEAR PARK TRAIL IMPROVEMENTS FROM SALIMAN ROAD EAST TO THE U. S. 395 BYPASS RIGHT OF WAY AND 5. REVIEW AND POSSIBLE ACTION ON GRANT APPLICATIONFOR MEXICAN DITCH TRAIL IMPROVEMENTS FROM EAST FIFTH STREET TO HELLS BELLS ROAD - (1-1549.5) Mr. Kastens said there are actually two grants. Mr. Krahn noted that the first is for the linear park from Saliman to where the bypass will be. Mr. Kastens said the City owns the property and that the City needs to notify the property owners of its desire to create the path. However, he said that would not be done until they get the grant. He also said the grants have a maximum match of \$38,000. However, he had gotten an indication from the Nevada Division of State Parks that there could be additional funds available. Mr. Krahn said the current match is 75-25 percent and in discussions with State Parks it had been indicated there is a possibility of a 50-50 match.

(1-1633.5) On the Mexican Ditch project Mr. Krahn said it is partially built. He added what is being sought is connectivity within the system as opposed to building something piece by piece. Mr. Kastens said these projects had been chosen as a result of workshops with the trail users in the past few months. Commissioner Plank commended staff on the work they have done in seeking the grants. Mr. Krahn then explained that the grant for the linear park would be for clearing, engineering and putting down a base and in the next grant cycle the funding for the paving could be sought. Commissioner Plank asked how this works with open space. Mr. Kastens said the Open Space Advisory Committee understands the trails plan and what is being attempted relating to connectivity. On Item 4 Commissioner Wright moved that the Commission approve submission of the grant application of \$101,000 for the linear trail. Commissioner Plank seconded the motion. Motion carried 7-0-2-0.

On Item 5 Commissioner Adams moved that the Commission approve the grant application for \$38,000 for the Mexican Ditch trail improvements. Commissioner Wright seconded the motion. Motion carried 7-0-2-0.

GENERAL DISCUSSION

- 1. Future Agenda Items from Commission Members (1-1773.5) Commissioner Plank asked that a discussion on Highway 50 bicycle path and safety issues be agendized for the next meeting.
- 2. Comments from Commission Members None.
- 3. Status Reports from Commission Members None.
- 4. Comments and Status Reports from Staff (1-1781.5) Mr. Krahn said NDOT would be having an open house on the north leg of the freeway August 26. He added that BLM is having an open house on the Silver Saddle Ranch the same evening. He then said at the September 1 meeting staff would be bringing an update of the bicycle plan for the City. He noted that NDOT was planning to be at that meeting to update the Commission on activities relating to the south leg of the freeway. Mr. Kastens said Sierra Pacific Power had asked for a continuance of their item that was scheduled to be heard by the Planning Commission on August 26. He added he would keep the Commission updated on that.

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5.	Status	Report on	Question #18,	Residential	Construction	Tax and	Capital Improvemen	t - Previously
discuss	ed.	-						·

There being no further business Commissioner Elverum moved to adjourn. Commissioner Simms seconded the motion. Motion carried 7-0-2-0. Vice Chairperson Osborne adjourned the meeting at 7:57 p.m.

The Minutes of the August 18, 1998 meeting of the Carson City Parks and Recreation Commission

ARE SO APPROVED__10/20__, 1998
/s/ Osborne____
Robert Kennedy, Chairperson