

Mem # 5-2A

**City of Carson City
Agenda Report**

Date Submitted: September 11, 2007

Agenda Date Requested: September 20, 2007

Time Requested: Consent

To: Mayor and Supervisors
From: Public Works

Subject Title: Action to accept Public Works recommendation to award the contract for "Augmentation for Contract Administration and Inspection Services" **Contract #2007-039** and authorize Public Works to issue payments to CM Works for a contract amount of \$200,000.00 from various Capital Improvement Projects as provided in FY 2007/2008.

Staff Summary: CM Works will provide professional services to include construction management, inspection, and testing services for Carson City. Professional services will be utilized within Carson City's Capital Improvement Program (CIP) and private development projects under the Development Services Department. CIP projects range from water; sewer and storm drain facilities, street construction and park construction and private development projects relating to commercial and industrial sites as well as residential subdivisions.

Type of Action Requested: (Check One)

- Resolution
- Ordinance
- Formal Action/motion
- Other (Specify)

Does this Action Require a Business Impact Statement: () Yes (X) No

Recommended Board Action: I move to accept Public Works recommendation to award the contract for, "Augmentation for Contract Administration and Inspection Services" **Contract #2007-039** and authorize Public Works to issue payments to CM Works Group for a contract amount of \$200,000.00 from various Capital Improvement Projects as provided in FY 2007/2008.

Explanation for Recommended Board Action: This is a professional services contract. This consultant was selected using the guidelines of NRS as indicated below. A Statement of Qualifications process was used to select this consultant. CM Works, Inc. was selected as the one of the firms best qualified for this project. The consultant will be tasked to provide assistance on an "as needed" basis throughout the year as capital project needs dictate.

Applicable Statute, Code, Policy, Rule or Regulation: Architects, Engineers and Surveyors are considered professional services contracts pursuant to the requirements of N.R.S., Chapters 332 and 625; therefore, a formal bidding process is not required.