

Item # 5-3D

**City of Carson City
Agenda Report**

Date Submitted: June 6, 2008

Agenda Date Requested: June 19, 2008
Time Requested: Consent

To: Mayor and Supervisors

From: Purchasing & Contracts

Subject Title: Action to determine that Contract No. 0809-060 is a contract for the services of a professional engineer, that the selection was made on the basis of the competence and qualifications of the engineer, for the type of services to be performed and not on the basis of competitive fees; and therefore not suitable for public bidding pursuant to NRS 625.530; and to approve Contract No. 0809-060 with Resource Concepts, Inc. to provide Water Rights Assistance through June 30, 2009 for a not to exceed cost of \$90,000.00 to be funded from the Water Maintenance Professional Services and Water Purchase/Lease Payment as provided in FY 2008/2009.

Staff Summary: For Water Rights Assistance, staff recommends Resource Concepts, Inc. A request for Qualifications was issued for Carson City Municipal Water Systems Project April 2007 with responses from seventeen (17) firms. A review and selection committee, consisting of Public Work's Staff reviewed the proposals and selected seven (7) consulting firms on Carson City's On Call List. As a result, Public Work's has selected Resource Concepts, Inc., as the most qualified firm to provide Water Rights Assistance. The contract will be issued for one (1) year with the option to renew for a second year. All work will be authorized by task orders.

Type of Action Requested: (check one)
 Resolution Ordinance
 Formal Action/Motion Other (Specify)

Does This Action Require A Business Impact Statement: Yes No

Recommended Board Action: I move to determine that Contract No. 0809-060 is a contract for the services of a professional engineer, that the selection was made on the basis of the competence and qualifications of the engineer, for the type of services to be performed and not on the basis of competitive fees; and therefore not suitable for public bidding pursuant to NRS 625.530; and to approve Contract No. 0809-060 with Resource Concepts, Inc. to provide Water Rights Assistance through June 30, 2009 for a not to exceed cost of \$90,000.00 to be funded from the Water Maintenance Professional Services and Water Purchase/Lease Payment as provided in FY 2008/2009.

Explanation for Recommended Board Action: Pursuant to NRS 625.530, staff is requesting the Board of Supervisors declare that this contract is not adapted to award by competitive bidding.