

# CARSON CITY BOARD OF EQUALIZATION

## Minutes of the January 22, 2008 Meeting

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A regular meeting of the Carson City Board of Equalization was scheduled for 10:00 a.m. on Tuesday, January 22, 2008 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

**PRESENT:** Chairperson Ron Allen  
Marilyn Koschella  
William Lewis  
Mary Sanada  
Roy Semmens

**STAFF:** Dave Dawley, Assessor  
Steve Walker, Chief Property Appraiser  
Tim Clark, Appraiser  
Amanda King, Appraiser  
Joel Benton, Senior Deputy District Attorney  
Kathleen King, Recording Secretary

**NOTE:** A recording of these proceedings, the board's agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record, on file in the Clerk-Recorder's Office. These materials are available for review during regular business hours.

**A. CALL TO ORDER AND DETERMINATION OF QUORUM (10:01:02)** - Chairperson Allen called the meeting to order at 10:01 a.m. Roll was called; a quorum was present.

**B. ANNUAL SWEARING IN OF BOARD MEMBERS (10:01:24)** - Ms. King administered the Oath of Office to the board members.

**C. MODIFICATION OF AGENDA (10:03:01)** - Mr. Dawley advised that James Allegretti had submitted a written request to withdraw the petition which is the subject of item F-1.

**D. CARSON CITY BOARD OF EQUALIZATION MEMBER ORIENTATION (10:04:08)** - Mr. Benton introduced himself for the record, and advised he would provide an overview of the Nevada Open Meeting and Ethics in Government Laws. With regard to the Nevada Open Meeting Law, he discussed the requirement for all the board's business to be conducted "in light of the public." All public meetings are required to be agendized and, during the meetings, discussion can only take place on agendized items. Action can only be taken as designated by the language of each agenda item. Mr. Benton discussed the requirement for board members to meet and discuss items only as a group in a public meeting setting. He explained the concept of and prohibition against serial communications.

With regard to ethics in government, Mr. Benton advised that, as appointed public officials, the board members are covered by both state law and the Carson City Municipal Code. Board members are prohibited from using their positions for their own benefit. Mr. Benton explained the requirement to disclose personal or business interests in any agendized item, and to refrain from discussing, deliberating, or voting on that item. He entertained questions from the board members and, when none were forthcoming, requested them to contact him at the District Attorney's office with questions.

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Mr. Walker referred to orientation materials provided to the board members in previous years. He also referred to the extensive presentation provided by State Board of Equalization Division of Assessment Standards Chief Terry Rubald at the January 23, 2007 meeting. Mr. Walker offered to make previously distributed materials available at the request of any board member. He advised of no substantial changes to any board materials since last year's presentations.

**E. DISCUSSION AND POSSIBLE ACTION ON ASSESSOR'S RECOMMENDED CORRECTIONS TO THE CARSON CITY TAX ROLL**

**E-1. APN 009-112-17; 3331, 3333, 3337, AND 3339 SOUTH CARSON STREET (10:07:55) -** Chairperson Allen introduced this item. Mr. Clark provided background information and reviewed the pertinent agenda materials. He requested the board's approval of the Assessor's Office recommendation to reduce the value of the subject property, as outlined in the agenda materials. In response to a question, he advised that the taxpayer was not present at the meeting. Chairperson Allen entertained a motion. **Member Lewis moved to accept the Assessor's recommendation of reduction. Member Semmens seconded the motion. Motion carried 5-0.**

**F. DISCUSSION AND ACTION ON PETITION FOR REVIEW OF ASSESSED VALUATION**

**F-1. ALLEGRETTI FAMILY TRUST; APN 007-351-10; 2700 KENSINGTON PLACE (10:10:06) -** Withdrawn by petitioner.

**G. PUBLIC COMMENTS (10:11:14) -** None.

**H. DISCUSSION AND POSSIBLE ACTION REGARDING NEXT MEETING DATE (10:10:16)**

- Chairperson Allen requested to review the valuation of the Ormsby House at the next meeting. (10:11:24) Mr. Dawley requested to hold the next Board meeting on Tuesday, February 5<sup>th</sup> at 10:00 a.m. in the Community Center Sierra Room. Chairperson Allen entertained a motion. **Member Sanada moved to hold the next meeting on February 5<sup>th</sup>. Member Semmens seconded the motion. Motion carried 5-0.**

**I. ACTION ON ADJOURNMENT (10:12:43) -** Chairperson Allen entertained a motion to adjourn at 10:12 a.m. **Member Koschella so moved. Member Lewis seconded the motion. Motion carried 5-0.**

The Minutes of the January 22, 2008 Carson City Board of Equalization meeting are so approved this 5<sup>th</sup> day of February, 2008.

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RONALD J. ALLEN, Chair