

CARSON CITY BOARD OF SUPERVISORS
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A special workshop and goal setting session of the Carson City Board of Supervisors was held on Tuesday, November 4, 2003, at the Community Center Sierra Room, 851 East William Street, Carson City, Nevada, beginning at 9 a.m.

PRESENT: Ray Masayko Mayor
 Pete Livermore Supervisor, Ward 3
 Robin Williamson Supervisor, Ward 1
 Shelly Aldean Supervisor, Ward 2
 Richard S. Staub Supervisor, Ward 4

STAFF PRESENT: Linda Ritter City Manager
 David Dawley Assessor
 Ken Furlong Sheriff
 Al Kramer Treasurer
 I. Steve Wolkomir Internal Auditor
 Andrew Burnham Development Services Director
 Walter Sullivan Community Development Director
 Louis Buckley Fire Chief
 Daren Winkelman Health Director
 William Naylor Information Services Director
 Sally Edwards Library Director
 Steve Kastens Parks and Recreation Director
 Sheila Banister Chief Juvenile Probation Officer
 JoAnn Skelly Cooperative Extension Director
 Matt Fisk Justice Court Administrator
 Larry Werner City Engineer
 Tom Minton Acting Finance Director
 Mary McAlister Assistant Human Resources Specialist
 Joe McCarthy Redevelopment & Economic Development Mgr.
 John Flansberg Street Operations Manager
 Tom Hoffert Utility Services Manager
 John Simms Juvenile Probation Program Coordinator
 Melanie Bruketta Deputy District Attorney
 Liz Teixeira Administrative Assistant to the City Manager
 Katherine McLaughlin Recording Secretary
(S.B.O.S. 11/4/03 Tape 1-0016)

OTHERS PRESENT: BLM Representatives Dan Jacquet and Chuck Pope, and BLM Planner Stephanie Young

FACILITATOR: Steve Lewis, Douglas County Cooperative Extension Director

CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE - Mayor Masayko convened the

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meeting at 9 a.m. Roll call was taken. The entire Board was present, constituting a quorum. Mayor Masayko lead the Pledge of Allegiance.

CITIZEN COMMENTS (1-0028) - None.

1. INTRODUCTIONS (1-0029) - Mayor Masayko described the purpose of the meeting and encouraged participation by all of the attendees. All of the individuals present introduced him/herself. Mayor Masayko welcomed the BLM Representatives and the City staff members. He asked everyone wishing to speak to remember to turn on his/her microphone for recording purposes. He then introduced Mr. Lewis.

2. REVIEW BY FACILITATOR OF WORKSHOP FORMAT AND OVERALL PURPOSE (1-0096) - Mr. Lewis elaborated on the purpose of the meeting and reviewed the format and its protocol. He noted the desire to complete the agenda by noon. Another session may be held by staff to discuss in detail the goals that are established.

3. PRESENTATION OF CURRENT VISION AND MISSION STATEMENTS AND FUTURE PROPOSALS TO UPDATE THE CAPITAL CITY FOCUS AND DEVELOP A COMPREHENSIVE MASTER PLAN (1-0172) - Ms. Ritter read the mission and vision statements. (A copy is in the file.) She suggested that the Heartland Institute and be retained to update them. She read Mr. Sullivan's reasons for updating the master plan from his October 29, 2003, memo to the Planning Commission into the record. (A copy is in the file.) She also suggested that a capital focus process involving the public be used to update the mission and vision statements at a future date.

4. STATUS REPORT OF PREVIOUS GOALS AND REVIEW OTHER ACCOMPLISHMENTS (1-0251) - Ms. Ritter then reviewed the list of 2003-04 goals and the status of each item. She also noted the list of 125 accomplishments completed during the year. Each individual present was asked to list his/her Department's significant accomplishment for the year. Discussion explained the feeling that the list was significant and should be recognized. At Mr. Lewis' request, the list of awards for the accomplishments was provided. Due to the desire to make the public aware of these accomplishments and the awards, Mayor Masayko asked that the annual report include this listing.

5. UPDATE OF THE SITUATIONAL ANALYSIS AND DISCUSSION OF EXTERNAL CHANGES AFFECTING CITY GOVERNMENT (1-0714) - Discussion ensued concerning external changes which effect the City's ability to provide services including: reduced revenue, contingency needs, service demands and issues related to priorities, Federal and State unfunded mandates including EPA and water quality issues, homeland security, land use conflicts, transportation and transit, growth, storm drain, public safety, communications, regional cooperation, economic vitality, personal income disparity, affordable housing, library services including internet access, physical and mental health care, environmental improvements at Lake Tahoe, substance abuse, nuisance ordinance, and noise and light pollution.

6. DEVELOPMENT OF GOALS FOR CONSIDERATION BY THE BOARD OF SUPERVISORS (1-0996) - Mr. Lewis then explained the category of goals which included: Public Safety, Community and

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Economic Development, Judicial, Transportation, Infrastructure, Miscellaneous, Parks and Recreation and Quality of Life, Health and Welfare, and Internal Services. He asked that the participants migrate to one of these areas and develop a list of goals for 2004. External factors were to be considered within the goals. The goals with the highest priorities should be marked. The Board will then prioritize the items. Each group was asked to select a "recorder" to review the listing under Item 7.

7. ACTION BY THE BOARD TO SELECT AND PRIORITIZE SPECIFIC GOALS FOR THE UPCOMING YEAR (1-1610) - The lists were read and explained. Discussion indicated a desire to have quarterly reports regarding the status of the master plan update. Ms. Edwards suggested that the library master plan be included in the City's overall master plan. It was felt that storm drain improvements will be phased and that the process for developing its priorities needed to be established. Comments emphasized the need for public health care and youth services. Mayor Masayko suggested that incarcerated health services be separated from public health care concerns. Discussion added it to the list of items. Supervisor Livermore pointed out the need for mental health care after release from jail and the lack of followup/supervision for such individuals. This could reduce the recidivism rate. The Board then selected its top priorities. (1-3360) The items receiving five votes were: the comprehensive master plan update and living wage job creation. Priorities with four votes were: a comprehensive citywide Parks and Recreation master plan element; improve and expand the website with adequate funding and personnel; adopt Freeway Phase 2 Agreement; and continue working on the Carson City Board of Health. Discussion indicated that Public Safety and the Justice System dots when added together indicated that facility development and upgrade, upgrade work environment, and training is a priority. Supervisor Williamson noted that replacement of the Parks and Recreation Director will occur before July 1, 2004, and should not be included as a priority for next year. Mr. Lewis indicated that the items may be reworded and acted upon at the next Board meeting. Ms. Ritter indicated that this process will not add to the list but clarify the goal. Mayor Masayko felt that the goals with three votes should be kept as they are a concern and may need future action. He also expressed his concern about government's role in establishing a living wage. He then directed that a list of goals with three votes be included with the top goals. Supervisor Aldean reiterated the possibility that by combining items the priorities could be changed. For example, the facility upgrade/development is listed under both Public Safety and the Justice System. Supervisor Staub reminded the participants that the goals must be attainable. For example, affordable health care is a national issue and may not be attainable by Carson City. No formal action was taken on any of the items.

8. DISCUSSION AND EVALUATION OF THE WORKSHOP AND SUGGESTIONS ON FORMAT CHANGES FOR THE FUTURE (1-3600) - Mr. Lewis thanked the Board and staff for the preparation work accomplished prior to the meeting. He also thanked Ms. Ritter's staff for its assistance in preparing the charts. He commended the participants on their accomplishments and wished them luck in obtaining the goals. Mayor Masayko complimented Mr. Lewis on his facilitation of the meeting and the professional presentation. He also thanked staff for attending and participating. He encouraged staff to complete the meeting evaluation. There being no other matters for consideration, Supervisor Aldean moved to adjourn. Supervisor Williamson seconded the motion. Motion carried 5-0. Mayor Masayko adjourned the meeting at 11:58 a.m.

A tape recording of these proceedings is on file in the Clerk-Recorder's office. This tape is available for review and inspection during normal business hours.

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The Minutes of the November 4, 2003, Carson City Board of Supervisors Workshop and Goal Setting Session

ATTEST:

ARE SO APPROVED ON December 4, 2003.

/s/
Alan Glover, Clerk-Recorder

/s/
Ray Masayko, Mayor