

**City of Carson City  
Agenda Report**

**Date Submitted:** 11/03/10

**Agenda Date Requested:** 11/16/10  
**Time Requested:** Consent

**To:** Carson City Board of Supervisors

**From:** Health and Human Services Department (Marena Works)

**Subject Title:** Action to approve a subgrant award from the Nevada State Health Division in the amount of \$310,066 for the 2010 Office of the Assistant Secretary for Preparedness and Response – Hospital Preparedness Program continuation cooperative agreement.

**Staff Summary:** This subgrant from the State Health Division allocates federal funding from the Office of the Assistant Secretary for Preparedness and Response (ASPR) to maintain, refine and enhance the capacities and capabilities of the healthcare system, and for exercising and improving preparedness plans for all hazards, including pandemic influenza. This funding is expected to expire on June 30, 2011.

**Type of Action Requested:** (check one)  
 Resolution                       Ordinance  
 Formal Action/Motion         Other (Specify)

**Does This Action Require A Business Impact Statement:**         Yes  No

**Recommended Board Action:** I move to approve the subgrant award from the Nevada State Health Division in the amount of \$310,066 for the 2010 Office of the Assistant Secretary for Preparedness and Response – Hospital Preparedness Program continuation cooperative agreement.

**Explanation for Recommended Board Action:** This subgrant is used to maintain, refine and enhance the capacities and capabilities of the healthcare system, and for exercising and improving preparedness plans for all hazards, including pandemic influenza. This funding from ASPR through the Nevada State Health Division is expected to expire on June 30, 2011.

**Applicable Statute, Code, Policy, Rule or Regulation:** N/A

**Fiscal Impact:** Match or in-kind contribution required

**Explanation of Impact:** CCHHS satisfies this requirement with an in-kind contribution from the City for facility rent and utilities. Expenses will be reimbursed under this subgrant award.

**Funding Source:** Office of the Assistant Secretary for Preparedness and Response through the Nevada State Health Division.

**Alternatives:** Do Not Approve

**Supporting Material:** Subgrant Award from the Nevada State Health Division

**Prepared By:** Marena Works

**Reviewed By:** Marena Works  
(Department Head)

Date: 11-3-10

[Signature]  
(City Manager)

Date: 11/8/2010

[Signature]  
(District Attorney)

Date: 11/8/10

[Signature]  
(Finance Director)

Date: 11/8/10

**Board Action Taken:**

Motion: \_\_\_\_\_

- 1) \_\_\_\_\_
- 2) \_\_\_\_\_

Aye/Nay

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
(Vote Recorded By)

HEALTH DIVISION

(hereinafter referred to as the DIVISION)

NOTICE OF SUBGRANT AWARD

<b>Program Name:</b> Public Health Preparedness Health Planning & Emergency Response Nevada State Health Division	<b>Subgrantee Name:</b> Carson City Health and Human Services (CCHHS)
<b>Address:</b> 4150 Technology Way, Suite #200 Carson City, NV 89706-2009	<b>Address:</b> 900 East Long Street Carson City, NV 89706
<b>Subgrant Period:</b> July 1, 2010 through June 30, 2011	<b>Subgrantees:</b> EIN#: 88-6000189 Vendor#: T80990941J Dun & Bradstreet #: 073787152

**Reason for Award:** FY 10 ASPR Hospital Preparedness Program (HPP). For activities that include, but are not limited to, exercising and improving preparedness plans for all-hazards including pandemic influenza, increasing the ability of healthcare systems to provide needed beds, engaging with other responders through interoperable communications systems, tracking bed and resource availability using electronic systems, developing the ESAR-VHP systems, protecting their healthcare workers with proper equipment, decontaminating patients, enabling partnerships/coalitions, education and training their healthcare workers, enhancing fatality managements and healthcare system evacuation/shelter in place plans, and coordinating regional exercises.

**County(ies) to be served:** ( ) Statewide (X ) Specific county or counties: Carson City, Douglas and Lyon County.

**Approved Budget Categories:**

1. Personnel	\$	219,163
2. Contractual/Consultant	\$	37,920
3. Travel	\$	15,968
4. Supplies	\$	8,940
5. Equipment	\$	28,075
6. Other	\$	0.00
7. Indirect	\$	0.00
<b>Total Cost</b>	<b>\$</b>	<b>310,066</b>

**Disbursement of funds will be as follows:**  
Payment will be made upon receipt and acceptance of a reimbursement request / invoice and supporting documentation specifically requesting reimbursement for actual expenditures *specific to this subgrant*. Total reimbursement will not exceed **\$310,066** during the subgrant period.

<b>Source of Funds:</b>	<b>% of Funds:</b>	<b>CFDA#:</b>	<b>Federal Grant #:</b>
1. ASPR Hospital Preparedness Program	100%	93.889	6 U3REP090220-02-01

**Terms and Conditions**  
In accepting these grant funds, it is understood that:  
1. Expenditures must comply with appropriate state and/or federal regulations.  
2. This award is subject to the availability of appropriate funds.  
3. Recipient of these funds agrees to stipulations listed in Sections A, B, C and D of this subgrant award.

	Signature	Date
Angela Barosso PHP Program Manager	<i>MAYOR</i>	
Tami M. Chartraw, MPA: HA Health Program Manager I, PHP	<i>Tami M. Chartraw</i>	10/21/10
Kyle Devine, MSW Health Program Manager II, PHP	<i>Kyle Devine</i>	10/21/10
Richard Whitley, MS Administrator, Health Division	<i>RW</i>	