

Item # 8-3A

**City of Carson City
Agenda Report**

Date Submitted: September 7, 2010

Agenda Date Requested: September 16, 2010

Time Requested: Consent

To: Mayor and Supervisors

From: Purchasing and Contracts

Subject Title: Action to determine that Contract No. 1011-095 is a contract for items which may only be contracted from a sole source and therefore not suitable for public bidding pursuant to NRS 332.115 and to approve Contract No. 1011-095 a request for the purchase of Plymovent Diesel Exhaust Removal Systems from Air Exchange, Inc., for a not to exceed cost of \$73,901.00 to be funded from the Machinery and Equipment/Fire Exhaust Removal System Fund as provided in FY 2010/2011. (*Sandy Scott-Fisher*)

Staff Summary: After an air quality analysis of Fire Station 1 was completed, it was recommended that a Plymovent Diesel Exhaust Removal System be installed. Presently there are partial Plymovent Exhaust Removal Systems in Fire Stations 2 and 3. The systems were installed fifteen (15) years ago and have served well. This purchase will add a system to Fire Station 1 and complete the installation of the systems at Fire Stations 2 and 3.

Carson City currently maintains a cache of parts for repairs and have personnel trained to work on the Plymovent system. Air Exchange, Inc., is the only company authorized to sell the Plymovent system in our region.

Type of Action Requested: (check one)

Resolution

Ordinance

Formal Action/Motion

Other (Specify)

Does This Action Require A Business Impact Statement: Yes No

Recommended Board Action: I move to determine that Contract No. 1011-095 is a contract for items which may only be contracted from a sole source and therefore not suitable for public bidding pursuant to NRS 332.115 and to approve Contract No. 1011-095 a request for the purchase of Plymovent Diesel Exhaust Removal Systems from Air Exchange, Inc., for a not to exceed cost of \$73,901.00 to be funded from the Machinery and Equipment/Fire Exhaust Removal System Fund as provided in FY 2010/2011. (*Sandy Scott-Fisher*)

Explanation for Recommended Board Action: Pursuant to NRS 332.115 subsection 1 (a), staff is requesting the Board of Supervisors declare that the contract is not adapted to award by competitive bidding.