Minutes of the April 21, 2005, Meeting Page 1

A regularly scheduled meeting of the Carson City Board of Supervisors was held on Thursday, April 21, 2005, at the Community Center Sierra Room, 851 East William Street, Carson City, Nevada, beginning at 8:30 a.m.

PRESENT: Mary Teixeira Mayor

Robin Williamson Supervisor, Ward 1 Shelly Aldean Supervisor, Ward 2 Pete Livermore Supervisor, Ward 3 Richard S. Staub Supervisor, Ward 4

STAFF PRESENT: Linda Ritter City Manager

Alan Glover Clerk-Recorder

Ken Furlong Sheriff

Andrew Burnham Development Services Director
Lisa Roth Human Resources Director
Kevin Haggarty Information Services Director

Sally Edwards Library Director Larry Werner City Engineer

Traci Haakinson Deputy Library Director - Administration

Melanie Bruketta Chief Deputy District Attorney Nick Providenti Senior Accounting Manager

Cheryl Adams Purchasing and Contracts Manager

Mike Suglia Deputy District Attorney
Katherine McLaughlin Recording Secretary
Justine Chambers Contracts Coordinator

(B.O.S. 4/21/05 Tape 1-0001)

NOTE: Unless otherwise indicated, each item was introduced by staff's reading/outlining/clarifying the Board Action Request and/or supporting documentation. Staff members present for each Department are listed under that Department's heading. Any other individuals who spoke are listed immediately following the item heading. A tape recording of these proceedings is on file in the Clerk-Recorder's office. This tape is available for review and inspection during normal business hours.

**CALL TO ORDER, ROLL CALL, INVOCATION AND PLEDGE OF ALLEGIANCE -** Mayor Teixeira convened the meeting at 8:30 a.m. Roll call was taken. The entire Board was present, constituting a quorum. Human Resources Director Lisa Roth led the Pledge of Allegiance. Rev. Pat Propster of the Calvary Chapel gave the Invocation.

### CITIZEN COMMENTS ON NON-AGENIZED ITEMS (1-0032) - None.

1. APPROVAL OF MINUTES - 10/7/04 AND 4/7/05 (1-0265) - Supervisor Aldean corrected the Mayor's name on Page 2 of the October 7, 2004, Minutes. Supervisor Aldean moved to approve the October 7, 2004, Minutes of the Regular Board of Supervisors meeting. Supervisor Williamson seconded the motion. Motion carried 4-0-1 with Mayor Teixeira abstaining.

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Supervisor Aldean moved to approve the Minutes of the April 7, 2005, of the regular Carson City Board of Supervisor meeting as presented. Supervisor Williamson seconded the motion. Motion carried 5-0.

2. AGENDA MODIFICATIONS (1-0035) - None.

### 3. SPECIAL PRESENTATIONS

A. PRESENTATION OF PROCLAMATION FOR "RICHARD N. CAMPAGNI DAY", APRIL 21, 2005 (1-0038) - Mayor Teixeira introduced Richard Campagni and read the Proclamation into the record. Mr. Campagni thanked the Board for the recognition and honor. He explained and complimented his wife Mary for her supporting role in his business and life. He also recognized and introduced his family members and employees. He explained his reasons for wanting to support the community and thanked it for its support of his business. Mayor Teixeira recognized Ms. Campagni and asked her and Mr. Campagni's family and employees to stand and be recognized. No formal action was required or taken.

B. PRESENTATION TO JAVIER RAMIREZ, CARSON CITY'S 2005 LATINO EMPLOYEE OF THE YEAR (1-0151) - Mayor Teixeira introduced Javier and read Adelante's recognition of him into the record. He presented a plaque to him containing the media report on his selection as Carson City's Latino Employee of the Year. Mr. Ramirez thanked the Board for the recognition and his wife for her support. He described his efforts to become a citizen, to be a responsible community member, and to further his education. He thanked the Board and Library Director Edwards for the recognition. He complimented the Library staff on its dedication and service to the community. His reasons for believing that he should support the community by volunteering were described. He thanked the Board for the recognition. His wife was asked to stand and be recognized. No formal action was required or taken.

(1-0355) Mayor Teixeira noted that Open Space Manager Juan Guzman had been recognized last year. **4. CONSENT AGENDA (1-0301)** 

- 4-1. TREASURER AFFIDAVIT OF DELINQUENT NOTICE MAILING FOR REAL PROPERTY TAXES
- 4-2. FINANCE ACTION TO APPROVE THE APPLICATION TO REMOVE UNCOLLECTIBLE ACCOUNTS RECEIVABLE FROM THE RECORDS OF THE AMBULANCE FUND IN THE AMOUNT OF \$323,006.48 OUT OF ESTIMATED BILLINGS THROUGH JUNE 30, 2005 OF \$4,000,000
  - 4-3. DEVELOPMENT SERVICES ENGINEERING
- A. ACTION TO ACCEPT DEDICATION OF AN 80 FOOT PUBLIC ROADWAY ON LANDS OWNED BY CARSON-TAHOE HOSPITAL, A NEVADA NONPROFIT CORPORATION (APN 008-054-16) LOCATED NORTH OF EAGLE VALLEY RANCH ROAD JUST WEST OF US 395
- B. ACTION TO ADOPT CITY POLICY AND PROCEDURE FOR THE IMPLE-MENTATION OF THE CARSON CITY MS4 GOOD HOUSEKEEPING MUNICIPAL BEST MANAGEMENT PRACTICES
- C. ACTION TO ADOPT A RESOLUTION CONSENTING TO RELINQUISH-MENT AND LAND TRANSFER AGREEMENT FOR LOMPA LANE RIGHT-OF-WAY OVER APN 008-161-59, 008-161-64, 008-161-66, 008-171-18, 008-171-19, AND 008-171-12. THIS OFFER IS BEING PRESENTED TO THE CITY OF CARSON CITY BY THE NEVADA DEPT. OF

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TRANSPORT-ATION, BOARD OF DIRECTORS, RELINQUISHING THAT PORTION OF LOMPA LANE RIGHT-OF-WAY (FORMERLY KNOWN AS LOMPA LANE CONNECTOR ROAD), FOR THE PURPOSE OF A ROADWAY SYSTEM AND OTHER TRANSPORTATION PURPOSES

- 4-4. DEVELOPMENT SERVICES CONTRACTS
- A. ACTION TO ACCEPT DEVELOPMENT SERVICES RECOMMENDATION AND AWARD THE CARSON CITY HALL EXPANSION (RE-BID) PROJECT, CONTRACT NO. 2004-072 TO (BIDDER NO. 1) BUILDING SOLUTIONS, LLC, 338 RYLAND STREET, RENO, NV 89501 FOR A CONTRACT AMOUNT OF \$489,921 AND A CONTINGENCY AMOUNT OF \$25,000
- B. ACTION TO ACCEPT DEVELOPMENT SERVICES RECOMMENDATION ON THE SHERIFF'S ADMINISTRATION BUILDING CONSTRUCTION MANAGER PROJECT, CONTRACT NO. 2004-079 AND AUTHORIZE DEVELOPMENT SERVICES TO ISSUE PAYMENTS TO METCALF BUILDERS, INC., 751 BASQUE WAY, CARSON CITY, NV 89706 FOR A CONTRACT AMOUNT NOT TO EXCEED \$100,000 FOR THE PRE-CONSTRUCTION OF THE SHERIFF ADMINISTRATION BUILDING PROJECT
- C. ACTION TO ACCEPT THE WORK AS COMPLETE AND APPROVE THIS RELEASE OF FINAL PAYMENT ON CARSON CITY FREEWAY UTILITY RELOCATION PROJECT, PHASE 1B HIGHWAY 50 EAST TO NORTHRIDGE DRIVE, CONTRACT NO. 2003-016 AS SUBMITTED BY DEVELOPMENT SERVICES TO LAS VEGAS PAVING CORP., 4420 S. DECATUR BLVD., LAS VEGAS, NV 89103-5803 FOR A FINAL PAYMENT AMOUNT OF \$152,173.86 AND ACCEPT THE CONTRACT SUMMARY AS PRESENTED
- D. ACTION TO ACCEPT DEVELOPMENT SERVICES RECOMMENDATION AND AWARD THE PRODUCTION WELLS NO. 25B AND 51 PROJECT, CONTRACT NO. 2004-110 TO (BIDDER NO. 1) RDC, INC., DBA RESOURCE DEVELOPMENT COMPANY, 2305 GLENDALE AVENUE #10, SPARKS, NV 89430 FOR A CONTRACT AMOUNT OF \$610,900 AND A CONTINGENCY AMOUNT OF \$39,100
- E. ACTION TO ACCEPT DEVELOPMENT SERVICES RECOMMENDATION AND AWARD THE PRODUCTION WELLS NO. 10B AND 55 PROJECT, CONTRACT NO. 2004-111 TO (BIDDER NO. 1) RDC, INC., DBA RESOURCE DEVELOPMENT COMPANY, 2305 GLENDALE AVENUE, #10, SPARKS, NV 89430 FOR A CONTRACT AMOUNT OF \$664,100 AND A CONTINGENCY AMOUNT OF \$35,900
- F. ACTION TO ACCEPT DEVELOPMENT SERVICES RECOMMENDATION ON THE WATER FALL PW 50 HAZARD MAPPING AERIAL SURVEY PROJECT, CONTRACT NO. 2004-108 AND AUTHORIZE DEVELOPMENT SERVICES TO ISSUE PAYMENTS TO TRI STATE SURVEYING, LTD, 4825 CONVAIR DRIVE, SUITE 22, CARSON CITY, NV 89706-2418 FOR A CONTRACT AMOUNT OF \$31,000
- 4-5. PURCHASING AND CONTRACTS ACTION TO ADOPT A RESOLUTION AUTHORIZING THE BOARD OF SUPERVISORS TO DETERMINE THAT THE 111 PIECES OF MISCELLANEOUS COMPUTER EQUIPMENT HAVE REACHED THE END OF THEIR USEFUL LIVES AND WILL BE DONATED TO ANOTHER GOVERNMENTAL ENTITY OR TO A REQUESTING NON-PROFIT ORGANIZATION CREATED FOR RELIGIOUS, CHARITABLE OR EDUCATIONAL PURPOSE AS SET FORTH IN NEVADA REVISED STATUTE 372.3261 (FILE 0405-086)
- 4-6. PARKS AND RECREATION ACTION TO APPOINT AND SWEAR MR. STEPHEN JOHNSON OF JOHNSON-PERKINS & ASSOCIATES, INC., AS THE APPRAISER FOR CARSON CITY WITH REGARD TO THE SELF-CONTAINED APPRAISALS OF THE FOLLOWING

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PROPERTIES OWNED BY CARSON CITY: 1) APN 10-037-03, CONSISTING OF 7.95 ACRES LOCATED ON THE NORTH SIDE OF BUTTI WAY BETWEEN AIRPORT ROAD AND THE ANIMAL CONTROL PROPERTY; 2) APN 10-036-02, CONSISTING OF 1.48 ACRES LOCATED ON THE WEST SIDE OF BUTTI WAY ACROSS FROM THE WASTEWATER TREATMENT PLANT; AND 3) APN 10-036-03, CONSISTING OF 3.0 ACRES LOCATED ON THE WEST SIDE OF BUTTI WAY ACROSS FROM THE CORPORATE YARD - Items 4-6 and 4-3A were pulled for discussion. Supervisor Livermore moved to approve the remaining Consent Agenda items with one from the Treasurer, one from Finance, two from Development Services which includes Policy No. 2005-P-2 on Item 4-3B, six from Development Services - Contracts, and one from Purchasing and Contracts which includes Resolution No. 2005-R-17, which are the 11 remaining items on the Consent Agenda. Supervisor Staub seconded the motion. Motion carried 5-0.

- **4-3A.** (1-0332) Supervisor Livermore disclosed a conversation he had with Chief Deputy District Attorney Bruketta. He indicated that the Hospital will not benefit from the dedication and a desire to vote on the item. City Engineer Werner described the location and reiterated the community's benefit. Supervisor Livermore moved that the Board of Supervisors approve Item 4-3A from Development Services Engineering and accept the dedication of a 80-foot public roadway on lands owned by Carson-Tahoe Hospital, a Nevada nonprofit corporation, APN 008-054-16, located north of Eagle Valley Ranch Road just west of US 395. Supervisor Aldean seconded the motion. Motion carried 5-0.
- 4-6. (1-0355) Open Space Manager Juan Guzman explained the request to appoint Mr. Johnson as the appraiser for the property. A request to discuss potential uses for the property will occur at a later date. The appraisal may take 45 days to complete. During that period an Environment Impact Statement will be issued. Supervisor Williamson expressed a desire to discuss the future uses. She and Supervisor Aldean described how they learned that the property was being sold by the City. Supervisor Aldean suggested that the uses include the potential of having a mobile home park at the sites. If this is possible, they could accommodate residents of mobile home parks that are being relocated by the freeway. Supervisor Williamson moved to appoint and swear Mr. Stephen Johnson of Johnson-Perkins and Associates, Inc., as the appraiser for Carson City with regarding to the self-contained appraisals of the following properties owned by Carson City: 1. APN 10-037-03, consisting of 7.95 acres located on the north side of Butti Way between Airport Road and the Animal Control property; and 2. APN 10-036-02, consisting of 1.48 acres located on the west side of Butti Way across from the Wastewater Treatment Plant; and 3. APN 10-036-03, consisting of 3.0 acres located on the west side of Butti Way across from the Corporate Yard; fiscal impact is approximately \$10,500. Supervisor Aldean seconded the motion. Supervisor Livermore explained that the City has a Property Management Committee that Mr. Guzman is "in charge of". He asked to see the review process used by the Committee to determine the property is surplus, its reasons for putting it on the market, and potential uses for the property. The motion to appoint and swear Mr. Johnson as an appraiser for the three listed parcels was voted and carried 5-0.
- 5. DEVELOPMENT SERVICES PLANNING AND ZONING Director Walter Sullivan ACTION TO ADOPT BILL NO. 106, ON SECOND READING, AN ORDINANCE AMENDING TITLE 8 PUBLIC PEACE, SAFETY AND MORALS BY ADDING CHAPTER 8.09 RECREATIONAL VEHICLE PARKING, WHICH IS A NEW CHAPTER THAT ESTABLISHES RULES RELATING TO THE PARKING OF RECREATIONAL VEHICLES IN RESIDENTIAL NEIGHBORHOODS AND ON COMMERCIAL PARKING LOTS AND OTHER MATTERS

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PROPERLY RELATED THERETO (1-0442) - Mr. Sullivan indicated that he had received two telephone calls, one office visit, and the letter from Mr. Yanuck about the ordinance. Discussion indicated that Section 08.09.050 Subsection 2 does not restrict loading or unloading less than 72 hours. Board comments supported revising the Subsection to include this restriction. Deputy District Attorney Bruketta indicated that the revision could be made. Supervisor Staub moved to adopt Ordinance No. 2005-8, Bill No. 106 on second reading, AN ORDINANCE AMENDING TITLE 8 PUBLIC PEACE, SAFETY AND MORALS BY ADDING CHAPTER 8.09 RECREATIONAL VEHICLE PARKING, WHICH IS A NEW CHAPTER THAT ESTABLISHES RULES RELATING TO THE PARKING OF RECREATIONAL VEHICLES IN RESIDENTIAL NEIGHBORHOODS AND ON COMMERCIAL PARKING LOTS AND OTHER MATTERS PROPERLY RELATED THERETO with the addition of one change to Section 8.09.050 by adding language to the end of Subsection 2 to "not exceed 72 hours". Supervisor Livermore seconded the motion. Motion carried 5-0.

- 6. **HUMAN RESOURCES - Director Lisa Roth - ACTION TO APPROVE CONTRACT WITH** HIGH LINE CORPORATION FOR HUMAN RESOURCES INFORMATION MANAGEMENT SYSTEM (1-0542) - Information Services Director Kevin Haggarty - Discussion pointed out that the maintenance costs were not capped. Mr. Haggarty gave a brief description of his background and support for the program. Discussion explained the research that had been performed regarding the Human Resource program and the request to add payroll and timekeeping. The proposal is to have one large vendor for the program rather than a conglomeration of vendors. Benefits of having one vendor were noted. Ms. Roth described a function of the program which will allow the employee to make changes to his personal information without requiring several different Departments to input the information. Board comments complimented Mr. Haggarty on his ability to reduce long term operating costs. Funding for the software will be taken from the CQI funds. Board comments welcomed Mr. Haggarty to the City. Supervisor Williamson moved to approve the contract with High Line Corporation to purchase the HRIS software as outlined in the contract; fiscal impact is a one time cost not to exceed \$271,000 and ongoing maintenance due after the first year of \$32,000; and the funding source is CQI Funds and Enterprise Funds. Supervisor Aldean seconded the motion. Motion carried 5-0.
- 7. PARKS AND RECREATION - ACTION TO ADOPT A RESOLUTION PURSUANT TO NRS 277.050 DECLARING THE BOARD OF SUPERVISORS' INTENT TO SELL THE FORMER BERNHARD PROPERTY TO THE BUREAU OF LAND MANAGEMENT LOCATED AT CARSON RIVER ROAD, APN 10-072-09 AND ALL OF BOOK 10, PAGE 63, AND FIXING A TIME LINE FOR A SUBSEQUENT PUBLIC MEETING IN ORDER TO RECEIVE ANY OBJECTIONS TO THE SALE (1-0719) - Open Space Manager Juan Guzman - Discussion noted the purchase price of \$1 million and the appraised value of \$2.5 million. BLM has tentatively agreed to purchase the property for this price. The value of having a knowledgeable lobbyist in Washington, D.C., was pointed out. Mr. Guzman indicated that the environmental study will cost approximately \$1,500. He was uncertain about the total escrow cost. City policy has been to split this cost. The survey will be updated. The closing costs should be nominal. Supervisor Aldean moved to adopt Resolution 2005-R-18, A RESOLUTION PURSUANT TO NRS 277.050 DECLARING THE BOARD OF SUPERVISORS INTENTION TO SELL THE FORMER BERNHARD PROPERTY TO THE BUREAU OF LAND MANAGEMENT LOCATED AT CARSON RIVER ROAD, APN 10-072-09 AND ALL OF BOOK 10, PAGE 63, AND FIXING A TIME LINE FOR A SUBSEQUENT PUBLIC MEETING IN ORDER TO RECEIVE ANY OBJECTIONS TO THE SALE; fiscal impact is the Open Space Program will receive \$2.5 million dollars minus closing costs. Supervisor Williamson seconded

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the motion. Supervisor Livermore pointed out that the property per square foot cost is 92¢ to 93¢. This equates to approximately \$30,000 per acre. This amount was felt to be below the market elsewhere in the community as the cost per acre elsewhere is between \$75,000 to \$150,000 per acre. The land is reasonably priced when one considers today's economy. The motion to adopt Resolution 2005-R-18 was voted and carried 5-0.

RECESS: A recess was declared at 9:20 a.m. The entire Board was present when Mayor Teixeira reconvened the meeting at 9:28 a.m., constituting a quorum.

### **8. CITY MANAGER -** Linda Ritter

# A. PRESENTATION OF THE PRELIMINARY 2005/2006 GENERAL FUND BUDGET, INCLUDING REVENUE PROJECTIONS AND BASE EXPENDITURE ESTIMATES (1-0839) -

Assessor Dave Dawley, Treasurer Al Kramer, Clerk-Recorder Alan Glover, Finance Director Tom Minton -A copy of Ms. Ritter's power point presentation is in the file. Discussion between the Board and staff explained the impact of the Legislature's tax cap and how the property taxes will be calculated in the future. Comments stressed the importance and efforts that will be undertaken to educate the public on the new process. A voucher will be sent to each residence to determine whether the home is owner occupied. If the card is not returned, it will be assumed that the residence is rented and the commercial rate will be applied. The process required to revise the tax bill was described. It will not require Board action. The process used to notify the mortgage company of the corrected amount was limned. The individual signing the card is declaring under oath that he resides on the property. Penalties for perjury were noted. A bill draft has been submitted to the Legislature to add stronger penalties to the Statute. Mr. Dawley plans to have two mailings in an effort to obtain the highest return possible and reduce the number of changes that will be required later. The same program is being used in 15 counties. Mr. Dawley explained the notification process used when property exchanges owners. A question may be added to the declaration of value statement indicating that the property is the owner's primary residence. Mr. Glover explained the possibility that individuals will use these cards to challenge others during an election, specifically, if they have knowledge that the individual does not reside at the address. Discussion pointed out the difficulty encountered in forecasting the tax revenue. Comments indicated that the assessed value cannot be stepped up to the market value when the property is sold. The annual increase to a owner occupied residential property is limited to three percent. The annual increase in commercial property is limited to six percent. Newly constructed property uses the market value the first year and three/six percent thereafter. The constitutional issue regarding the requirement that the property tax be fair and equitable was explained. The tax must be recalculated annually. Other provisions of the property tax cap legislation and on previous legislation were limned. The sales tax guarantee and donor counties were listed. The City's projected increase in property tax revenue is \$348,000. Mr. Minton had made his conservative estimated based on receiving 1.5% for the residential property and 3% for commercial property. His projection provides a flat rate with no growth even though there has been some new construction.

Mr. Minton described how the conservative sales tax estimate was calculated. Discussion indicated that the tax exemption issue which had eliminated auto trade-ins may be on the 2006 ballot. The impact this could have on the City's funding for the auto dealer incentives was noted. The projected tax revenue from Walmart was explained. Gaming taxes are received by the State. The City receives \$25 per machine per quarter. The total gaming revenue is \$650,000. The City benefits from its food and beverage sales tax. It is eight percent

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of the City's total tax revenue. Ms. Ritter agreed to put the sales tax pie chart and the City's overall revenue chart on the same page for the Board. The annual sales tax revenue is estimated at two percent or \$600,000 per year. Unless the sales tax revenue continues to grow or retailers are retained, the City may not be able to meet the CPI. The reduction in expenditures is due to the elimination of grant funds from the charts. Justification for this decision was provided. A reduction in revenue or the loss of retailers will require a cut in services and the general budget. Insurance costs have increased ten percent. The City's unemployment rate is at 3.8% making the labor market very competitive. The 2005-06 budget estimates full expenditure of all budgets and that all Departments are fully staffed. Funding from staff vacancies is used for capital and facilities.

Discussion indicated that the legislative mandates and Board goals will be discussed later in the budget process. A funding plan has been developed for the Sheriff's Administrative Building and will be discussed later. The Rehab Center is included in this plan. The proposed budget includes an annual amount of \$450,000 for ongoing services/costs. Efforts to reduce costs and work smarter are continuing. Department Heads are aware of the need to limit staffing. Discussion indicated that \$2 million is needed for capital improvements. This figure does not include any new equipment. Funding for the community service organizations was limited to that which is permanent and ongoing. No one shot funds were provided. Discussion with these organizations will occur at 6 p.m. It is not agenized for action. Additional funding for them needs to be prioritized. Mayor Teixeira indicated that Ms. Ritter will be directed to find the additional funding rather than have the Board make the determine of where the cuts should occur. A copy of the Board's goals is to be provided to the Board. Items which do not require funding should be eliminated from the listing. The Board can revise staff's priority listing, if desired. Mayor Teixeira asked that the tentative budget be given to the Board at least four working days prior to the meeting so that adequate time is provided to review it. Public comments were solicited but none were given. Discussion indicated that the Board will have \$100,000 in one shot discretionary funding. The community service organizations are having to make due with less funding even if an increased demand for services has been received. Comments reiterated that the Board will establish the priorities for their funding and that Ms. Ritter will locate the funds. The Board will not designate where the cuts are to be made. All of the funds will be disclosed. There will not be an unidentified slush fund. Mayor Teixeira urged staff to think outside the box and do a better job at what it does. Ms. Ritter will have to take advantage of staff reductions to eliminate across the board cuts later if revenue shortfalls begin to occur. A proactive stance needs to start now. No formal action was required or taken.

# B. ACTION TO APPROVE AN AMENDED EMPLOYMENT AGREEMENT BETWEEN CARSON CITY AND LINDA P. RITTER, CITY MANAGER, WHICH EXPIRES JUNE 30, 2009 (1-

1631) - Discussion ensued between Ms. Ritter and the Board on the reasons for doing away with the bonus program. It was pointed out that the Agenda Report indicated that the contract extension is until June 30, 2009, however, the employment agreement terminates April 30, 2009. Ms. Ritter agreed to the April 30, 2009, date. The term "vacation and annual leave" should be changed for consistency to match the Rules and Regulations which indicates that it is "annual leave". The need to renumber the sections was pointed out. Forced resignation is to be included in Section 5 Paragraph C. Ms. Ritter explained her belief that pay for performance occurs as she should be gone if she does not perform. Mayor Teixeira explained his belief that a salary adjustment was warranted and suggested that her salary be set at \$120,000. Ms. Ritter explained that only two employees are exempt from the merit system—the City Manager and the Internal Auditor. They also have separate cost-of-living adjustments. She acknowledged that there are some compaction issues that need

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to be addressed. Mayor Teixeira passed the gavel to Mayor Pro-Tem Williamson and moved to approve an amended employment agreement between Carson City and Linda P. Ritter, City Manager, which expires April 30, 2009, subject to a change in her base salary from \$115,000 to \$120,000. Supervisor Aldean seconded the motion. Supervisor Livermore explained for the media that the Board had not given her a \$20,000 raise. The salary was always at \$120,000. The proposal rearranges the salary schedule. The motion to approve the revised agreement, extend her contract to April 30, 2009, and rearrange her salary schedule was voted and carried 5-0. Mayor Pro-Tem Williamson returned the gavel to Mayor Teixeira.

Supervisor Aldean acknowledged the emails from District Attorney Waters supporting the increase due to the compaction issues and a private citizen who felt the agreement was reasonable. Mayor Teixeira explained his knowledge of her professionalism obtained during their recent trip to Washington, D.C. He complimented her on her "performance" during that period. He also complimented her on her ability to "surround herself with talented employees". Ms. Ritter thanked the Board for its support.

### 9. BOARD OF SUPERVISORS

A. ACTION ON A REQUEST BY ERIN SCHWEBER REPRESENTING THE AMERICAN CANCER SOCIETY FOR A WAIVER OF EQUIPMENT, ADMINISTRATIVE AND CLEANING DEPOSIT FEES (1-1932) - Mayor Teixeira apologized to Ms. Schweber for the delay in considering her request. Supervisor Aldean explained the Board's policy of not waiving the cleaning fee as it is refundable. Discussion indicated that the fee request is for \$281.00. Supervisor Aldean moved to waive the \$281.00 equipment and administrative fee for the American Cancer Society's Relay for Life Event. Supervisor Williamson seconded the motion. Motion carried 5-0.

**B.** NONACTION ITEMS - INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS (1-1996) - Supervisor Livermore reported on a Parks and Recreation Commission meeting; a discussion with Supervisor Aldean and United Way regarding the homeless; the Subconservancy's legislative meeting and its district meeting; and the Chamber mixer. Supervisor Staub reported on the RTC meeting and invited comments from the Board and public regarding the proposed roundabout at Roop and Hot Springs Road. (1-2107) Supervisor Williamson reported on the Home Consortium meeting and her tour of the Bartley Ranch. She announced the WNCC fundraiser scheduled on Wednesday and the Comstock Soccer Shootout scheduled for the weekend. She urged the public to attend these functions. She then announced that the final 15 panels of the "C" Hill Flag will be installed today and thanked various individuals as well as the community for their dedication, efforts, and support. Mayor Teixeira complimented her on the Flag. Supervisor Aldean expanded the report on the RTC meeting and announced an intent to dedicate the following week to TRPA meetings. Mayor Teixeira complimented the Board on its ability to work together and achieve things. No formal action was required or taken.

## C. NONACTION ITEMS - STAFF COMMENTS AND STATUS REPORTS (1-2105) - None.

RECESS: There being no other items for discussion until 6 p.m., Mayor Teixeira declared a recess at 10:40 a.m. The entire Board was present when Mayor Teixeira reconvened the meeting at 6 p.m., constituting a quorum. Staff members present included: City Manager Ritter, Chief Deputy District Attorney Bruketta, Administrative Assistant Teixeira, and Recording Secretary McLaughlin.

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10. CITY MANAGER - Linda Ritter - PRESENTATION OF APPLICATIONS FOR ANNUAL FUNDING OF CARSON CITY COMMUNITY SUPPORT SERVICES GRANT ALLOCATIONS FOR FISCAL YEAR 2005-2006 (2-0001) - Mayor Teixeira thanked the representatives and their friends for attending the meeting. He indicated that funding decisions will not be made this evening. The Board has all of the material that they had submitted. He asked that their comments be succinct and limited to five minutes. He pointed out the large concern regarding the tax cap. When it is defined, the Board will know how much discretionary money it has to spend. Administrative Assistant Teixeira explained that the Eagle Valley Golf Course's letter is included to inform the Board that the funding it had received had purchased two defib-rillators. (A copy of the letter is included in the packet.) The Corporation is not seeking funding this year.

(2-0145) Ms. Teixeira explained the need for the Board to approve funding that is being carried over by GROW and the Community Council on Youth.

Presentations explaining their grant requests were made and discussed with the Board by the following organizations' representatives: (2-0039) GROW Assistant Director Marie Bresch and Parks Planner Vern Krahn; (2-0153) Carson City Library Foundation Program Director Pat Glick; HealthSmart Supporter Joseph McEllistrem and Executive Director Maryellen Waltz; (2-0285) OARC Executive Director Mary Winkler; (2-0318) Home Health Service of Nevada Representative Kathy McConnahea; (2-0382) Community Counseling Center Executive Director Mary Bryan; (2-0447) Community Council on Youth Executive Director Pauline Kiser; (2-0536) RSVP Executive Director Janice Ayres; (2-0656) Advocates to End Domestic Violence Executive Director Lisa Lee; (2-0806) Nevada Hispanic Services Director Racquel Knecht; (2-0972) Brewery Arts Center Deputy Director and Program Director Cynthia deVillemarette; (2-1035) Carson City Symphony Association President Elinor Bugli; (2-1154) Carson City Preservation Coalition Program Director Eileen Cohen; and (2-1252) CATF Board Member Daren Winkelman.

Groups who did not have representatives present were: Nevada Tahoe Conservation District; Carson Valley Conservation District; The Salvation Army; and the Nevada Day Committee.

Ms. Teixeira explained that if the funding is approved for the Home Health Service, an agreement will be placed on the Board's Consent Agenda.

Board comments indicated that the funding level will be determined later. Ms. Ritter reviewed the budget meeting dates and her proposed process. Discussion indicated that the Board has \$190,000 in ongoing funds and \$100,000 in one shot funds to allocate. If funding levels are revised, cuts will have to be made. The budget packet will be ready by Tuesday. No formal action was taken or required.

**11. ADJOURNMENT -** Supervisor Aldean moved to adjourn. Supervisor Williamson seconded the motion. Motion carried 5-0. Mayor Teixeira adjourned the meeting at 7:25 p.m.

The Minutes of the April 21, 2005, Carson City Board of Supervisors meeting

ARE SO APPROVED ON May 5 , 2005.

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	_/s/	
	Marv Teixeira, Mayor	
ATTEST:		
_/s/_		
Alan Glover, Clerk-Recorder		