

**City of Carson City  
Agenda Report**

**Date Submitted:** March 8, 2011

**Agenda Date Requested:** March 17, 2011

**Time Requested:** Consent

**To:** Mayor and Supervisors  
**From:** Purchasing and Contracts

**Subject Title:** Action to approve Contract No. 1011-166 is a contract for items which may only be contracted from a sole source and therefore not suitable for public bidding pursuant to NRS 332.115 for the purchase of a AMH sorter from Envision Ware for a not to exceed cost of \$59,455.00 to be funded from the Library Gift Fund and Professional Services Fund as provided in FY 2010/2011. (P.O. # 2011-068)(*Sandy Scott-Fisher*)

**Staff Summary:** Radio frequency identification (RFID) is a generic term that is used to describe a system that transmits the identity (in the form of a unique serial number) of an object using radio waves. Unlike UPC bar-code technology, RFID technology does not require contact or line of sight for communication. The Library implemented the checkout portion of RFID last summer but was waiting for newer cheaper technology for the second phase. The technology is now available and affordable for automated materials handling (AMH) that will sort returned library materials .

Carson City Library is purchasing an RFID (Radio Frequency Identification) 3-bin single piece scalable sorter solution for check in that will seamlessly integrate with the Polaris Library System ILS and Envisionware RFID circulation solution currently in place. The solution must be able to read current Envisionware Data model and future models based on the adoption of the ISO/NISO Library RFID Data Model. The solution must be able to support the return of non-RFID materials (barcoded) to the patron.

**Type of Action Requested:** (check one)

Resolution                       Ordinance  
 Formal Action/Motion               Other (Specify)

**Does This Action Require A Business Impact Statement:**  Yes  No

**Recommended Board Action:** I move to approve Contract No. 1011-166 is a contract for items which may only be contracted from a sole source and therefore not suitable for public bidding pursuant to NRS 332.115 for the purchase of a AMH sorter from Envision Ware for a not to exceed cost of \$59,455.00 to be funded from the Library Gift Fund and Professional Services Fund as provided in FY 2010/2011. (PO# 2011-068) (*Sandy Scott-Fisher*)



(Vote Recorded By)





CITY OF CARSON CITY

201 N. Carson Street, Suite 3  
Carson City, Nevada 89701  
(775)887-2133 [Fax] (775) 887-2107

VENDOR EnvisionWare, Inc.  
2810 Premiere Parkway NW  
Suite 350  
Duluth, GA 30097-8917  
800-216-8370

PURCHASE ORDER # 2011-068

VENDOR #  
DATE March 7, 2011  
GROUP #  
CHECK DATE:  
SHIP TO Sara Jones

Carson City Library  
900 N. Roop Street  
Carson City Library  
775-887-2244

SHIPPING METHOD		SHIPPING TERMS			DELIVERY DATE	
QTY	UNIT	DESCRIPTION	BUDGET NUMBER	INVOICE #	UNIT COST	EXTENDED COST
1.00		Balance Forward from Page 1			\$ 56,395.00	\$ 56,395.00
1.00	EA	Envisionware Professional Services (Onsite)	230-0000-455-03-09		1,500.00	\$ 1,500.00
1.00	EA	Envisionware Professional Services (Turnkey)	230-0000-455-03-09		1,560.00	\$ 1,560.00
		CONTRACT #1011-166				
		PO given to department to place order.				
		PO shall not be modified without approval from				
		Finance Director.				
		PURCHASED BY: Sara Jones				
		FED I.D. NO. 88-6000189				
		Subtotal				\$ 59,455.00

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I HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT  
THE ITEMS, AMOUNTS AND STATEMENTS AS HEREIN  
SET OUT ARE TRUE AND CORRECT PER PURCHASE  
REQUISITION MADE BY THE PERTINENT CITY  
DEPARTMENT.

*Sara Jones*  
APPROVED FOR PURCHASE

I HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT  
THE ITEMS, AMOUNTS AND STATEMENTS AS HEREIN  
SET OUT ARE TRUE AND CORRECT PER PURCHASE  
REQUISITION MADE BY THE PERTINENT CITY  
DEPARTMENT.

APPROVED FOR PAYMENT