

Item # 8-4F

**City of Carson City  
Agenda Report**

**Date Submitted:** October 27, 2009

**Agenda Date Requested:** November 5, 2009  
**Time Requested:** Consent

**To:** Mayor and Supervisors  
**From:** Purchasing & Contracts

**Subject Title:** Action to authorize all City departments to utilize RFP-1749 for Brownfield Program-Environmental Clean-up services through McGinley and Associated, Inc. which RFP-1749 was approved by the Nevada Board of Examiners and which is exempt from competitive bidding pursuant to NRS 332.115 subsection 1 (m) and NRS 332.195 providing Carson City's approved funding and purchasing procedures are followed (File No. 0910-107) (*Sandy Scott*)

**Staff Summary:** Carson City has received a grant award from EPA Region IX for Brownfields work. Work includes Phase I and II site assessments and development of site specific clean-up plans. All work is to be performed under the regulatory requirements of 40CFR Part 31, CERCLA: Section 104(k)2 and all other USEP Brownfields requirements.

The Office of Business Development and the City Manager's Office, Grants programs may also be utilizing this contract.

**Type of Action Requested:** (check one)

- Resolution
- Formal Action/Motion
- Ordinance
- Other (Specify)

**Does This Action Require A Business Impact Statement:**  Yes  No

**Recommended Board Action:** I move to authorize all City departments to utilize RFP-1749 for Brownfield Program-Environmental Clean-up services through McGinley and Associated, Inc. which RFP-1749 was approved by the Nevada Board of Examiners and which is exempt from competitive bidding pursuant to NRS 332.115 subsection 1 (m) and NRS 332.195 providing Carson City's approved funding and purchasing procedures are followed (File No. 0910-107) (*Sandy Scott*)

**Explanation for Recommended Board Action:** Pursuant to NRS 332.115 subsection 1(m) and NRS 332.195, staff is requesting the Board of Supervisors declare that the contract is not adapted to award by competitive bidding and authorize all city departments to be able to place orders from this contract providing Carson City's approved funding and purchasing procedures are followed.