Hen#8-2

# City of Carson City Agenda Report

Date Submitted: December 8, 2009 Agenda Date Requested: December 17, 2009

Time Requested: Consent Agenda

To: Mayor and Supervisors

From: Larry Werner, City Manager

Subject Title: Action to reappoint Lee-Ann Keever, Gianna Marie Shirk, J. Kyle Horvath and Jens Peerman to the Shade Tree Council to two year terms that will expire January 1, 2012. (Larry Werner)

**Staff Summary:** C.C.M.C. Chapter 2.18.020 provides for seven members of the Shade Tree Council. There are 4 vacancies to be filled on the Shade Tree Council due to terms expiring. The Council has interviewed the applicants and recommends the reappointment of Lee-Ann Keever, Gianna Marie Shirk, J. Kyle Horvath and Jens Peerman.

Type of Action Requested:	(check one)	
() Resolution () Formal Action/Motion	Ordinance Other (Specify)	
Does This Action Require A Busine	ess Impact Statement: () Yes ( <u>X</u> _)	No

**Recommended Board Action:** I move to approve the recommendation of the Shade Tree Council and reappoint Lee-Ann Keever, Gianna Marie Shirk, J. Kyle Horovath and Jens Peermann to two year terms that will expire January 1, 2012.

Explanation for Recommended Board Action: See Staff Summary

Applicable Statute, Code, Policy, Rule or Regulation: Carson City Municipal Code, Chapter 2.18.020 and Ordinance 1998-8.

Fiscal Impact: None

Explanation of Impact: n/a

Funding Source: n/a

Alternatives: Reopen the position announcement for additional applicants.

**Supporting Material:** Recommendation minutes, roster, C.C.M.C. 2.18.020, Ordinance No. 1198-8.

Prepared By: Rose Gardner, Management Assistant

Reviewed By:  (CityManager)  (District Attorney)		Date: 12/8/0	19
Board Action Taken:			
Motion:	- 1) 2)		Aye/Nay
(Vote Recorded By)			

Shade Tree Council draft minutes from 12/2/09 meeting.

3-B. DISCUSSION AND POSSIBLE ACTION REGARDING POTENTIAL REAPPOINTMENTS OF SHADE TREE COUNCIL MEMBERS LEE-ANN KEEVER, KYLE HORVATH, GIANNA SHIRK, AND JENS PEERMANN TO THE SHADE TREE COUNCIL (5:31:47) - In response to a question, Mr. Moellendorf advised that as all members currently serve, an interview process is not necessary, rather a simple motion and vote for action. Member Ozawa moved that Board members, Lee-Ann Keever, Kyle Horvath, Gianna Shirk and Jens Peermann be reappointed to the Carson City Shade Tree Council. Member Trenoweth seconded the motion. Motion carried 6-0.

**UPDATED: 08/20/09** 

## SHADE TREE COUNCIL MEMBERSHIP

MEMBERSHIP Roy Trenoweth 1512 Palo Verde Carson City, NV 89701-4423 882-5018(h) candykiss@att.net	APPOINTMENT Initial Term 10/02 Reappt. 1/03, 1/05, 1/07, 1/09	TERM EXPIRES 1/2011
Terrill (Terri) Ozawa 2521 Brentwood Dr. Carson City, NV 89701 687-4319(w) 883-8648 (h) Ozworks1@charter.net	Initial Term 4/04 Reappt. 1/05, 1/07, 1/09	1/2011
Lee-Ann Keever (Chair) 709 W. Washington St. Carson City, NV 89703 684-4939 (w) 624-8847 (h) 230-8827 (c) leeannkeever@charter.net	Initial Term 4/03 Reappt. 1/04, 1/06 12/07	1/2010
Gianna Marie Shirk (Vice Chair) 900 Saratoga Way Carson City, NV 89703 220-6330 (cell) giannashirk@gmail.com	Partial Term 3/07 Reappt. 1/08	1/2010
Carole Brewer 811 Crain Street Carson City, NV 89703 883-3906 (w & h) Ccbcc7@charter.net	Initial Term 1/02 Reappt. 1/03, 1/05, 1/07, 1/09	1/2011
J. Kyle Horvath 20 Castle Way Carson City, NV 89701 901- 0661 (c) gratefultennis@yahoo.com	Initial Term 01/08	01/2010
Jens Peermann 811 Crain Street Carson City, NV 89703 225-3619 (cell) Jens@Peermann.com	Partial Term 08/09	1/2010

**AUTHORITY:** The Shade Tree Council was established and put in force on 2/25/92. Seven members are interviewed by the Council and the recommendations are sent to the Board of Supervisors. They are to serve 2 year terms.

MEETINGS: Meetings held on the 4<sup>th</sup> Thursday of almost every month at 5:30 in the Capitol Conference Room at City Hall.

<u>PURPOSE:</u> The Shade Tree Council ordinance establishes policies, regulations and standards necessary to ensure Carson City will realize the benefit provided by its community forest. Some of the provisions of this ordinance are: Establish and maintain tree cover on public lands; maintain public trees in a safe and healthy condition; establish appropriate diversity in tree species; promote conservation of healthy trees.

**TYPICAL DUTIES:** This council advises the Board of Supervisors on all tree related issues involving public, commercial, industrial, business and residential areas. They also do training seminars, Arbor Day events and special tree related projects.

Liaisons: Roger Moellendorf, Parks & Recreation.

Coordinator: Roger Moellendorf, Parks & Recreation.

Attorney Assignment: Thoran Towler

District Attorney's Office

887-2070

1	ORDINANCE NO. <u>1998-8</u>
2	BILL NO105
3	
4	AN ORDINANCE AMENDING CCMC 2.18.020 (MEMBERSHIP
5	AND TERM OF OFFICE) ELIMINATING THE REQUIREMENT THAT ONE MEMBER OF THE SHADE TREE COUNCIL BE A MEMBER OF THE CARSON CITY PARKS AND RECREATION
6	COMMISSION AND OTHER MATTERS PROPERLY RELATED
7	THERETO.
8	Fiscal effect: None
9	THE BOARD OF SUPERVISORS OF CARSON CITY DO ORDAIN:
10	SECTION I:
11	That Section 2.18.020 of the Carson City Municipal Code is hereby amended as
12	follows:
13	2.18.020 Membership and Term of Office.
14	1. All members of the council must be qualified electors of Carson City[ and
15	at least one member must be a member of the Parks and Recreation Commission].
16	2. All members of the council serve two year terms which commence and end
17	on January 1st.
18	3. Upon recommendation of the shade tree council the board of supervisors
19	may remove for cause any member of the council for dereliction of duty, non participation,
20	failure to attend more than 75% of the regularly scheduled meetings of the council or for any
21	other reason shown to be just cause.
22	4. All members of the shade tree council serve without compensation.
23	SECTION II:
24	That no other provisions of Chapter 2.18 of the Carson City Municipal Code are
25	affected by this ordinance.
26	PROPOSED this 8th day of January, 1998
27	PROPOSED by <u>Kay Bennett</u>
28	PASSED on the day of, 1998

- e. Make recommendations to the board on acceptance of bequests of real property, equipment and moneys for park and recreation purposes;
- f. Review and make recommendations concerning the park and recreation department's budgets; and
- g. Review and make recommendations to the board concerning the acceptance and spending of the residential construction tax. (Ord. 1991-56 §5, 1991).
- 2.16.060 Severability. If any of the provisions of this chapter or the application thereof to any person or circumstances is held invalid, such invalidity shall not impair the other provisions of this chapter. To this end the provisions of this chapter are declared to be severable. (Ord. 1991-56 §6, 1991).

## Chapter 2.18

#### SHADE TREE COUNCIL

#### <u>Sections</u>:

- 2.18.010 Creation of shade tree council.
- 2.18.020 Membership and term of office.
- 2.18.030 Meetings and officers.
- 2.18.010 Creation of shade tree council. 1. There is hereby established the Carson City shade tree council.
- 2. The council shall consist of seven (7) members appointed by the board of supervisors.
- 3. The purpose of the shade tree council is to provide the board of supervisors with advice on matters concerning the development, maintenance, management and promotion of a safe, healthy and attractive urban forest in Carson City. The advice provided to the board may include recommendations on management, planning, education, interagency cooperation, resource development and other related matters. (Ord. 1993-23 §§1(part), 2, 1993).
- 2.18.020 Membership and term of office. 1. All members of the council must be qualified electors of Carson City.
- 2. All members of the council serve two (2) year terms which commence and end on January 1st.
- 3. Upon recommendation of the shade tree council, the board of supervisors may remove for cause any member of the council for dereliction of duty, nonparticipation, failure to attend more than seventy-five percent (75%) of the regularly scheduled meetings of the council or for any other reason shown to be just cause.

- 4. All members of the shade tree council serve without compensation. (Ord. 1998-8 §1, 1998: Ord. 1993-23 §§1(part), 3, 1993).
- 2.18.030 Meetings and officers. 1. A majority of the council constitutes a quorum.
- 2. The council meets at the call of the chairperson or upon a decision of the majority of the members.
- 3. At its first regularly scheduled meeting of every calendar year the council shall elect from its membership a chairperson and a vice-chairperson. The chairperson and vice-chairperson hold office for one (1) calendar year or until their successors are determined.
- 4. The council must hold at least one (1) regularly scheduled meeting per quarter. (Ord. 1993-23 §§1(part), 4, 1993).

### Chapter 2.28

#### ELECTION BOARD OFFICERS

#### Sections:

- 2.28.010 Compensation for election board officers.
- 2.28.010 Compensation for election board officers. Voting board officers, counting board officers, specially appointed deputy sheriffs and other election board officers shall be paid three dollars and thirty-five cents (\$3.35) for each hour's services that are actually performed during the day of every election conducted in Carson City. (Ord. 1984-8 §1, 1984).