Hem#93A

## City of Carson City Agenda Report

Date Submitted: May 26, 2009 Agenda Date Requested: June 4, 2009

Time Requested: Consent

**To:** Mayor and Supervisors **From:** Purchasing & Contracts

**Subject Title:** Action to approve Amendment No. 4 for Contract No. 0405-076 the renewal of the contract through June 30, 2010, for Ambulance Billing Services with Advanced Data Processing, Inc. (Sandy Scott)

Staff Summary: Amendment No. 4 will extend the contract through June 30, 2010.

Type of Action Requested: (check	one)	
() Resolution	Ordinance	
(_X) Formal Action/Motion	() Other (Specify	)
Does This Action Require A Business Imp	oact Statement:	Yes (_X) No

**Recommended Board Action:** I move to approve Amendment No. 4 for Contract No. 0405-076 the renewal of the contract through June 30, 2010, for Ambulance Billing Services with Advanced Data Processing, Inc. (Sandy Scott)

**Explanation for Recommended Board Action:** On May 4, 2005, the Board of Supervisors awarded Contract No. 0405-076 Ambulance Billing Services to Advanced Data Processing, Inc., to provide ambulance billing services at a rate of 4.95% of collections through June 30, 2007, with the option to renew for five (5) additional one (1) year periods subject to negotiation. On September 15, 2005, the Board of Supervisors approved Amendment No.1 that provided access to and use of the HealthEMS™ System at a cost of \$1.50 per incident Patient Care Report processed.

On June 21, 2007, the Board of Supervisors approved Amendment No. 2 for first renewal period through June 30, 2008, at the same prices, terms, and conditions as originally bid and amended.

On May 15, 2009, the Board of Supervisors approved Amendment No. 3 for the second renewal period through June 30, 2010, at the same prices, terms, and conditions as originally bid and amended.

Pamela Olkowski, Vice-President for Advanced Data Processing, Inc., has provided a letter confirming the 3<sup>rd</sup> renewal will continue with the same price, terms, and conditions as originally bid and amended. Vincent Pirozzi, has requested that this contract be renewed for the 2<sup>nd</sup> renewal period.

**Applicable Statue, Code, Policy, Rule or Regulation:** N.R.S. Chapter 332 Purchasing: Local Governments.

Fiscal Impact: 4.95% of net amount collected and \$1.50 per incident Patient Care Report processed

**Explanation of Impact:** 4.95% of net amount collected and \$1.50 per incident Patient Care Report processed

Funding Source: 4.95% of net amount collected and \$1.50 per incident Patient Care Report processed

**Supporting Material:** Letter from Advanced Data Processing, Inc., Amendment No.4, and Agenda Report 6/21/07

Prepared By: Sandy Scott, Purchasing & Contract	ts Coord	dinator	
Reviewed By: Reviewed By: (Fire Department)		Date: 5/26/09	9
(City Manager)		Date: 5-26-09	
(District Attorney)  (Finance Director)  (Finance Director)	······	Date: <u>5/24/09</u>	
Board Action Taken:			
Motion:	1) 2)		Aye/Nay
		_	
		_	
(Vote Recorded By)		_	

**THIS AMENDMENT** is made and entered into this 4<sup>th</sup> day of June, 2009, by and between the City and County of Carson City, a political subdivision of the State of Nevada, hereinafter referred to as the "CITY", and Advanced Data Processing, Inc., 4251 Kipling Street, Suite 200, Wheatridge, CO 80033 (303) 329-9044 (800) 248-2262 FAX #(303) 336-3166, hereinafter referred to as the "INDEPENDENT CONTRACTOR", and is made to amend the existing contract known as CONTRACT #0405-076 Ambulance Billing Services.

#### WITNESSETH:

**WHEREAS**, the **CITY** desires to amend sections of Article1 of the original contract to include that which is contained herein; and

**WHEREAS**, it is deemed that said amendment is both necessary and in the best interests of the CITY.

**NOW, THEREFORE**, in consideration of the aforesaid premises, the parties agree as follow:

## ARTICLE 1

### 1 **CONTRACT TERM**:

1.1 This Contract shall be effective until June 30, 2010, unless sooner terminated by either party as specified in **Article 6 Contract Termination**.

IT IS ALSO AGREED, that all unaffected conditions, requirements, and restrictions of the Original Contract document remain in full force and effect for the duration of the Contract term.

## **ACKNOWLEDGMENT AND EXECUTION:**

Telephone: 775-887-2210 Ext. 1005

SGiomi@ci.carson-city.nv.us

Fax: 775-887-2209

**DATED** 

In witness whereof, the parties hereto have caused this Amendment to be signed and intend

to be legally bound thereby.	
CARSON CITY Finance Director Attn: Sandy Scott, Purchasing & Contracts	CITY'S LEGAL COUNSEL Neil A. Rombardo, District Attorney
Coordinator 201 North Carson Street Suite 3 Carson City, Nevada 89701 Telephone: 775-887-2133 ext 30137 FAX: 775-887-2107 SScott@ci.carson-city.nv.us	I have reviewed this Contract and approve as to its legal form.
By: Sandy Scott	Melania Rouketta  Deputy District Attorney
DATED 5-86-09.	DATED 5-26-09
CITY'S ORIGINATING DEPARTMENT BY: Stacey Giomi, Fire Chief Fire Department 777 S. Stewart Street Carson City, NV 89701	

Doug Shamon being first duly sworn, deposes and says: That he is the INDEPENDENT CONTRACTOR, or authorized agent of the INDEPENDENT CONTRACTOR, for whom the aforesaid described work is to be performed by; that he has read the foregoing Contract Amendment and understands the terms, conditions, and requirements thereof.

Amendment and understands the terms, conditions, and requirements thereof.
INDEPENDENT CONTRACTOR BY: Doug Shamon TITLE: CEO FIRM: Advanced Data Processing, Inc. BUSINESS LICENSE #: 09 21856 Address: 4251 Kipling Street, Suite 200 City: Wheatridge State: CO Zip Code: 80033 Telephone: 303-329-9044 / Fax #: 303-336-3166 E-mail Address: DShamon@emsclaims.com
(Signature of INDEPENDENT CONTRACTOR)
DATED May 21, 2009
STATE OF
(Signature of Notary)
(Notary Stamp)
Notary Public State of Florida Clindy R Gardner My Commission DD879720 Expires 05/12/2013

### **CONTRACT ACCEPTANCE AND EXECUTION:**

The Board of Supervisors for Carson City, Nevada at their publicly noticed meeting of June 4, 2009, approved Amendment No. 4 for **CONTRACT No. 0405-076**. Further, the Board of Supervisors authorizes the Mayor of Carson City, Nevada to set his hand to this document and record his signature for the execution of this contract in accordance with the action taken.

**CARSON CITY, NEVADA** 

ROBERT L. CROWELL, MAYOR

DATED this 4<sup>TH</sup> day of June, 2009

ATTEST:

ALAN GLOVER, CLERK-RECORDER

DATED this 4<sup>th</sup> day of June, 2009

May 12, 2009



4251 Kipling Street Suite 200 Wheat Ridge, CO 80033

Sandy Scott, Purchasing & Contracts Manager
Carson City Purchasing & Contracts
201 North Carson Street Suite 3
Carson City, NV 89701

Dear Ms. Scott:

Pursuant to your request, this letter will serve as notice that ADPI/Intermedix does intend to renew Contract #0405-076 for Ambulance Billing Service with Carson City EMS.

This renewal will continue with the same price, terms and conditions as the existing contract.

Please do not hesitate to call me with any questions. You can reach me directly at 303.336.3492.

Sincerely,

Pamela Olkowski

Amela ackowski

Vice-President