

Item # 5-3A

**City of Carson City
Agenda Report**

Date Submitted: June 10, 2008

Agenda Date Requested: June 19, 2008
Time Requested: Consent

To: Mayor and Supervisors

From: Purchasing & Contracts

Subject Title: Action to determine that Contract No. 0809-047 is a contract for the services of a professional engineer; that the selection was made on the basis of the competence and qualifications of the engineer for the type of services to be performed and not on the basis of competitive fees; and therefore not suitable for public bidding pursuant to NRS 625.530; and to approve Contract No. 0809-047 with BHC Consultants, LLC. to provide Engineering, Environmental, & Permitting Assistance at the Carson City Sanitary Landfill through June 30, 2010 for a not to exceed cost of \$150,000 to be funded from Landfill Professional Services 101-6804-441-0309 as provided in FY 2008/2009 and FY 2009/2010

Staff Summary: For Engineering, Environmental, & Permitting Assistance at the Carson City Sanitary Landfill, staff recommends BHC Consultants. A Request for Qualifications was issued for Engineering, Environmental, & Permitting Assistant at the Carson City Sanitary Landfill in March, 2008 with responses received from five (5) firms. A review and selection committee, consisting of Public Works staff reviewed the proposals and selected two (2) consulting firms to be on Carson City's On Call List. As a result, the committee has selected BHC Consultants, LLC and Stantec Consulting Inc. as the most qualified firms to provide Engineering, Environmental, & Permitting Assistant at the Carson City Sanitary Landfill. All work will be authorized by task orders.

Type of Action Requested: (check one)
 Resolution Ordinance
 Formal Action/Motion Other (Specify)

Does This Action Require A Business Impact Statement: Yes No

Recommended Board Action: I move to determine that Contract No. 0809-047 is a contract for the services of a professional engineer; that the selection was made on the basis of the competence and qualifications of the engineer for the type of services to be performed and not on the basis of competitive fees; and therefore not suitable for public bidding pursuant to NRS 625.530; and to approve Contract No. 0809-047 with BHC Consultants, LLC. to provide Engineering, Environmental, & Permitting Assistance at the Carson City Sanitary Landfill through June 30, 2010 for a not to exceed cost of \$150,000 to be funded from Landfill Professional Services 101-6804-441-0309 as provided in FY 2008/2009 and FY 2009/2010