

**CARSON CITY BOARD OF SUPERVISORS Minutes of the May 6, 1997 Meeting with
Carson City Parks and Recreation
Commission
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A Special Budget Meeting of the Carson City Board of Supervisors and the Carson City Parks and Recreation Commission was held on Tuesday, May 6, 1997 in the Community Center Sierra Room, 851 East William Street, Carson City, NV at 6:00 p.m.

PRESENT:

BOARD	Mayor Ray Masayko	
	Jon Plank	Ward 2
Tom Tatro		Ward 3
	Kay Bennett	Ward 4

PARKS AND RECREATION COMMISSION

Chairperson Ken Elverum
Vice Chairperson Robert Kennedy
George Chapman
Rick DeMar
Larry Osborne
Jon Plank
Susan Scholley
Charles Wright

STAFF

John Berkich, City Manager
Steve Kastens, Parks and Recreation Director
Mary Walker, Finance Director
Barbara Singer, Recreation Superintendent
Scott Fahrenbruch, Parks Superintendent
Mitch Ames, Recreation Supervisor
Kurt Meyer, Recreation Supervisor
Larry Nair, Building Superintendent
Dave Stultz, Cemetery Sexton

Mark Brenner, Recreation Specialist
Sandy Tschumperlin, Administrative Assistant
Fran Smith, Recording Secretary

NOTE - Unless otherwise indicated each item was introduced by Mayor Masayko. Individuals speaking are identified following the heading of each item. A tape recording of these proceedings is on file in the Clerk-Recorder's office. This tape is available for review and inspection during normal business hours.

A. CALL TO ORDER - Mayor Masayko called the meeting to order at 6:23 p.m. A roll call was taken and a quorum was present although Supervisor Smith was absent.

B. PLEDGE OF ALLEGIANCE - Mayor Masayko led the pledge of allegiance.

PUBLIC HEARINGS CONCERNING THE FISCAL YEAR 1997-98 BUDGET DISCUSSION AND POSSIBLE ACTION REGARDING THE FOLLOWING: PARKS AND RECREATION DEPARTMENT

Recreation - (1-0025.5) Ms. Tschumperlin explained the Parks and Recreation Department move to the Corporate Yard. At this point a video detailing activities of the department was shown. Mr. Brenner talked about the after school activities and their locations. He also noted that the summer programs had been expanded and provided details.

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(1-0211.5) Ms. Singer then provided an overview of her division's needs and her request to provide money for scholarships to aid disabled persons. Joe Bohl from the Center for Independent Living who explained the Center's activities and what they are doing in Carson City. He introduced Sam Fleming who is the acting president of the Carson City WRECK Club in charge of those activities. Mr. Fleming expressed his appreciation for any consideration the Board of Supervisors might give to their request. It was noted that the requests would be put on the first cut list.

Community Center - (1-0375.5) Mitch Ames reviewed his goals and objectives. He then noted with the passage of Question #18 some money had been set aside for the theater and that there was an opportunity to seek matching grants. He added there was a supplemental where they were asking for a contract grant/special events person who could bring in some revenue which would also help pay that person's salary. The other supplemental was for training funds to implement the theater technician training program. Mayor Masayko noted he was impressed with the grant writer/special events request and said he would like this on the first cut.

Swimming Pool - (1-0471.5) Kurt Meyer reviewed the goals and objectives noting they were 50 percent cost covering. He mentioned that the inflatable toy had been funded by the CIP process and said it is hoped this will generate interest and revenue in the winter months. He said they will also have a full time lifeguard. Also noted was the fact that there would be designing of the new swimming facility with funding from Question #18.

Facilities Maintenance - (1-0508.5) Larry Nair reported not much has changed in his budget since last year other than the 3-1/2 percent allowed. He commented on the plans to repair the air conditioning in the Sierra Room. He also mentioned that two years ago he had been allocated some funding for outsourcing. He explained this is for services that need to be hired out from time to time. He noted the original funding had lasted two years rather than the one which had been anticipated. Therefore, he was asking for one shot money to help now. Mayor Masayko asked that this be a one shot request to be carried forward.

Cemetery Fund - (1-0639.5) Dave Stultz talked about problems with the landscape because of the wet winter. Mayor Masayko said he had been advised that an ultimate goal was to turn the cemetery into a self supporting enterprise. Cindy Sutherland commented on the documentation of the historical part of the cemetery she had been able to do and noted it had come in handy after the weather damage.

D. Park Maintenance - (1-0789.5) Scott Fahrenbruch referred to his goals and objectives for 96/97 and 97/98 and solicited questions from the Board.

There being none he then talked about an additional line item in his budget for maintenance services and supplies for the downtown district. This was to be used to enhance the beautification project. He also had a supplemental request to increase the seasonal work force by one 1/2 time position which was his first priority. He noted this had previously been given one shot funding and he was asking for continued funding for this position so that the current level of service to the Pony Express Pavilion during the peak season could be maintained. Supervisor Tatro asked that this be put on the first cut for ongoing. Mr. Fahrenbruch said his next priority was contract services for the Urban Forester position. He noted this had come before the Board in the past few years. He added this was not for a full time position. He commented that the funding was not only used for services but also for the purchase of trees, staff training, certification, assistance with the downtown beautification project, and recent storm evaluation for FEMA. Mr. Joiner explained how the position has been instrumental in the past couple of years in helping Community Development deal with issues for which they do not have expertise. Donna Kuester, Chairperson of the Shade Tree Council said the Council supports the request for the urban forester and expressed her appreciation for the Board's consideration. Mayor Masayko put this on the first cut list. Mr. Fahrenbruch's other request sought funding for contract services to hire seasonal labor to maintain the downtown beautification project. He explained the items this would cover in order to continue the maintenance program that currently exists. Supervisor Bennett expressed her hope that the Redevelopment Authority would consider an ongoing appropriation for that maintenance. Ms. Walker said she would like to bring this back as a supplemental during the Redevelopment budget. She felt this would more clearly identify the need. Mayor Masayko agreed this was a good idea.

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E. Parks and Recreation Administration - (1-10951.5) Steve Kastens said this budget was fairly uneventful. He then explained the goals and objectives. He next referred to the supplemental request for a Park Planner which he had been seeking for several years. He explained he had received 50+ percent funding for the position from Question #18 and all he was asking from the Board was \$13,500 in one shot money. At this point Mr. Berkich urged the Board to give this careful consideration given the anticipated projects in the coming year. He noted if the promises to the community are to be delivered on then the position becomes very important. Supervisor Plank commented that this person could be helpful with details arising when developments are being planned. He asked for one shot funding on this item. Mr. Kastens said his second one shot request was for funding to prepare the Master Plan for Camp Carson. He explained that \$3,000 had previously been funded but they have found they need an additional \$7,000. He added this request had not only come from staff but also from the Carson River Advisory Committee. Supervisor Bennett asked that this be put on the one shot list. The third request was funding for training of staff. Mr. Berkich expressed his belief that an investment in employees is the best kind of investment. Mayor Masayko agreed and asked that this be on the first cut list. Mr. Kastens said the last item came from the Carson River Advisory Committee seeking funding for a feasibility study on pedestrian bridges over the river. Supervisor Bennett asked that this be put on the one shot list. Tom Quigley felt that the request for the feasibility study is a good idea. Mayor Masayko asked if the requests were prioritized and Mr. Kastens said they were.

F. Park Grants, Gifts and Donations - (1-1357.5) Sandy Tschumperlin said this is a very easy budget. She explained it covers youth sports, adult softball, grants, and some gifts and donations. She noted it is basically a pass through budget and explained the process used for accounting. She said there were two special requests the first being for \$2,000 for electricity. She said the reason for that is there is a lot more usage than in past. She added that the second request was for grant funding for the Shade Tree Council. Ms. Kuester said for the first time the Council was requesting \$2,000 for seminars. She explained there are other activities the Council is involved in such as visiting schools and providing education on tree planting. She added that some of the funding would be used for publication of books and other literature on the subject that could be given to Community Development so that they can also provide developers with information. Supervisor Tatro put this on the first cut list. Mayor Masayko then put the \$2,000 request on the list saying the City needs to support youth activities in the community.

G. Pony Express Pavilion - (1-1483.5) Ms. Tschumperlin said there were basically no changes to this budget. She pointed out in the goals and objectives they are in the process of researching the cost for a vendor on the maintenance of the Pavilion and are continuing to work with the CCCVB. Mr. Kastens then explained that the CCCVB has opted to enter into a contract with Nevadafest for the period of the CCCVB operates the pavilion. He said there are some costs that would come back to the City in order to facilitate that but they are minimal and after reviewing this staff had determined these costs could be absorbed.

H. Residential Construction Tax - (1-1519.5) Ms. Tschumperlin noted the projects for 96/97 and said some have been completed and completion on others is anticipated such as the skateboard park and the Roberts House. Supervisor Bennett commented that the rifle and pistol range was on the project list. She commented on its condition and expressed the hope that something can be done to improve it. Mr. Kastens commented they have some grants and anticipates something can be done soon.

I. Park Construction - (1-1585.5) Ms. Tschumperlin said there was nothing new to report and basically it is used to pay off the bond. Ms. Walker said the funding source for this is room tax and \$160,000 per year and is used to pay for the Pony Express Pavilion and improvements at Mills Park. She added that RCT also pays for part of that.

K. Quality of Life Fund - (1-1605.5) Mr. Kastens said this is new for 97/98. He noted the first goal was to establish priorities for the Parks Department Capital Improvement Projects. He noted that had happened in a meeting earlier in the day. He added at the same time staff is supporting the Open Space Advisory Committee in their efforts to move forward on their portion of the Quality of Life budget. He said it is a fairly simple budget for the coming fiscal year but will become more complicated in the years to come. He provided details on the three

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parts into which it is segmented. Ms. Walker then explained details on the process to be used for handling these sections.

At this point Mr. Kastens commended his staff for the work they had done in putting the budgets together. Mayor Masayko echoed the sentiments.

CITIZEN COMMENTS

(1-2009.5) Tom Quigley asked about the gymnasium to be built as a result of the Quality of Life fund. Mr. Kastens said that was one of the projects identified in the ballot question. He explained that some of the groups the gym would be used to accomodate are the youth sports programs, adult sports programs, and the Latch Key program.

There being no further business Mayor Masayko entertained a motion to adjourn. Supervisor Bennett moved to adjourn. Supervisor Tatro seconded the motion. Motion carried 4-0. Mayor Masayko adjourned the meeting at 8:19 p.m.

The Minutes of the Special May 6, 1997 budget meeting of the Carson City Board of Supervisors and the Carson City Parks and Recreation Commission

ARE SO APPROVED_____,1997

Ray Masayko, Mayor

ATTEST:

Alan Glover, Clerk-Recorder