

CARSON AREA METROPOLITAN PLANNING ORGANIZATION
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A regular meeting of the Carson Area Metropolitan Planning Organization was scheduled for 5:30 p.m. on Wednesday, January 14, 2009 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Shelly Aldean
Vice Chairperson Russell Carpenter
Charles DesJardins
Paul Esswein
Jeff Foltz
Jim Mallery
Dennis Taylor

STAFF: Andrew Burnham, Public Works Department Director
Darren Schulz, Deputy Public Works Department Director
Patrick Pittenger, Transportation Manager
Harvey Brotzman, Senior Project Manager
Robb Fellows, Senior Project Manager
Dan Doenges, Transportation Planner
Joel Benton, Senior Deputy District Attorney
Kathleen King, Recording Secretary

NOTE: A recording of these proceedings, the CAMPO's agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record. These materials are on file in the Clerk-Recorder's Office, and available for review during regular business hours.

A. CALL TO ORDER AND DETERMINATION OF A QUORUM (5:32:55) - Chairperson Aldean called the meeting to order at 5:32 p.m. Roll was called; a quorum was present. Member Crowell was absent.

B. ACTION ON APPROVAL OF MINUTES - December 10, 2008 (5:33:28) - Member Foltz clarified that he is one of two Douglas County alternates to the CAMPO. The official representative is Douglas County Commissioner Greg Lynn. Chairperson Aldean advised that Member Taylor is a non-voting member. Member DesJardins moved to approve the minutes, as amended. The motion was seconded and carried 5-0-1, Member Mallery abstaining.

C. MODIFICATION OF AGENDA (5:34:54) - None.

D. PUBLIC COMMENT (5:35:00) - Chairperson Aldean opened this item. Mr. Burnham introduced Deputy Public Works Department Director Darren Schulz, who provided background information on his employment experience and advised he would be managing the Engineering Division.

E. DISCLOSURES (5:38:12) - None.

F. PUBLIC MEETING ITEMS:

F-1. INTRODUCTION OF NEW MEMBERS AND ACTION FOR THE ELECTION OF OFFICERS (5:36:11) - Chairperson Aldean introduced Jim Mallery, who provided background

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information on his employment experience, his education, his residence in Carson City, and his interest in serving as a member of CAMPO and the Regional Transportation Commission. Member Taylor provided additional information on Member Mallery's Nevada Department of Transportation career, and commended his knowledge and experience as an asset to the CAMPO and the Regional Transportation Commission. Chairperson Aldean advised that Mayor Crowell had been appointed to the CAMPO and the Regional Transportation Commission.

Mr. Pittenger reviewed the agenda report pertinent to this item. Chairperson Aldean called for nominations for chair, noting the commitment is for one year beginning in February. Vice Chairperson Carpenter nominated Member DesJardins as chair. Member DesJardins accepted the nomination, and Chairperson Aldean called for additional nominations. When none were forthcoming, she closed nominations and called for a vote on the pending nomination. **Nomination carried 6-0.**

Chairperson Aldean called for nominations for vice chair. Chairperson-elect DesJardins nominated Member Esswein, who accepted the nomination with the clarification that he is the Lyon County Manager's representative to the CAMPO. Following a brief discussion, Member Esswein expressed the belief that Lyon County would be very pleased to accept the position of CAMPO vice chair. Chairperson Aldean called for additional nominations among the members and the public. When none were forthcoming, she closed nominations and called for a vote on the pending nomination. **Nomination carried 6-0.**

Chairperson-elect DesJardins provided background information on his advocacy for the CAMPO chair and vice chair to be separate from the Regional Transportation Commission chair and vice chair. Chairperson Aldean congratulated Chairperson-elect DesJardins and Vice Chairperson-elect Esswein.

F-2. INFORMATION REGARDING A PROPOSED AMENDMENT TO THE EXISTING CAMPO TRANSPORTATION IMPROVEMENT PROGRAM ("TIP") (5:43:34) - Chairperson Aldean introduced this item, and Mr. Doenges reviewed the agenda report. At Mr. Doenges' suggestion, Member Taylor provided additional clarification regarding the proposed amendment. He acknowledged that the improvements will mitigate existing flood issues.

Mr. Doenges advised that the additional Federal Transit Administration 5309 funding is designated for transit capital and will be distributed proportionately between Carson City and Douglas County. In response to a question, Mr. Pittenger explained the allocation based on population. He advised that Lyon County is also eligible for 5309 funding "should a transit service become available." Mr. Doenges advised that Carson City plans to use the additional funding for JAC bus stop improvements, vehicle acquisitions and vehicle accessories. He referred to the draft table included in the agenda materials, and advised that a 30-day public comment period began January 5, 2009 and will end on February 4, 2009. The final amended table, together with any comments received, will be presented for adoption at the February CAMPO meeting. Mr. Doenges advised that a public information meeting is scheduled for January 22nd from 4:00 to 6:00 p.m. at the Carson City Library.

Chairperson Aldean entertained questions or comments from the CAMPO members and from the public; however, none were forthcoming. She reiterated that the item would be reagendaized for action at the February CAMPO meeting.

F-3. INFORMATION REGARDING A PROPOSED AMENDMENT TO THE EXISTING CAMPO UNIFIED PLANNING WORK PROGRAM ("UPWP") (5:47:21) - Chairperson Aldean introduced this item, and Mr. Pittenger reviewed the agenda report. He noted that

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the proposed amendment is also subject to the thirty-day comment period, and will be addressed at the January 22nd public meeting. He explained the public process required for amendment to the CAMPO UPWP, and advised that “actual approval by the federal government is what makes it effective.” He emphasized there will be no change to local funding; “it’s merely a shift between the projects to ensure that all expenses are reimbursable.” He advised of having recently conducted an analysis of recovered funds, and “it actually showed that a good portion of the costs ... is recovered because ... the Federal Highway Administration planning funds is a 95 percent federal match and the FTA 5303 transit planning funds is an 80 percent match.” Member DesJardins commended Mr. Pittenger on his diligence in charging costs appropriately. Chairperson Aldean called for public comment; however, none was forthcoming.

F-4. ACTION TO APPROVE FEDERAL TRANSIT ADMINISTRATION 5316 PROGRAM FUNDS AGREEMENT TO PROVIDE FUNDING FOR INTERCITY SERVICE

(5:51:40) - Chairperson Aldean introduced this item, and Mr. Pittenger reviewed the agenda report. He explained that FTA 5316 funds are required to be used for operations and capital in conjunction with job access reverse commute services. The eligible transit services are the 21X BlueGo route, in partnership with the South Tahoe Area Transit Authority, and the Washoe RTC intercity route. Mr. Pittenger emphasized that the FTA 5316 funds will be used in lieu of 5307 funds. He explained the importance of utilizing other grant funding sources in order to preserve the 5307 program funds. He acknowledged the match is the same. “It’s merely a substitution, but preserves the golden goose.” In response to a question, he explained the concept of a reverse commute.

Chairperson Aldean called for questions or comments of the CAMPO members and the public. Mr. Pittenger acknowledged that any jurisdiction utilizing the funds is responsible for providing the required match. Vice Chairperson Carpenter commended the approach to reserve the 5307 funds. Chairperson Aldean entertained a motion. **Vice Chairperson Carpenter moved to approve the Federal Transit Administration 5316 Program Funds Agreement to provide funding for intercity service; fiscal impact \$86,114 of intercity funding. Member Esswein seconded the motion. Motion carried 6-0.**

G. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS

G-1. FUTURE AGENDA ITEMS (5:56:34) - Chairperson Aldean suggested agendaizing an item to authorize a staff person to execute documents on behalf of the CAMPO in the event of the chairperson’s unavailability. Mr. Pittenger reviewed the tentative February CAMPO agenda.

H. ACTION ON ADJOURNMENT (5:59:20) - Member Mallery moved to adjourn the meeting at 5:59 p.m. The motion was seconded and carried 6-0.

The Minutes of the January 14, 2009 Carson Area Metropolitan Planning Organization meeting are so approved this ____ day of February, 2009.

SHELLY ALDEAN, Chair