

**Carson City  
Agenda Report**

**Date Submitted:** April 26, 2011

**Agenda Date Requested:** May 5, 2011

**Time Requested:** 20 minutes

**To:** Board of Supervisors

**From:** Business License Division

**Subject Title:** Discussion on the proposed modifications relating to the Business License ordinance and possible direction to staff to bring forth amendments to the municipal code. (Jennifer Pruitt/Lee Plemel)

**Staff Summary:** Staff is proposing to modify the Business License ordinance and is asking the Board to provide input on the modifications prior to the Board of Supervisors amending the municipal code.

**Type of Action Requested:**

Resolution

Formal Action/Motion

Ordinance

Other (Specify)

**Does This Action Require A Business Impact Statement:** ( ) Yes (X) No

**Recommended Board Action:** I move to direct staff to bring forth the following proposed amendments to the municipal code:

**Explanation for Recommended Board Action:** N/A

**Applicable Statute, Code, Policy, Rule or Regulation:** CCMC 4.13

**Fiscal Impact:** N/A

**Explanation of Impact:** N/A


**Funding Source:** N/A

**Alternatives:** 1)  
2)

**Supporting Material:** 1) Memo dated April 14, 2011  
2) Assembly Ordinance

**Prepared By:** Lena Tripp, Senior Permit Technician


**Reviewed By:**

  
\_\_\_\_\_  
(Public Works Director)

Date: 4-26-11

\_\_\_\_\_  
(City Manager)

Date: 4/26/11

  
\_\_\_\_\_  
(District Attorney's Office)

Date: 4/26/11

  
\_\_\_\_\_  
(Principal Planner)

Date: 4-26-11

**Board Action Taken:**

Motion: \_\_\_\_\_

1) \_\_\_\_\_

Aye/Nay

2) \_\_\_\_\_

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\_\_\_\_\_

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\_\_\_\_\_

\_\_\_\_\_  
(Vote Recorded By)



## Carson City Planning Division

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Carson City, Nevada 89701  
(775) 887-2180  
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[www.carson.org/planning](http://www.carson.org/planning)

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### MEMORANDUM

Board of Supervisors Meeting of May 5, 2011

**TO:** Board of Supervisors

**FROM:** Lee Plemel/Jennifer Pruitt, Permit Center

**DATE:** April 14, 2011

**SUBJECT:** **Proposed Business License Ordinance Amendments**

This item is to discuss and received direction from the Board of Supervisors regarding proposed amendments to the Business License ordinance, specifically relating to Special Events. This discussion is intended to be at a general policy level. Based on this discussion and direction from the Board of Supervisors, staff will prepare an ordinance for consideration at a future meeting.

Existing ordinances include the following provisions:

- The Special Event portion of the ordinance needs further details and guidelines

Staff offers the following proposed changes for discussion:

- The majority of the proposed changes to the ordinance involving updating and clarifying information.
- Updating the current Assembly ordinance or incorporating and updating the current information in the Assembly ordinance to be combined with the Special Event portion of the Business License ordinance. The information would be in regards to Fire, Sheriff, Public Works, clean-up, and cost recovery.
  - With Special Events becoming more complex in nature and the number of people attending increasing, staff feels either the Assembly ordinance needs to be updated or incorporated into the current Business License ordinance and guidelines need to be created for a more complete review by the Fire Department, Sheriff's Department, and Public Works in regards to public safety, clean-up, and potential cost recovery.

If you have any questions or would like additional information, please contact me at 283-7075 or [lplemel@carson.org](mailto:lplemel@carson.org).

**Carson City, Nevada, Code of Ordinances >> - CARSON CITY, NEVADA >> Title 4 - LICENSES AND BUSINESS REGULATIONS >> Chapter 4.28 - ASSEMBLIES >>**

**Sections:**

**Chapter 4.28 - ASSEMBLIES**

- 4.28.005 - Finding and purpose.
- 4.28.010 - Definitions.
- 4.28.020 - License required.
- 4.28.030 - License application—Time—Contents.
- 4.28.040 - Event plans.
- 4.28.050 - Processing application—Hearing—Issuance of license.
- 4.28.060 - Grounds for denial of license—Notice of denial.
- 4.28.065 - Duration of license.
- 4.28.070 - License conditions.
- 4.28.080 - Violations—Remedies.
- 4.28.085 - Alcoholic beverages—Violations.
- 4.28.090 - Divisibility.
- 4.28.100 - Revocation of license—Notice of intent to revoke.

**4.28.005- Finding and purpose.**

The board finds and declares that it is necessary for the protection of health and welfare of the general public and the inhabitants of the city that rules and regulations be established for the purpose of regulating assemblies to insure the public health and safety, proper sanitary conditions, proper police protection and to comply with NRS 244.354.

*(Ord. 1999-7 (part), 1999).*

**4.28.010- Definitions.**

The following terms as used in this chapter shall, unless the context clearly indicates otherwise, have the respective meanings herein set forth:

1. "Assembly" means a company of persons gathered together for any purpose at any location, other than in a permanent building or permanent installation, which has been constructed for and will accommodate the number of persons gathered therein. Events which are subject to the provisions of this chapter include, but are not limited to music festivals, rock concerts, carnivals, tent shows, circuses, protests, demonstrations, cultural festivals, dances, plays, stage shows, rodeos, automobile races, motorcycle races and sporting events.  
Specifically excluded from applicability of this chapter are:
  - a. Gaming facilities;
  - b. Regular school sporting activities and assemblies conducted by a school at a school facility;
2. "License board" or "board" means the liquor and entertainment board.
3. "Person" means any individual, partnership, corporation, firm, company, association, society or group.

*(Ord. 1999-7 (part), 1999; Ord. 1979-19 § 1 (part), 1979).*

**4.28.020- License required.**

1. Every person who permits, maintains, promotes, conducts, advertises, operates, undertakes, organizes, manages, sells or gives away tickets to an actual or reasonably anticipated assembly of one thousand (1,000) or more individuals at one time shall obtain a license from Carson City for such event.
2. Tent shows or circuses are also required to obtain a license.

*(Ord. 1999-7 (part), 1999; Ord. 1979-19 § 1 (part), 1979).*