Minutes of the September 2, 2004, Meeting Page 1

A regularly scheduled meeting of the Carson City Board of Supervisors was held on Thursday, September 2, 2004, at the Community Center Sierra Room, 851 East William Street, Carson City, Nevada, beginning at 8:30 a.m.

PRESENT: Ray Masayko Mayor

Pete Livermore Supervisor, Ward 3
Robin Williamson Supervisor, Ward 1
Shelly Aldean Supervisor, Ward 2
Richard S. Staub Supervisor, Ward 4

STAFF PRESENT: Linda Ritter City Manager

Al Kramer Treasurer

Walter Sullivan Community Development Director Mark Forsberg Chief Deputy District Attorney Cheryl Adams Purchasing/Contracts Manager

Steve Schutte Chief Deputy Sheriff
Katherine McLaughlin
Jennifer Pruitt Senior Planner

(B.O.S. 9/2/04 Tape 1-0028)

NOTE: Unless otherwise indicated, each item was introduced by staff's reading/outlining/clarifying the Board Action Request and/or supporting documentation. Staff members present for each Department are listed under that Department's heading. Any other individuals who spoke are listed immediately following the item heading. A tape recording of these proceedings is on file in the Clerk-Recorder's office. This tape is available for review and inspection during normal business hours.

CALL TO ORDER, ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE - Mayor Masayko convened the meeting at 8:30 a.m. Roll call was taken. The entire Board was present, constituting a quorum. Rev. Bruce Henderson of the Airport Road Church of Christ gave the Invocation. Mayor Masayko led the Pledge of Allegiance.

CITIZEN COMMENTS (1-0065) - John Jurosovich protested his property taxes. Mayor Masayko explained that the property taxes consist of two rates. One deals with the ad valorem rate and the other is the assessed value. The time limit for protesting the taxes has passed. The Assessor can adjust the tax if its value is improperly set. The City's ad valorem rate is \$2.65 per \$100 of assessed value. This rate was set in May. Mr. Jurosovich explained that he lives in a rural area without sidewalks, road maintenance, or street lights. He had received a bill for storm drainage. As he has no City services, he did not believe that he should pay for storm drainage. Mayor Masayko explained that the Board could not act on his protest. He asked him to talk to the City Manager. The Board can agenize the item for consideration if necessary. Additional comments were solicited but none were given. No formal action was taken or required.

1. APPROVAL OF MINUTES - 7/1/04 (1-0116) - Mayor Masayko indicated that addendum sheets for Pages 10 and 11 had been distributed to the Board prior to the meeting. They had corrected the spelling of John Wagner's name. Supervisor Livermore moved to approve the July 1, 2004, Minutes with the correction(s) on Page 10 (and 11) reflecting the correct spelling of Mr. Wagner's name, as presented. Supervisor Aldean seconded the motion. Motion carried 5-0.

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- **2. AGENDA MODIFICATIONS (1-0110) -** Mayor Masayko explained that the Board will take a field trip at 10:30 a.m. The Board will remain in session during the tour. No action is scheduled to be taken during the tour.
- 3. SPECIAL PRESENTATIONS (1-0132) Community Development Director Walter Sullivan
- A. PRESENTATION OF AWARD OF SERVICE TO RICHARD WIPFLI FOR HIS ELEVEN YEARS OF SERVICE TO THE HISTORIC ARCHITECTURAL REVIEW COMMISSION FROM 1985 TO 1996, AND FOR HIS EIGHT YEARS OF SERVICE TO THE CARSON CITY PLANNING COMMISSION FROM 1996 TO 2004 Mayor Masayko stressed the importance of having volunteers and recognizing their service. He read the plaques and noted that both Mr. Wipfli and Mr. Christianson had been the Chairperson of the Planning Commission. Board comments complimented Mr. Wipfli on his tenure on the Commission, his dedication to the community, and his work on the Land Use Plan, the Urban Interface Plan, and the comprehensive Master Plan. The importance of the Planning Commission was stressed. Mr. Wipfli's service on the Historic Architectural Review Commission and his support of the historic district were also noted. The Board complimented Mr. Wipfli on his wit, wisdom, and patience. It wished him luck in his future endeavors. Mr. Sullivan also thanked Mr. Wipfli for his wisdom, patience, and historical knowledge. He had always ferreted out answers and sought compromises wherever possible. Mr. Wipfli thanked the Board for the recognition. No formal action was required or taken.
- B. PRESENTATION OF AWARD OF SERVICE TO ALLAN CHRISTIANSON FOR HIS ELEVEN YEARS OF SERVICE TO THE CARSON CITY PLANNING COMMISSION FROM 1993 TO 2004 (1-0309) Planning Commission Chairperson John Peery complimented Mr. Christianson on his compassion and honorable manner of conducting the meetings. He read the Planning Commission's resolution into the record. Mr. Christianson remarked on the sensitivity of the microphones, his daughter's impression of the City when they moved to Carson City, and his reasons for leaving the Commission. He complimented staff on its professionalism and service to the Commission and complimented the Fire Dept. and Sheriff's Office on their service during the Waterfall Fire. The Board complimented Mr. Christianson on his community service, dedication, willingness to "tell it like it is" and to take on any issue. Board comments detailed their knowledge of his community service and professions. The Board wished him well in his future endeavors. Mr. Sullivan pointed out that both individuals have always put the community first and had served the public well. Supervisor Livermore indicated that Mr. Christianson's favor saying was "service before self". No formal action was required or taken.
- **4. LIQUOR AND ENTERTAINMENT BOARD (1-0615) -** Mayor Masayko recessed the Board of Supervisors session and immediately convened the Liquor and Entertainment Board. For Minutes of the Liquor and Entertainment Board, see its folder.
- **5. BOARD OF SUPERVISORS** Following adjournment of the Liquor and Entertainment Board, Mayor Masayko reconvened the Board of Supervisors session. The entire Board was present, constituting a quorum.
- A. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS NON-ACTION ITEMS (1-0701) Supervisor Williamson reported on her attendance at the Western Nevada Home Consortium, the WNCC Foundation meeting and the progress of the "C" Hill Flag. She announced the Great American Weight Loss kickoff at the Nevada Appeal office on September 18 and the Boys and Girls Club fundraiser. She invited the public to participate in the "C" Hill Flag installation activities on Saturday. Supervisor Aldean reported on the Children's Museum fundraiser, a meeting with City staff on

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City water rights, the monthly TRPA meeting, the WNCC Foundation annual retreat, and the candidates' forum. Mayor Masayko reported on the V&T Railroad restoration project, the quarterly JOIN meeting, his participation in the Children's Museum fundraiser, the Elks Lodge recognition of public safety officers; the FISH volunteers picnic, welcome of the new BLM District Manager Don Hicks, the Capital City Humane Society fundraiser, the Sunset Rotary Club fundraiser, and the Sierra Nevada Board of Realtors political forum. Supervisor Livermore complimented the compliance officers on their quick response to a complaint regarding an abandoned wrecked vehicle on Sonoma. He then reported on the Hospital Board meetings; a presentation on economic development business recruitment efforts and complimented Mr. McCarthy on his style and the team concept; two neighborhood meetings on Title 18 Zoning of Utility Substations and subsequent contact from Sierra Pacific Representative Linda Galley regarding their Fairview and Overland Substation plans. Supervisor Staub reported on his family activities and noted that early voting commenced on August 28. He had discussed with staff Betty Brown's concerns, a Conte Drive resident, regarding the sewer line extension and when she can connect. He also noted his participation in the Sierra Nevada Board of Realtors political forum. No formal action was required or taken on any of these items.

B. STAFF COMMENTS AND STATUS REPORTS - NON-ACTION ITEMS (1-1134) - City Manager Ritter explained that debris cleanup is taking longer than originally envisioned. There is more of it than had been anticipated. They hope to finish the work by September 10. She urged the residents to be patient as they will get to their homes soon. She also indicated that the Board will have special meetings on September 14th to canvas the vote and on September 15th on the cable needs. The regular meeting on September 16 includes a workshop on water resources. No formal action was required or taken on any of these items.

6. CONSENT AGENDA (1-1190)

- 6-1. TREASURER ACTION TO APPROVE THE PARTIAL REMOVAL OF TAXES TO THE 2004-2005 REAL PROPERTY TAX ROLL ON PARCEL #7-401-15, 2631 BEDFORD WAY, STEVE & LAURA MAIN REVOCABLE TRUST, DUE TO PROPERTY LAND VALUATION CHANGES AS A RESULT OF A CLERICAL ERROR
 - 6-2. PURCHASING AND CONTRACTS
- A. ACTION TO RENEW CONTRACT NO. 0001-020 WITH FRONTIER CHART-ER AND CONTRACT SERVICES (FORMERLY SIERRA NEVADA STAGE LINES) TO PROVIDE TRANSPORTATION FOR THE 2005 JUNIOR SKI PROGRAM WITH THE SAME TERMS AND CONDITIONS AS ORIGINALLY BID ON AUGUST 15, 2000, AND FOR THE FOLLOWING PRICES: \$580 FOR FULL SERVICE CHARTER, \$300 FOR BUSES CANCELED AT PICKUP, AND \$335 FOR BUSES CANCELED AT RESORT
- B. ACTION TO RENEW CONTRACT NO. 0203-130 JUNIOR SKI AND SNOW-BOARD FACILITY TO INCLINE VILLAGE GID, DBA DIAMOND PEAK RESORT, FOR THE 2005 JUNIOR SKI AND SNOWBOARD PROGRAM WITH THE SAME PRICES, TERMS AND CONDITIONS AS ORIGINALLY BID ON JUNE 11, 2003
- C. ACTION TO APPROVE LEASE AGREEMENT NO. 0405-031 TO LEASE A PORTION OF THE PARKING LOT AT 777 E. WILLIAM STREET TO BE USED BY LIBRARY STAFF AND VOLUNTEERS FOR \$1,900 PER YEAR EFFECTIVE THROUGH AUGUST 31, 2007
- D. ACTION TO APPROVE CONTRACT NO. 0405-032 TO CONTRACT WITH SPECIALTY UNDERWRITERS LLC BY JOINDER BID THROUGH STATE PURCHASING TO PROVIDE THE OUTSOURCING OF ELECTRONIC EQUIPMENT MAINTENANCE AND ADMINISTRATION AND AUTHORIZE ALL CITY DEPARTMENTS TO UTILIZE THE CONTRACT THROUGH FEBRUARY 28, 2006, PROVIDED THEY HAVE APPROVED FUNDING AND FOLLOW APPROVED CARSON CITY PURCHASING PROCEDURES

- E. ACTION TO APPROVE CONTRACT NO. 0405-033 TO CONTRACT WITH DANKA OFFICE IMAGING CO., HUGHES-CALIHAN, IKON OFFICE SOLUTIONS, AND XEROX CORPORATION BY JOINDER BID THROUGH STATE PURCHASING TO PROVIDE COPIERS AND AUTHORIZE ALL CITY DEPARTMENTS TO UTILIZE THIS CONTRACT THROUGH JUNE 30, 2007, PROVIDED THEY HAVE APPROVED FUNDING AND FOLLOW APPROVED CARSON CITY PURCHASING PROCEDURES
 - 6-3. DEVELOPMENT SERVICES
- A. ACTION TO ACCEPT DEVELOPMENT SERVICES RECOMMENDATION ON THE WATERFALL FIRE EMERGENCY DEBRIS CONTAINMENT ROAD AND BASIN ENGINEERING SERVICES PROJECT, CONTRACT NO. 2004-021 AND AUTHORIZE DEVELOPMENT SERVICES TO ISSUE PAYMENTS TO LUMOS AND ASSOCIATES, INC., 800 EAST COLLEGE PARKWAY, CARSON CITY, NV 89706 FOR A CONTRACT AMOUNT OF \$75,000
- B. ACTION TO ACCEPT THE WORK AS COMPLETE AND APPROVE THIS RELEASE OF FINAL PAYMENT ON FUJI PARK LANDSCAPING AND SITE IMPROVEMENT PROJECT, CONTRACT NO. 2002-030 AS SUBMITTED BY DEVELOPMENT SERVICES TO INTERSTATE UTILITY CONSTRUCTORS, INC., (A DIVISION OF WEST VALLEY CONSTRUCTION COMPANY, INC.), 2551 BOEING WAY, CARSON CITY, NV 89706 FOR A FINAL PAYMENT AMOUNT OF \$152,456.59 AND ACCEPT THE CONTRACT SUMMARY AS PRESENTED
- C. ACTION TO ACCEPT DEVELOPMENT SERVICES RECOMMENDATION ON THE CONSTRUCTION MANAGEMENT SERVICES FOR THE CARSON CITY SENIOR CENTER EXPANSION PROJECT, CONTRACT NO. 2000-142 AND AUTHORIZE DEVELOPMENT SERVICES TO ISSUE PAYMENTS TO METCALF BUILDERS, INC., 751 BASQUE WAY, CARSON CITY, NEVADA 89701 FOR AN AMENDMENT NO. 2 AMOUNT OF \$34,000
- D. ACTION TO APPROVE AND AUTHORIZE THE MAYOR TO SIGN THE INTERLOCAL CONTRACT BETWEEN CARSON CITY AND LYON COUNTY FOR CARSON CITY TO PROVIDE SOME MAINTENANCE SERVICES AND TECHNICAL SUPPORT TO THE TRAFFIC SIGNAL AT HIGHWAY 50 AND DAYTON VALLEY ROAD IN DAYTON NEVADA Supervisor Staub pulled Item 6-3B for discussion. Supervisor Livermore moved to approve the Consent Agenda as submitted today; one item from the Treasurer, five items from Purchasing and Contracts, and three items from Development Services for a total of nine items on today's agenda. Supervisor Aldean seconded the motion. Motion carried 5-0.
- **6-3B.** (1-1185) Supervisor Staub noted the controversy that had involved Fuji Park. The request for action indicates that the project is finished. A listing of the projects was read. Mayor Teixeira indicated that \$850,000 had been spent on the project. Supervisor Livermore explained Phase 2 of the project entails the fishing bond and that its contract should be let in early 2005. Supervisor Staub moved to accept the work as complete and approve the Release of Final Payment on Fuji Park Landscaping and Site Improvement Project, Contract No. 2002-030, as submitted by Development Services to Interstate Utility Constructors, Inc., a division of West Valley Construction Company, Inc., 2551 Boeing Way, Carson City, Nevada 89706, for a final payment amount of \$152,456.59, and accept the contract summary as presented; fiscal impact there is no additional fiscal impact \$814,766, and the funding source is, (according to the) Board Action (form, it) is not requesting additional funding; monies for the entire project were approved by (previous) BOS meetings. Supervisor Williamson seconded the motion. Motion carried 5-0.
- 7. **DEVELOPMENT SERVICES -** Public Works Operations Manager Tom Hoffert **ACTION TO ADOPT ON SECOND READING, BILL NO.114, AN ORDINANCE AMENDING CARSON CITY MUNICIPAL CODE CHAPTER 12.01 WATER CONNECTION CHARGES AND USE RATES, SECTION 12.01.130 LIMITATIONS ON IRRIGATION, BY MODIFYING THE TIME AND DAYS**

PERSONS CAN WATER THEIR LAWNS, TREES, GARDENS, GRASS, SHRUBBERY AND OTHER VEGETATION AND ADDING THE WORDS COMMERCIAL, FLOWER BEDS, TREES WITHIN TWO MONTHS OF PLANTING AND TO ALLOW NEW LAWNS A TWENTY-ONE DAY EXEMPTION AND TO ALLOW RESIDENTS TIME TO ADJUST AND REPAIR THEIR SYSTEMS AND TO BE EFFECTIVE JUNE 1, 2005 AND OTHER MATTERS PROPERLY RELATED THERETO (1-1242) - Gilbert Yanuck - Mayor Masayko indicated that he had received one letter about the proposed irrigation schedule, to whom he had responded. Mr. Hoffert's introduction indicated that the Board's requested changes had been made to the ordinance. He also explained that staff had received 31 requests to change to the new system. Between five and ten residents have already gone to the program although the necessary paperwork has not been completed. When these residents are found, the paperwork is immediately processed. He urged the public to contact the office and complete the necessary exemption request prior to switching over to the proposed program. The proposed program will start on June 1, 2005. The current program terminates on September 30. Staff's commitment to assist with changing the timers was stressed. Supervisor Williamson explained an individual's concern that water would be wasted by commencing irrigation at 6 p.m. as the wind normally blows at that time. The individual preferred 7 p.m. Discussion noted that wind is a normal occurrence in Nevada. Mayor Masayko explained his rational behind allowing irrigation at 6 p.m. rather than 7 p.m. He also pointed out that the wind also blows at 7 p.m. He felt that if the situation gets out of hand, the Board can revisit the ordinance. Mr. Hoffert explained that staff will watch and determine if there is additional waste occurring. Regular briefings on the irrigation season will be provided. This will allow discussion on any modifications as needed. He also felt that evening hours are better for the residents as a majority work or are not home during the morning hours.

Mr. Yanuck explained the problem he encounters with his yard that requires reseeding different areas. These seed germination areas cannot go without irrigation for three days. Mayor Masayko suggested that he obtain exemptions for these areas. Mr. Hoffert explained that reseeded areas are treated like new lawns. His office, however, needs to know when they are done so that proper documentation can be maintained. They are considered special exemptions. Mr. Yanuck then asked that a 14 percent reduction in irrigation would not create a 14 percent increase in water fees. Mayor Masayko explained his belief that people will irrigate more and that the amount of water used will be increased rather than decreased. Mr. Yanuck expressed his belief that the Lakeview area could not irrigate before 9 p.m. due to the wind. Mayor Masayko reiterated the commitment to reconsider the issue if necessary. He also explained that capital improvements must be made. He felt that a rate increase would be required as one was not implemented last year. He agreed that less consumption should not be used to justify the rate increase. Additional public comments were solicited but none were given.

Discussion reiterated that the irrigation program becomes effective June 1, 2005. Anyone wanting a different schedule should request and obtain an exemption. Supervisor Aldean moved to adopt on second reading Bill No. 114, Ordinance No. 2004-16, AN ORDINANCE AMENDING CARSON CITY MUNICIPAL CODE CHAPTER 12.01 WATER CONNECTION CHARGES AND USE RATES, SECTION 12.01.130 LIMITATIONS ON IRRIGATION, BY MODIFYING THE TIME AND DAYS PERSONS CAN WATER THEIR LAWNS, TREES, GARDENS, GRASS, SHRUBBERY AND OTHER VEGETATION AND ADDING THE WORDS COMMERCIAL, FLOWER BEDS, TREES WITHIN TWO MONTHS OF PLANTING AND TO ALLOW NEW LAWNS A TWENTY-ONE DAY EXEMPTION AND TO ALLOW RESIDENTS TIME TO ADJUST AND REPAIR THEIR SYSTEMS AND TO BE EFFECTIVE JUNE 1, 2005, AND OTHER MATTERS PROPERLY RELATED THERETO. Supervisor Livermore seconded the motion. Motion carried 5-0.

8. INTERNAL AUDITOR - I. Steve Wolkomir - ACTION TO CONSIDER RECOMMEND-

ATIONS CONTAINED WITHIN THE INTERNAL AUDIT REPORT OF BOARDS, COMMITTEES AND COMMISSIONS - REPORT NO. CALENDAR YEAR 2004-2 (1-1540) - Mr. Wolkomir highlighted his report including Pages 12, 13, 14, and 15. He stressed that his recommendations were suggestions for the Board to consider. Discussion indicated that his recommendation that formal annual reports be provided is to provide accountability to the Board by the committees/commissions. Justification for the elimination of the Liquor and Entertainment Board, the Massage Examiners, and the Board of Appeals; consolidation of the Historic Resources Commission and the Planning Commission; and consolidation of the Shade Tree Council, Open Space Advisory Committee, and the Parks and Recreation Commission were noted. Justification for mandating charters and annual reports was provided. The lack of bylaws, policies and procedures, and charters were pointed out. A statement of work and a work plan helps justify their existence. The City Manager's office tracks the composition of the committees/commissions. The Board should determine what and who should be tracked and who or what should be on the website. Examples of committees/commissions on the website but not tracked were noted. Discussion explained his reasons for suggesting that fees and services be assessed against the committees/commissions. He acknowledged that this is a budget issue which the Board needs to address. Not all of the committees/commissions assess fees or have accounts. The Parks and Recreation Commission was cited as an example of a commission which assesses fees and has its own accounts. The policy decision dealing with whether the Board needed to provide oversight of the fees or whether staff should handle it was pointed out. Clarification indicated that Mr. Wolkomir had not attended any of the meetings but had reviewed the Minutes and talked to the staff coordinators. Staff coordinators' concerns about retribution were noted. The need for communication to be in all directions and free flowing was indicated. Mayor Masayko suggested that a minimal number of committees/commissions be maintained. Any services provided to other tax supported entities should be cost allocated. This requirement includes the Airport Authority and the V&T Railway. There should not be any free services to such committees and/or commissions, however, the cost should not be outrageously expensive either. He was not interested in having the Board review or change/modify any NRS established committees/commissions. The Legislature should be approached about fixing them. All of the committees/commissions should have charters and, specifically, if they have Minutes. The Minutes should be on the website. The Board should consider combining the Parks and Recreation Commission, Shade Tree Council, and Carson River Advisory Committee. Additional discussion should occur on this topic at a future date. Discussion also pointed out the Board's six year old policy requiring residency for any applicants or appointees to City committees/commissions. The Liquor and Entertainment Board is established by the Code. It was felt that its meetings should be held in an open public forum. Justification for charters was reiterated and stressed that it provides new members with directions. The importance of using volunteers' time efficiently was noted. Discussion also pointed out that the Airport Authority was established by the Statutes. The Board appoints one member to it. Comments justified having that individual be a Board member. The Authority's other members believe this is a conflict of interest. The staff coordinator to the Authority also felt that the airport land is not being used to its optimum. The conflict of interest is created by the City's usage of the airport for the "aerial board". The Board's approval of both the Airport budget and the City's budget was felt to be a conflict. Board comments pointed out that Mr. Wolkomir had performed his duties and opened the Board's eyes to some issues. The Board should take the time to consider them. Mr. Wolkomir should defend those issues only so far as it is his perception of what he found. Other individual's comments should be defended by the speaker. Mr. Wolkomir then explained that his oversight had indicated that one committee had spent funds without having the authority to do so. He had not checked into its accounting controls as it was not the purpose of his analysis. Supervisor Staub pointed out the need to conduct additional studies. It was suggested that the Abbey group should perform this study. This should occur only after other steps have been pursued. Mayor Masayko reiterated his direction that committees/commissions with funding should pay for their services. Statutorily established

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committees/commissions should be left alone at this time. The committees/commissions should all have charters. Agendas and minutes should be posted on the website. The task force should then look at the Parks and Recreation issues. Committees/commissions that are not on the website should be added. Duplication of services should be eliminated wherever possible. Comments also pointed out the difficulty encountered finding meeting rooms for 21 committees/commissions. Supervisor Livermore encouraged staff to find recording equipment similar to that in the Sierra Room for those meeting rooms. The importance of having the meeting taped/televised was stressed. Reasons for having the Board make appointments to the Library Board of Trustees was provided. Supervisor Livermore supported having a charter. Comments indicated that a charter will keep the committee/commission focused. Mayor Masayko indicated that the Board's consensus supported having a charter, minutes, communication, adjustment to Code created items, and pay for services if funding is available. He also indicated that thought should be provided as to whom the Board should appoint to the task force. His first four items are to be completed within 30 days. Help writing the charter should include consideration of having a consultant do the work rather than the staff coordinator. Discussion ensued on whether the 30-day period was doable in view of work Mr. Wolkomir was doing on Charter Communications and the landfill. Supervisor Staub suggested that Mr. Wolkomir meet with the City Manager and staff to evaluate his recommendations and return with an action plan in 90 days. Mayor Masayko felt that the task force should be considered in 90 days. Ninety days on the action plan was felt to be too long. He suggested that Mr. Wolkomir talk to the City Manager and if more resources are required, the Board should consider it within 30 days. It should also define the deliverables that can be accomplished and the timeframes for that to occur. Ms. Ritter agreed to do the functional items and develop an action plan defining the timeline. The policy items requiring a task force will be brought back to the Board for consideration. Mayor Masayko felt that this process will allow the Board to develop the priorities and decide whether they should be conducted in-house or additional resources used for a consultant. Mayor Masayko reiterated his listing as services should be paid for when funding is available, eliminate all that are mandated by the Statutes, charters are required, agendas and minutes must be posted to the website, City Manager's office is to continue keeping track of the committee/commission listings, and then consider the task force starting with Parks and Recreation. The task force may take additional time and resources. Supervisor Staub added annual reports to the requirements. Mayor Masayko agreed. Mr. Wolkomir indicated that there are seven committees/commissions required by Statutes. Mayor Masayko indicated that this leaves 14 committees/commissions for him to focus on. When he returns they are to talk about charters, agendas, minutes, and annual reports. They will then begin with the Parks and Recreation Commission, Shade Tree Council, Open Space Advisory Committee, and the Carson River Advisory Committee and whether some of them can be combined. Supervisor Livermore supported consolidation and elimination of duplication. Discussion indicated that it may take bold strokes to accomplish consolidation. No formal action was taken or required.

RECESS: A recess was declared at 10:57 a.m. to allow time to load the three vans and commence the tour. The entire Board was present when the meeting was reconvened on the vans. Staff members present included: City Manager Linda Ritter, Development Services Director Andrew Burnham, City Engineer Larry Werner, Chief Deputy District Attorney Mark Forsberg, Public Works Operations Manager Tom Hoffert, Senior Public Works Operations Chief Curtis Horton, Deputy District Attorney Melanie Bruketta, Recording Secretary Katherine McLaughlin, and Management Assistant Rose Gardner.

9. TOUR OF THE WATERFALL FIRE BURN AREA AND THE CARSON CITY WATER SYSTEM (Cassette Tapes 1 and 2) - A tour and discussion of the Waterfall Fire Burn area, the City's water system in that location, and the erosion control measures occurred. No formal action was taken during the tour. The vans arrived back at the Community Center parking lot at 1:05 p.m. The meeting was adjourned

| by mutual consent. | | | |
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| The Minutes of the September 2, 2004, Carson Ci | ty Board of Supervisors meeting | | |
| | ARE SO APPROVED ON | March 17 | , 2005 |
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| | _/s/ Mary Taivaira Mayor | | |
| | Marv Teixeira, Mayor | | |
| ATTEST: | | | |
| | | | |
| <u>/s/</u> | | | |
| Alan Glover, Clerk-Recorder | | | |