

Item #9

**City of Carson City
Agenda Report**

Date Submitted: November 24, 2008

Agenda Date Requested: December 4, 2008

Time Requested: 45 minutes

To: Mayor and Supervisors

From: Larry Werner, City Manager

Subject Title: Action to appoint one member to the Regional Transportation Commission to fill a two year term to expire December 31, 2010.

Staff Summary: NRS Chapter 373.040 and CCMC 11.20.030 provide for the creation and organization of a five member Regional Street and Highway Commission. Staggered two year terms are served by two members of the Board of Supervisors and three representatives of the city at large. There is one vacancy to be filled on the Regional Transportation Commission due to a members term expiring. Members of the RTC also serve on the Carson Area Metropolitan Planning Organization.

Type of Action Requested: (check one)
 Resolution Ordinance
 Formal Action/Motion Other (Specify)

Does This Action Require A Business Impact Statement: Yes No

Recommended Board Action: I move to appoint _____ to the Regional Transportation Commission for a two year term ending December, 31st, 2010.

Explanation for Recommended Board Action: There is one vacancy on the Regional Transportation Commission in the citizen-at-large position due to a members term expiring.

There are three applicants;
Charles Abbott
Dee Dee Foremaster
Jim Mallery

Applicable Statute, Code, Policy, Rule or Regulation: NRS 373.040 and CCMC 11.20.030

Fiscal Impact: None

Explanation of Impact:

Funding Source:

Alternatives:

Supporting Material: Applications, roster, recruitment announcement, NRS & CCMC reference.

Prepared By: Rose Gardner, Management Assistant

Reviewed By: _____
(City Manager)

Date: 11-24-08

Melanie Burkett
(District Attorney)

Date: 11-24-08

Board Action Taken:

Motion: _____

1) _____

Aye/Nay

2) _____

(Vote Recorded By)

NOV 17 2008

Carson City Application for Appointive/Volunteer Position

Please print or type

Title of Board or Commission: Region Transportation Commission

Title of Position: Member

Name: Abbott Charles G
Last First Middle Initial

Address: 2339 Damon Road Carson City NV 89701
Street City State Zip

Occupation/Business: Retired

Telephone: Work- N/A Home- 775 882 7391 Cell- 775 315-7574

E-mail- abbottccnv@aol.com

How long have you lived in Carson City: 26 Years Are you an active Carson City Registered Voter: Yes

Note: only complete if a degree is required for this position

College, professional, vocational or other schools attended	Major Subject	Degree Conferred
Purdue University	Engineering	
Indiana University	Geology	
University of New York	Liberal Studies	BS

List any professional license(s) and or certification(s):

License/Certification	License/Certification #
Commercial Rotor License	FAA

1. Briefly describe the qualifications you possess which you feel would be an asset to this board/commission/committee.

Transportation Safety – 8 years as the Division Chief of the Nevada Office of Traffic Safety.
Public Administration – 3 ½ years as a public administrator while serving as the Commissioner for the State Veteran Service. Other experience includes 27 years planning and managing personnel and programs with the US Army and Nevada Military Department.

2. List the community organizations in which you have participated and describe participation.

Active and inactive member of Veteran Organizations (American Legion, Veterans of Foreign Wars, Disabled American Veterans).

Carson City Kiwanis Club

3. List your affiliation with professional or technical societies. (if required for the Position)

US DOT National Emergency Medical Service Advisory Committee
Governors Highway Safety Association

4. Do you anticipate any potential conflicts of interest? No If yes, please explain.

N/A

Business in Carson City Service Area: Retired

Length of time in Business: 3 Months

Personal/Professional References:		
Name	Address	Telephone #
Jerry Hafen, DPS Director	555 Wright Way, CC/NV 89711	775 684-4556
Stan Jones, BG Retired	P.O. Box 2471, CC/NV 89702	775 883-7964
Greg Novack	705 N Plaza #220, CC/NV 89701	775 687-1205

I have sufficient time to devote to this community and plan to attend the required meetings if I am appointed to fill this or a future vacancy. I understand that if I am appointed to a Board/Commission or Committee where a disclosure of Assets Statement is required by State Law or Council Policy I shall do so, and that I may not assume office until 10 days after statement is filed. I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.



Signature of Applicant

11-17-08

Date

You may attach more information.

All applications are public information.

Applications not acted upon will expire after two years from date submitted unless renewed by applicant.

Mail directly to Carson City Executive Offices
201 N. Carson Street #2, Carson City NV 89701
(775)887-2100 Fax(775)887-2286

Charles Abbott

2339 Damon Road, Carson City, NV 89701

Telephone (775) 882-7391 (775) 315-7574

Objective: After 40 years of federal and state service, I wish to serve my community by volunteering my experience in public administration and traffic safety.

Background:

DIVISION CHIEF, Nevada Department of Public Safety – Office of Traffic Safety
June 2000 – October 2008

Responsible for developing transportation safety programs to mitigate fatalities and serious injuries on Nevada's highways. Established new funding programs for State and local agencies to address safety problems. Highway fatalities were reduced 13% upon my retirement from State service.

COMMISSIONER, Nevada Commission for Veteran Services
January 1996- May 1999

Appointed by Governor Miller to direct the State Veterans Services Commission, I acquired the state and federal grant funds necessary to establish the first State Veterans home in Boulder City. Successfully expanded a variety of programs to better support veterans living in Nevada.

DIRECTOR OF MILITARY PERSONNEL, Nevada Military Department
September 1989 – August 1995

Managed all military personnel programs for the Nevada Army National Guard. Successfully deployed Nevada soldiers to Operation Desert Storm without casualties or incident. Retired as Colonel (Infantry) after 27 years of military service.

National Organizations:

Appointed by the Secretary US Department of Transportation as a member of the National Emergency Medical Services Advisory Committee (NEMSAC) - 2006-2008

Elected Western Region representative to Governors Highway Safety Association Executive Board - 2002, 2004, 2006

Leadership Roles:

Chairman State Traffic Records Executive Committee - 2004-2008
Chairman State Committee on Testing for Intoxication - 2001-2008

Education:

BS Liberal Studies, University of New York - 1991
US Command and Staff College (US Army) - 1984

Carson City Application for Appointive/Volunteer Position

NOV 19 2008

Please print or type

Title of Board or Commission: Regional Transportation

Title of Position: Board Member

Name: Foremaster Dee Dee L

Address: 1895 E. Long St Carson City, NV 89701

Occupation/Business: RCIL and Do Drop elm

Telephone: Work- 841-2580 Home- 882-5851 Cell- 450-3729 E-mail- @earthlink.net

How long have you lived in Carson City: 40 YRS Are you an active Carson City Registered Voter: Yes

NOTE: ONLY COMPLETE IF A DEGREE IS REQUIRED FOR THIS POSITION

College, professional, vocational or other schools attended	Major Subject	Degree Conferred

List any Professional License and/or Certifications you hold.

(List license #'s with each license)

Business License for RCIL & Do Drop elm

1. Briefly Describe the Qualifications You Possess Which You Feel Would Be An Asset to this Board/Commission/Committee.

I have Extensive training on ADA and am completing training on new up date on ADA changes today.

2. List the Community Organizations in Which You Have Participated and Describe Participation.

Community Council On Youth - Board Member - served on the board and helped establish the board when it first began. CAN - community organization to establish working together with other agencies and to bring awareness of resources in our community. Point in Time Count - I have participated every six months since it has began in CC. DETAC - an organization to spread awareness of ADA work with community organizations to learn about ADA.

3. List Your Affiliation With Professional or Technical Societies. (if required)

CAN organization, DETAC, NCIL, APRIL

4. Do You Anticipate Any Potential Conflicts of Interest? If Yes Please Explain

No

Business in Carson City Area: RCIL & Do Dropeln

Length of time in Business: 10 YRS

Personal/Professional References:

Name	Address	Telephone #
Francis Ashley	Long St. Human Services	887-2190
Chris Bayer	1545 E Fifth St CC, NV CASA	882-6776

I have sufficient time to devote to this community and plan to attend the required meetings if I am appointed to fill this or a future vacancy. I understand that if I am appointed to a Board/Commission or Committee where a disclosure of Assets Statement is required by State Law or Council Policy I shall do so, and that I may not assume office until 10 days after statement is filed. I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.

Dee Dee Foremaster

Signature of Applicant

11/19/08

Date

You May Attach More Information

All Applications are Public Information

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Mail directly to Carson City Executive Offices

Carson City Executive Offices, 201 N. Carson Street #2, Carson City NV 89701
(775)887-2100 or 887-2027 Ext. 1205, Fax 887-2286

Carson City Application for Appointive/Volunteer Position

NOV 19 2008

Please print or type

Title of Board or Commission: Regional Transportation Commission				
Title of Position: Commissioner				
Name: Mallery		Jim		W
Last	First	Middle Initial		
Address: 2736 Foxhill Dr.		Carson City	NV	89706
Street	City	State	Zip	
Occupation/Business: Retired (effective 12/31/08) Transportation Planner NDOT				
Telephone: Work- 775 888 7464		Home- 775 883 8655		Cell-
E-mail- jmallery@dot.state.nv.us				
How long have you lived in Carson City: 40			Are you an <u>active</u> Carson City Registered Voter: Yes	

Note: only complete if a degree is required for this position

College, professional, vocational or other schools attended	Major Subject	Degree Conferred
UNR	Statistics/Economics	BS

List any professional license(s) and or certification(s):

License/Certification	License/Certification #

1. Briefly describe the qualifications you possess which you feel would be an asset to this board/commission/committee.

Thirty years experience as a Transportation Planner with the State of Nevada. Experienced with MPO's, TIP's, STIP's, public transportation, airports, railroads, bicycle/pedestrian programs, etc. Experienced in helping new MPO's with the new requirements and programs.

2. List the community organizations in which you have participated and describe participation.

3. List your affiliation with professional or technical societies. (if required for the Position)

4. Do you anticipate any potential conflicts of interest? No If yes, please explain.

Business in Carson City Service Area: No

Length of time in Business:

Personal/Professional References:

Name	Address	Telephone #
Patrick Pittinger	Carson City	775 887 2116
Larry Hastings	Private Citizen	775 882 1570
Kent Cooper	NDOT	775 888 7440

I have sufficient time to devote to this community and plan to attend the required meetings if I am appointed to fill this or a future vacancy. I understand that if I am appointed to a Board/Commission or Committee where a disclosure of Assets Statement is required by State Law or Council Policy I shall do so, and that I may not assume office until 10 days after statement is filed. I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.

J. Mally
Signature of Applicant

11/20/08
Date

You may attach more information.

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Mail directly to Carson City Executive Offices
201 N. Carson Street #2, Carson City NV 89701
(775)887-2100 Fax(775)887-2286

REGIONAL TRANSPORTATION COMMISSION MEMBERSHIP

<u>MEMBER</u>	<u>APPOINTMENT</u>	<u>TERM EXPIRES</u>
<u>Board of Supervisors</u>		
Shelly Aldean 885-8282	Initial Term 1/03 Reappt. 12/05	12/2007
Richard Staub 882-6888	Initial Term 1/01 Reappt. 12/04	12/2008
<u>Citizens at Large</u>		
Larry Hastings 702 Hillcrest Road Carson City NV 89703 882-1570 (h) larnold@aol.com	Initial Term 1/2005 Reappt. 12/06	12/2008
Russell Carpenter 901 Sonoma St. Carson City NV 89701 684-3636(w) 885-8848(h) 315-0444(c) russcarpenter@sbcglobal.net	Partial Term 12/06 Reappt 12/07	12/2009
Charles DesJardins P. O. Box 2281 Carson City, NV 89702 884-9448 (w) 721-9964 (h)	FUT 3/03 Reappt. 12/03, 12/05 12/07	12/2009

AUTHORITY: N.R.S. Chapter 373.040 & C.C.M.C. 11.20.030 Provide for creation and organization of a five member Regional Street and Highway Commission. Staggered two-year terms are served by two members of the Board of Supervisors (BOS) (one must serve as chairperson) and three representatives of the city at large. One BOS representative and one at large representative will serve to December 31 of an even-numbered year, and the second BOS representative and two at large representatives will serve to December 31 of an odd-numbered year.

MEETINGS: Monthly meetings on the 2nd Wednesday of the month at 5:30 p.m. in the Sierra Room.

PURPOSE: The Regional Transportation Commission is set up to establish priorities and recommend appropriate funding for transportation improvement projects within Carson City. Projects are evaluated in terms of:

1. The priorities established by the Carson City Transportation Master Plan.
2. The relation of the proposed work to other projects already constructed or authorized.
3. The relative need for the project in comparison with others proposed.
4. The Funds available.

TYPICAL DUTIES

- Review and recommend approval of the annual budget for the Regional Transportation Commission Fund and of individual projects.
- Prioritize transportation improvement projects.
- Authorize studies, develop plans and conduct public hearings to establish and approve short- range and regional plans for transportation.

Coordinators: Harvey Brotzman, Development Engineering

**Attorney Assignment: Joel Benton
District Attorney's Office
887-2070 ext. 1550**



REGIONAL TRANSPORTATION COMMISSION

The Carson City Board of Supervisors is seeking applications from persons interested in serving on the Regional Transportation Commission (RTC). The RTC is the policy making body on transportation issues within Carson City who's purpose is to establish priorities and recommend appropriate funding for transportation improvement projects. The members of the Regional Transportation Committee also serve on the Carson Area Metropolitan Planning Organization Board to discuss and take action on federal monies spent on transportation and transit projects within the Carson Metropolitan Planning Area.

The Commission meets on the second Wednesday of the month at 5:30 p.m. Applicants should be prepared for a minimum commitment of up to ten hours a month. **There is one vacancy for a two year term that will expire in December 2010.** The position shall serve without compensation.

Volunteer applications may be obtained from and returned to the Carson City Executive Offices by the *closing date of November 20, 2008*. Let it be known that all applications submitted to this office will be considered public information. Thank you for your interest in assisting Carson City.

CARSON CITY EXECUTIVE OFFICES
201 N. Carson Street #2
Carson City, Nevada 89701
(775) 887-2100 FAX 887-2286
E-Mail rgardner@ci.carson-city.nv.us
Web Page <http://www.carson-city.nv.us>
AN EQUAL OPPORTUNITY EMPLOYER

2. In counties whose population is less than 100,000, the commission must be composed of representatives selected as follows:

- (a) If the county contains three or more cities:
 - (1) Two by the board.
 - (2) One by the governing body of the largest city.
- (b) If the county contains only two cities:
 - (1) Three by the board, at least one of whom is a representative of the public who is a resident of the county.
 - (2) One by the governing body of each city in the county.
- (c) If the county contains only one city:
 - (1) Two by the board.
 - (2) One by the governing body of the city.
- (d) If the county contains no city, the board shall select:
 - (1) Two members of the board; and
 - (2) One representative of the public, who is a resident of the largest town, if any, in the county.

3. In Carson City, the commission must be composed of representatives selected by the board of supervisors as follows:

- (a) Two members of the board of supervisors, one of whom must be designated by the commission to serve as chairman of the commission.
- (b) Three representatives of the city at large.

4. The first representatives must be selected within 30 days after passage of the ordinance creating the commission, and, except as otherwise provided in subsections 5, 6 and 7, must serve until the next ensuing December 31 of an even-numbered year. The representative of any city incorporated after passage of the ordinance must be selected within 30 days after the first meeting of the governing body, and, except as otherwise provided in subsection 7, must serve until the next ensuing December 31 of an even-numbered year. Their successors must serve for terms of 2 years, and vacancies must be filled for the unexpired term.

5. In Carson City:

- (a) One representative of the commission who is a member of the board of supervisors and one representative of the commission who is a representative of the city at large must serve until the next ensuing December 31 of an even-numbered year; and
- (b) One representative of the commission who is a member of the board of supervisors and two representatives of the commission who are representatives of the city at large must serve until the next ensuing December 31 of an odd-numbered year.

6. In counties whose population is 100,000 or more, but less than 400,000:

- (a) One representative selected by the board and one representative selected by the governing body of the largest city in the county must serve until the next ensuing December 31 of an even-numbered year; and
- (b) One representative selected by the board and one representative selected by the governing body of the largest city in the county must serve until the next ensuing December 31 of an odd-numbered year.

7. In counties whose population is 400,000 or more, the first representatives and the representative of any city incorporated after passage of the ordinance must serve until the next ensuing June 30 of an odd-numbered year.

(Added to NRS by 1965, 1265; A 1966, 50; 1969, 335, 1541; 1979, 541; 1993, 102, 2268; 1999, 970, 1049; 2001, 69, 1091)

City in the original package or container, distributes or sells the same in such original package or container, or otherwise, or in any manner uses the same; or

d. Otherwise acquires in Carson City for sale, use or distribution in Carson City motor vehicle fuel with respect to which there has been no prior taxable sale use or distribution;

e. "Dealer" shall not include any person who shall import into Carson City motor vehicle fuel in quantities of five hundred gallons or less purchased from a supplier who is licensed as a dealer under Chapter 365, Nevada Revised Statutes, and who shall assume liability for the collection and remittance of the applicable excise tax to Carson City.

3. "Department" means the Nevada Department of Motor Vehicles.

4. "Distributees" or "distribution." All motor vehicle fuel, sold, donated, consigned for sale, bartered, used or in any way voluntarily disposed of so as to terminate the ownership and possession thereof by the dealer or any other person who imports such motor vehicle fuel owned by him shall be deemed to be distributed and considered as distribution under this chapter.

5. "Highway" means every way or place of whatever nature open to the use of the public for purpose of surface traffic, including highways under construction.

6. "Motor vehicle" means and includes every self-propelled motor vehicle, including tractors, operated on a surfaced highway.

7. "Motor vehicle fuel" means and includes gasoline, natural gasoline, casinghead gasoline and any other inflammable or combustible liquid, by whatever name such liquid may be known or sold, the chief use of which in this state is for the propulsion of motor vehicles, motorboats or airplanes. Kerosene gas oil, fuel oil, jet aircraft fuel, diesel fuel and liquefied petroleum gas shall not be considered motor vehicle fuel for the purpose of this chapter.

8. "Person" means and includes every natural person, association, firm or partnership, corporation, municipal corporation, quasi-municipal corporation, political subdivision, governmental agency, trustee, receiver and the legal representative or representatives of the estate of any deceased person and their agents.

9. "Retailer" means and includes every person, other than a dealer as defined in subsection 2 engaged in the business of selling motor vehicle fuel.

10. "Tax Commission" means the Nevada Tax Commission and its duly authorized agents.

11.20.030 Creation and organization of regional street and highway commission. 1. The board does hereby create the regional street and highway commission of Carson City, state of Nevada.

2. The commission shall be composed of representatives to be selected as follows by the board:

a. Two members of the board of supervisors one of whom must be designated by the commission to serve as chairman of the commission;

b. Three representatives of the city at large.
(Ord. 1999-18 §2, 1999).

11.20.035 Terms and regulations of commission. 1.

One representative of the commission who is a member of the board of supervisors and one representative of the commission who is a representative of the city at large must serve until the next ensuing December 31 or an evennumbered year; and

2. One representative of the commission who is a member of the board of supervisors and two representatives of the commission who are representatives of the city at large must serve until the next ensuing December 31 of an odd-numbered year.

3. Commission members shall serve terms of two years and any vacancies shall be filled for the unexpired term.

4. The commission shall adopt such rules and regulations as are not in conflict with this chapter, Chapter 373 of the 1966 Statutes of Nevada, or any other law of the state of Nevada for the organization of the commission and the conduct of its business.

11.20.037 Meetings, notice of meetings, powers and duties of the commission. 1.

The commission shall meet at such times and places as the members of the commission may deem necessary and proper, but at least one meeting shall be held in each calendar month.

2. The commission shall exercise or perform those powers and duties specifically granted to them and enumerated in NRS Chapter 373 and shall exercise or perform said powers and duties in the mode and manner set forth in the aforementioned chapter.

3. All decisions, acts and resolutions of the commission shall be by majority vote of its membership. A tie vote shall have the effect of no decision and no action shall be taken.

4. For the purpose of this section a "decision on a road project" is a decision to:

a. Spend more than ten thousand dollars (\$10,000.00) on the study or design of,

b. Purchase property for, or

c. Authorize the use of the power of eminent domain to acquire property for, or

d. Commence construction of, a new road, or an expansion or extension of an existing road to add additional road surface. Notice of the time and place of a meeting of the Regional Transportation Com-