

Item # 14B

**City of Carson City  
Agenda Report**

**Date Submitted:** February 22, 2008

**Agenda Date Requested:** March 6, 2008  
**Time Requested:** 30 minutes

**To:** Board of Supervisors

**From:** Javier Ramirez, Citizen Outreach/CDBG Coordinator - City Manager's Office

**Subject Title:** Action to review, evaluate and recommend for approval the Community Development Block Grant (CDBG) projects funding recommendations for the FY 2008-09, and to open a 30-day public comment period from March 17, 2008 to April 17, 2008 the Carson City CDBG FY 2008-09 Annual Action Plan to implement Department of Housing and Urban Development (HUD) programs associated with the Community Development Block Grant (CDBG) Program.

**Staff Summary:** In early 2008, the U.S. Department of Housing and Urban Development (HUD) notified Carson City that it was awarded \$436,345 in Community Development Block Grant Funds for the FY 2008-09 annual cycle. Fifteen percent (15%), or \$65,452, is available for public services activities. Sixty-five percent (65%), \$283,624 is earmarked for public facilities and improvements. The remaining twenty percent (20%), \$87,269, is allocated to planning, research, reports and administrative functions. In addition, there is \$22,842.57 in unallocated funds from the FY 2006-07 that can be used for capital improvements or economic development projects. A community-based Application Review Workgroup oversaw the application review process and ranked the applications.

**Type of Action Requested:** (check one)  
 Resolution  Ordinance  
 Formal Action/Motion  Other (Specify) - None

**Does This Action Require A Business Impact Statement:**  Yes  No

**Recommended Board Action:** I move to recommend for approval the Community Development Block Grant project funding priorities for FY 2008-09 and action to open a 30-day public comment period from March 17, 2008 to April 17, 2008 for review of the Carson City CDBG FY 2008-09 Annual Action Plan to implement Department of Housing and Urban Development (HUD) programs associated with the Community Development Block Grant (CDBG) Program.

**Explanation for Recommended Board Action:** CDBG's national objectives include awarding projects that focus a maximum priority on one of the following:

- 1. Provide primary benefit to low-to-moderate income (LMI) persons/households
- 2. Aid in the prevention or elimination of slums or blight
- 3. Meet other development needs having a particular urgency

Projects may include a range of activities directed at improving facilities and services and economic development. Letters and emails were sent to the non-profit community and three public application meetings were held. As a result, three proposals for public services and two for public improvements were received. The requests for funding total more than the amounts available for both public services and public facilities and improvements. The Application Review Workgroup evaluated and ranked the applications, then made funding recommendations based on both meeting the CDBG national objectives and the community priorities as determined in Carson City's Five-Year Consolidated Plan, which was