Hem# 4-3

City of Carson City Agenda Report

Date Submitted: June 20, 2008

Agenda Date Requested: July 3, 2008

Time Requested: Consent

To:

Mayor and Supervisors

From:

Purchasing & Contracts

Subject Title: Quarterly Report for the period of April 1, 2008 through June 31, 2008 for each public work awarded pursuant to NRS 338.1444 (1)(a).

Staff Summary: Pursuant to NRS 338.1444(4) – at least once a quarter, a local government shall prepare a report detailing for each public work awarded pursuant to NRS 338.1444(1) (a): (1) the name of the contractor to whom the contract was awarded; (2) the amount of the contract awarded; (3) a brief description of the public work; and (4) the names of all contractors from whom bids were solicited. A report prepared pursuant to this section is a public record and must be maintained on file at the administrative offices of the applicable public body. The provisions of this section do not relieve a local government from the duty to award the contract for the public work to a bidder who is the lowest responsive and responsible bidder if bids are required to be solicited from more than one properly licensed contractor.

Type of Action Requested:	check one)			
() Resolution (_X) Formal Action/Motion	() Ordinance) Other (Specify)		
Does this Action Require a Business	Impact Sta	tement: Yes (X) No		
Recommended Board Action: Accept Report.				
Explanation for Recommended Board Action: This report is a statutory requirement.				
Applicable Statue, Code, Policy, Rule or Policy: NRS 338.1444.				
Fiscal Impact: None				
Explanation of Impact: None				
Funding Source: None				

Supporting Material: Report for the period of April 1, 2008 through June 31, 2008.

Prepared By:	Sandy Scott, Purchasing & Contracts Mana	
Reviewed By Board Action	(City Manager) (District Attorney) (Finance Director)	Date: $6/24/08$ Date: $6/24/08$ Date: $6/24/08$
Motion:	1) 2)	Aye/Nay
(Vote Rec	orded By)	

COMPLIANCE WITH NRS 338.1444 REPORT For the period of April 1, 2008 through June 31, 2008

NRS 338.1442 Local government to award contract for smaller public work to contractor, or perform public work itself.

If the estimated cost of a public work is \$100,000 or less, a local government shall:

- 1. Award a contract for the completion of the public work to a properly licensed contractor in accordance with NRS 338.1444: or
- 2. Perform the public work itself in accordance with NRS 338.1446.

NRS 338.1444 Requirement for awarding contract for smaller public work to contractor.

- 1. Before a local government awards a contract for the completion of a public work in accordance with subsection 1 of NRS338.1442, the local government must:
 - (a) If the estimated cost of the public work is more than \$25,000 but not more than \$100,000, solicit bids from at least three properly licensed contractors; and
 - (b) If the estimated cost of the public work is \$25,000 of less, solicit a bid form at least one properly licensed contractor.
- 2. Any bids received in response to a solicitation for bids made pursuant to this section may be rejected if the local government determines that:
 - (a) The quality of the services, materials, equipment or labor offered does not conform to the approved plan or specifications;
 - (b) The bidder is not responsive or responsible; or
 - (c) The public interest would be served by such a rejection.
- 3. At least once each quarter, a local government shall prepare a report detailing, for each public works over \$25,000 for which a contract for its completion is awarded pursuant to paragraph (a) of subsection 1, if any:
 - (a) The name of the contractor to whom the contract was awarded;
 - (b) The amount of the contract awarded;
 - (c) A brief description of the public work; and
 - (d) The names of all contractors from whom bids were solicited.
- 4. A report prepared pursuant to subsection 3 is a public record and must be maintained on file at the administrative offices of the applicable public body.
- 5. The provisions of this section do not relieve a local government from the duty to award the contract for the public work to a bidder who is the lowest responsive and responsible bidder if bids are required to be solicited from more than one properly licensed contractor pursuant to Subsection 1.

COMPLIANCE WITH NRS 338.1444 REPORT For the period of April 1, 2008 through June 31, 2008

Public Work contracts issued from April 1, 2008 through June 31, 2008 pursuant to paragraph (a) of subsection 1 of NRS 338.1444.

<u>Contract Number 0708-096 Public Works Vehicle Shade Structure, was awarded on March 25, 2008</u> to Dan O. Construction in the amount of \$50,436.00. This project was awarded late in the 3rd Quarter is being placed on this Quarterly Report.

Quotes were solicited from the following:

Bison Construction
Building Solutions
Dan O. Construction
Desert Engineering
Granite Construction
Maxim Construction
Metcalf Builders
R.D. Rhett Construction

<u>Contract Number 0708-122 Laxalt Plaza-Walls, Pavers and Platform – City Portion, was awarded on April 25, 2008</u> to Cassinelli Landscaping and Construction in the amount of \$50,436.00.

Bid was advertised in the Nevada Appeal March 27, 2008 and quotes were received from the following:

Cassinelli Landscaping and Construction Nevada Landworks

<u>Contract Number 0708-153, Highway 50 East Water Line Relocation, was awarded on April 30, 2008</u> to RaPiD Construction, Inc. in the amount of \$40,000.00.

This was an emergency contract pursuant to NRS 338.011 therefore it does not fall under the guidelines of NRS 338.1444.

<u>Contract Number 0809-058, Carson Street Water Valve & Sewer Manhole Collar Reconstruction Project, was awarded on June 17, 2008</u> to WES Construction in the amount of \$69,175.00.

Quotes were solicited from the following:

Granite Construction Company RaPiD Construction, Inc. Sierra Nevada Construction, Inc WES Construction