

Mem # 3-4A

**City of Carson City
Agenda Report**

Date Submitted: 8/2/2007

Agenda Date Requested: 8/16/2007

Time Requested: Consent

To: Board of Supervisors

From: Linda Ritter, City Manager

Subject Title: Action to approve funding in the amount of \$25,000 to Partnership Carson City to pay for contract administrative support.

Staff Summary: Prior to the resignation of the Community Relations Officer, the City Manager's office was providing administrative support to Partnership Carson City. It was reported that 2 days of each week were used for that purpose. Since that position will not be refilled, the Partnership Steering Committee was asked how they wished to receive administrative support in the future. The Steering Committee decided to contract for those services through a local non profit. The non profit will administer a contract for these services and will assist with advertising for the contractor.

Type of Action Requested: (check one)
 Resolution Ordinance
 Formal Action/Motion Other (Specify)

Does This Action Require A Business Impact Statement: Yes (XX) No

Recommended Board Action: I move to approve funding in the amount of \$25,000 to Partnership Carson City to pay for contract administrative support.

Explanation for Recommended Board Action: The total cost of the Community Relations officer was \$101,409. \$32,441 has been allocated to bring the internal audit position to full time. This leaves a balance of \$68,968. This action will reduce the overall savings associated with not filling the position to \$43,968.

Applicable Statue, Code, Policy, Rule or Regulation: n/a

Fiscal Impact: - \$25,000

Explanation of Impact: To be transferred from the City Manager's Office budget. Available from savings achieved by not filling the position of Community Relations Officer.

Funding Source: General Fund

Alternatives: n/a

Supporting Material: Partnership Carson City Steering Committee Minutes

Prepared By: Linda Ritter

Reviewed By: [Signature] Date: 8/7/07
(Department Head)
[Signature] Date: 8/7/07
(City Manager)
[Signature] Date: 8/7/7
(Finance Director)
[Signature] Date: 8-7-07
(District Attorney)

Board Action Taken:

Motion: _____ 1) _____ Aye/Nay
2) _____

(Vote Recorded By)

Partnership Carson City
Steering Committee – July 30, 2007
Capitol Conference Room, City Hall
12:00 p.m. to 1:30 p.m.

Notes

1. Welcome / Introductions

Steering Committee attendees – Marv Teixeira, John Tatro, Mary Bryan, Barry Smith, Mary Pierczynski, Ronni Hannaman, Kristin Luis, Cate Summers, Steve Albertsen, Linda Lang, Ken Furlong, Linda Ritter

2. Update on Congressional Earmarks

Marv provided an update on the federal appropriations request submitted by Carson City to our federal legislative delegation. We had requested a total of \$350,000. Marv reported that Dean Heller had contacted him and reported his earmark of \$140,000 for Carson City. Marv also reported that Senators Reid and Ensign had supported a \$350,000 earmark for Carson City. These earmark requests will go to conference committee and we would know soon how much would be allocated to our programs. Marv indicated that the money may be made available early next calendar year.

3. Committee Reports

Enforcement - Steve Albertsen

Steve reported that the two Special Enforcement officers have been designated and are now very active. He said the Sheriff's Office now has two dogs in service. He and Cate Summers also reported that the Sheriff's Office in cooperation with Parole and Probation and Alternative Sentencing would perform "sweeps" in late August. During these "sweeps" they would make home visits to probationers.

Education / Prevention - Linda Lang

Linda reported that the Governor's Meth Task Force was successful in securing funding for Partnership Carson City. The workgroup has to have a grant application for the \$51,400 allocated to Carson City delivered by August 10. Linda presented and explained a list of funding strategies and asked the Steering Committee to review them and make any other suggestions. These funding strategies included:

1. Focus on strengthening early meth prevention education delivery.
2. Focus on training referral "gatekeepers."
3. Assess identification and referral system for gaps.
4. Strengthen consistency of substance abuse policy enforcement (i.e., NIAA)
5. Strengthen existing community awareness trainings / ensure that community hears consistent message about meth across sectors.
6. Targeted follow-up with at-risk youth.

Marv brought up the importance of funding for Family Court and also noted that part of the federal appropriations request was to fund Family Court. Linda indicated that SAPTA would not fund Family Court. It was noted that the funding strategies were written generically in order to fulfill the requirements of the grant submission, but that the actual funding plan would be in more detail.

Barry Smith made a motion to approve the funding strategies as presented and to send a letter of support on behalf of the Partnership, to be signed by Ken Furlong, along with the grant application. John Tatro seconded the motion and it passed unanimously.

Treatment / Rehabilitation - Mary Bryan

Mary reported that they too were submitting a grant by the August 10 deadline. Those funds would be used to fund 2 new counselors in order to reduce the current wait list. First lady Dawn Gibbons toured the vacant space adjacent to the Community Counseling residential rehabilitation rooms and indicated an interest in funding that additional space for additional treatment beds. Mary also announced the fund raiser being held at the Governor's Mansion on August 16 featuring Ellen Hopkins, author of the book "Crank." She encouraged everyone to attend. She also reported that the pamphlet recently created by the District Attorney and published by the Chamber of Commerce regarding parents' rights and responsibilities has been very useful during parent / child group sessions. The Chamber assisted the DA's office in obtaining a low printing cost from a member printer for the publication of which 6,000 copies were printed in English and 4,000 copies in Spanish. The DA was awarded a grant of \$5,000 from the coalition for printing and only \$800 was used to date.

4. Making a Difference

Marv reported on performing community service at the Community Counseling Center. While there, he attended a group counseling session that consisted of a majority of former Meth users. He asked the group if they had heard of Partnership Carson City. 4 of them had heard. But when he asked if they saw a difference in the community regarding the availability of Meth, the group reported that it was becoming much more difficult - that the market was getting tighter and that dealers were getting "paranoid" with all the activity going on around them.

5. National Night Out

It was reported that a booth representing the Partnership would be set up at the event. It would be located next to the Chamber's booth. Marv reported that 50 t-shirts of 250 had been delivered from Silver State Industries. Linda Ritter insured that the booth would be set up and staffed during the event. Volunteers from the Partnership to man the booth would be sought out.

6. Halloween Bags

Marv asked if the Steering Committee were willing to sponsor the Halloween Bags this year. The bags are used by FISH for a food drive in the schools. All in attendance agreed to spend the \$900 for the Halloween Bags and use the same logo as last year.

7. JOIN HANDS Sponsors

Marv asked that this item be tabled until a Partnership administrator is hired.

8. Other Business

Ronni Hannaman reported that the Chamber was working with the Nevada Appeal in producing a "Gangs and Meth" newspaper insert late in August, right before school starts. She stated that the Parents' Rights and Responsibilities information formulated by Neil Rombardo would be included in that insert. Ronni reported that their Quality of Life Committee was very active in fighting gang activity and that they would be at National Night Out giving out medals to kids that say "Winner" on them as encouragement to stay away from gangs.

NOTE Marv Teixeira excused himself from the discussion regarding Administrative Support.

9. Next Meeting Date

It was agreed that the next meeting date would be August 27, 2007.

10. Administrative Support Decision

Linda Ritter briefed the Steering Committee on the memo she sent regarding administrative support for the Partnership. She indicated that the determination as to how the Partnership would access administrative support would be a decision of the Steering Committee. It was agreed that funding of \$25,000 (over and above the \$100,000 already budgeted for the Partnership) would be requested from the Board of Supervisors for this purpose. It was also agreed that CCOY would be asked to administer the funds and assist with seeking out a contractor to provide these services. Linda Lang volunteered to report this action to Eric Ohlson at CCOY. It was also agreed that the position would be selected by and report directly to the Partnership Steering Committee and that the contract would be opened to any interested parties. A draft Scope of Work would be presented at the next meeting for review and approval of the Steering Committee.

11. Adjournment

The Steering Committee adjourned at approximately 1:30 p.m.