# CARSON CITY PARKS AND RECREATION COMMISSION Minutes of the April 1, 1997 Meeting

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A regular meeting of the Carson City Parks and Recreation Commission was held on Tuesday, April 1, 1997 in the Community Center Sierra Room, 851 East William Street, Carson City, NV at 6:00 p.m.

**PRESENT:** Chairperson Ken Elverum

Robert Kennedy Rick DeMar Jay Meierdierck Larry Osborne Jon Plank Susan Scholley Charles Wright

STAFF: Steve Kastens, Parks and Recreation Director

Scott Fahrenbruch, Parks Superintendent

Fran Smith, Recording Secretary

(PR 4/1/97 1-0000.5)

**NOTE** - Unless otherwise indicated each item was introduced by Chairperson Elverum. Individuals speaking are identified following the heading of each item. A tape recording of these proceedings is on file in the Clerk-Recorder's office. This tape is available for review and inspection during normal business hours.

- **A. CALL TO ORDER** Chairperson Elverum called the meeting to order at 6:00 p.m. A roll call was taken and a quorum was present although Commissioner Chapman was absent and Commissioner Meierdierck had not yet arrived. (Arrived at 6:30 p.m.)
- **B. APPROVAL OF MINUTES None.**
- **C. PUBLIC COMMENT** None.

#### **AGENDA ITEMS**

- 3. REVIEW AND POSSIBLE ACTION ON DATE FOR COMMISSION "BOARDWALK" TRAINING SESSION TO DISCUSS THE TOPICS OF "BOARD/STAFF BASICS" AND "DIVERSITY: BUILDING A STRONG BOARD (1-0019.5) Mr. Kastens provided available dates as April 26, May 3 or May 10. The Commissioners checked their schedules and it was determined that the training session would be held on Saturday, May 3 in the Bonanza Room from 9:00 to 1:00 p.m.
- 1. REVIEW AND POSSIBLE ACTION ON REQUEST BY CAPITOL CITY GUN CLUB TO BE GRANTED A VARIANCE FROM THE EXISTING POLICY REGARDING RVs AND TENTS IN CITY PARKS (1-0119.5) Dean Laird and Bob Allgeier of the Gun Club Mr. Kastens referred to the staff report, the accompanying copy of the existing policy, and a letter from the Gun Club requesting the variance. He noted that several years ago there had been a controversy in that the Parks Department was allowing people to park their RVs and travel trailers in park facilities and not charging a fee. He added as long as it is a non-profit a fee is still not charged. However, because the size of events has grown some RV park owners expressed a concern that the City was unfairly competing with them. He said this item was on the agenda for a recommendation by the Commission and was also on the agenda for the April 3 meeting of the Board of Supervisors.
- (1-0177.5) Mr. Kastens then noted that the event being considered is the Shoshone Indians Western Shooting Event and the Gun Club has been working very hard to attract it to their facility. He said it is a one week event and the participants have expensive equipment and would like to store it in their vehicles. Mr. Allgeier said since the late 1980s the club has spent a great deal of time and money upgrading the facility. He explained it has become a favorable location among the shooting groups. He talked about the activities that will take place during the week they will be here. He also noted that the club is required to submit a bid by April 19 to the Shoshone people. He also mentioned that the power, water, and sanitary facilities could be arranged for.

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#### Commissioner Meierdierck arrived at 6:30 during this discussion.

(1-0371.5) Chairperson Elverum asked about the number of participants they expect and Mr. Allgeier said they anticipate there will be 50 to 70 vehicles of which they felt they could handle approximately forty with others staying at RV parks in the City that allow overnights. At this point Mr. Kastens mentioned the possibility of installing some temporary power for hookups and a temporary water line which could accomodate more vehicles. It was then noted that the club hoped to attract the Shoshone people for at least ten years. The discussion turned to what Parks and Recreation has furnished, and what the club has put in with their own money and labor. Mr. Allgeier estimated the replacement value of what is there would be \$300,000 to \$400,000. Commissioner DeMar asked if the funds generated by events go back into running the facility and Mr. Allgeier said they do. He also asked if the club was going to come to the City on any permanent part of the facility. Mr. Allgeier said yes because a lot of the permanence there has been capitalized by the City. He reiterated his belief that the Shoshone group would contract for the ten years and that other groups would also come to the facility. Commissioner Kennedy asked if the club would be charging for the RV sites. Mr. Allgeier said probably because it would help defray the cost of the utilities. He felt a nominal daily fee would be \$5 to \$7. Commissioner Kennedy also asked if there would be a charge for the event itself. Mr. Allgeier explained that they charge by the bird thrown and that it is a 500 bird event for each participant.

(1-0717.5) Commissioner Meierdierck asked Mr. Kastens if he had seen a site plan and could the facility adequately accomodate the RV sites being discussed. Mr. Kastens said he had not but had no reason to believe the club hasn't done their homework and had measured the available space. Commissioner Osborne likes the facility but had a problem with a City park facility getting into competition with the private sector. He added he had contacted the three RV facilities in the community and none had heard of the event. He also said all three opposed it. He noted that their investment to put in the RV parks is substantial and cited the Pinion Plaza RV area as an example which will cost approximately \$700,000. He referred to what the policy says, did not feel the variance is justified, and did not feel he could support it. Commissioner Meierdierck asked Mr. Kastens about staff's recommendation for a variance to the policy and asked if this was a blanket variance or was he seeking criteria or stipulations. Mr. Kastens said the recommendation was for a variance for this particular event. He provided details on what had led to the recommendation for a one week variance. Commissioner Plank said he shared Commissioner Osborne's concern; however, because the event would be held in June he felt that the other parks will be full. Commissioner Scholley asked about the term of the variance. Mr. Kastens said it would be every year for this particular event. She expressed a concern about the cost to install the RV hookups and felt it is a bit premature and the cost is not known. She asked that more time be allowed to get more information in order to make a decision. She added she would abstain from the vote. Commissioner DeMar then moved that the Commission grant this permission for the Capital City Gun Club to go to the Supervisors and ask for the variance. Commissioner Meierdierck seconded the motion. Motion carried 7-1-0-1 (Commissioner Osborne voted nave and Commissioner Scholley abstained.)

# 2. REVIEW AND POSSIBLE ACTION ON ANNUAL REVIEW OF JOINT USE AGREEMENTS AND CONTRACTS WITH:

- a. Capitol City Gun Club
- b. Nevada Landmark Society
- c. Sierra In Line Hockey Association

(1-0983.5) a. Raymond Smith, Manager at the Gun Club - Mr. Kastens said the Commission had copies of the agreement. He added all that needed to be done was to review it because it is automatically renewed so there was no time limit in which to do this. Mr. Smith said he had come before the Commission about a year ago and laid out what their goals were at that point. He added that the club is now seeing many of their goals come to fruition. He also noted they are about to start on their new clubhouse which is a project that will be done with volunteer labor. He also said they have received a Pittman-Robinson grant for the materials. He added they are trying to work out a shoot with the Elks Club for the battered womens' shelter. They also have a Boy Scout Day that has been planned so they can receive their merit badges. Commissioner Meierdierck said in the past the club has participated in the RCT program and suggested that could be an auxiliary funding source for some of the

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improvements previously discussed. He talked about the deadline for submitting applications. He asked how often the facility is used and Mr. Smith said it is now year round and detailed some upcoming shoots with casinos from Reno and some service clubs. Mr. Kastens asked Mr. Smith to provide an update on their hunter education program and its growth and Mr. Smith explained the process. Commissioner Osborne asked about the throwing machines and Mr. Smith said they offer trap, skeet, continental wobble, fire stand, and sporting clays. He explained how each is used. Commissioner Meierdierck noted that the gun club is adjacent to the golf course and asked if the change in course management has caused any problems with the boundaries. Mr. Smith said they have not been in contact with the course people but the City has designated that area as light industry and throughout the years it has worked well. Commissioner Osborne said the Manufacturing Committee is reviewing the zoning in that area and supports the zoning that is being used by the gun club and the golf course which is a type of buffer.

#### Commissioner Kennedy left the meeting at 7:15. A quorum was present.

(1-1207.5) b. Nevada Landmark Society - Charles Larkin, President of the Society - Mr. Kastens referred to the staff report and said they still do not have a re-signed agreement because the District Attorney's office has been overwhelmed with work during the past year. He added that there are no problems and it is just that they have not had the opportunity to review it. He said they have continued to operate under the existing agreement with the understanding that neither party has served the other notice that they want to terminate it then it is an extension of the existing agreement. Mr. Larkin suggested that the agreement be expedited. Commissioner Elverum asked if the Society is involved with other groups and Mr. Larkin said it is a statewide organization. He added they are exploring other avenues of historic interest throughout the state. However, until the Roberts House is completed it will be the major goal of the local group. He said when it is completed it will be used as a museum, a resting place, or as a meeting place for any non-profit organization within the area. He mentioned the groups that have met there this year. He also talked about the craft fair types of events and said any funds they get from them are used as their operating capital. Mr. Kastens said he had met with the contractor in a pre-construction meeting and they are to begin work on April 2 on the second phase of the restoration of the Roberts House.

### Commissioner Scholley left the meeting at 7:20 p.m. A quorum was present.

(1-1399.5) c. Sierra In Line Hockey Association - They did not have a representative at the meeting. Mr. Kastens felt that basically everything with the group is going well.

REVIEW AND POSSIBLE ACTION ON ANNUAL REVIEW OF TRAILS, BICYCLE PATH PROGRAM - (1-1451.5) Mr. Kastens said the plan was put together by NDOT, City staff, and the Commission, along with many volunteers within the community. He added there is one recommended change and said it came as a request from NDOT when they were pursuing the ISTEA grant for the V&T trail on the west side of the City. He added when they made their application they noticed some discrepancy in terminology. He added that the City's original plan had called for the areas on street to be called "on road" lanes and the areas off street as "off road" trails. He added that NDOT had requested the City change those from "on road" lanes to "bike" lane and "off road" trail to a "bike path" thereby being consistent with the Federal Highway Administration. He said he did not see any problems with that. He asked that at this meeting the Commission take action to officially change those names. He said the other item is the Eagle Valley Trail which, again, was developed by staff, the Commission, and volunteers in the community. He noted that these two documents were the driving force behind the "Quality of Life" initiative regarding pursing funding for bicycle paths and trails. He said it was his hope that not too far in the future those funds can be pursued more vigorously than has been done in the past. Chairperson Elverum expressed a concern with the speed that cars travel on Edmonds. He felt it is safer to have a bike path separate from the highway. Mr. Kastens suggested perhaps a workshop to review the plan and possible changes might be in order. Commissioner Osborne felt this was a good idea and that NDOT has indicated they are working with the City to accomodate the bicycle path. He suggested having a representative from NDOT attend. Mr. Kastens noted that Commissioner Chapman was involved in a trails sub-committee on the subject and suggested he be asked to put together a public hearing. Commissioner Meierdierck said Public Works has made a committment that whenever they are striping any street that has a bike lane indicated they would include that as part of their striping process. Commissioner Plank then moved to approve the adoption of staff's recommendation that this Commission approve the terminology changes to be made on road lane to read bike lane and off road trail read bike path thus satisfying

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the Federal Highway Administration request. Commissioner DeMar seconded the motion. Motion carried 7-0.

#### **GENERAL DISCUSSION**

- 1. Future Agenda Items from Commission Member - None.
- Comments from Commission Members Commissioner Meierdierck asked if Mr. Kastens would be distributing an updated version of the calendar and Mr. Kastens said he is working on it.
- **3. Status Reports from Commission Members - None.**
- Comments and Status Reports from Staff Mr. Kastens said there was to have been an item on the agenda regarding ADA but the person who has shown an interest in the subject could not be present so this will be scheduled for a more appropriate time when he could attend.

Mr. Kastens then said there has been ground breaking and construction has started on the skateboard park. He felt that by June 1 there could a ribbon cutting ceremony.

Mr. Kastens said there had been a meeting of the CCCVB regarding the Pony Express Pavilion operation which they have had for six months each year. He said at the next meeting the Commission would probably see an action recommendation from City staff and CCCVB staff on amending the existing agreement. He added there are two areas that would be amended. One would be the collection of maintenance dollars and the other would probably be an extension of a week at the end of their time period, that being the end of October and the first of November, which is the beginning of the Parks Department's time period. He said it looks like CCCVB will be entering into some kind of a contractual arrangement with NevadaFest to operate, manage, and promote the pavilion during the six months that CCCVB has control of the facility.

Status Report on Ouestion #18, Residential Construction Tax and Capital Improvement Legislative issues - Mr. Kastens said it had been heard and passed 5-1 by the Senate Committee on Government Affairs on March 31. He noted that the dissenting vote considered the issue too inflexible in the funding movement. He added that the Mayor had discussed this with the Senator and explained that part of the drive behind it was that there be no flexibility. He felt that was the reason why the initiative passed because it specifically designates funds to go for open space and recreational facilities and nothing else.

There being no other business Chairperson Elverum entertained a motion to adjourn. Commissioner DeMar moved to adjourn. Commissioner Osborne seconded the motion. Motion carried 6-0. Chairperson Elverum adjourned the meeting at 8:00 p.m.

The Minutes of the April 1, 1997 meeting of the Carson City Parks and Recreation Commission

ARE SO APPROVED	6/3	, 1997
/s/		
Ken Elverum, Chairper	rson	