

**CARSON CITY BOARD OF HEALTH**  
**Minutes of the December 16, 2010 Meeting**  
**Page 1**

A meeting of the Carson City Board of Health was held during the regularly scheduled Carson City Board of Supervisors meeting on Thursday, December 16, 2010 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

**PRESENT:** Vice Chairperson Robert Crowell  
Member Shelly Aldean  
Member Ken Furlong  
Member John McKenna  
Member Molly Walt

**STAFF:** Larry Werner, City Manager  
Marena Works, Health and Human Services Department Director  
Randal Munn, Chief Deputy District Attorney  
Kathleen King, Deputy Clerk / Recording Secretary

**NOTE:** A recording of these proceedings, the board's agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are part of the public record. These materials are on file in the Clerk's Office, and available for review during regular business hours.

**25. CALL TO ORDER AND ROLL CALL (2:30:00)** - Vice Chairperson Crowell called the meeting to order at 2:30 p.m. Roll was called; a quorum was present. Vice Chairperson Crowell noted the excused absences of Chairperson Pintar and Member Williamson.

(2:30:55) Fire Chief / Emergency Management Director Stacey Giomi provided an overview of reports from the National Weather Service regarding the significance to the community of an upcoming storm. He warned of the potential for flooding of Ash Canyon Creek, Kings Canyon Creek, Clear Creek, "and the usual places where we have issues with water runoff ..." He further warned of the potential for dangerous driving conditions over the weekend and of flooding at the Carson River. He advised of having briefed the entire Emergency Operations Center staff as well as key City officials. He further advised of a meeting scheduled with Public Works Department staff later in the afternoon. A listing of sandbag locations will be available on the City's website later in the afternoon, and Chief Giomi advised that sandbags will be made available for pick up by the public at various locations around town. Chief Giomi emphasized the importance of every resident keeping an emergency kit, including a flashlight, a radio, and extra food.

Chief Giomi acknowledged that the City's emergency preparedness staff have already been briefed. He advised that the City has done much to prepare for major storms and flooding, "but there are some shortcomings in the system that are either uncorrectable because of cost or topography. And there are some areas in town that, regardless of what we do, will get a significant amount of water. Those folks that are in those areas should have that knowledge, based on the last bit of rain we had and historic information and be prepared to leave if they have to." Chief Giomi advised that a shelter will be opened, if necessary. In response to a question, he advised that the shelter would likely be at the Community Center, "but we leave that open depending upon what's going on. ... Alternatively, we've got school sites identified. ... We evaluate that based on where we might be having some flooding problems and access and those kinds of things." In response to a question, Chief Giomi anticipates a flooding problem along the linear ditch. He described the linear ditch route from Carson Street by the NDOT yards, across Roop Street, by Governor's Field, across Saliman Road and out into Lompa field. "That area will most certainly flood with any

**CARSON CITY BOARD OF HEALTH**  
**Minutes of the December 16, 2010 Meeting**  
**Page 2**

significant rain and that means that those folks along there will have problems.” Chief Giomi advised that other problematic areas are north out of Goni Canyon and the west side, Ash Canyon, Kings Canyon, Clear Creek “by the mobile home park down through the Colony, and then the west side of Carson where we run into problems with our drain inlets which get clogged ... from the storms.” Chief Giomi advised that “those typical sorts of urban flooding will be addressed as quickly as we can.” He further advised of potential problems along Nye Lane in the northern portion of town.

In response to a question, Chief Giomi was uncertain as to the “full ability to be able guarantee that we can deliver sandbags to people.” Sheriff Furlong directed anyone experiencing high water to call non-emergency dispatch at 887-2010. He further directed anyone experiencing an emergency to call 911. Chief Giomi cautioned that 911 “should be saved for a true, imminent emergency; something that’s happening right now or is on the verge of happening.” He advised that emergency management personnel will do their “level best to get out and help folks.” He clarified the requirement to prioritize “based on what we see.” In response to a further question, Chief Giomi advised that the filled sandbags “go pretty quickly,” and that people should plan to “come out and fill their own.” In response to a further question, Chief Giomi advised that, based on his discussion with National Weather Service representatives, he does not anticipate enough snow to require school closures. Mayor Crowell commented “forewarned is forearmed,” and expressed appreciation for Chief Giomi’s report. He requested Sandy Hoover, of the *Nevada Appeal*, to see that the information is published.

**26. ACTION ON APPROVAL OF MINUTES - September 16, 2010 (2:44:13)** - Member Aldean moved to approve the minutes, as presented. Member Walt seconded the motion. Motion carried 5-0.

**27. HEALTH AND HUMAN SERVICES DEPARTMENT**

**27(A) DIRECTOR’S REPORT REGARDING CARSON CITY HEALTH AND HUMAN SERVICES (“CCHHS”) ACTIVITIES (2:44:33)** - Vice Chairperson Crowell introduced this item. Health and Human Services Department Director Marena Works reviewed her Director’s Report, a copy of which was provided for the record. Vice Chairperson Crowell thanked Ms. Works and commended her report.

**27(B) REPORT ON COMMUNITY HEALTH ACTIVITIES FOR HIV PREVENTION AND RYAN WHITE CASE MANAGEMENT ACTIVITIES (2:51:44)** - Vice Chairperson Crowell introduced this item. Health and Human Services Department Senior Public Health Nurse Roni Galas introduced herself for the record, provided a brief overview of her public health service experience, and advised of having recently accepted the position of Carson City Clinic Manager, including oversight of the HIV Prevention and Ryan White Programs. Ms. Galas introduced HIV Prevention and Ryan White Programs Case Coordinator Elaine Bergenheier, and provided background information on her experience with the Health and Human Services Department. Ms. Galas advised that Ms. Bergenheier built both programs “from the ground up.” In response to a question, Ms. Galas provided an explanation of the Ryan White Program, a federally-funded program to provide coordinated services for HIV-positive individuals.

(2:53:32) Health and Human Services Department Service Coordinator Elaine Bergenheier provided background information on the Ryan White Care Act and associated federal funding. She described the Ryan White Care Act as “very complicated [with] many parts.” She advised that Carson City receives Part B, “which is basically specific services ...”, i.e. support group and case management services. She described the support group, started a little over two years ago, available case management services, and

**CARSON CITY BOARD OF HEALTH**  
**Minutes of the December 16, 2010 Meeting**  
**Page 3**

the prevention program. She reviewed statistical information on HIV rapid tests available at the clinic. In response to a question, she advised that, as of December 2008, the State of Nevada had 6,500 cases of HIV and AIDS. "We don't know exactly what sort of numbers we have in Carson City and the rural areas." Ms. Bergenheier acknowledged the clinic has conducted an average of 90 HIV tests a month. Member Aldean expressed understanding for confidentiality requirements, but suggested that a public health organization needs access to statistical information relative to HIV and AIDS. Ms. Bergenheier advised that Disease Control Coordinator Dustin Boothe has access to the statistics. She reviewed her role as "support services and not direct care. Our first line is to get them into direct care ..." She responded to additional questions of clarification relative to HIV testing.

Vice Chairperson Crowell entertained public comment. (3:05:18) Deni French expressed confusion over the issue of confidentiality relative to the number of individuals with HIV and AIDS in Carson City.

**27(C) PRESENTATION OF THE YEAR'S PUBLIC HEALTH PREPAREDNESS ("PHP") ACTIVITIES DURING THE CURRENT INFLUENZA SEASON (3:05:55)** - Vice Chairperson Crowell introduced this item, and Public Health Preparedness Program Manager Angela Barosso narrated a PowerPoint presentation, copies of which were distributed to the board members and staff. Vice Chairperson Crowell entertained public comment; however, none was forthcoming. Ms. Barosso and Ms. Works responded to questions regarding vaccination statistics. Vice Chairperson Crowell thanked Ms. Barosso for her presentation.

**27(D) DISCUSSION AND ACTION TO CREATE AND ADOPT A MISSION STATEMENT FOR THE BOARD OF HEALTH (3:15:57)** - Vice Chairperson Crowell introduced this item. Special Projects Coordinator Linda Ritter provided background information, reviewed the agenda report, and read the proposed mission statement into the record. Member McKenna noted that the word "providing" had not been included in the mission statement. Ms. Ritter advised of having discussed including the provision of health-related services; however, there was concern relative to whether the Board of Health is responsible for providing health services. Discussion followed.

Vice Chairperson Crowell entertained public comment and, when none was forthcoming, a motion. **Member Walt moved to accept the determined mission statement: "To protect and enhance the public health and welfare by evaluating the health needs of the community, promoting health awareness, and assessing the availability of health-related services to those in need."** Member Aldean seconded the motion. **Motion carried 5-0.** Vice Chairperson Crowell thanked all those involved in drafting the mission statement.

**27(E) DISCUSSION AND ACTION TO REVIEW AND REVISE THE DRAFT FOR THE BOARD OF HEALTH BYLAWS (3:19:44)** - Vice Chairperson Crowell introduced this item, and Ms. Works reviewed the agenda materials. Discussion ensued relative to suggested revisions to the draft bylaws. Vice Chairperson Crowell entertained public comment; however, none was forthcoming. He suggested additional revisions to the draft bylaws included in the agenda materials, and entertained a motion. **Member Aldean moved to revise the draft Board of Health Bylaws, consistent with the comments on the record,** which she offered to provide to Ms. Works. **Member Walt seconded the motion. Motion carried 5-0.** Vice Chairperson Crowell thanked the District Attorney's Office staff and Ms. Works for developing the draft bylaws.

**CARSON CITY BOARD OF HEALTH**  
**Minutes of the December 16, 2010 Meeting**  
**Page 4**

**27(F) DISCUSSION AND ACTION TO SCHEDULE FUTURE BOARD OF HEALTH MEETINGS FOR 2011** (3:26:36) - Vice Chairperson Crowell introduced this item. Following a brief discussion, consensus of the board members and staff was to continue the quarterly meeting schedule into 2011 with additional meetings, as necessary. Vice Chairperson Crowell entertained public comment and, when none was forthcoming, a motion. **Member Walt moved to schedule Board of Health meetings once a quarter, in conjunction with Board of Supervisors meetings scheduled for March 17, 2011, June 16, 2011, September 15, 2011, and December 15, 2011, and additional meetings, as necessary and as called by the Carson City Health Officer. Member McKenna seconded the motion. Motion carried 5-0.**

**28. ACTION TO ADJOURN** (3:29:50) - Member Walt complimented Ms. Works and her staff “on a job well done.” She expressed appreciation for the extensive outreach conducted by the Health and Human Services Department to this community and to the outlying areas. Vice Chairperson Crowell wished everyone a happy, safe, and healthy holiday season, and adjourned the meeting at 3:31 p.m.

The Minutes of the December 16, 2010 Carson City Board of Health meeting are so approved this 17<sup>th</sup> day of March, 2011.

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ROBERT L. CROWELL, Vice Chair

ATTEST:

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ALAN GLOVER, Clerk - Recorder