## CARSON CITY OPEN SPACE ADVISORY COMMITTEE

Minutes of the December 15, 1997 Meeting

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A regular meeting of the Carson City Open Space Advisory Committee was held on Monday, December 15, 1997 in the City Hall Capitol Conference Room, 201 No. Carson St., Carson City, NV at 6:00 p.m.

**PRESENT:** Chairperson Steve Hartman

Mike Fischer
James Henry
Don Quilici
Bruce Scott
Robin Williamson
Dan Jacquet, Alternate

**STAFF:** Walter Sullivan, Community Development Director

Steve Kastens, Parks and Recreation Director

Juan Guzman, Senior Planner Vern Krahn, Park Planner Fran Smith, Recording Secretary (OSAC 12/15/97 1-0000.5)

**NOTE** - Unless otherwise indicated each item was introduced by Chairperson Hartman. Individuals speaking are identified following the heading of each item. A tape recording of these proceedings is on file in the Clerk-Recorder's office. This tape is available for review and inspection during normal business hours.

- A. CALL TO ORDER Chairperson Hartman called the meeting to order at 6:01 p.m. A roll call was taken and a quorum was present although Member Uhart was absent and Member Williamson had not arrived. (Arrived at 6:03 p.m.)
- **B.** APPROVAL OF MINUTES Member Fischer moved to approve the Minutes of the November 10, 1997 meeting. Member Scott seconded the motion. Motion carried 4-0. (Chairperson Hartman abstained as he had not been at that meeting.)
- C. MODIFICATION OF AGENDA None.
- **D. PUBLIC COMMENT** None.
- **E. DISCLOSURES** Member Scott said he had worked with Mr. Ingbar in the past. This related to Item 4 of the agenda.
- F. PUBLIC HEARINGS
- F-1 DISCUSSION AND POSSIBLE ACTION REGARDING THE PUBLIC EDUCATION PROGRAM ON OPEN SPACE AND OTHER RELATED MATTERS (1-0029.5) Mr. Krahn asked that this be discussed after film maker Dave Morgan was present.
- F-2 DISCUSSION AND POSSIBLE ACTION REGARDING A REVIEW OF THE RECENT COLORADO FIELD TRIP TAKEN BY MEMBERS OF THE OPEN SPACE ADVISORY COMMITTEE AND CARSON CITY STAFF (1-0039.5) Mr. Guzman had provided a summary of concepts and policies which resulted from the trip. He described the sites and facilities they had visited. Mr. Krahn showed many slides of these and commented on them as they were shown. Member Williamson said the Colorado people had talked about a management plan for the land and were preserving it before the public is allowed to go on it. Discussion ensued on the stops they had made and what they had done at each location.

Mr. Morgan arrived at this point and Chairperson Hartman returned to F-1.

**F-1** (1-0135.5) Mr. Morgan had provided an outline of how the four half-hour interview programs would be conducted. He stated he had a lot of relevant film which he could use for these programs. He talked about the

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process they could use to run the programs and it was agreed to have the first assemblage on December 17 in the OARC building. No formal action was taken.

At this point Chairperson Hartman returned to F-2.

- **F-2** (1-0243.5) More discussion ensued on the locations depicted in the slides which the group had visited. Their use was also discussed. Mr. Guzman had a lot of literature and said it would be available for use by the Members. Mr. Krahn also talked about their funding and how it is implemented. Chairperson Hartman then asked that this be brought back for more discussion. No formal action was taken.
- **F-3 DISCUSSION AND POSSIBLE ACTION REGARDING THE GIS MAPPING PROCESS AND PROPOSAL BY ERIC INGBAR AND OTHER RELATED MATTERS** (1-0783.5) Mr. Guzman had provided a memo from Mr. Ingbar which extensively explained their proposal for open space mapping. A lengthy discussion ensued on many of the options and approaches. Member Scott then commented that with Mr. Winston the Committee had authorized some funding so that the commitment of the Committee was clear even though the contract was not yet in place. Mr. Guzman said Purchasing had been waiting on the scope of work and this would now go to them. No formal action was taken.

Member Quilici left at 6:55 p.m. A quorum was present.

- F-4 DISCUSSION AND POSSIBLE ACTION REGARDING THE OPEN SPACE ADVISORY COMMITTEE'S INTERACTION WITH JEFF WINSTON'S CONTRACTUAL SCOPE OF WORK AND OTHER MATTERS RELATED THERETO (1-0987.5) Mr. Sullivan said there are a couple of things that need to be taken care of as soon as possible because of the timetable. He added that staff's concern was if they proceeded along the same way of the contract they would get farther behind. He felt perhaps if they could double up on some aspects of the project it would make up some lost time. He noted that Mr. Guzman would be involved with focus groups and Mr. Krahn would be working with Mr. Morgan on setting up the television programs. Mr. Krahn said they are working on setting up neighborhood meetings for January 26 and 27. He said they are looking at Mark Twain, Empire, Seeliger, Fritsch schools as meeting sites. Member Fischer felt that Mr. Winston should be here if possible for the television programs. He felt that could enhance participation by the public at the neighborhood meetings. Discussion ensued on whether to have a regular meeting on January 5. Chairperson Hartman did not feel it was necessary unless there was some compelling reason and Mr. Krahn said the earlier in January they can start the focus meetings the better it would be. He will be working on setting these up. No formal action was taken.
- **G.** Internal Communications and Administrative Matters (Non-Action) (1-1205.5)
  - 1. Committee Member Reports (Non-Action) None.
  - 2. Staff Reports (Non-Action) None.
  - **3. Future Committee Items** Previously discussed.
- **H. ADJOURNMENT** There being no further business Chairperson Hartman entertained a motion to adjourn. Member Fischer moved to adjourn. Member Scott seconded the motion. Motion carried 4-0. Chairperson Hartman adjourned the meeting at 7:23 p.m.

The Minutes of the December 15, 1997 meeting of the Carson City Open Space Advisory Committee

ARE SO APPROVED_	_1/12_	, 1998
/s/		
Steve Hartman Chairne	erson	