

Item # 9-6A

**City of Carson City  
Agenda Report**

**Date Submitted:** September 28, 2010

**Agenda Date Requested:** October 7, 2010

**Time Requested:** Consent

**To:** Mayor and Supervisors  
**From:** Purchasing and Contracts

**Subject Title:** Action to determine that Contract No. 1011-108 is a contract for professional services and therefore not suitable for public bidding pursuant to NRS 332.115 and to approve Contract No. 1011-108 a request for professional services to be provided by Cost Control Associates through October 31, 2014 for a one time fee of thirty-nine percent for each refund or credit received by City and for any cost reductions recommended by Cost Control Associates implemented by City resulting in savings to be funded from the various expense accounts as provided in FY 2010/2011. (*Sandy Scott-Fisher*)

**Staff Summary:** Cost Control Associates (CCA) will review energy services for Electricity and Natural Gas Services for the purpose of obtaining refunds, whether by check or credit, and identifying cost reductions. CCA will file claims, negotiate with suppliers, and implement City approved cost reducing changes. These changes will be submitted to the City in a report for review and approval.

There is no risk in entering this contract, if no savings or refunds are found there is no fee for this service. Additionally CCA has a contract with NACo (see attached NACo News Letter) for the purpose of reviewing and analyzing energy and telecom services.

**Type of Action Requested:** (check one)

- Resolution
- Formal Action/Motion
- Ordinance
- Other (Specify)

**Does This Action Require A Business Impact Statement:**  Yes  No

**Recommended Board Action:** I move to determine that Contract No. 1011-108 is a contract for professional services and therefore not suitable for public bidding pursuant to NRS 332.115 and to approve Contract No. 1011-108 a request for professional services to be provided by Cost Control Associates through October 31, 2014 for a one time fee of thirty-nine percent for each refund or credit received by City and for any cost reductions recommended by Cost Control Associates implemented by City resulting in savings to be funded from the various expense accounts as provided in FY 2010/2011. (*Sandy Scott-Fisher*)

**Explanation for Recommended Board Action:** Pursuant to NRS 332.115 subsection 1 (b), staff is requesting the Board of Supervisors declare that this contract is not adapted to award by competitive bidding.