

**City of Carson City  
Agenda Report**

**Date Submitted:** April 8, 2008

**Agenda Date Requested:** April 17, 2008  
**Time Requested:** 20 minutes

**To:** Mayor and Board of Supervisors

**From:** Development Services/Building Division

**Subject Title:** Action to introduce, on first reading, an ordinance amending the Carson City Municipal Code Title 14, Fire, Section 14.02.115, Section 903 – Fire Sprinklers, to revise the definition of total floor area and Section 14.02.045, Section 105.7 – Required Construction Permits and Title 15, Buildings and Construction, Section 15.05.020, Adoption and Administration of Building and Construction Codes, to revise the manner in which fees for plan reviews and permits are determined and to require approved property corners to be in place at time of foundation inspection and other matters properly related thereto.

**Staff Summary:** The proposed changes to the current building and fire plan review/permit fee schedules will provide a less cumbersome, less arbitrary and more easily understood process for calculating permit fees. The proposed fee schedule and methodology coincides with what is proposed by the International Code Council for obtaining permit fees and will be a more efficient use of staff time. Attached is the Fee Study provided by Harris & Associates.

**Type of Action Requested:**       Ordinance First Reading

**Does This Action Require A Business Impact Statement:** ( ) Yes     No

**Recommended Board Action:** I move to introduce on first reading, Bill No. \_\_\_\_, an ordinance amending the Carson City Municipal Code Title 14, Fire, Section 14.02.115, Section 903 – Fire Sprinklers, to revise the definition of total floor area and Section 14.02.045, Section 105.7 – Required Construction Permits and Title 15, Buildings and Construction, Section 15.05.020, Adoption and Administration of Building and Construction Codes, to revise the manner in which fees for plan reviews and permits are determined and to require approved property corners to be in place at time of foundation inspection and other matters properly related thereto.

**Explanation for Recommended Board Action:** The Board is required to approve all changes to the Carson City Municipal Code. Pursuant to chapter 237 of NRS, a business impact statement is not required for an ordinance adopted pursuant to chapter 278 of NRS.

**Applicable Statute, Code, Policy, Rule or Regulation:** Chapter 237 of NRS, NRS 278.580, CCMC Title 14 & 15.

**Fiscal Impact:** Unknown at this time, some permit fees will be higher and some will be lower due to current valuation process being subjective. The proposed fee schedule and methodology will be reviewed with BAWN staff in six months to address any changes that may be needed.