## CARSON AREA METROPOLITAN PLANNING ORGANIZATION

Minutes of the May 13, 2009 Meeting Page 1

**DRAFT** 

A regular meeting of the Carson Area Metropolitan Planning Organization was scheduled for 5:30 p.m. on Wednesday, May 13, 2009 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

**PRESENT:** Chairperson Charles DesJardins

Vice Chairperson Paul Esswein

Member Shelly Aldean Member Russell Carpenter Member Robert Crowell

Member Jeff Foltz Member James Mallery

Ex-Officio Member Dennis Taylor

**STAFF:** Kim Belt, Capital Projects Manager

Joel Benton, Senior Deputy District Attorney Dan Doenges, Senior Transportation Planner

Kathleen King, Recording Secretary Keith Pearson, Transit Coordinator

Patrick Pittenger, Transportation Manager Darren Schulz, Deputy Public Works Director

**NOTE:** A recording of these proceedings, the CAMPO's agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record. These materials are available for review, in the Clerk-Recorder's Office, during regular business hours.

- **A. CALL TO ORDER AND DETERMINATION OF QUORUM** (5:30:12) Chairperson DesJardins called the meeting to order at 5:30 p.m. Roll was called; a quorum was present.
- **B.** ACTION ON APPROVAL OF MINUTES April 8, 2009 and April 24, 2009 (5:31:40) Member Crowell moved to adopt the minutes of April 8, 2009. Member Aldean seconded the motion. Motion carried 7-0. Member Carpenter moved to approve the minutes of April 24, 2009. Member Crowell seconded the motion. Motion carried 7-0.
- **C. MODIFICATION OF AGENDA** (5:32:52) None.
- **D. PUBLIC COMMENT** (5:33:19) None.
- **E. DISCLOSURES** (5:34:02) None.
- F. PUBLIC MEETING ITEMS:
- **F-1.** ACTION TO APPROVE THE PROPOSED CAMPO FISCAL YEAR 2010 UNIFIED PLANNING WORK PROGRAM ("UPWP") (5:34:24) Chairperson DesJardins introduced this item, and Mr. Doenges reviewed the agenda report. In reference to tasks 2.1 and 2.2 in Work Element 2, at page 9 of the proposed UPWP included in the agenda materials, Ex-Officio Member Taylor advised of NDOT's support and requested Mr. Pittenger to consider establishing a "travel demand model" working group. He

## CARSON AREA METROPOLITAN PLANNING ORGANIZATION Minutes of the May 13, 2009 Meeting

Page 2

**DRAFT** 

offered NDOT's assistance to validate travel demand models and / or to collect data. Mr. Pittenger noted the majority of the cost estimates included in the work element as relative to updating the base model. He looks forward to working with Douglas County, Lyon County, and NDOT representatives. In response to a question, Ex-Officio Member Taylor provided additional clarification of his comments. Vice Chairperson Esswein advised of excellent cooperation with Mr. Pittenger and Transportation Division staff in development of the Lyon County transportation plan.

Chairperson Des Jardins entertained public comment and, when none was forthcoming, a motion. Member Carpenter moved to approve the proposed CAMPO fiscal year 2010 unified planning work program. Member Crowell seconded the motion. Motion carried 7-0.

F-2. ACTION TO AMEND THE CAMPO POLICY ON PUBLIC COMMENT PROCESS FOR PROPOSED FARE AND SERVICE CHANGES (5:41:15) - Chairperson DesJardins introduced this item, and Mr. Pittenger reviewed the agenda report. Chairperson DesJardins entertained CAMPO member and public comments and, when none were forthcoming, a motion. Member Mallery moved to amend the CAMPO policy on public comment process for proposed fare and service changes; no fiscal impact. Member Aldean seconded the motion. Motion carried 7-0.

## G. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS

- **G-1. FUTURE AGENDA ITEMS** (5:42:58) Mr. Pittenger and Mr. Doenges reviewed the tentative June CAMPO agenda.
- **H. ACTION ON ADJOURNMENT** (5:44:20) Member Aldean moved to adjourn the meeting at 5:44 p.m. Vice Chairperson Esswein seconded the motion. Motion carried 7-0.

The Minutes of the May 13, 2009 Carson Area Metropolitan Planning Organization are so approved this 10<sup>th</sup> day of June, 2009.

CHARLES DES JARDINS, Chair	