

**MINUTES
of the Meeting of the
CARSON CITY
9-1-1 SURCHARGE ADVISORY COMMITTEE**

June 7, 2011

1. Call to Order

Chair Anne Keast called the meeting to order at 8:33 a.m.

2. Roll Call and Determination of a Quorum

Members present were Dan Berger, Anne Keast (by telephone), Karin Mracek, Bernard Sease, and Tina Petersen (by telephone), which constituted a quorum. Also present was Maurice White (community member).

3. Approval of March 1, 2011, Meeting Minutes

It was moved by Bernie Sease, seconded by Dan Berger with motion carried, that the March 1 meeting minutes be approved as submitted.

4. Public Comments on Non-Agendized Items

There were no public comments.

5. Report on Funds Collected from the 911 Surcharge

Chief Giomi reported on funds collected through the 911 surcharge fee. He reported that after a couple of years and working with the various phone companies and the City's Treasurers Office, the monthly collections have stabilized. The amount collected in the current fiscal year through the end of February 2011 was \$188,275.22. The committee members had no comments.

6. Update on New 911 System

Karin Mracek presented the latest information on the 911 system upgrade as follows:

- Received the Scope of Work on 4/21/2011.
- Signed the final contract on 4/25/2011.
- Equipment arrived at AT&T approximately two weeks ago.
- AT&T will be installing some test lines on the Command Post Laptop in the near future.

- Training for the new system will begin in September, tentatively scheduled as follows:

Supervisor Training (all week)	September 12-16, 2011
Dispatcher Training (4 hours)	September 19-23, 2011
Go Live	Week of September 26-30, 2011

7. Discussion and Possible Action to Make a Recommendation(s) to the Board of Supervisors to Update the 911 Surcharge Master Plan

Chief Giomi reported that the Master Plan had been updated with minimal changes, including his recommendation that it be updated once each calendar year (instead of in a specific quarter). It was then stated that this annual update should be done within each budget year.

It was moved by Bernard Sease, seconded by Karin Mracek with motion carried, that the Master Plan be submitted to the Board of Supervisors for its approval.

8. Reports of Committee Members

- Stacey Giomi mentioned that the Internet Ethernet should be up and running by the end of the calendar year and will connect to Lyon and Storey Counties as well as with Douglas County.
- Dan Berger reported that FEMA will be conducting a demonstration of the changes to the Emergency Alert System, including demonstrations of equipment and an explanation of the applicable changes, on June 17 at the DEM facility on Fairview Drive.

9. Next Meeting Date

The committee's next meeting is scheduled for September 6 at 8:30 a.m. in the meeting room of Fire Station #1. Bernard Sease and Anne Keast will be attending by conference call.

10. Adjournment

The meeting was adjourned at 8:52 a.m.

Recorder: Rachel Albee