

Item # 4-2c

**City of Carson City
Agenda Report**

Date Submitted: July 8, 2008

Agenda Date Requested: July 17, 2008

Time Requested: Consent

To: Mayor and Supervisors

From: Purchasing & Contracts

Subject Title: Action to determine that Western Nevada Supply Co. is the lowest responsive and responsible bidder pursuant to N.R.S. Chapter 332 and to award Contract No. 0809-002 Water Inventory Parts to Western Nevada Supply to be ordered on an as-needed basis through June 30, 2009 with the option to renew for five (5) years subject to negotiation

Staff Summary: The final renewal for Contract No. 0304-088 Water Inventory parts with Ferguson Waterworks (formerly known as R Supply Co.) and Western Nevada Supply Co. expired on June 30, 2008.

Type of Action Requested: (check one)
 Resolution Ordinance
 Formal Action/Motion Other (Specify)

Does This Action Require A Business Impact Statement: Yes No

Recommended Board Action: I move to determine that Western Nevada Supply Co. is the lowest responsive and responsible bidder pursuant to N.R.S. Chapter 332 and to award Contract No. 0809-002 Water Inventory Parts to Western Nevada Supply to be ordered on an as-needed basis through June 30, 2009 with the option to renew for five (5) years subject to negotiation

Explanation for Recommended Board Action: *NOTICE TO BIDDERS* were mailed on April 9, 2008 and the *NOTICE TO BIDDERS* was published in the Nevada Appeal on April 13, 2008. Addendum 1 was issued on May 6, 2008 and changed the bid receipt date from May 7, 2008 to May 20, 2008. Addendum 2 was issued on May 19, 2008 and changed the bid receipt date from May 20, 2008 to June 4, 2008. Addendum 3 was issued on May 21, 2008 and changed the bid receipt date from June 4, 2008 to June 17, 2008.

The bids were opened at approximately 2:30 p.m. on June 17, 2008 at 201 North Carson Street, Carson City, Nevada 89701. Present during the bid opening were: Carlos R. Ledon, Outside Sales for Ferguson Waterworks, and Cheryl Adams, Purchasing & Contracts Manager.

Proposals were received from two (2) bidders: Ferguson Waterworks, 1690 Industrial Way, Sparks, NV 89431 775-856-7083 FAX #775-856-7090; and Western Nevada Supply Co., 950 S. Rock Blvd., Sparks, NV 89431 775-359-5800 FAX #775-359-4649. Please refer to the **BID TABULATION** for specifics.