

**CARSON CITY AIRPORT AUTHORITY**

**Minutes of the June 16, 2010 Meeting**

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A regular meeting of the Carson City Airport Authority was scheduled for 6:00 p.m. on Wednesday, June 16, 2010 at the Carson City Community Center, Sierra Room, 851 E. William Street, Carson City, Nevada.

**PRESENT:** Chairperson Harlow Norvell  
Vice Chairperson John Kelly  
Member Alex Carter  
Member Ray Saylo

**STAFF:** Casey Pullman, Airport Manager  
Jim Clague, Airport Engineer  
Steve Tackes, Airport Counsel  
Debbie Gottschalk, Recording Secretary

**NOTE:** A recording of these proceedings, agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record. These materials are on file in the Clerk's Office, and available for review during regular business hours.

**A. CALL TO ORDER, ROLL CALL AND DETERMINATION OF QUORUM (6:00:00) -** Chairperson Norvell called the meeting to order at 6:00 p.m. Roll was called; a quorum was present.

**B. PLEDGE OF ALLEGIANCE (6:01:10) -** Chairperson Norvell led the pledge of allegiance.

**C. APPROVAL OF THE MINUTES OF PAST MEETINGS OF THE AIRPORT AUTHORITY (6:01:15) -** None.

**D. MODIFICATION OF THE AGENDA (6:01:15) -** Vice Chairperson Kelly recused himself from Agenda Item G-1. As there will be no quorum for that item, it will be rescheduled to the next meeting.

**E. PUBLIC COMMENT (6:01:42) -** None.

**F. CONSENT AGENDA -** None.

**G. PUBLIC HEARINGS**

**G-1. DISCUSSION AND POSSIBLE ACTION TO APPROVE ADDENDA TO EL AERO LEASES RESULTING FROM THE RELOCATION OF THE RUNWAY AND RESULTING CHANGES TO LEASE AREAS, AND CHANGE FROM EAA SWAP REQUEST, SET FORTH IN THE NINTH ADDENDUM TO THE EL AERO ("MOBILL") LEASE AND THE NINTH ADDENDUM TO THE EL AERO ("PORTAHANGAR") LEASE AFFECTING AIRPORT LEASE PARCELS 20, 21, 22 AND 27 -** Deferred.

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**G-2. DISCUSSION AND POSSIBLE ACTION ON ITEMS RELATED TO THE CARSON CITY AIRPORT AUTOMATED WEATHER OBSERVATION SYSTEM (AWOS) PROJECT (FAA AIP NO 3-32-0004-17), INCLUDING MONTHLY STATUS REPORTS, POTENTIAL CHANGES TO THE WORK OR WORK SCHEDULE, CONSTRUCTION CHANGE ORDERS, AND OTHER RELATED ITEMS(6:02:00)** - Chairperson Norvell introduced the item. Mr. Clague stated the FAA has been scheduled for the end of this month. The contractor was delayed due to the electrical volt not being installed, consequently monies were spent on bond and insurance for a six month period. Mr. Clague stated he is checking with the FAA to make sure that it is a legitimate claim and is eligible for FAA funding. Mr. Clague stated the project is less than \$500.00 over budget.

**G-3. DISCUSSION AND POSSIBLE ACTION ON ITEMS RELATED TO THE CARSON CITY AIRPORT RUNWAY PROJECT (FAA AIP NO. 3-32-0004-18), INCLUDING MONTHLY STATUS REPORT, POTENTIAL CHANGES TO THE WORK OR WORK SCHEDULE, CONSTRUCTION CHANGE ORDERS, AND OTHER RELATED ITEMS (6:04:05)** - Chairperson Norvell introduced the item. Mr. Clague gave a status report, and provided a copy for the record.

**H. AIRPORT ENGINEER'S REPORT (6:07:30)** - Mr. Clague gave a status report and provided a copy for the record. He was advised by the FAA to advertise the Runway 9 Connector and Taxiway D together because it would be more cost effective. He stated construction should start mid to late August. In response to a question, Mr. Clague stated the estimated cost should be \$2.0 million, and the FAA programmed \$1.5 million for the project. Mr. Clague stated the runway grooving will begin June 20<sup>th</sup> thru July 9<sup>th</sup>, fog seal on July 12<sup>th</sup>, striping on July 13<sup>th</sup> and 14<sup>th</sup> and the final striping the week of July 26<sup>th</sup>. Mr. Pullman gave an update of the surplus rock and fill material bids. In response to a question, Mr. Clague stated due to phasing of the project there will be a two week period with no access to the Runway 9 Connector. Vice Chairman Kelly requested the project be completed in one week due to the impact on the tenants, and Mr. Clague agreed to check into the possibility.

**I. AIRPORT MANAGER'S REPORT (6:20:50)** - Mr. Pullman gave a status report on the Open House. A ribbon cutting ceremony commemorating the new airport construction is scheduled, and landscape improvements are progressing.

**J. LEGAL COUNSEL'S REPORT (6:26:26)** - Mr. Tackes stated that new rates have been agreed to between himself and Chairman Norvell. Mr. Tackes stated that Mr. Pullman has been doing a remarkable job on taking over other non-legal items which help reduce the legal fees to the airport.

**K. TREASURER'S REPORT (6:29:15)** - Member Carter provided an overview of year-to-date figures. He reported the money market account balance at \$535,266.85. Mr. Pullman anticipates receiving tax revenue, of approximately \$100,000.00, in August.

**L. REPORT FROM AUTHORITY MEMBERS (6:32:04)** - None.

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**M. AGENDA ITEMS FOR NEXT REGULAR MEETING (6:33:20)** - Mr. Pullman noted that item G-1 would be reagendaized.

**N. ACTION ON ADJOURNMENT (6:33:40)** - Chairperson Norvell entertained a motion to adjourn. Vice Chairman Kelly moved to adjourn the meeting at 6:33 p.m. Member Saylo seconded the motion and it carried unanimously.

The Minutes of the May 20, 2010 Carson City Airport Authority meeting are so approved this 21<sup>st</sup> day of July, 2010.

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HARLOW NORVELL, Chair