

Item # 4-4A

**City of Carson City  
Agenda Report**

**Date Submitted:** February 12, 2008

**Agenda Date Requested:** February 21, 2008  
**Time Requested:** Consent

**To:** Mayor and Supervisors

**From:** Purchasing & Contracts

**Subject Title:** Action to determine that Contract No. 0708-118 is a contract for the sale of surplus property to another governmental entity and therefore not suitable for public bidding pursuant to NRS 334.030 and to approve Contract No. 0708-118 a request for the sale of one (1) 1983 GMC 700 Crew Transport Truck VIN# 1GDK7D1G9DV534626 to the Sierra Fire Protection District for \$8,500

**Staff Summary:** Staff has requested the above surplus vehicle be sold to the Sierra Fire Protection District.

**Type of Action Requested:** (check one)  
 Resolution  Ordinance  
 Formal Action/Motion  Other (Specify)

**Does This Action Require A Business Impact Statement:**  Yes  No

**Recommended Board Action:** I move to determine that Contract No. 0708-118 is a contract for the sale of surplus property to another governmental entity and therefore not suitable for public bidding pursuant to NRS 334.030 and to approve Contract No. 0708-118 a request for the sale of one (1) 1983 GMC 700 Crew Transport Truck VIN# 1GDK7D1G9DV534626 to the Sierra Fire Protection District for \$8,500

**Explanation for Recommended Board Action: Pursuant to NRS 334.030,** staff is requesting the Board of Supervisors declare that this contract is not adapted to award by competitive bidding.

**NRS 334.030 Purchase of governmental surplus property by other governmental entities.**

1. The purpose of this section is to permit any governmental entity to take full advantage of the available surplus properties of any other governmental entity.
2. Any governmental entity may enter into any contract with any other governmental entity for the purchase of any equipment, supplies, materials or other property, real or personal, without regard to provisions of law which require:
  - (a) The posting of notices or public advertising for bids or of expenditures.
  - (b) The inviting or receiving of competitive bids.
  - (c) The delivery of purchases before payment, and without regard to any provision of law which would, if observed, defeat the purpose of this section.

3. In making any such contract or purchase the purchaser is authorized to accept any condition imposed pursuant to federal, state or local law as a part of the contract.

4. The governing body or executive authority, as the case may be, of any governmental entity may designate by appropriate resolution or order any officeholder or employee of its own to enter a bid or bids in its behalf at any sale of any equipment, supplies, material or other personal property, owned by any other governmental entity and may authorize that person to make any down payment or payment in full required in connection with such bidding.

5. Any provisions of any law, charter, ordinance, resolution, bylaws, rule or regulation which are inconsistent with the provisions of this section are suspended to the extent such provisions are inconsistent herewith.

[1:43:1945; 1943 NCL § 5190] + [2:43:1945; 1943 NCL § 5190.01] + [3:43:1945; 1943 NCL § 5190.02]—  
(NRS A 1979, 98)

Vehicle to be declared surplus:

Description	Vin #	Price
1983 GMC 7000 Crew Transport Truck, white in color, good condition	1GDK7D1G9DV534626	\$8,500.00

**Applicable Statue, Code, Policy, Rule or Regulation:** NRS 334.030

**Fiscal Impact:** n/a

**Explanation of Impact:** If approved, Fleet Management Sale of Fixed Assets will be increased by \$8,500.00.

**Funding Source:** n/a

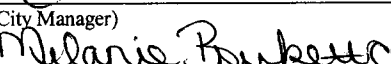
**Supporting Material:** Memo dated 1/23/08 from Darren Selby, Public Works Operation Chief, and Letter dated 1/30/08 from Sierra Fire Protection District

**Prepared By:** Cheryl Adams, Purchasing & Contracts Manager

**Reviewed By:**

  
\_\_\_\_\_  
(Public Works)

Date: 2/12/08

  
\_\_\_\_\_  
(City Manager)

Date: 2/12/08

  
\_\_\_\_\_  
(District Attorney)

Date: 2-12-08

  
\_\_\_\_\_  
(Finance Director)

Date: 2-12-08

**Board Action Taken:**

Motion: \_\_\_\_\_

1) \_\_\_\_\_

2) \_\_\_\_\_

Aye/Nay

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
(Vote Recorded By)

**PUBLIC WORKS  
DEPARTMENT**

**ADMINISTRATION**  
3505 Butti Way  
Carson City, NV 89701-3498  
Ph: 775-887-2355  
Fx: 775-887-2112

**CONTRACTS**  
3505 Butti Way  
Carson City, NV 89701-3498  
Ph: 775-887-2355  
Fx: 775-887-2112

**FLEET SERVICES**  
3303 Butti Way, Building 2  
Carson City, NV 89701-3498  
Ph: 775-887-2356  
Fx: 775-887-2258

**OPERATIONS**  
(Water, Sewer, Wastewater,  
Streets, Landfill, Environmental)  
3505 Butti Way  
Carson City, NV 89701-3498  
Ph: 775-887-2355  
Fx: 775-887-2112

**TRANSPORTATION/  
CAPITAL PROJECTS**  
3505 Butti Way  
Carson City, NV 89701-3498  
Ph: 775-887-2355  
Fx: 775-887-2112

**DEVELOPMENT  
SERVICES**

**BUILDING and SAFETY  
PERMIT CENTER**  
2621 Northgate Lane, Suite 6  
Carson City, NV 89706-1319  
Ph: 775-887-2310  
Fx: 775-887-2202

**DEVELOPMENT ENGINEERING**  
2621 Northgate Lane, Suite 54  
Carson City, NV 89706-1319  
Ph: 775-887-2300  
Fx: 775-887-2283

**PLANNING**  
2621 Northgate Lane, Suite 62  
Carson City, NV 89706-1319  
Ph: 775-887-2180  
Fx: 775-887-2278

**CARSON CITY NEVADA**  
Consolidated Municipality and State Capital



# MEMO

TO: Cheryl Adams, Contracts and Purchasing Manager  
FROM: Darren Selby, Public Works Operations Chief  
DATE: January 23, 2008  
SUBJECT: Sale of Used Crew Carrier to Sierra Fire Protection District

The Crew Carrier detailed below is a surplus vehicle. Fleet Services is requesting to sell this unit to the Sierra Fire Protection District (SFPD). They have agreed to pay Carson City \$8,500.00. The purchase prices listed below include specialty equipment such as work lighting and amber lights. This sale to SFPD would be a great benefit to the people of Washoe County, NV.

Description (year, make, model, color, condition)	Vin #
1983 GMC 7000 Crew Transport Truck White, Good	1GDK7D1G9DV534626

If you have any questions regarding this memo, please contact me at 887-2355, extension 1048.

c: Andy Burnham, Public Works Director  
Ken Arnold, Public Works Operations Manager

Crewcarriertosierrefire.doc

4000 Joy Lake Rd.  
Reno, NV. 89511

**SIERRA**  
**FIRE**  
**PROTECTION DISTRICT**  
sierrafpd@washoecounty.us

Phone: (775) 849-1108  
Fax: (775) 849-1636

January 30, 2008

Mr. Darren Selby  
Carson City Public Works  
Fleet Services  
3505 Butti Way  
Carson City, NV 89701

Dear Mr. Selby

Sierra Fire Protection District has agreed to purchase the following from Carson City Public Works:

One (1) 1983 GMC 7000 Diesel Crew Truck  
VIN # 1GDK7D1G9DV534626

The purchase price for this vehicle shall be:

Eight Thousand, Five Hundred dollars and no cents (\$8,500.00)

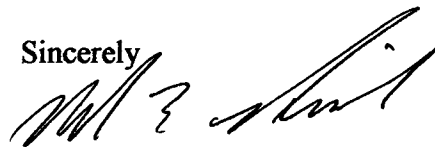
Sierra Fire Protection District also agrees that this vehicle shall be used by the Department for its Fuels Management Program.

Sierra Fire Protection District has inspected the vehicle, and agrees that the vehicle is sold "as is" with no warranty.

Carson City Public Works, Fleet Services certifies that to the best of their knowledge that the odometer reading of 151,941 miles is reflects actual mileage of the vehicle.

Carson City Public Works, Fleet Services warrants that the vehicle has a good marketable title, and has full authority to sell and transfer said vehicle to the Sierra Fire Protection District.

Sincerely



Michael Heikka  
Battalion Chief  
Sierra Fire Protection District