

Item # 3-3B

**City of Carson City
Agenda Report**

Date Submitted: December 23, 2008

Agenda Date Requested: January 5, 2009
Time Requested: Consent

To: Mayor and Supervisors
From: Purchasing & Contracts

Subject Title: Action to adopt Resolution No. 2009-R-_____, a resolution authorizing the Board of Supervisors to determine that the Identix Fingerprint Machine and Printer has reached the end of its useful life and will be donated to the Carson City School District another governmental entity for educational purposes as set forth in Nevada Revised Statute 372.3261 (File 0809-166).

Staff Summary: This property is no longer useful to any city department/division and has been transferred to Surplus Property for disposal.

Type of Action Requested: (check one)
 Resolution Ordinance
 Formal Action/Motion Other (Specify)

Does This Action Require A Business Impact Statement: Yes No

Recommended Board Action: I move to adopt Resolution No. 2009-R-_____, a resolution authorizing the Board of Supervisors to determine that the Identix Fingerprint Machine and Printer has reached the end of its useful life and will be donated to the Carson City School District another governmental entity for educational purposes as set forth in Nevada Revised Statute 372.3261 (File 0809-166).

Explanation for Recommended Board Action: NRS 244.1505 authorizes a board of county commissioners or its authorized representative to donate commodities, supplies, materials and equipment that the board determines to have reached the end of their useful lives to a nonprofit organization created for religious, charitable or educational purposes or to another governmental entity, to be used for any purpose which will provide a substantial benefit to the inhabitants of the county.

Fixed Asset #	Description
14074	Identix Fingerprint Machine and Printer – Serial Number 150600018

Applicable Statue, Code, Policy, Rule or Regulation: NRS 244.1505

Fiscal Impact: None

Explanation of Impact: None

Funding Source: None

Supporting Material: Resolution

Prepared By: Sandy Scott, Purchasing & Contracts Coordinator

Reviewed By: _____
(City Manager)

Date: 12/23/08

(District Attorney)

Date: 12/23/08

(Finance Director)

Date: 12/23/08

Board Action Taken:

Motion: _____

- 1) _____
- 2) _____

Aye/Nay

(Vote Recorded By)

RESOLUTION NO. 2009-R-_____

A RESOLUTION AUTHORIZING DONATION OF SURPLUS ITEMS

WHEREAS, Nevada Revised Statutes 244.1505 authorizes the Carson City Board of Supervisors to donate commodities, supplies, materials and equipment that they have determined have reached the end of their useful lives.

WHEREAS, donations are to be made to another governmental entity or to a nonprofit organization created for religious, charitable or educational purposes as set forth in Nevada Revised Statutes 372.3261.

WHEREAS, donations are to be used for any purpose which will provide a substantial benefit to the inhabitants of Carson City.

NOW, THEREFORE, BE IT RESOLVED that the Carson City Board of Supervisors has determined that the below listed pieces of surplus property have reached the end of their useful lives and has authorized their donation to the following:

Fixed Asset #	Description
14074	Identix Fingerprint Machine and Printer – Serial # 150600018

Upon motion by Supervisor _____,
seconded by Supervisor _____, the foregoing
Resolution was passed and adopted this 5th day of January, 2009 by the following vote.

VOTE: AYES:

NAYS:

ABSENT:

ABTAIN:

Robert L. Crowell, Mayor
Carson City, Nevada

ATTEST

Alan Glover, Clerk
Carson City, Nevada

TO: Purchasing & Contracts

FROM: Mikuni G. McKinley - CCSO Civil Division Manager

DATE: 10/29/08

SUBJECT: Fixed Asset Transfer - Only 1 item per page

TO BE COMPLETED BY TRANSFERRING DEPARTMENT

Fixed Asset	Department / Division Revenue Account Numbers	Fixed Asset Description	Serial #
14074		Identif fingerprint Machine & printer	150600018

I hereby declare that the above listed fixed asset is surplus and request that it be transferred to Purchasing & Contracts for disposal.

Authorized Signature: [Signature]

Date: 10/29/08

I have received the above listed fixed asset.

Authorized Signature: _____

Date: _____

DISPOSITION

Transferred to _____ on _____.

Fixed Asset Inventory Status Change Form sent to Finance on _____.

Date of BOS approval: _____

Donated to _____ on _____.

Sold to _____ on _____.

Junked to _____ on _____.