

CARSON CITY PARKS AND RECREATION COMMISSION

Minutes of the April 7, 2009 Meeting

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A regular meeting of the Carson City Parks and Recreation Commission was scheduled for 5:30 p.m. on Tuesday, April 7, 2009 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Donna Curtis
Vice Chairperson James Smolenski
Commissioner Charles Adams
Commissioner Tom Keeton
Commissioner Steve Lasco
Commissioner Sean Lehmann
Commissioner Pete Livermore
Commissioner Todd Westergard
Ex Officio Commissioner Molly Walt

STAFF: Roger Moellendorf, Parks and Recreation Department Director
Scott Fahrenbruch, Parks and Recreation Director of Operations
Joel Dunn, Recreation Program Manager
Thoran Towler, Deputy District Attorney
Jano Barnhurst, Recording Secretary

NOTE: A recording of these proceedings, the Commission's agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record. These materials are on file in the Clerk-Recorder's Office, and available for review during regular business hours.

CALL TO ORDER, ROLL CALL AND DETERMINATION OF QUORUM (5:34:04) - Chairperson Curtis called the meeting to order at 5:34 p.m. Roll was called; a quorum was present. Commissioner Howe was not present. Commissioner Lasco arrived after roll call.

CITIZEN COMMENTS ON NON-AGENDIZED ITEMS (5:34:35) - Chairperson Curtis introduced the item and invited the public to approach. Don Leonard introduced himself as a resident of Silver Oak development. He advised that the green spaces in Northridge and Kings Canyon developments were maintained by the City and the Kings Canyon developer had an agreement with the City to maintain the green space for two years after development and the City would take over the park area and walking paths. He read section 5.2 of the Silver Oak development agreement into the record, "After completion of the open space improvements which are to be conveyed to Carson City, the developer shall maintain the improvements for a period of two years before dedication and maintenance by Carson City is accepted." Mr. Leonard stated that the park was developed by a tax on each of the homeowners and that the green space west of Ormsby has been done since 2004. He said the Kings Canyon agreement was very similar to the Silver Oak agreement. He said that neither the City or developer have acted in good faith on this agreement since it was completed. He said that there are over 500 homeowners in Silver Oak who are paying a bigger share for that green space and someone isn't doing their job. Chairperson Curtis asked for clarification. Mr. Leonard explained that there are a series of green spaces along Christmas Tree and Snowflake and something should have been done to get the City to take them over as provided in the agreement. He said he raised the issue at a recent Board meeting and got the 'deer in the headlights' look. Chairperson Curtis suggested that staff look into it. Mr. Moellendorf advised that his department will look into it and get back to Mr. Leonard. He explained that each of the development's agreements are somewhat

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different depending on what was decided during the approval process and part of the landscaping in Silver Oak is the responsibility of the development. He assured Mr. Leonard that he would get back to him with an answer. Chairperson Curtis requested a status update.

1. ACTION ON APPROVAL OF MINUTES (5:40:38) - Commissioner Smolenski moved to approve the minutes of the March 3, 2009 meeting. The motion was seconded by Commissioner Lehmann. Motion carried 7-0.

2. MODIFICATIONS TO THE AGENDA (5:41:22) - None.

3. STAFF UPDATES - DISCUSSION ONLY - NO DELIBERATION

3-A. FEDERAL LANDS BILL UPDATE (5:41:33) - Chairperson Curtis introduced the item and Mr. Moellendorf gave a staff report. On March 19th, the House approved the Federal Lands Bill. It went first to the Senate, then the House, and President Obama has signed it. He summarized the land exchange from BLM to the City, from the Forest Service to the City, and from the City to the Forest Service. The City will be giving up 2,000 acres on the Carson Range front, with the Forest Service giving up about 2,200 acres. This should help make sense of how the property ownership lies and also help with management issues. The Forest Service will have the higher ground and the City will have the interface property. On the east side, the City will gain about 3,500 acres from BLM, mostly in the Prison Hill acquisition, Silver Saddle Ranch, and a small part for economic development. He advised that it will be at least a year before it is switched over due to the amount of work involved, i.e., researching deeds, surveying, and approval by the Board of Supervisors. Chairperson Curtis clarified that any maintenance issues, rules, etc., are still being handled by BLM and not the City. Mr. Moellendorf advised that the City will need to start formulating a management plan for those properties.

Mr. Fahrenbuch gave an update on Fuji Park. He advised that the park was closed on Friday, remained closed through the week and will reopen on Monday for turf renovations. He said it has really taken a beating due to special events and being such a popular dog friendly park. He explained that there hasn't been an aggressive over-seeding operation for the last couple of years so this will make it a lot better for all of its users. He acknowledged the public's cooperation and posted options of other dog friendly parks. He advised that there may be a need to review a rotation policy because of so much wear and tear. He said that the over-seeding has already started to pop up and is off to a good start.

(5:46:20) Commissioner Lehmann commented that he's been working with Fred Stanio of Betterment of Parks and Recreation who created a donation sign which can be placed in the parks. He said the sign will be attached to a shovel that is cemented in the ground to give the impression of construction in process. Mr. Stanio's group approved the idea and thought it reasonable to go forward with it. The cost would be approximately \$30-\$50 per sign for installation. Mr. Moellendorf cautioned that this type of item should come up under 'members announcements and requests for information' on the agenda, but advised that maintenance staff should have an opportunity to review any sign design implementations because it will have an impact on maintenance and safety. Mr. Fahrenbruch advised that he had discussed this matter with Mr. Stanio.

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4. NON-ACTION ITEMS - DISCUSSION AND PRESENTATION ONLY

4-A. DISCUSSION AND PRESENTATION ONLY REGARDING THE “2008 SPORTS TOURNAMENT ECONOMIC IMPACT REPORT” (5:48:27) - Chairperson Curtis introduced the item and Mr. Dunn reviewed the staff report which is incorporated into the record. He narrated a Powerpoint presentation also incorporated into the record. He said that sports tourism is an important social and economic tool that generates significant economic impact, creates new jobs, and increases the quality of life for Carson City residents. Sports tourism contributed over \$12 million to the local business community in 2008 and 2.18 percent of sales tax went directly back to the general fund. He said that the success of the Carson City Recreation Sports Tourism Campaign is possible through successful community partnerships. The Convention and Visitors Bureau (CVB) contributes \$25,000 to the recreation budget to facilitate sports tournaments which is dedicated mostly to staffing. The CVB provides promotional materials to tournament directors and participants. He said that www.visitcarsoncity.com is a great website they put together and very useful when it comes to attracting tournament directors to Carson City. The Carson City Youth Sports Association is a significant partner in the campaign for sports tourism and make significant contributions through offering regional sports tournaments. The AYSO Comstock Shootout is one of the bigger tournaments hosted in Carson City. The AYSO operates with volunteers, but it became increasingly difficult to run all the tournaments in Carson City with just volunteers, so limited staffing was offered. The Comstock Shootout attributed to \$2.2 million. Carson Girls softball brought in the NSA world series which was almost \$2.7 million to the local business community. The business community continues to invest in providing outstanding lodging facilities, culinary opportunities, and a vibrant downtown which are the attractions needed to keep visitors coming back. When they come to town for a tournament, they want to do things in the evenings and after games. The participants rave on the individual service they receive from the business community and small town hospitality.

Three of the significant tournaments were NSA Western World Series which brought in 110 teams. One of the goals that the CVB asked for the 2008 tournament season was to attract visitors for multiple nights and weekdays. This tournament had an average stay of 5-6 nights. The Comstock Shootout brought in nearly twice as many teams and had a \$2.2 million impact over two different weeks. Midnight Madness is an adult softball tournament at Centennial with 104 teams and brought in \$1.3 million last year. The campaign was started in 2005 and has been very successful due to the efforts of the recreation staff, Parks Department and partnership support. From 2005 through 2008, \$35 million has been brought in to the local business community. The return to the general fund was over \$717,000 and \$747,000 returned to the CVB through room tax. Mr. Dunn reviewed the 2009 Tournament Schedule stating that a big change has been one adult slow pitch tournament. When the campaign was started, the majority of the tournaments were adult slow pitch. There has been a migration north of those tournaments. Sparks has built a \$40 million artificial turf sports complex and actively went after adult softball tournaments. There's still a market to bring in significant economic impact for the business community. The projected economic impact for 2009 is \$12.5 million based on the tournament schedule which translates to \$250,000 to the general fund and \$275,000 to the CVB. The sustainability of Carson City as a sports tournament destination is dependent on the reinvestment of tax revenues created through sports tournaments.

Commissioner Livermore complimented Mr. Dunn on the wonderful job evaluating the benefits of sports programs. “He has really brought this to light, which is the fact that recreation is not a cost to the community. There's a definite benefit to this community even though our first priority is providing recreation, parks and open space to our citizens. Mr. Dunn has captured the main activities at John D.

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Winters, Edmonds and swimming pool. Looking at other opportunities that exist - from the skateboard park to the swimming pool, to Governor's Field, and Pop Warner football - all those elements have a direct coalition to where people spend their money. The mindset about recreation is not a duty of the community but a direct benefit to the community."

In response to a question, Mr. Dunn replied that the CVB \$25,000 investment started in 2005, with a \$20,000 investment. In that first year, \$18,000 was spent. It goes into a rollover account directly for sports tournaments. In 2007, \$27,000 was spent. The money is identified just for this campaign. He wants to see the CVB invest more so there would be additional opportunities. There is a need to invest capital into new infrastructure in order to expand into additional sports tournaments, so that \$25,000 meets needs.

(6:06:15) Commissioner Adams complimented Mr. Dunn and feels the numbers are very conservative, as they don't take the locals into account. It's a great tool to show what youth organizations have done. In response to a question, Mr. Dunn replied that the survey in the current Powerpoint is not the survey used last year. The changes for 2009 were the questions regarding the qualities of the facilities and additional activities. In response to another question, Mr. Dunn replied that the average return was 86 percent while two years ago it was 81 percent. Someone sits with the participants to make sure the right data is obtained. In response to a question, Mr. Dunn replied that he came to the Commission in 2004 with a report of a \$3 million impact on sports tourism. It had less than 10 tournaments and he was very excited about the data he was providing as he was using national standards of spending. Commissioner Livermore told him to find out what people were spending in Carson City and come back with true data. In response to another question, Mr. Dunn replied that the impact of the \$25,000 annual contribution from the CVB is staffing. With tournaments at Centennial, Parks employees go through their standard work week. The hourly employees do the field prep and maintenance throughout the weekend, so no Parks employees work at sports tournaments with the exception of a few youth programs. Mr. Fahrenbruch put together a fee structure for the volunteer youth programs that bring in tournaments. A fee is paid directly to the Parks Department to offset the costs of running the tournaments at those facilities. Commissioner Lasco echoed the sentiments of Commissioners Livermore and Adams and congratulated Mr. Dunn for his work. Statistics can prove any point depending on how the numbers are moved around. It's easy to obtain percentages and data with a conservative survey and no areas of interpretation. An 86 percent return is phenomenal. Mr. Moellendorf mentioned that this is a direct impact to the community, and not the turnover of dollars which is seen a lot in impact statements. Mr. Dunn has done a great job quantifying this one portion of services that are provided by the City which is difficult to do for a lot of services. The survey is based on principals and grounded information.

Commissioner Lasco congratulated staff and added that these dollars are an infusion into the community; they are new dollars that come into town and people come back year after year because they have a superior experience which underscores the quality of the services. Chairperson Curtis expressed her appreciation for the information. She wants to declare this the year of 'toot your own horn' for Parks and Recreation. In response to a comment, Mr. Dunn advised that he is working to provide data, lodging facilities, support of the business community, support of the visitors bureau, and has been identified as the 'go-to' agency. "We are becoming a driver for tourism and I'm going to be working with the CVB creating a survey for Rendevous. I'm also working with the Nevada Day Committee so they can survey the attendance. If we're competing for tax dollars, I want to make sure that we compete on an even playing field. I want all the surveys to come back with the same conservative approach. We've started to put together a survey for all the performances in the theater. I'd love to find a way to estimate the impact of just our programs in Carson

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City.” Chairperson Curtis advised of a letter from Bill Champion thanking Mr. Dunn for his hard work. Mr. Dunn emphasized that since the campaign started in 2005, they have worked with all of the partners in the community. The \$12 million that is brought in for the business community would not be possible if not for the hard work of all those partners. The AYSO continues to provide volunteers to run the Comstock Shootout which is the retention to look for in sports tourism. That’s why some capital expense can be justified in developing the infrastructure.

Commissioner Keeton complimented and congratulated Mr. Fahrenbruch and stated that the people who come to play on Carson City’s fields say they’re the best fields and have the best maintenance. When it comes time to think about where money should be spent, that’s another thing attracting teams. The fields are good, and people can play and have a good time. Mr. Dunn added that he doesn’t get enough opportunity to thank Mr. Fahrenbruch and his staff for what they provide with the Parks facilities, but one thing to keep in mind when talking about reinvesting tax dollars, it’s not just about tourism. Mr. Fahrenbruch’s budget is cut year after year. He has less of a staff to provide the high standard of maintenance that people have come to know. If there is an opportunity for the reinvestment, it absolutely has to go towards the maintenance of those facilities.

4-B DISCUSSION ONLY REGARDING THE PARKS AND RECREATION DEPARTMENT’S GENERAL FUND, QUALITY OF LIFE (QUESTION 18), AND RESIDENTIAL CONSTRUCTION TAX BUDGETS FOR FISCAL YEAR 2009/2010, INCLUDING THE SUSPENSION OF ANNUAL DISPERSAL OF FUNDS DERIVED FROM THE RESIDENTIAL CONSTRUCTION TAX BUDGET (6:27:03) - Chairperson Curtis introduced the item and Mr. Moellendorf walked the Commission through the staff report and budget exhibits which are incorporated into the record. He advised there are no CIP’s, are on a request basis for capital improvement budgets, and there are no supplementals this year. He explained the general fund as the City’s big pot of money which is disbursed to various City departments. He estimated the City’s general fund budget at approximately \$53 million. The total of the Parks & Recreation FY08/09 budget is \$5,064,831, and FY09/10 is \$5,162,352. The increase is mostly due to personnel costs, which includes merit and cost of living raises. In response to a comment, Mr. Mollendorf replied that he wanted to have projected revenues in this budget but the Finance Department is still working on them and when received, will be included in a future packet. FTE’s shifts some reorganization of where employees are being charged in the department. He had Finance run numbers regarding what has been done in the past two years about budget reductions. Preparation for budget cuts was started in 2005 and reductions were made along the way. No one has been laid off although some people have left on their own and some positions have not been filled. He credited the Finance Department, City Managers and Board of Supervisors (BOS) for helping with that in the past couple of years. In response to a question, Mr. Moellendorf explained that vacant positions are still funded viable positions, they just have not been filled. In response to another question, Mr. Moellendorf responded that some positions have been permanently lost. Any position where a request is made to fill has to go to the Internal Finance Committee. New positions require a supplemental request. In response to a question, Commissioner Livermore stated that new increases that the BOS apply don’t have anything to do with the Parks and Recreation budget. The Internal Finance Committee calculates the amount of money needed to operate the City departments. Then they look at the revenue and either there’s sufficient revenue or there are numbers that need to be addressed. If Mr. Moellendorf gets noticed that every department needs to cut 5 percent, it’s up to him to decide where to cut it. Mr. Moellendorf commented that if there is a rate increase in water or sewer, they have to budget those increases. The Department has been somewhat successful in making budget cuts without a lot of drastic changes to the services provided but is at the point

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where that's no longer possible. Future cuts will translate into personnel. In response to a question, Mr. Moellendorf replied that employees are asked to do a self assessment as to where they spend their time so it's charged to the appropriate areas. In response to another question, Mr. Moellendorf replied that the pool represents about 50 percent of its operating expense through revenues at \$274,450. In response to another question, Mr. Moellendorf replied that the \$80,000 salary increase is due to the shift in allocating. In response to another question, Mr. Moellendorf replied that the Pony Express Pavilion is not rented out very often. The Farmer's Market is not charged and that needs to be reviewed. There has been a long standing agreement that waived the fees for the Farmers' Market which is going to be discussed with Redevelopment.

Regarding Question 18 Sales Tax Revenues, there was a lengthy discussion about budget items between Mr. Moellendorf and Commissioner Livermore. In response to a question, Commissioner Livermore replied that the 20/40/40 split was part of the ballot question and distribution and would have to go back to a vote of the community in order to tweak the numbers. Discussion ensued among the Commissioners regarding Question 18 which is restricted to Parks and Recreation. Commissioner Livermore commented that the 20 percent can only be used on new capital that was built with the other 40 percent. Fifty percent of that operating cost should come out of it. The other 50 percent should come out of general fund revenue. Commissioner Walt requested a percentage of the projects as to where the money has gone. Mr. Moellendorf offered to get that information from the Finance Department. Chairperson Curtis stated that she has a 'bible' on Question 18 and it has all the information from FY98-99 thru FY05-06 with all the projects and totals.

There was discussion regarding the Commission approving the budget and whether it should be an action item in the future. In response to a question, Mr. Moellendorf advised that the playground equipment is suspended. Some generators and air handling units need to be replaced which are not budgeted for, so it is being brought to the Internal Finance Committee for a request from the reserves.

4-C. DISCUSSION AND UPDATE ONLY REGARDING THE STATUS OF THE INDOOR RECREATION CENTER PROJECT (7:51:21) - Chairperson Curtis introduced the item and Mr. Moellendorf reviewed the staff report which is incorporated into the record. Stimulus funding was mentioned as a possibility for funding the project. There are everyday items that need to be taken care of but no money to fund the project or operate the facility as it should be operated. Mr. Moellendorf discussed a "shovel ready project" wherein a design is completed and the project revived when the economic climate is more favorable. Commissioner Livermore commented that the economy is at fault. This can go to bid but it would be wasting contractors' and City's time. He apologized to the Commission as it was a community benefit. He cannot support going forward with this until the economy improves. In response to a question, Mr. Moellendorf replied that out of \$6.8 million, \$5.7 million is wrapped up in bonds. Options include holding onto the money until the economy turns around, although the bond payments would still have to be made. The money could be encumbered into escrow, and collect interest. The money could be given back to the bonding agency and cease the bond payments but that could cost \$6.5 million. The money could also be used for other projects. Problems with using it for other projects are the possibility of taking another 15 years or more to build the fund back up for the recreation center. In response to a question, Mr. Moellendorf replied that the money could be used to maintain the current projects which are a huge economic impact to the City. If this Commission wanted to make a recommendation to the BOS that they approved, the funds could be earmarked for several projects. He cautioned that there isn't money to maintain the fields, has lost staffing over the last several years, and the

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budget is not increasing. The CVB is interested in helping out with building athletic facilities to attract more tournaments to the community but there is also a need for an operations and maintenance revenue stream. In response to another question, Mr. Moellendorf replied that the bond payment is \$600,000 a year. In response to another question, Mr. Moellendorf replied that another option is buying bonds back from the entities who purchased them. Commissioner Livermore commented that another option would be the recreation center could work with the Boys and Girls Club to build a gym and provide them the money and lease back the facility once it's built. Mr. Moellendorf responded that was why he recommended suspending the project as it is not affordable right now. Chairperson Curtis suggested asking Mr. Providenti to attend a meeting to explain some of the options. Mr. Moellendorf commented that it's not all 'doom and gloom'; there is \$6 million and just need to decide what to do with it. Chairperson Curtis suggested that Mr. Fahrenbruch could work up maintenance impact figures to determine what is needed. Mr. Moellendorf responded that some projects are on the horizon i.e., the urban fishing pond, the Morgan Mill access point and the Carson River addition. He also mentioned inheriting maintenance of the landscaping along Fairview Drive, freeway, and Treadway Park, which are projects committed to but not receiving any additional funding. There have already been discussions about maintenance impact on these projects to see what the cost will be to maintain them and how to go forward. Some projects are an obligation because of grant funding. Chairperson Curtis pointed out that the City is maintaining property that is State owned - the Boys and Girls Club. Mr. Moellendorf responded that the City has received gas tax revenues to help hire seasonals although gas tax revenue is down, so there may not be enough money to hire them. The Boys and Girls Club grounds are maintained by the City due to an agreement made years ago, however, with them moving into a new facility, it's time to review that agreement. In response to a comment, Mr. Moellendorf replied that the indoor recreation center is very close to being shovel ready. Some of the maintenance of the freeway project is coming to Parks and Recreation. In response to a question, Mr. Moellendorf replied that the joint use agreement on the recreation center will be brought to the Commission and then to the BOS.

5. ACTION ITEMS

5-A. ACTION TO APPROVE THE PARKS AND RECREATION COMMISSION'S GOALS FOR 2009-2010 (8:16:24) - Chairperson Curtis introduced the item and staff report which is incorporated into the record. She suggested going through the list of goals set at the March 21st planning session to decide how to deal with them. Commissioner Livermore suggested bullet points rather than numbering as the goals appear to be prioritized.

- Endorse hiring City wide staff volunteer coordinator. . . : Chairperson Curtis commented that volunteers need organization. Commissioner Livermore advised that a supplemental request would have to be submitted to hire someone. Commissioner Walt commented that Sparks is using volunteers and Reno is shutting down parks. That may become an issue if the economy continues on its current path and parks have to be closed. Commissioner Lasco commented that it's going to be difficult to find one person to fill both positions. Grant writing is a very specific skill but a volunteer coordinator would be an easier position to fill. It's too much to ask one person to fill both positions. The City should investigate hiring a city wide staff volunteer coordinator and investigate hiring a grant writer with the volunteer coordinator to coordinate existing city volunteer functions and the grant writer to seek stimulus money. Mr. Moellendorf suggested that the word 'endorse' be replaced with the word 'recommend'. Commissioner Livermore commented that the City Manager has a grant writer and the Sheriff's Office has a volunteer core, therefore no one needs to be hired, just find a volunteer coordinator. Extensive discussion ensued regarding a volunteer

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coordinator. Commissioner Lehmann commented that the key to getting people to volunteer is they have to own it and take responsibility for it. Grant writing is more department specific. Mr. Moellendorf expressed his agreement with Commissioner Lehmann and stated that volunteers need to be used more thoroughly than they are now. The Chamber of Commerce has a good program where they do a once a month clean up. However, it took a considerable amount of Vern Krahn's time to coordinate it with the Chamber, get it going, make sure the supplies were there, everyone was taken care of and the work was outlined. Parks maintenance staff was also paid overtime to bring a truck in and haul garbage out, so it's not totally free and takes a lot of coordination by the department.

Dave Morgan suggested harnessing the power of the internet by creating a community volunteer bulletin board. There is an enormous amount of energy in this community. Everyone can access it and see where the needs are. Three to four people can work in tandem, so no one is totally in charge. Advertising can be sold and a service club could maintain the website. If a non-profit got involved, any funds over a certain amount could go to their organization. Commissioner Walt suggested recommending hiring a city wide staff volunteer coordinator and recommending hiring a city wide grant writer. Commissioner Westergard agreed with Commissioner Lasco, but the term should be 'investigate' or 'explore', otherwise it will need a budget request. "It should say recommend that the Board of Supervisors explore. . ." Commissioner Lehmann commented that the grant writer should be more specific to the department rather than city wide but a volunteer coordinator makes sense to be city wide. A city wide bulletin board also makes sense for volunteerism. In response to a question, Mr. Moellendorf advised that Ann Bollinger, Natural Resources Specialist for the Open Space program, is the grant writer and she and Vern Krahn have been successful this past year in getting \$2 million in grants for various projects at no cash match from the City. It takes a lot of their time and time away from other projects. He also stated that it's a very specific position and that the volunteer coordinator is a higher priority. Commissioner Lehmann suggested budgeting employees in different areas and dedicate it to grants. Commissioner Lasco commented that Mr. Krahn's success in grant writing is applying for grants in his area of expertise. A grant writer position needs to be specific to the tasks at hand. Commissioner Smolenski also commented that the grant writer has to be site specific and due to the economic climate, volunteerism is the place to stay. Over 100 people volunteer their time to the Sheriff's Office. That should be focused on more than the grant writer. Chairperson Curtis confirmed that the concensus of the Commission is to drop the grant writer and recommend to the BOS to explore a city volunteer coordinator. Mr. Livermore suggested endorsing a city wide effort toward creation of a volunteer core. Chairperson Curtis suggested changing the word 'hiring' to 'acquiring'. Mr. Moellendorf said he will include it as an agenda item. Commissioner Westergard quoted the wording as "recommend supervisors explore acquiring a city wide staff volunteer coordinator" and delete #2.

- Investigate stimulus programs: Chairperson Curtis commented of the need to find funding for the mobile recreation program if it's going to expand. Commissioner Lasco has looked into it and advised that it's a government program, which means chasing after links trying to find something relevant to Carson City. Chairperson Curtis commented that she has a site people are looking into which lists by program area, or it could be left the way it is.

- Increase cooperation with senior citizens. . .: Chairperson Curtis commented that Mr. Dunn has done such a good job with adult soccer that there was a feeling that senior citizens needed more contact regarding their program needs, recreation, etc. Teens are probably a big gap. She asked if any of the Commissioners wanted to do something in particular. Commissioner Westergard commented that the goals just needed to be adopted. Chairperson Curtis stated they were adopted at the Saturday meeting and of the need to come

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up with some objectives. Commissioner Livermore suggested working on a couple of goals a meeting or allowing the Commission to choose a goal.

- Have regular reports from School Board liaison. . . : Chairperson Curtis asked Mr. Moellendorf to encourage the school board liaison to appoint someone to attend the Commission meetings. In response to a question, Chairperson Curtis stated that Barbara Howe advised that she cannot be the liaison at this time as she's chair of the School Board, and they are going through budget hearings and extra meetings. Ms. Howe indicated she was going to appoint someone else. Mr. Moellendorf advised that he will call her regarding the status.

- Asking Planning Division to meet with the Commission. . . : Commissioner Livermore commented that it's a matter of scheduling and discussing the possibilities. Chairperson Curtis stated that the City sign ordinance doesn't allow advertising on the reader boards and in order to pay for them, advertising is needed so the request is to be exempted.

- Collaborate closely with CCCVB. . . : Chairperson Curtis advised that Molly Walt is the current liaison and should possibly leave it as stated.

- Recommend to BOS. . . : Chairperson Curtis suggested this should be the number 1 priority to infuse upon the BOS and public the importance of Parks and Recreation by holding a joint meeting with them before budget discussions are over. Mr. Moellendorf commented that a meeting can be set up as part of a regular meeting or an extra meeting. Commissioner Livermore stated that it depends upon the work, what's on the agenda, and who's meeting. Mr. Moellendorf stated that the Commission will have to develop what the purpose and subject of the meeting are. Chairperson Curtis commented that the idea was to present them with these goals. Mr. Moellendorf advised that other committees have had the chairman present the goals at the BOS meeting. Commissioner Livermore suggested that the subject can be somewhat broad as long as the DA approves of the issues. Commissioner Adams commented that to meet goals, more money is needed for staff and maintenance of parks. Mr. Moellendorf suggested that the subjects to be discussed include the BOS mission statement, goals vision statement, and how they relate to Parks and Recreation activities. Chairperson Curtis offered to work with Mr. Moellendorf in preparing an agenda.

- Promote Parks and Recreation as essential components. . . : Chairperson Curtis suggested leaving it the way it is, but including it in a joint meeting with the BOS.

- Review the cost recovery mandate. . . : Chairperson Curtis suggested looking at how things are going next year. Mr. Moellendorf suggested that staff could come back at the end of this fiscal year and update the Commission on cost recovery in various areas.

- Recognize staff's goal inputs: Chairperson Curtis stated staff's goals have been incorporated into the packet and time permitting the Commission could take on some of those goals.

- Review and address Parks and Recreation Master Plan. . . : Chairperson Curtis said she came up with some guidelines and suggested looking at the implementation measures to note whether it's already been done, whether it's policy, or whether it needs enacted. She suggested three teams of three Commissioners and reporting back in September. Commissioner Livermore cautioned that they would be subcommittees

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subject to the Open Meeting Laws, so be sure enough staff is available to accomplish it. In response to a question, Mr. Towler advised that there cannot be a committee of one. A committee of two would be a subcommittee and would have to comply just as a meeting of the Commission. In response to a question, Mr. Towler replied that two members meeting with staff to go over implementation measures is not the same thing. Commissioner Livermore advised that giving specific assignments is asking to hold open public discussion and is subject to the Open Meeting Laws. "If one or two of you want to go meet with staff, you're allowed to do that all the time, but you're not coming back as a committee and saying here's what our committee decided." Commissioner Westergard advised to just notice it, get a tape recorder, and have it where it is accessible to the public. Mr. Moellendorf agreed, commenting on the need to know what the obligations are regarding noticing it and trying to relieve the clerk's staff time by recording it. Commissioner Lasco thought it a worthy goal. Mr. Moellendorf commented that a recommended action can be changed. Commissioners Smolenski, Lasco and Chairperson Curtis formed Team 1; Commissioners Lehmann, Westergard and Walt formed Team 2; and Commissioners Adams, Livermore and Keeton formed Team 3.

Chairperson Curtis reviewed the 2008 goals.

Commissioner Lasco moved to approve the Parks and Recreation Commission's 2009-2010 goals as discussed and augmented tonight. Commissioner Smolenski seconded the motion. Motion carried 8-0.

6. MEMBERS' ANNOUNCEMENTS AND REQUESTS FOR INFORMATION (9:02:53) - Commissioner Livermore reminded everyone that Arbor Day is the last Friday in April and will be held at Ron Wilson Park at 5:30. Proclamations will be read and the George Washington Ferris award will be presented. Commissioner Smolenski thanked Mr. Moellendorf, Mr. Krahn, Mr. Fahrenbruch and staff for their help and cooperation with the Chamber of Commerce in launching the tidy up program. "The Chamber appreciates your willingness to work with us." Mr. Moellendorf thanked the Chamber and volunteers for helping out with the effort. Chairperson Curtis announced that March 25th was the grand opening of the mobile recreation program. She and Commissioner Livermore took it to the Quality of Life with the Chamber of Commerce, they got some other partners, and started a program. She noted an Eagle Scout volunteer created bocce ball courts in Mills Park and stated if his family wants more recognition, to come to the Commission and talk about the project. There was a nice thank you from the 4-H counsel and a summary of what's going on with Question 1.

7. FUTURE AGENDA ITEMS (9:06:28) - None.

8. ACTION ON ADJOURNMENT (9:06:40) - Commissioner Keeton moved to adjourn. The motion was seconded by Commissioner Smolenski. Motion carried 8-0.

The Minutes of the April 7, 2009 Carson City Parks and Recreation Commission meeting are so approved this 5th day of May, 2009.

DONNA J. CURTIS, Chair