A regularly scheduled meeting of the Carson City Board of Supervisors was held on Thursday, July 1, 1999, at the Community Center Sierra Room, 851 East William Street, Carson City, Nevada, beginning at 8:30 a.m.

PRESENT: Ray Masayko Mayor

Kay Bennett Supervisor, Ward 4 Robin Williamson Supervisor, Ward 1

Jon Plank Supervisor, Ward 2 Pete Livermore Supervisor, Ward 3

STAFF PRESENT: John Berkich City Manager

Alan Glover Clerk-Recorder
Al Kramer Treasurer
Dan St. John Deputy City Manager

William Naylor Information Services Director

Steve Kastens Parks and Recreation Director

John Iratcabal Purchasing Director

Mark Forsberg Chief Deputy District Attorney

(after 3:30 p.m.)

Melanie Bruketta Deputy District Attorney

(until 3:30 p.m.)

John Mayes Risk Management
Katherine McLaughlin Recording Secretary

(B.O.S. 7/1/99)

NOTE: Unless otherwise indicated, each item was introduced by staff's reading/outlining/clarifying the Board Action Request and/or supporting documentation. Staff members present for each Department are listed under that Department's heading. Any other individuals who spoke are listed immediately following the item heading. A tape recording of these proceedings is on file in the Clerk-Recorder's office. This tape is available for review and inspection during normal business hours.

CALL TO ORDER, ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE - Mayor Masayko convened the meeting at 8:30 a.m. Roll call was taken. A quorum was present although Supervisor Williamson had not yet arrived. A moment of silence was held in lieu of the Invocation. Mayor Masayko lead the Pledge of Allegiance.

CITIZEN COMMENTS (1-0020) - None.

- 1. APPROVAL OF MINUTES 11/19 and 12/3/98 Regular Sessions and 4/26 and 4/27/99 Budget Sessions (1-0024) Mayor Masayko corrected the date on the November 19th Minutes to be 1998. Supervisor Plank moved, with the correction to the date from 1999 to 1998 for the November 19, 1998, Minutes of the regular meeting and the December 3, 1998, Minutes of the Board, the April 26, 1999, Budget meeting and the April 27, 1999, Budget Session be approved. Supervisor Livermore seconded the motion. Motion carried 4-0.
- **2. AGENDA MODIFICATIONS** (1-0045) The Special Presentation to Mark Kimbrough is to be delayed until Supervisor Williamson arrives.
- 3. SPECIAL PRESENTATIONS PRESENTATION OF CERTIFICATE OF APPRECIATION TO MARK KIMBROUGH, CHAIRMAN OF THE CARSON RIVER ADVISORY COMMITTEE (1-0050) (1-0755) Mayor Masayko turned the gavel over to Mayor Pro-Tem Bennett. Mayor Pro-Tem Bennett introduced Mark Kimbrough, presented a plaque to him, and thanked him for his dedication and efforts on the Carson River Advisory Committee. Supervisor Williamson also complimented him on his perseverance, energy, and enthusiasm for the river and the on-going education programs. Mr. Kimbrough expressed his pleasure at being a resident of

Carson City and for having the ability to participate in a process which allows the residents to implement changes. This empowerment had made the effort rewarding. He also complimented staff for its work and dedication in spite of the huge commitment demanded of them, Mayor Pro-Tem Bennett for starting the program, and Supervisor Williamson for her willingness to carry the torch forward. Mayor Pro-Tem Bennett returned the gavel to Mayor Masayko.

4. CONSENT AGENDA (1-0052)

- A. PURCHASING DIRECTOR
- i. ACTION ON CONTRACT NO. 9900-002 PHYSICIANS PROFESSIONAL SERVICES FOR THE HEALTH, JUVENILE AND SHERIFF'S DEPARTMENTS
- ii. ACTION ON CONTRACT NO. 9900-003 FORENSIC PATHOLOGY AUTOPSY SERVICES WITH SIERRA PATHOLOGY ASSOCIATES
- iii. ACTION ON CONTRACT NO. 9900-004 URBAN FORESTER CONSULTANT (THREE YEAR AGREEMENT)
- iv. ACTION ON CONTRACT NO. 9900-005 REQUEST FOR CONTRACT APPROVAL RENEW PROGRAM FROM NEVADA PUBLIC AGENCY INSURANCE POOL FOR FISCAL YEAR 1999-2000
- v. ACTION ON CONTRACT NO. 9900-006 REQUEST FOR CONTRACT APPROVAL SELF-INSURANCE PROGRAM SERVICES
- vi. ACTION ON CONTRACT NO. 9899-164 RADIO CONTROL CLUBHOUSE/RESTROOM APPROVAL OF CHANGE ORDER NO. 2 AND REQUEST FOR FINAL PAYMENT
- vii. ACTION ON CONTRACT NO. 9899-285 CARSON CITY RIFLE AND PISTOL RANGE (AWARD)
- viii. ACTION ON CONTRACT NO. 9900-009 REQUEST FOR CONTRACT APPROVAL DRAINAGE DESIGN NORTHWEST ALTERNATIVES
- **B.** JUSTICE COURT ACTION ON APPROVAL TO ADD HELAINE JESSE TO THE PANEL OF SUBSTITUTE JUSTICES OF THE PEACE Mayor Masayko noted the typographical error on the Board Action Request Form for Contract 9899-164. The fiscal impact amount of \$28,173.64 is correct. The change order amount in the body of the request is wrong. None of the items were pulled for discussion. Supervisor Plank moved to approve the Consent Agenda as presented with the correction noted. Supervisor Livermore seconded the motion. Motion carried 4-0.

5. BOARD OF SUPERVISORS

NON-ACTION ITEMS - INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS (1-0079) - Supervisor Plank reported on his tour of the Graves Lane project, the TRPA meeting, his involvement with staff on a Graves Lane problem with alleged damage to mobile homes near the construction site due to vibrations, and the Haley and Comets concert. Mayor Masayko reported on the RSVP Advisory Council meeting; the Carson City Boxing Club's event in the Pony Express Pavilion; the Taste of Downtown event; a meeting with NDOT and RSVP regarding the Highway 50 parking problem; an informal meeting with RSVP Director Janice Ayres, RSVP Board of Directors Jerry Thurman and Supervisor Livermore regarding permanent parking options for that area; commended Supervisor Livermore on his "print/profile view" which was used for the charrette on the Highway 50 parking options; the County Fiscal Officers Association's Annual Conference; a tour of the Sheriff's administrative facility and discussion with the forensic lab detectives; the NACO Board meeting, announced its Las Vegas convention, and encouraged the other Supervisors to attend; NACO's encouragement of its members to actively participate in the hearings which will be conducted between Legislative sessions; announced the National NACO conference scheduled for next week in St. Louis; his tour and the dedication ceremony of the Radio Control site; attendance at the Amateur Radio Field Day; the "Run Wha' Cha Brung" events; a meeting of the Veterans service organizations regarding the procedure to obtain a Veterans service office in Carson City and its efforts to find space for an office including a potential site at the Heroes Memorial Building; the appointment of Ray Alcorn as the Veterans Service Commission Executive Director; and the feedback he had

received on the repair of the Paul Laxalt Building clock. There had been suggestions that chimes and bells be added to the clock which the Department of Tourism may not oppose. Supervisor Livermore reported on negotiations for a Veterans' clinic at the Hospital's Minden medical center; attendance at the Taste of Downtown; his tour of the Sheriff's Forensic Division; the Chamber of Commerce Transportation Committee meeting; Carson-Tahoe Hospital's meeting and reminded the public that the Hospital had not and is not interested in developing the medical zone or expanding beyond its super-block campus; and pointed out that Carson City is still interested in commercial development within its boundaries and reasons some enterprises may chose not to locate in Carson City. (Supervisor Williamson arrived during his comments--9:05 a.m. The entire Board was present, constituting a quorum.) Supervisor Livermore then requested an opportunity for the Board to explore incentives which could be offered to guarantee that the community continues to stay prosperous and sales taxes continue to drive the budget. Mayor Masayko noted that there is a lack of any sizeable land south of Fairview and agreed to considering his request. Supervisor Bennett thanked Supervisor Plank for covering the TRPA meeting for her. She then reported on the American Hospital Association's Convention in Alaska; the Father's Day breakfast; the Taste of Downtown; commended Redevelopment Authority's Citizens Committee on their work in the downtown area; TEAM-TAHOE meeting and the Forest Service's environment assessment of Highway 28--copies are to be provided to the other Board members; the State Lands Planning Commission meeting; and announced the Public Transit Advisory Committee meeting. Supervisor Williamson apologized for being late and reported on meetings with the residents around the Hospital regarding current, previous, and on-going issues related to a medical complex zoning; Vicee Canyon and its flood control device; the Sheriff's Forensic Detectives; the organizational development team; as well as the farewell luncheon for Stephanie Simpson, Reservation Coordinator for the Parks Department and her soccer activities.

- **B.** STAFF REPORTS (1-0745) City Manager John Berkich recognized Terry Drake's service to the City Manager's office and wished her success in her future endeavors. Mayor Masayko felt that the Board would participate in her farewell activities during the lunch recess.
- 6. TREASURER Al Kramer ACTION ON APPROVAL OF RESOLUTION TO LEVY THE CARSON CITY FISCAL YEAR 1999-2000 AD VALOREM TAX RATE AS CERTIFIED BY THE NEVADA TAX COMMISSION (1-0825) Discussion noted the different district rates and reasons for the differences. Supervisor Plank moved to adopt Resolution No. 1999-R-32, A RESOLUTION TO LEVY THE FISCAL YEAR 1999-2000 AD VALOREM TAX RATE AS CERTIFIED BY THE NEVADA STATE COMMISSION. Supervisor Livermore seconded the motion. Motion carried 5-0.

7. **CHIEF JUVENILE PROBATION OFFICER - Bill Lewis**

- A. ACTION APPROVING THE JUVENILE PROBATION DEPARTMENT TO RECEIVE \$6,800 IN OFFICE OF CRIMINAL JUSTICE ASSISTANCE FEDERAL GRANT FUNDS DURING 1999-2000 FISCAL YEAR FOR THE JUVENILE OFFENDER SUBSTANCE ABUSE INTERVENTION PROGRAM (1-0875) Mr. Lewis explained Storey County's budget for his functions. Supervisor Bennett moved that the Board of Supervisors approve of the Carson City Juvenile Probation Department to receive \$6,800 in Federal grant funds during the 1999/2000 fiscal year from the Edward Byrne Memorial Law Enforcement Formula Grant; fiscal impact is \$6,800 in matching funds. Supervisor Livermore seconded the motion. Motion carried 5-0.
- B. ACTION ON APPROVAL OF THE JUVENILE PROBATION DEPARTMENT TO RECEIVE \$18,000 IN OFFICE OF JUVENILE JUSTICE AND DELINQUENCY PREVENTION FEDERAL GRANT FUNDS DURING THE 1999-2000 FISCAL YEAR FOR THE FIRST JUDICIAL DISTRICT JUVENILE JUSTICE DELINQUENCY PREVENTION PROJECT (1-0965) Discussion indicated that as the grant funding decreases, City funding will increase. Mr. Lewis also explained other Federal grants which may be available to help fill the void. Supervisor Plank disclosed that he is on the Board of Directors for the Ron Wood Resource Center without personal gain. He indicated he would participate in the discussion/vote on this item. Comments noted that the part of the grant is used for contract work with the Resource Center. Supervisor Williamson complimented Mr. Lewis and his staff for being innovative in their

search for grants and other funding sources as well as in program prevention and development. Supervisor Bennett echoed her comments and complimented Mr. Lewis on his leadership role. Supervisor Bennett then moved that the Board of Supervisors approve the Carson City Juvenile Probation Department to receive \$18,000 in federal grant funds during the 1999/2000 fiscal year from the Office of Juvenile Justice and Delinquency Prevention; fiscal impact is \$18,000. Supervisor Williamson seconded the motion. Motion carried 5-0.

C. ACTION ON APPROVAL OF THE JUVENILE PROBATION DEPARTMENT TO RECEIVE \$32,832 IN STATE OF NEVADA, DIVISION OF CHILD AND FAMILY SERVICES, COMMUNITY YOUTH CORRECTION PARTNERSHIP BLOCK GRANT FUNDS DURING THE 1999-2000 FISCAL YEAR FOR THE AFTER SCHOOL POSITIVE HORIZON PROGRAM (1-1138) - Mayor Masayko noted the use of the funds to sponsor a probation officer aide who provides direct intervention supervision. Mr. Lewis introduced Oscar Torres and complimented him on his efforts. Supervisor Plank moved that the Board of Supervisors approve the Carson City Juvenile Probation Department to receive \$32,832 in Community Youth Corrections Block Grant funds during the 1999/2000 fiscal year from the State of Nevada Division of Child and Family Services; fiscal impact is \$32,832 at this moment; and the funding source is the State of Nevada Division of Child and Family Services. Supervisor Williamson seconded the motion. Motion carried 5-0.

Mayor Masayko commended him on his endeavors. Mr. Lewis introduced Administrative Secretary Valarie Hill and complimented her and his staff on their efforts. Mayor Masayko noted the work required to monitor and receive grants and complimented him on meeting those requirements. Supervisor Bennett stressed the fact that juvenile delinquency occurs after school and before dark and that it is a community issue rather than an individual's. She then described an award given to the Mayor of Boston for his work to develop a community-wide program which had reduced the juvenile crime statistics in his community. Although she commended Mr. Lewis on his efforts and dedication, she also encouraged him to involve the community in the fight.

8. FIRE DEPARTMENT

- A. ORDINANCE SECOND READING ACTION ON BILL NO. 109 AN ORDINANCE AMENDING CHAPTER 5.18 (AMBULANCE SERVICES.), SECTION 5.18.040 (FEES AND RATES) BY INCREASING THE FEE AND RATE SCHEDULE FIVE (5) PERCENT AND OTHER MATTERS PROPERLY RELATED THERETO (1-1269) EMS Battalion Chief Vince Pirozzi Supervisor Livermore moved to adopt Bill 109 on second reading, Ordinance No. 1999-10, AN ORDINANCE AMENDING CHAPTER 5.18 (AMBULANCE SERVICES.), SECTION 5.18.040 (FEES AND RATES) BY INCREASING THE FEE AND RATE SCHEDULE FIVE (5) PERCENT AND OTHER MATTERS PROPERLY RELATED THERETO; fiscal impact will be an increase in revenue by approximately \$24,000. Supervisor Bennett seconded the motion. Motion carried 5-0.
- B. ORDINANCE FIRST READING BILL NO. 115 AN ORDINANCE RESCINDING ORDINANCE NUMBER 1999-1 AND ADOPTING SECTION 14.04.010 OF THE CARSON CITY MUNICIPAL CODE (UNIFORM FIRE CODE ADOPTED.) WHICH ADOPTS THE 1997 UNIFORM FIRE CODE AND ITS APPENDICES, ADOPTING SECTION 14.04.060 OF THE CARSON CITY MUNICIPAL CODE (ESTABLISHMENT AND DUTIES OF THE BUREAU OF FIRE PREVENTION.) WHICH ESTABLISHES THE BUREAU OF FIRE PREVENTION AND SETS FORTH THE DUTIES OF THE BUREAU, ADOPTING SECTION 14.04.070 OF THE CARSON CITY MUNICIPAL CODE (DISTRICT LIMITS--STORAGE OF FLAMMABLE LIQUIDS.) WHICH ESTABLISHES THE DISTRICTS WHERE A PERSON CAN STORE FLAMMABLE LIQUIDS, ADOPTING SECTION 14.04.100 OF THE CARSON CITY MUNICIPAL CODE (AMENDMENTS.) WHICH AMENDS PORTIONS OF THE 1997 UNIFORM FIRE CODE, AND OTHER MATTERS PROPERLY RELATED THERETO (1-1308) Assistant Fire Chief Steve Mihelic, Deputy District Attorney Melanie Bruketta Discussion explained the delay in getting the corrections made to Ordinance 1999-1. Supervisor Plank moved to introduce Bill No. 115 on first reading, AN ORDINANCE RESCINDING ORDINANCE NUMBER 1999-1 AND

ADOPTING SECTION 14.04.010 OF THE CARSON CITY MUNICIPAL CODE (UNIFORM FIRE CODE ADOPTED.) WHICH ADOPTS THE 1997 UNIFORM FIRE CODE AND ITS APPENDICES, ADOPTING SECTION 14.04.060 OF THE CARSON CITY MUNICIPAL CODE (ESTABLISHMENT AND DUTIES OF THE BUREAU OF FIRE PREVENTION.) WHICH ESTABLISHES THE BUREAU OF FIRE PREVENTION AND SETS FORTH THE DUTIES OF THE BUREAU, ADOPTING SECTION 14.04.070 OF THE CARSON CITY MUNICIPAL CODE (DISTRICT LIMITS--STORAGE OF FLAMMABLE LIQUIDS.) WHICH ESTABLISHES THE DISTRICTS WHERE A PERSON CAN STORE FLAMMABLE LIQUIDS, ADOPTING SECTION 14.04.100 OF THE CARSON CITY MUNICIPAL CODE (AMENDMENTS.) WHICH AMENDS PORTIONS OF THE 1997 UNIFORM FIRE CODE, AND OTHER MATTERS PROPERLY RELATED THERETO. Supervisor Livermore seconded the motion. Motion carried 5-0.

9. **DEVELOPMENT SERVICES - ENGINEERING -** Senior Engineer John Givlin

- A. ORDINANCE FIRST READING ACTION ON AN ORDINANCE APPROVING A DEVELOPMENT AGREEMENT BETWEEN CARSON CITY AND CARSON CITY (WINNIE LLC REGARDING ASSESSOR'S PARCEL NO. 1-091-09 LOCATED AT 1980 NORTH CARSON STREET, CARSON CITY, NEVADA, FOR SEWER MAIN REPLACEMENT (1-1410) Discussion indicated this project will be completed prior to NDOT's resurfacing Carson Street. Supervisor Plank moved to introduce on first reading Bill No. 116, AN ORDINANCE APPROVING A DEVELOPMENT AGREEMENT BETWEEN CARSON CITY AND CARSON CITY (WINNIE, LLC, REGARDING ASSESSOR'S PARCEL NO. 1-091-09 LOCATED AT 1980 NORTH CARSON STREET, CARSON CITY, NEVADA, FOR SEWER MAIN REPLACEMENT; fiscal impact is \$30,382.50 including a 25 percent contingency; and the funding source if 515 Replacement. Supervisor Bennett seconded the motion. Motion carried 5-0.
- G. DISCUSSION AND POSSIBLE ACTION ON THE DEVELOPMENT ENGINEERING DEPARTMENT'S ANNUAL REPORT ON THE STATUS OF DEVELOPMENT AGREEMENTS (1-1468) Discussion noted Northridge Subdivision's tardiness in fulfilling various portions of the agreement, which may have been addressed. Procedures which were established to call an agreement and proceed with the improvements when a developer fails to do so were explained. A copy of this procedure/policy was included in the packet. Supervisor Bennett suggested the policy be revised to include a two year assessment which would encourage the developer to move forward. Mr. Givlin felt that the current procedure was working, is fair, and equitable. These options may be explored during the Airport workshop. Discussion explained that development agreements are for periods of five to ten years but could be extended. The agreement is recorded and transfers with the land. A new owner is bound by the recorded agreement. Staff is amenable to listening to any new owner and his ideas about how the property should be developed. Board comments complimented staff on the report and the tracking procedure. Supervisor Livermore moved to accept the review and current status of the list of development agreements currently in effect in Carson City. Supervisor Williamson seconded the motion. Motion carried 5-0.
- 10. **DEVELOPMENT SERVICES UTILITIES -** Utility Operations Manager Tom Hoffert **- ORDINANCE SECOND READING**
- A. ACTION ON BILL NO. 113 AN ORDINANCE APPROVING A DEVELOPMENT AGREEMENT BETWEEN CARSON CITY AND THE SILVER OAK DEVELOPMENT COMPANY, A LIMITED PARTNERSHIP AND THE BOARD OF REGENTS OF THE UNIVERSITY AND COMMUNITY COLLEGE SYSTEM OF NEVADA ON BEHALF OF WESTERN NEVADA COMMUNITY COLLEGE REGARDING ASSESSOR'S PARCEL NO. 8-061-53 AND 7-091-82 LOCATED AT THE SILVER OAK PLANNED UNIT DEVELOPMENT AND THE WESTERN NEVADA COMMUNITY COLLEGE, 2201 WEST COLLEGE PARKWAY, CARSON CITY, NEVADA, FOR WATER TANK CONSTRUCTION (1-1725) Supervisor Williamson moved to adopt Bill 113 on second reading, Ordinance No. 1999-11, AN ORDINANCE APPROVING A DEVELOPMENT AGREEMENT BETWEEN CARSON CITY AND THE SILVER OAK DEVELOPMENT COMPANY, A LIMITED

PARTNERSHIP AND THE BOARD OF REGENTS OF THE UNIVERSITY AND COMMUNITY COLLEGE SYSTEM OF NEVADA ON BEHALF OF WESTERN NEVADA COMMUNITY COLLEGE REGARDING ASSESSOR'S PARCEL NO. 8-061-53 AND 7-091-82 LOCATED AT THE SILVER OAK PLANNED UNIT DEVELOPMENT AND THE WESTERN NEVADA COMMUNITY COLLEGE, 2201 WEST COLLEGE PARKWAY, CARSON CITY, NEVADA, for construction of a new 3,000,000 gallon water tank and landscape improvements; fiscal impact is \$123,998.75. Supervisor Livermore seconded the motion. Motion carried 5-0.

ACTION ON BILL NO. 111 - AN ORDINANCE AMENDING TITLE 12 OF THE CARSON CITY MUNICIPAL CODE (WATER, SEWERAGE AND DRAINAGE.) CHAPTER 12.07 (CROSS-CONNECTION CONTROL.) SECTION 12.07.040 (BACKFLOW PREVENTION ASSEMBLIES) SUBSECTION (B)(1)(b) TO DÉLETE "A MINIMUM OF TWELVE INCHES ABOVE GRADE AND NOT MORE THAN THIRTY-SIX INCHES ABOVE GRADE, MEASURED FROM THE BOTTOM OF THE ASSEMBLY, AND WITH A MINIMUM OF TWELVE INCHES SIDE CLEARANCE", AND ADD "IN ACCORDANCE WITH STANDARD DETAIL FOR PUBLIC WORKS CONSTRUCTION, CARSON CITY SECTION"; SECTION 12.07.040(B)(1)(c) TO DELETE "A VAULT SUCH THAT THERE IS A MINIMUM OF SIX INCHES BETWEEN THE BOTTOM OF THE VAULT AND THE BOTTOM OF THE ASSEMBLY, SO THAT THE TOP OF THE ASSEMBLY IS A MAXIMUM OF EIGHT INCHES BELOW GRADE, SO THERE IS A MINIMUM OF TWENTY-FOUR INCHES OF CLEARANCE BETWEEN THE SIDE OF THE ASSEMBLY WITH THE TEST COCKS AND THE SIDE OF THE VAULT, AND SO THERE IS A MINIMUM OF TWELVE INCHES CLEARANCE BETWEEN THE OTHER SIDE OF THE ASSEMBLY AND THE SIDE OF THE VAULT" AND "VAULTS WHICH DO NOT HAVE AN INTEGRATED BOTTOM MUST BE PLACED ON A THREE INCH LAYER OF GRAVEL", AND ADD "ACCORDANCE WITH STANDARD DETAIL FOR PUBLIC WORKS CONSTRUCTION, CARSON CITY SECTION"; SECTION 12.07.040 (C) TO ADD THE WORDS "CITY MUST BE"; SECTION 12.07.090 (TABLE 1-TYPE OF BACKFLOW PROTECTION REQUIRED.) TO DELETE THE REFERENCE TO THE 1991 EDITION OF THE UNIFORM PLUMBING CODE (UPC) AND ADD THE REFERENCE TO THE EDITION ADOPTED BY CARSON CITY IN CCMC 15.09.010 AND OTHER MATTERS PROPERLY RELATED THERETO (1-1176) - Supervisor Williamson moved to adopt Bill 111, Ordinance No. 1999-12 on second reading, AN ORDINANCE AMENDING TITLE 12 OF THE CARSON CITY MUNICIPAL CODE (WATER, SEWERAGE AND DRAINAGE.) CHAPTER 12.07 (CROSS-CONNECTION CONTROL.) SECTION 12.07.040 (BACKFLOW PREVENTION ASSEMBLIES) SUBSECTION (B)(1)(b) TO DELETE "A MINIMUM OF TWELVE INCHES ABOVE GRADE AND NOT MORE THAN THIRTY-SIX INCHES ABOVE GRADE, MEASURED FROM THE BOTTOM OF THE ASSEMBLY, AND WITH A MINIMUM OF TWELVE INCHES SIDE CLEARANCE", AND ADD "IN ACCORDANCE WITH STANDARD DETAIL FOR PUBLIC WORKS CONSTRUCTION, CARSON CITY SECTION"; SECTION 12.07.040(B)(1)(c) TO DELETE "A VAULT SUCH THAT THERE IS A MINIMUM OF SIX INCHES BETWEEN THE BOTTOM OF THE VAULT AND THE BOTTOM OF THE ASSEMBLY, SO THAT THE TOP OF THE ASSEMBLY IS A MAXIMUM OF EIGHT INCHES BELOW GRADE, SO THERE IS A MINIMUM OF TWENTY-FOUR INCHES OF CLEARANCE BETWEEN THE SIDE OF THE ASSEMBLY WITH THE TEST COCKS AND THE SIDE OF THE VAULT, AND SO THERE IS A MINIMUM OF TWELVE INCHES CLEARANCE BETWEEN THE OTHER SIDE OF THE ASSEMBLY AND THE SIDE OF THE VAULT" AND "VAULTS WHICH DO NOT HAVE AN INTEGRATED BOTTOM MUST BE PLACED ON A THREE INCH LAYER OF GRAVEL", AND ADD "ACCORDANCE WITH STANDARD DETAIL FOR PUBLIC WORKS CONSTRUCTION, CARSON CITY SECTION"; SECTION 12.07.040 (C) TO ADD THE WORDS "CITY MUST BE"; SECTION 12.07.090 (TABLE 1-TYPE OF BACKFLOW PROTECTION REQUIRED.) TO DELETE THE REFERENCE TO THE 1991 EDITION OF THE UNIFORM PLUMBING CODE (UPC) AND ADD THE REFERENCE TO THE EDITION ADOPTED BY CARSON CITY IN CCMC 15.09.010 AND OTHER MATTERS PROPERLY RELATED THERETO, there is no fiscal impact. Supervisor Bennett seconded the motion. Motion carried 5-0.

C. ACTION ON BILL NO. 112 - AN ORDINANCE AMENDING TITLE 12 OF THE CARSON

CITY MUNICIPAL CODE (WATER, SEWERAGE AND DRAINAGE.) CHAPTER 12.10 (RECLAIMED WATER USE RATES.) SECTION 12.10.010 (DEFINITIONS.) TO AMEND THE DEFINITION OF "BRANCH SERVICE"; SECTION 12.10.020 (SCHEDULE OF RATES.) TO DELETE A METER SIZE THAT IS 3/4"; SECTION 12.10.055 (ESTABLISHMENT AND REESTABLISHMENT OF CREDIT.) TO DELETE THE SECTION RELATING TO THE ESTABLISHMENT OF CREDIT AND TO ADD THE REQUIREMENT OF A DEPOSIT TO THE REESTABLISHMENT OF CREDIT; SECTION 12.10.140 (PERMIT REQUIRED FOR CONNECTION AND CONSTRUCTION.) TO DELETE CITY MAINTENANCE WORKERS FROM CONSTRUCTING OR ALTERING A PUBLIC RECLAIMED WATER MAIN OF THE CITY OR OTHER RECLAIMED WATER FACILITIES WITHIN THE CITY; SECTION 12.10.170 (APPLICATION FOR SERVICE.) TO REMOVE THE ABILITY OF A TENANT TO APPLY FOR RECLAIMED WATER SERVICE AND OTHER MATTERS PROPERLY RELATED **THERETO** (1-1850) - Supervisor Plank moved to adopt on second reading Bill 112, Ordinance No. 1999-13, AN ORDINANCE AMENDING TITLE 12 OF THE CARSON CITY MUNICIPAL CODE (WATER, SEWERAGE AND DRAINAGE.) CHAPTER 12.10 (RECLAIMED WATER USE RATES.) SECTION 12.10.010 (DEFINITIONS.) TO AMEND THE DEFINITION OF "BRANCH SERVICE"; SECTION 12.10.020 (SCHEDULE OF RATES.) TO DELETE A METER SIZE THAT IS 3/4"; SECTION 12.10.055 (ESTABLISHMENT AND REESTABLISHMENT OF CREDIT.) TO DELETE THE SECTION RELATING TO THE ESTABLISHMENT OF CREDIT AND TO ADD THE REQUIREMENT OF A DEPOSIT TO THE REESTABLISHMENT OF CREDIT; SECTION 12.10.140 (PERMIT REQUIRED FOR CONNECTION AND CONSTRUCTION.) TO DELETE CITY MAINTENANCE WORKERS FROM CONSTRUCTING OR ALTERING A PUBLIC RECLAIMED WATER MAIN OF THE CITY OR OTHER RECLAIMED WATER FACILITIES WITHIN THE CITY; SECTION 12.10.170 (APPLICATION FOR SERVICE.) TO REMOVE THE ABILITY OF A TENANT TO APPLY FOR RECLAIMED WATER SERVICE AND OTHER MATTERS PROPERLY RELATED THERETO. Supervisor Williamson seconded the motion. Motion carried 5-0.

ACTION ON BILL NO. 110 - AN ORDINANCE AMENDING TITLE 12 OF THE CARSON CITY MUNICIPAL CODE (WATER, SEWERAGE, AND DRAINAGE.) CHAPTER 12.01 (WATER CONNECTION CHARGES AND USE RATES.) SECTION 12.01.010 (DEFINITIONS.) TO AMEND THE DEFINITION OF "BRANCH SERVICE"; SECTION 12.01.020 (SCHEDULE OF RATES.) TO DELETE A METER SIZE THAT IS 3/4" AND TO ADD "ARE PERMITTED TO" TAKE WATER FROM HYDRANTS OR STANDPIPES; SECTION 12.01.060 (ESTABLISHMENT AND REESTABLISHMENT OF CREDIT.) TO DELETE THE SECTION RELATING TO THE ESTABLISHMENT OF CREDIT AND TO ADD THE REQUIREMENT OF A DEPOSIT TO THE REESTABLISHMENT OF CREDIT; SECTION 12.01.120 (WASTE OF WATER PROHIBITED.) TO ADD THE PROHIBITION THAT IT IS UNLAWFUL TO ALLOW EXCESS WATER FROM A PRIVATELY OWNED PROPERTY TO RUN ONTO ANOTHER PRIVATELY OWNED PROPERTY AND TO ALLOW A TWENTY-FIVE DOLLAR FEE TO BE ADDED TO A UTILITY BILL IF A REQUEST FOR THE WATER TO BE TURNED ON AFTER A PERSON'S WATER WAS SHUT OFF DUE TO WASTE OF WATER; SECTION 12.01.130 (LIMITATIONS ON IRRIGATION.) TO DEFINE THE WORD CALENDAR DAY ADD CALENDAR BEFORE THE WORD DAY AND TO CHANGE THE EXEMPTION IN THIS SECTION TO APPLY TO LAWNS PLANTED PRIOR TO JUNE 15TH INSTEAD OF PRIOR TO JUNE 1ST; SECTION 12.01.140 (PERMIT REQUIRED FOR CONNECTION AND CONSTRUCTION.) TO DELETE CITY **MAINTENANCE** WORKERS FROM CONSTRUCTING OR ALTERING CONNECTIONS, DIVERSIONS, OR FACILITIES RELATING TO WATER SYSTEM'S WITHIN THE CITY; SECTION 12.01.170 (APPLICATION FOR SERVICE.) TO REMOVE THE ABILITY OF A TENANT TO APPLY FOR WATER SERVICE; SECTION 12.01.220 (FIRE PROTECTION.) TO DELETE THE WORDS "OFFICE OF THE" SO THE CUSTOMER IS DIRECTED TO THE UTILITY DIVISION FOR FLOW TESTING APPLICATIONS AND PAYMENT OF FEES; SECTION 12.01.230 (TEMPORARY SERVICE.) TO DELETE THE WORD "HIS" AND THEREBY MAKE THE SECTION GENDER NEUTRAL AND OTHER MATTERS PROPERLY RELATED THERETO (1-1910) - Mayor Masayko indicated that the ordinance would be effective on second publication and that it would resolve a neighbor versus neighbor problem. Supervisor Bennett moved to adopt Ordinance No. 1999-14 on second reading of Bill No. 110, AN ORDINANCE

AMENDING TITLE 12 OF THE CARSON CITY MUNICIPAL CODE (WATER, SEWERAGE, AND DRAINAGE.) CHAPTER 12.01 (WATER CONNECTION CHARGES AND USE RATES.) 12.01.010 (DEFINITIONS.) TO AMEND THE DEFINITION OF "BRANCH SERVICE"; SECTION 12.01.020 (SCHEDULE OF RATES.) TO DELETE A METER SIZE THAT IS 3/4" AND TO ADD "ARE PERMITTED TO" TAKE WATER FROM HYDRANTS OR STANDPIPES; SECTION 12.01.060 (ESTABLISHMENT AND REESTABLISHMENT OF CREDIT.) TO DELETE THE SECTION RELATING TO THE ESTABLISHMENT OF CREDIT AND TO ADD THE REQUIREMENT OF A DEPOSIT TO THE REESTABLISHMENT OF CREDIT; SECTION 12.01.120 (WASTE OF WATER PROHIBITED.) TO ADD THE PROHIBITION THAT IT IS UNLAWFUL TO ALLOW EXCESS WATER FROM A PRIVATELY OWNED PROPERTY TO RUN ONTO ANOTHER PRIVATELY OWNED PROPERTY AND TO ALLOW A TWENTY-FIVE DOLLAR FEE TO BE ADDED TO A UTILITY BILL IF A REQUEST FOR THE WATER TO BE TURNED ON AFTER A PERSON'S WATER WAS SHUT OFF DUE TO WASTE OF WATER; SECTION 12.01.130 (LIMITATIONS ON IRRIGATION.) TO DEFINE THE WORD CALENDAR DAY ADD CALENDAR BEFORE THE WORD DAY AND TO CHANGE THE EXEMPTION IN THIS SECTION TO APPLY TO LAWNS PLANTED PRIOR TO JUNE 15TH INSTEAD OF PRIOR TO JUNE 1ST; SECTION 12.01.140 (PERMIT REQUIRED FOR CONNECTION AND CONSTRUCTION.) TO DELETE CITY MAINTENANCE WORKERS FROM CONSTRUCTING OR ALTERING CONNECTIONS, DIVERSIONS, OR FACILITIES RELATING TO WATER SYSTEM'S WITHIN THE CITY; SECTION 12.01.170 (APPLICATION FOR SERVICE.) TO REMOVE THE ABILITY OF A TENANT TO APPLY FOR WATER SERVICE; SECTION 12.01.220 (FIRE PROTECTION.) TO DELETE THE WORDS "OFFICE OF THE" SO THE CUSTOMER IS DIRECTED TO THE UTILITY DIVISION FOR FLOW TESTING APPLICATIONS AND PAYMENT OF FEES; SECTION 12.01.230 (TEMPORARY SERVICE.) TO DELETE THE WORD "HIS" AND THEREBY MAKE THE SECTION GENDER NEUTRAL AND OTHER MATTERS PROPERLY RELATED THERETO. Supervisor Williamson seconded the motion. Discussion explained THAT the term "waste of water" is restricted to Carson City customers and does not include individuals with private wells or other water sources. A visible inspection must be able to determine the water source. A copy of the water watch operating procedures was distributed to the Clerk and Board. The motion was voted and carried 5-0.

BREAK: A 15 minute recess was declared at 10:30 a.m. The entire Board was present when Mayor Masayko reconvened the session at 10:45 a.m., constituting a quorum.

11. **DEPUTY CITY MANAGER -** Dan St. John

STATUS REPORT ON CARSON CITY FREEWAY (1-2075) - NDOT Project Manager Jim Gallegos introduced design consultant PBS&J's Office Manager Jim Dodson, who is working on the final design of the northern leg. The design is 30 percent completed. The bridge and drainage project designs are going well and should be advertised in late November with construction occurring in early Spring. Mr. Dodson and his firm should be on board by the end of August. Modifications to the College Parkway exchange had increased the project's cost. To reduce this impact the City had agreed to acquire the right-of-way which is crucial to the project schedule. NDOT will pay for construction. An agreement with the City needs to be developed ensuring that future development will convey drainage flows. The south frontage road charrette was successful. Comments will still be accepted for a brief period of time. A value engineering study will be conducted during the week of July 26 on the southern leg of the freeway. Discussion between Mayor Masayko and Mr. Gallegos indicated that the consultant designing the southern interchange will attend The value engineering study. Preliminary designs for the frontage roads have commenced. Changes developed at the value engineering study can be made as deemed appropriate. Discussion noted the importance of this intersection and its impact on the frontage road's design and commercial establishments in the vicinity. Mr. Berkich indicated that a local meeting will be conducted on July 14. Comments from this meeting will be included in the value engineering study. A summary of the meetings will be provided to the Board. Supervisor Plank requested that the RTC be agendized as a possible quorum at that workshop. The purpose of the July 14th meeting was described. Public workshops will be conducted later. Supervisor Williamson felt that the public should participate with the special interest groups in the July 14th meeting.

Mr. Dodson explained the firm's Carson City contracts and described the single-point urban interchange design for College Parkway. His remarks stressed the need to coordinate the different components with others and to comply with established timeframes. Services which his firm offered were described including its public relation activities and website programs. He suggested that an information kiosk be developed in the Community Center and a newsletter be created. He offered to be available to make public presentations within the City and to assist with the preparation of any press releases. Additional ideas were solicited to assist with public awareness. A certified value engineer is being added to the firm to assist with the workshop. He felt that his firm would be considering other components in Phase II as they are developed. His final design work is due to be completed in November 2000 and bid the following spring.

Mr. Berkich explained the delay in developing a kiosk. Discussion indicated that all of the information should be together at one site. Mayor Masayko suggested that a PC be used to hold all of the information which would be accessible to the public. The visual information could be accessed through it. Mr. Dodson expressed a willingness to work with staff on the kiosk and, if necessary, create a second one. Supervisor Bennett supported having a "significant" display at the City Hall.

Discussion ensued on the City's responsibility to acquire additional right-of-way, the desired inclusion of the bicycle and pedestrian paths within the right-of-way, and the need to analyze the amount of right-of-way currently available. Once the amount required for drainage is determine and the amount owned is established, a decision is to be made regarding how the bicycle and pedestrian paths will fit. Mr. Gallegos felt that it "looked good" from College to Carmine on the west side of the freeway. The balance has not been analyzed. Discussion also indicated that the website will be part of NDOT's, however, it had not yet been developed. Supervisor Livermore encouraged them to develop the site posthaste. Mr. Gallegos indicated that the schedule had not been revised-staking should occur in February. The first construction may be the box culverts and traffic control plan. The bridge at Arrowhead/395 will be constructed as the first phase. Mr. Gallegos indicated that there would be meeting(s)/display(s) illustrating the entire alignment but not the actual geometry by late August or early September. Federal and other approvals will be obtained at that time. Reasons for needing this information as soon as possible were explained. Mr. Gallegos briefly described the different public meetings he felt should be conducted prior to construction. There being no other comments, Mayor Masayko thanked them for their presentations. The next presentation may be made in 60 days. No formal action was required or taken.

В. STATUS REPORT ON STORM DRAINAGE MASTER PLAN (1-3065) - Deputy City Manager Dan St. John, Development Services Manager Mahmood Azad - A brief verbal status report was provided. Maps were displayed and used to explain the storm drain basins and the status of the freeway drainage project. An interlocal agreement with NDOT should be completed in two or three weeks. Supervisor Livermore vocalized a desire to have a more complete written report on a monthly basis. Mr. Berkich suggested that the base document be updated to include status reports on critical issues. Clarification indicated that Supervisor Livermore wished more than a final document due to the flexibility draft documents provide. Mayor Masayko expressed a desire to have a synopsis containing the base information and any revisions. Supervisor Bennett supported having reports such as the one provided by NDOT. Mr. Berkich indicated that the Storm Drainage Advisory Committee Minutes and staff documents would be provided. Supervisor Bennett suggested that the Committee invite Board members to participate. Supervisor Plank pointed out that the Board could attend the public meetings if so desired and that he had done so on occasion. He indicated a desire to have a synopsis containing salient points rather than volumes of information. Consensus indicated the report should be similar to that provided for the Public Safety Complex. Mr. St. John then described the public hearing which had been conducted. The conception design had not been changed.

Mr. Azad then displayed a City map which defined the five sections of the community and described the area meetings which had been held in each. He purposed to hold a separate meeting with the development community later. (2-0001) The area contained in each section and the public notices were described. A draft report has been developed. The information gathered at these meetings will be included and forwarded to the Board by the end of

the month. He hoped to provide an executive summary with the half inch thick document when it is presented to the Board. The public comments were summarized. High ground water tables appear to be a major concern as pumping had been occurring since 1982. Financing should be provided by the entire community as it is a city-wide problem. The structures must be adequately engineered. Staff will work with the development community to establish the level of protection it felt it should provide. This information will be added to the draft report. A scope of work will then be developed and a consultant selected. The current scope of work was felt to be inadequate and will be revised. A dynamic draft master plan should be completed by the end of the year and presented for Board action. The manufacturing community had submitted only one letter. Discussion indicated that Board action would not be required until a consultant is selected or when the development community's participation is determined. The Committee may want to make the presentation when the final document is presented. Mayor Masayko indicated that the Committee could attend then or at any other so desired. The Committee's participation was felt to have been very good to date. No formal action was required or taken on this item.

12. COMMUNITY DEVELOPMENT DEPARTMENT - Director Walter Sullivan

- ORDINANCE SECOND READING ACTION ON BILL NO. 114 AN ORDINANCE AFFECTING A CHANGE OF LAND USE ON APPROXIMATELY 29.333 SOUARE FEET FROM SINGLE FAMILY 6,000 (SF6000) TO RESIDENTIAL OFFICE (RO) ON PROPERTY LOCATED AT 1304 NORTH DIVISION STREET, 3 PINE VIEW WAY, AND THE PROPERTY FALLING BETWEEN 1304 NORTH DIVISION STREET AND 3 PINE VIEW WAY, ASSESSOR'S PARCEL NUMBERS 1-141-51, 1-141-52 AND 1-141-63, AND OTHER MATTERS PROPERLY RELATED THERETO (1-0185) -Discussion between the Board and Mr. Sullivan noted the location of the Van Patten project and the public Applicant's representative John Copoulos stated they would use Fleischmann Way for access. Supervisor Livermore explained his review of the project and noted his Supervisory report provided earlier concerning the neighbors' concerns. He supported the project. Public comments were solicited twice without response. Supervisor Livermore moved to approve Z-98/99-6, Bill No. 114, Ordinance No. 1999-15 on second reading of AN ORDINANCE AFFECTING A CHANGE OF LAND USE ON APPROXIMATELY 29,333 SQUARE FEET FROM SINGLE FAMILY 6,000 (SF6000) TO RESIDENTIAL OFFICE (RO) ON PROPERTY LOCATED AT 1304 NORTH DIVISION STREET, 3 PINE VIEW WAY, AND THE PROPERTY FALLING BETWEEN 1304 NORTH DIVISION STREET AND 3 PINE VIEW WAY, ASSESSOR'S PARCEL NUMBERS 1-141-51, 1-141-52 AND 1-141-63, AND OTHER MATTERS PROPERLY RELATED THERETO; no fiscal impact. Supervisor Plank seconded the motion. Motion carried 5-0.
- ACTION ON RA-98/99-2 A REVERSION TO ACREAGE PROPOSED BY SILVER STATE CONSULTANTS ON BEHALF OF SIERRA STRUCTURAL AND DEVELOPMENT (PROPERTY OWNER: BRYCE EDGAR) FOR KERINNE COURT SUBDIVISION IN ORDER TO DELETE THE COMMON LINE BETWEEN PARCELS C AND D OF PARCEL MAP 909, APNS 9-133-10 AND 11 IN ORDER TO CREATE A SINGLE PARCEL; C. ACTION ON S-97/98-6(f) - FINAL SUBDIVISION MAP REQUEST FROM SILVER STATE CONSULTANTS ON BEHALF OF SIERRA STRUCTURAL AND DEVELOPMENT, PROPERTY OWNER: BRYCE K. EDGAR, FOR THE DEVELOPMENT OF KERINNE COURT SUBDIVISION, CONSISTING OF 14 SINGLE FAMILY PARCELS ON PROPERTY ZONED SINGLE FAMILY 12,000 (SF12000) CONTAINING APPROXIMATELY 4.45 ACRES OF LAND, LOCATED EAST OF BAKER DRIVE, NORTH OF KOONTZ LANE AND SOUTH OF KINGSLEY LANE, ON APNS 9-133-05, 10, 11, 12 AND A PORTION OF 9-133-06; AND, D. ACTION ON IMPROVEMENT AGREEMENT FOR KERINNE COURT SUBDIVISION ON APNS 9-133-05, 10, 11, 12 AND A PORTION OF APN 9-133-06, LOCATED EAST OF BAKER DRIVE, NORTH OF KOONTZ LANE, AND SOUTH OF KINGSLEY LANE, CARSON CITY, NEVADA (1-0255) - Utility Operations Manager Tom Hoffert, Senior Planner Juan Guzman - Discussion between the Board and Mr. Sullivan described the area and the surrounding uses. Comments from the public and the applicant were solicited but none given. Mr. Hoffert explained his contact with the State and plans to reeducate the State on the fact that the City has the necessary water rights and capacity to handle the community

needs and growth. A computer program is to be acquired in the near future which will provide faster reporting for the State. Mr. Guzman felt that the State will sign the maps tomorrow and that the recordation process would not be delayed. Additional testimony was solicited but none given. Supervisor Livermore moved that the Board of Supervisors approve RA-98/99-2, a reversion to acreage proposed by Silver State Consultants on behalf of Sierra Structural and Development, property owner Bryce Edgar, for Kerinne Court Subdivision in order to delete the common line between parcels C and D of Parcel Map 909, Assessor's Parcel Numbers 9-133-10 and 11, in order to create a single parcel. Supervisor Williamson seconded the motion. Motion carried 5-0.

Supervisor Livermore moved that the Board of Supervisors approve S-97/98-6(F), a final subdivision map request from Silver State Consultants on behalf of Sierra Structural and Development, property owner: Bryce K. Edgar, for the development of Kerinne Court Subdivision, consisting of 14 single family parcels on property zoned Single Family 12,000, SF12000, containing approximately 4.45 acres of land, located east of Baker Drive, north of Koontz Lane and south of Kingleys Lane, on Assessor's Parcel Numbers 9-133-05, 10, 11, and 12 and a portion of Assessor's Parcel Number 9-133-06, based on the original findings and subject to the original conditions of approval as contained in the attached notice of decision. Supervisor Bennett seconded the motion. Motion carried 5-0.

Supervisor Livermore moved that the Board of Supervisors approve the Improvement Agreement between Carson City and Sierra Structural and Development regarding the construction of public improvements related to Kerinne Court Subdivision on Assessor's Parcel Numbers 9-133-05, 10, 11, 12 and a portion of Assessor's Parcel Number 9-133-06 located east of Baker Drive, north of Koontz Lane, and south of Kingsley Lane, Carson City, Nevada. Supervisor Plank seconded the motion. Motion carried 5-0.

13. AIRPORT AUTHORITY - ACTION ON APPROVAL OF LEASE ASSIGNMENTS OF AN AIRPORT LEASE BETWEEN CARSON CITY AIRPORT AUTHORITY AND CARSON AIRPORT HANGARS LLC FOR ASSIGNMENT FROM CARSON AIRPORT HANGARS, LLC TO W. T. INVESTMENTS, LLC (2-0455) - W. T. Investments, LLC, Representative Will Fletcher - Mayor Masayko explained the Airport Authority's approval of the assignment. Mr. Fletcher indicated there will not be any changes in the project. Supervisor Plank moved that the Board of Supervisors approve the proposed lease assignment from Carson Airport Hangars, LLC, to W. T. Investments, LLC. Supervisor Livermore seconded the motion. Discussion indicated that Sally Small would no longer be involved in the operation. All of her lease terms as originally written were transferred to W. T. Investments. Mr. Fletcher will commence construction as soon as all of the necessary documentation is completed.

OTHER MATTERS (2-0511) - Mr. Fletcher requested staff provide the Airport Authority a report on Granite's work. Mayor Masayko indicated that Deputy City Manager St. John and RTC Engineer Brotzman had purportedly informed Airport General Manager Weaver that they should be agendized to discuss the situation with the Authority at its next meeting.

BREAK: A lunch recess was declared at 12:20 p.m. The entire Board was present when Mayor Masayko reconvened the meeting at 1:30 p.m., constituting a quorum.

14. PERSONNEL MANAGER - Judie Fisher - ACTION TO FILL "RECREATIONAL ISSUES" VACANCY ON THE CARSON RIVER ADVISORY COMMITTEE (2-0528) - Kathryn Keever, (2-0755) Kevin Walsh - The Board interviewed both applicants. Mayor Masayko thanked each applicant for applying. Board comments also commended Mr. Walsh on his active roll with the Bureau of Land Management, its Pinenut range management plan, and other programs which had benefited the Pinenuts. Supervisor Plank explained his concern with Mr. Walsh's failure to register as a Carson City voter. Mr. Walsh explained his intent to register and vote. Board comments noted the quality of the applicants. Supervisor Plank moved to appoint Kathryn Keever to the unexpired term of the "Recreational Issues" representative on the Carson River Advisory Committee for the term to expire 8/2000. Motion died for lack of a second. Supervisor Bennett explained her recommendation that Mr. Walsh be appointed to the vacancy and moved to appoint him to the unexpired term. Supervisor Livermore

seconded the motion. Supervisor Williamson reiterated the quality of the applicants and expressed her desire to appoint Mr. Walsh based on his demonstrated involvement. She also expressed the hope that Ms. Keever would reapply when another vacancy occurs. Supervisor Plank expressed his desire to have the appointment made by an unanimous vote and expressed his pleasure at having had two highly qualified candidates. He urged Mr. Walsh to register to vote. Mayor Masayko asked Mr. Walsh to contact Mr. Glover after the meeting and expressed his pleasure at the quality of the applicants. The motion to appoint Mr. Walsh was voted and carried 5-0.

Discussion noted that all of the Committee members' terms expire next year. Supervisor Bennett suggested that Supervisor Williamson discuss the issue with the Committee and submit recommendations on how the terms should be staggered. Supervisor Plank noted Ms. Fisher's policy of retaining the applications for individuals who are not appointed and notifying them when a vacancy occurs in similar areas.

15. CITY MANAGER - John Berkich

ACTION TO APPROVE IN CONCEPT THE ACCEPTANCE OF CLEAR CREEK ROAD FOR MAINTENANCE AND DIRECT STAFF TO COMPLETE THE NECESSARY DOCUMENTATION (2-1200) - Administrative Assistant to the City Manager Liz Teixeira - Mr. Berkich's introduction included an explanation of the estimated \$140,000 cost to bring the road up to an acceptable level and potential funding from NDOT, due to drainage problems created by Highway 50, and Douglas County. His comments emphasized that there is no funding in Carson City's current budget for this work. Justification for the City to provide the upgrade and maintenance was provided. Clarification indicated that the funding source would be Street Repair or its contingency. The project could be phased. Ownership of the roadway had not been officially transferred. Letters of intent had purportedly been signed by the involved Carson City and Douglas County residents. It was felt that the Bureau of Indian Affairs may not have signed its letter of intent. The letter of intent expresses the resident's intent to sign the final contract. Supervisor Plank supported the concept and option 2. Clarification indicated the Clear Creek Job Corps Center is located in Carson City. Supervisor Plank felt that if Douglas County is not interested in contributing/maintaining the roadway, it should donate the property to Carson City. Carson City should not assume Douglas County's responsibility nor give away its taxpayer's money. Discussion felt that the roadway had been used by the public continuously and that the public may have a prescriptive easement. A draft agreement with NDOT, Douglas County and Carson City will be perfected if the concept is approved. The reasons for the lack of State funding for the project from agencies other than NDOT was also explained. Mayor Masayko felt that unless the Highway 50 and Clear Creek drainage problems are addressed the City could be taking on a continuing maintenance problem. His concern about using City taxpayers' funds for this maintenance was espoused. He also questioned the validity of the estimates and his concern with the costs which could be encountered in the future. Mr. Berkich indicated that the \$140,000 estimate was high due to the drainage issues. If the Board supports the concept, a budget and action plan will be developed. Mayor Masayko questioned whether there is a second access/egress route. Mr. Berkich felt that there were a few access points which NDOT had jealously guarded. These routes are not for continuous usage. Mayor Masayko also expressed his intent to reject the concept if there is one "balky" property owner, which included the BIA. Supervisor Livermore felt that the concept pointed out the need to address the access/egress route and the freeway impact on it. Mr. Berkich expressed his intent, if the Board approved the concept, to perfect the change of ownership 100 percent as the Mayor had indicated and the agreement among Carson City, Douglas County and NDOT as well as to develop the budget including the funding source(s) and the ongoing maintenance. Clarification indicated that the budget would include the pros and cons of doing the entire \$140,000 project at one time or whether it should be addressed piecemeal. Supervisor Bennett supported the program and urged the Board to proceed.

(2-1685) Jim Alexander supported the concept which he felt was a long-time in coming. His history of the road maintenance indicated Douglas County had been participating. He also felt that the Highway 50 barriers had created a new drainage system which terminated on uphill, Carson City side of the roadway. Riprap improvements are needed to complete the drainage system and should be done before additional roadway damage occurs. He also indicated that the City's sewerline is in the roadway and is maintained from the Job Corps to the terminus of State maintenance. He urged the Board to take the lead and begin the work. He also supported piecemealing the

project. The Nevada Division of Forestry has a fire training facility at the top of the roadway and has conducted some road maintenance. He volunteered to serve as a coordinator between Douglas and Carson City. He felt that a \$20,000 project would make the roadway more tolerable and holdup for some time. Mr. Berkich agreed that the City does maintain the sewerline and explained the reasons why. The City is currently negotiating with the State for some upgrades to the line. Mayor Masayko suggested that NDF be contacted regarding some funding for maintenance. Discussion indicated that once the line is upgraded, the residents may connect. This issue and the City's acceptance of the line will be considered by the Board at a future meeting.

Mr. Alexander then explained that Clear Creek road is the only legal access route to the Youth Camp. There had been a second legal access route from Highway 50 to the Youth Camp, however, it was blocked by a private property owner's development. The Youth Camp can still use the route for "life saving purposes only". The other access route had been closed by NDOT's controlled access program. Mayor Masayko reiterated his objection to accepting responsibility for the road without another legal access/egress route. Mr. Berkich agreed to include this issue in the final agreement.

Supervisor Plank moved to approve in concept the acceptance of Clear Creek Road for maintenance and direct staff to complete the necessary documentation keeping in mind all of the issues which we have discussed this afternoon. Supervisor Livermore seconded the motion. Mayor Masayko expressed his desire to include in the record that, while the Board may agree to the concept, it would not be a program which in another year or six months comes back with new issues, an escalation of issues, larger issues, or more complex issues. His vote is for what he is seeing right now. If things are going to dramatically change, then the Board needs the opportunity to know about the changes as they occur including any fatal flaws or additional road blocks. Supervisor Williamson expressed a willingness to support the project in concept. She requested a "stronger indication of the contributions to be made by the State and Douglas County including the myriad of County, State and Federal agencies. Everyone should step up to their responsibilities and perform accordingly." She also questioned if the City accepts ownership of the road, whether future developments along the road would be required to contribute to the road. Mr. Berkich responded by explaining that at this time a procedure to require a contribution had not been developed unless the development occurs along the roadway. Mayor Masayko indicated that it could be done if the roadway runs through the development and they wish to do something with it. Mr. Berkich indicated that development using private driveways would not share the burden. The motion to approve the concept as indicated was voted and carried 5-0.

B. STATUS REPORT ON LEGISLATIVE PACKAGE (2-1998) - Mary Walker reviewed her status report in depth. Discussion ensued on the funding source for the senior health care insurance--SB370--and its effective date. Mayor Masayko advised the Board of the intent for Carson City to take a more active roll in the between session monitoring. Ms. Walker will continue to take the lead and represent the City regarding SB 253 and on the Local Finance Committee until the City determines that it has the resources and time to handle these issues. Supervisor Bennett emphasized the need to have someone take an active roll in the health care issues. Mayor Masayko felt that NACO and the Hospital should provide alerts on these issues. Supervisor Livermore indicated that the Hospital had decided to continue to retain Ms. Walker's services for the next two years. Ms. Walker explained her billing program. Mayor Masayko commended her on her efforts. Supervisor Livermore suggested that Ms. Walker develop a report on the City and Hospital's commitment which would emphasize the need for the community to participate. Ms. Walker supported his suggestion. No formal action was required or taken on the report.

BREAK: A ten minute recess was declared at 3:30 p.m. The entire Board was present when Mayor Masayko reconvened the meeting at 3:40 p.m., constituting a quorum.

17. PARKS AND RECREATION - Director Steve Kastens - ACTION ON FUNDING FOR THE USE OF PUBLIC TRANSIT AS A TEMPORARY SOLUTION TO PARKING PROBLEMS DURING SPECIAL EVENTS AT MILLS PARK (2-2906) - Nevada Department of Transportation Statewide Transit Coordinator Sandy McGrew, Community Transportation General Manager Marc Reynolds, Finance Director David Heath,

Community Transportation Dispatch Supervisor Matt Konze, RSVP Executive Director Janice Ayres, Convention and Visitors Bureau Executive Director Candice Duncan - Ms. McGrew described the State funding source for public safety and the ability to use these funds for the program due to the Highway 50 safety concerns. Her comments included a brief explanation of the Rendezvous program and its funding source. Her commitment for shuttle service on Nevada Day was described. Disabled and senior citizen ridership must be shown to obtain the funds, which could be done rather easily. A city commitment is required and can be from in-kind services, signage, etc. Discussion indicated that if these funds are used for this purpose, they would not be available for the city-wide transit program. Seven hundred people had used the Rendezvous shuttle service. Forty-five citations were issued for parking along Highway 50 during the Memorial Day celebration. Mayor Masayko also pointed out the efforts to provide permanent parking areas to replace the Highway 50 parking. Ms. McGrew responded by explaining the additional funding which is now available for transit--\$1.3 million plus \$350,000 versus the original \$450,000. The proposed program will use only \$5,000. Supervisor Bennett thanked Ms. McGrew for the offer and supported the program.

Discussion ensued between the Board and Mr. Reynolds on the proposed hours of operation, the number of drivers which would be required, and Mr. Reynolds' commitment to use only the number of drivers required to fulfill the public demand. Fewer drivers and buses will require less funding. NDOT had a press release in the local newspapers indicating that no tickets will be issued on July 4 to anyone parking along Highway 50. Mr. Reynolds did not feel that he had the extra \$5,000 within his \$381,000 budget for this cost. Current peak demand requirements were described. Supervisor Livermore voiced his opposition to a program which would mandate transit service for any major event. He supported finding a permanent answer to the parking issue rather than relying on a transit service. Mr. Reynolds agreed that the program would expand the transit service while making the activities accessible to individuals who would not be able to attend without it. (3-0005) He had been surprised that 700 people had used the service during the Rendezvous without any advanced publicity. Ms. McGrew indicated that NDOT had made the request of Community Transportation for additional services at the Rendezvous.

(3-0045) Mr. Heath explained the City funding for Community Transportation and that in order to receive the "415" funds, the City would need to provide an additional \$50,000 in matching funds. Ms. McGrew agreed and explained the "415" requirements which did not have to be in cash but could be in-kind services. She felt that Carson City could show it already has the matching the funds.

Supervisor Bennett explained a telephone conversation she had had with a constituent. This individual had opposed the use of current funding for the Mills Park shuttle due to her feeling that the current service fails to meet her needs. Supervisor Bennett had invited her to attend the Public Transportation Advisory Committee meeting. She felt the constituent's comments had been an indication that the current service is stretching the service even though rides are not being denied. Supervisor Bennett then noted several service issues which PTAC will be addressing at its future meetings. She felt that the proposal should be as a separate function and suggested that additional funding sources be found. She was willing to provide "some" funding but not the entire amount.

Supervisor Plank explained his feeling that the parking which will be allowed along Highway 50 is to be parallel and not perpendicular. This will provide approximately one-third of the former parking spaces on one day only. He also pointed out that a permanent solution is being developed. If the program is implemented, it should be terminated once the permanent parking is provided. He could support the Board providing some funding to "kick start" the program but the event sponsors should include funding for it from their budgets for the match. He also questioned whether some of the riders could be picked up at home and dropped at Mills Park rather than use the shuttle between the High School parking lot and the park. Mr. Reynolds agreed that it this is possible but that the weekend service charges full fare. PTAC is considering the fare structure. He also felt that all of the 700 riders would have qualified for the reduced fare. He was unsure of the composition of those riders. Mr. Konze felt that fifty percent of the riders were elderly.

Discussion ensued among the Board and Mr. Reynolds on the proposal, its hours of service, and type of individuals who would use the service. Ms. McGrew then described her budget which terminates October 1. The

original \$82,000 grant had been over-matched. The proposed funding for this purpose is temporary and separate from those funds. The program is only for the 4th of July, the Rendezvous, and the Silver Dollar Car Classic. The program and funding is the maximum amount which will be required. If not needed, it will not be used.

Mayor Masayko supported providing some funding for July 4th and Supervisor Plank's position that the entire program should not be funded totally by the City. The 1999-2000 budget had not addressed all of the requests and should be considered now. He preferred to provide additional buses for handicapped, seniors, teenagers, and citizens of the community to travel from home to the downtown area, movies, etc. He could respect the need to get people to the events but felt that there must be a priority established.

Ms. Ayres provided the historical background for her RSVP events since 1987 which had always been able to use the Highway 50 area for parking. This parking had been a major advertisement of the event. Without a warning, tickets had been issued during the Spring Fair. Although she appreciated NDOT and Mr. Reynolds' offer to shuttle people, she questioned whether it was their responsibility to provide this service. Parking should be provided. She agreed that there had been efforts underway to address this situation. Transportation could be advertised to expand the service once the parking is provided. The event organizers should not be required to pay for the service. They cannot afford to do so. She expressed her appreciation to NDOT for giving RSVP the 4th of July for parking without ticketing. She cited her fireworks to illustrate the community support of the organizers and their events. She thanked all of the people who had worked on the proposal and urged the City to fix the parking problem.

Mayor Masayko suggested that a nominal funding amount be granted for the 4th of July weekend--\$500 to \$750-as an offset to the rides. He was uncomfortable making a larger funding commitment due to the potential need for these funds for other transit programs.

(3-0422) Ms. Duncan described the notice given to the Rendezvous that parking would not be allowed and Mr. Reynolds' offer of assistance. It had provided a service for 700 people. This was not a permanent solution. Parking should be provided for events in the park. She also described the Bureau's marketing efforts provided for RSVP. She offered to advertise the shuttle and described the advertising they had done for the Rendezvous. Clarification indicated that the Bureau would provide advertising in lieu of funding.

Negotiations ensued among the Board on the amount of matching funding which should be provided. Supervisor Plank suggested \$600 and having the organizer provide any additional funding for the service. Mayor Masayko suggested that any unused funds be carried forward and used for the next event. If an event encounters a hardship, the Board could reconsider the funding level. The request should compete with other one shot funding items. Efforts should be made to mitigate the parking issue. Mayor Masayko felt that staff should be able to find a funding source outside of the contingency fund.

Supervisor Plank moved to approve funding in the amount not to exceed \$600 for use of public transit as a temporary solution to parking problems during the Fourth of July weekend, which will fund approximately 20 hours of transit, with the stipulation that the Community Transportation Service will pursue donations and other means of generating funds so this cost will be confined. Supervisor Bennett seconded the motion and suggested an amendment. Supervisor Plank amended his motion to broaden the use to be for the Fourth of July and beyond for special events but the ceiling is \$600. Supervisor Bennett concurred. Supervisor Livermore felt that the wrong signal was being sent particularly after they had just completed the budget cycle. The public was not present representing the need for the service. City staff was saying that if the funding is provided, the service will be available. He could support public transit when it serves the community rather than having the provider offer to provide the service if the funding is granted. He indicated he would vote against the motion for this reason. The solution is to provide additional parking to replace that which was previously along Highway 50. Mayor Masayko indicated that he could agree with Supervisor Livermore but when the figures are small, he tended to support the request. Additional comments were solicited but none given. The motion as amended was voted and carried 3-2 with Supervisors Williamson and Livermore voting Naye.

16. CEMETERY - Parks and Recreation Director Steve Kastens - **ACTION ON A RESOLUTION ADOPTING AN INCREASE IN FEES CHARGED AT LONE MOUNTAIN CEMETERY (3-0531)** - The proposal will increase the fees by 30 percent over a two year period. These funds will be used to meet increased costs, make additional improvements, and for some additional staffing. The price comparison indicated the City's fees were the lowest or almost the lowest of those listed. Difficulties finding an exact comparison were noted. Board comments complimented staff on the appearance of the facility. Discussion also indicated the City does not have a payment plan for the purchase of plots and that staff will analyze such a program including staffing needs, which could be an impediment to the program. Supervisor Williamson moved to adopt Resolution No. 1999-R-33, A RESOLUTION INCREASING THE FEES CHARGED AT LONE MOUNTAIN CEMETERY BY 15 PERCENT STARTING AUGUST 1, 1999, THROUGH JULY 31, 2000, AND THEN ANOTHER INCREASE OF 15 PERCENT STARTING AUGUST 1, 2000; fiscal impact is an increase in revenue the first year of \$4,250 and an increase of revenues of \$21,804 thereafter. Supervisor Plank seconded the motion. Motion carried 5-0.

18. DISTRICT ATTORNEY

- A. CLOSED SESSION ACTION TO RECESS INTO CLOSED SESSION PURSUANT TO NRS 288.220 TO MEET WITH MANAGEMENT REPRESENTATIVES (3-0716) Mayor Masayko explained that the final draft of the agreement had not yet been completed, therefore, action will be deferred to the next meeting. Supervisor Plank moved to go into closed session pursuant to NRS 288.220 to meet with management representatives. Supervisor Livermore seconded the motion. Motion carried 5-0. Mayor Masayko recessed the open session at 4:50 p.m.
- B. RECESS INTO OPEN SESSION DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF AGREEMENT BETWEEN CARSON CITY AND THE CARSON CITY SHERIFF'S PROTECTIVE ASSOCIATION FOR THE PERIOD BEGINNING JULY 1, 1999, AND ENDING JUNE 30, 2003 (3-0741) Mayor Masayko reconvened the open session at 6:05 p.m. A quorum of the Board was present although Supervisor Bennett had left during the closed session. Mayor Masayko restated his previous remarks indicating that the final document had not been completed and deferred action on the agreement to the next meeting.

There being no other matters for consideration, Supervisor Livermore moved to adjourn. Mayor Masayko seconded the motion. Motion carried 4-0. Mayor Masayko adjourned the meeting at 6:06 p.m.

The Minutes of the July 1, 1999, Carson City Board of Supervisors meeting

1999.	ARE SO APPROVED ONOctober_7
_/s/	Ray Masayko, Mayor
ATTEST: _/s/_ Alan Glover, Clerk-Recorder	