

Item # 4-1B

**City of Carson City
Agenda Report**

Date Submitted: October 28, 2008

Agenda Date Requested: November 6, 2008

Time Requested: Consent

To: Mayor and Supervisors

From: Purchasing & Contracts

Subject Title: Action to determine that Kleen Industrial Services is the lowest responsive and responsible bidder pursuant to N.R.S. Chapter 332 and pursuant to the Board's finding that it is in the public's best interest to accept the bid exceptions and to award Contract No. 0809-064 to Kleen Industrial Services for a not to exceed cost of \$41,227.00 to be funded from the WWTP Upgrade Phase 1A Fund as provided in FY 2007/2008.

Staff Summary: The Carson City Waste Water Reclamation Plant has a final process "Sand Filters", that polishes the effluent from the treatment plant and insures a discharge that meets the permit standards that are required by the Nevada Division of Environmental Protection. The sand in these filters has become worn out and is in need of replacement. This sand must meet very strict specification to provide maximum life and fulfill the needs of the process.

Type of Action Requested: (check one)

Resolution

Ordinance

Formal Action/Motion

Other (Specify)

Does This Action Require A Business Impact Statement: Yes No

Recommended Board Action: I move to determine that Kleen Industrial Services is the lowest responsive and responsible bidder pursuant to N.R.S. Chapter 332 and pursuant to the Board's finding that it is in the public's best interest to accept the bid exceptions and to award Contract No. 0809-064 to Kleen Industrial Services for a not to exceed cost of \$41,227.00 to be funded from the WWTP Upgrade Phase 1A Fund as provided in FY 2007/2008.

Explanation for Recommended Board Action: *NOTICE TO BIDDERS* were mailed out the first time on June 23, 2008 and the *NOTICE TO BIDDERS* was published in the Nevada Appeal on June 29, 2008. Due to nonconformance to the bid specification the project was re-bid and the *NOTICE TO BIDDERS* were mailed out On October 5, 2008 and the *NOTICE TO BIDDERS* was published in the Nevada Appeal on October 7, 2008

The bids were opened at approximately 1:10 p.m. on October 16, 2008 at 201 North Carson Street, Carson City, Nevada 89701. Present during the bid opening were: Jeff McGoodwin, and Sandy Scott, Purchasing & Contracts Coordinator.

Proposals were received from two bidders: