

Item # 4-2E

**City of Carson City
Agenda Report**

Date Submitted: January 27, 2009

Agenda Date Requested: February 5, 2009

Time Requested: Consent

To: Mayor and Supervisors

From: Purchasing & Contracts

Subject Title: Action to determine that Contract No. 0809-177 On Call Professional Land Surveying Services is a contract for the services of a professional land surveyor; that the selection was made on the basis of the competence and qualifications of the land surveyor for the type of services to be performed and not on the basis of competitive fees; and therefore not suitable for public bidding pursuant to NRS 625.530; and to approve Contract No. 0809-177 with Tri State Surveying, LTD. to provide Land Surveying Services through February 6, 2010 for a not to exceed cost of \$150,000 to be funded from the Various Capital Improvement Projects Fund as provided in FY 2008/2009 and 2009/2010. *(Sandy Scott)*

Staff Summary: Carson City Public Works Department has the responsibility of managing an extensive Capital Improvement Project Program, which includes the design and construction of various public facilities; street improvements; water, sewer, storm drain and reclaimed water utility infrastructure; and park and recreational facilities. To facilitate the design and construction of such improvement projects the City requires the services of a professional land surveyor.

The firm may be responsible for surveying and mapping services for a variety of public works projects.

Type of Action Requested: (check one)
 Resolution Ordinance
 Formal Action/Motion Other (Specify)

Does This Action Require A Business Impact Statement: Yes No

Recommended Board Action: I move to determine that Contract No. 0809-177 On Call Professional Land Surveying Services is a contract for the services of a professional land surveyor; that the selection was made on the basis of the competence and qualifications of the land surveyor for the type of services to be performed and not on the basis of competitive fees; and therefore not suitable for public bidding pursuant to NRS 625.530; and to approve Contract No. 0809-177 with Tri State Surveying, LTD. to provide Land Surveying Services through February 6, 2010 for a not to exceed cost of \$150,000 to be funded from the Various Capital Improvement Projects Fund as provided in FY 2008/2009 and 2009/2010. *(Sandy Scott)*