

CARSON CITY BOARD OF SUPERVISORS
Minutes of the Special May 14, 1996, Session
Page 1

A special meeting of the Carson City Board of Supervisors was held on Tuesday, May 14, 1996, at the Community Center Sierra Room, 851 East William Street, Carson City, Nevada, beginning at 6 p.m.

PRESENT:	Marv Teixeira	Mayor
	Greg Smith	Supervisor, Ward 1
	Janice Ayres	Supervisor, Ward 2
	Tom Tatro	Supervisor, Ward 3
	Kay Bennett	Supervisor, Ward 4
STAFF PRESENT:	John Berkich	City Manager
	Alan Glover	Clerk-Recorder
	Al Kramer	Treasurer
	William Naylor	Automation Services Director
	Mary Walker	Finance Director
	Paul Lipparelli	Deputy District Attorney
	Katherine McLaughlin	Recording Secretary
	(B.O.S. 5/14/96 Tape 1-0001.5)	

NOTE: Unless otherwise indicated, each item was introduced by staff's reading/outlining/clarifying the Board Action Request and/or supporting documentation. Staff members present for each Department are listed under that Department's heading. Any other individuals who spoke are listed immediately following the item heading. A tape recording of these proceedings is on file in the Clerk-Recorder's office. This tape is available for review and inspection during normal business hours.

CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL - Mayor Teixeira convened the meeting at 6 p.m. Treasurer Kramer led the Pledge of Allegiance. Roll call was taken. The entire Board was present constituting a quorum.

CITIZEN COMMENTS (1-0009.5) - None.

PUBLIC HEARINGS CONCERNING THE FISCAL YEAR 1996-97 BUDGET - DISCUSSION AND POSSIBLE ACTION REGARDING THE FOLLOWING: **A. SIERRA FOREST FIRE PROTECTION DISTRICT (1-0011.5)** - Mr. Berkich; **B. SENIOR CITIZEN CENTER (1-0048.5)** - Executive Director Jamie Lee and Governing Board for the Senior Citizen Center Member Bob Kennedy; **C. AUTOMATION (1-0285.5)** - Director William Naylor; **D. TREASURER (1-0628.5)** - Al Kramer; **E. ASSESSOR (1-0753.5)** - Kit Weaver; **F. LIBRARY AND G. LIBRARY GIFT FUND (1-0823.5)** - Director Sally Edwards and Board of Trustees Chairperson John Sparbell, Vice Chairperson John Ray, and Trustee Bernie Sease; **H. PURCHASING AND I. NORTHGATE COMPLEX (1-1403.5)** - Purchasing and Contracts Director Basil "Butch" Moreto; **J. CLERK-RECORDER** - **i. Clerk, ii. Recorder, iii. Courthouse, iv. Elections, v. Records Management, and vi. Court Clerk (1-1805.5)** - Alan Glover; **K. FINANCE, L. DEBT SERVICE FUND, M. CONTINUOUS QUALITY IMPROVEMENT, AND N. GENERAL FUND OPERATING TRANSFER OUT (1-2470.5)** - Ms. Walker - The Sierra Forest Fire Protection District budget was postponed until May 20. Mr. Berkich indicated that Ms. Walker had delivered a packet to the Board on the Golf Course budget. (A copy was not given to the Clerk.) Ms. Walker explained her evaluation of the impact three new courses would have on the Course's budget. Kafoury Armstrong had checked those figures and had made a recommendation. This study will be discussed in depth tomorrow. Discussion included the Senior Citizen Center fund raising activities including tickets to the Senior Follies; the Center's lunch program; FISH's, RSVP and the community's support; Center's involvement with Paratransit and the status of the coordinated transit system; automation needs after AS 400; the GIS system, its support needs, and benefits; the Treasurer's plan to use "a lock box service" for the collection of utility payments; (1-0985.5) the need for a library sign; need to expand the library hours; the volunteers' support for the library; the future of libraries; (1-1651.5) the proposed centralized mail program; the inter-office mail study; the need for inter-office one day mail service; the use of FAX machines throughout the City; (1-1835.5) Marriage License sales; the

historical map restoration program; the advantages of the Court Clerk remodeling; the numbering system for local election issues; success of the Republican Presidential Primary mail-in election and the future of mail-in elections; (1-2291.5) the need to preserve the old records/books including the potential use of State Archives for storage; (1-2505.5) the change in budget documentation due to computerization and Departmental standardization; the City's debt limit and its outstanding amount; and the CQI program.

(1-0265.5) Mr. Kennedy commended Ms. Lee on her leadership and noted the support she had from its clientele. He also indicated that the Center is considering expanding the facility and that the Board may be considering this program within the year. (1-0604.5) Supervisor Ayres explained her support for the GIS personnel. (1-0735.5) Supervisor Bennett encouraged Mr. Kramer to have an education program on the "lock box" program in view of the Las Vegas mailing address. (1-0784.5) Mr. Weaver supported the GIS program. (1-1071.5) Supervisor Smith suggested the Library consider a ballot initiative for funding. (1-1398.5) Mayor Teixeira commended the Library Board of Trustees, its staff, and volunteers on their efforts. (1-1420.5) Mr. Moreto briefly reviewed a study of City Departments conducted on the Purchasing Department's services and Carson City's low income housing program. Supervisor Smith explained his concerns about having the Purchasing Director involved with this housing program. Mr. Moreto felt that the transfer of the program would reduce the demands on his office. Mr. Berkich explained the change in responsibility for the "First Time Home Buyer Program" and the housing consortium. These programs were discussed at length. (1-1630.5) Supervisor Tatro suggested a contract be considered for use of pre-sorted mail which would handle sorting and postage for the entire City. Mr. Moreto explained a previous unsuccessful pre-sort program the City had used several years ago. (1-1765.5) Supervisor Smith encouraged staff to include a good quality programmable thermostat for heat/air conditioning in the Bank of America building and the buildings at the Corporate Yard. (1-2372.5) Mayor Teixeira expressed a desire to present a program to the Board for restoration of the old books/records and storage at State Archives once the final agreement is reached. This should occur later in 1996.

Mayor Teixeira added (1-0598.5) the GIS personnel to the wish list. Supervisor Smith added to the wish list: (1-0882.5) youth librarian; (1-1371.5) \$15,000 for library books; and (1-2214.5) Clerk's request for an hourly microfilm person at the Sheriff's office. Supervisor Bennett added (1-0965.5) the youth librarian to the one-shot funding list. (1-1611.5) Supervisor Ayres put Purchasing's part-time secretarial position on the one shot list.

BREAK: A ten minute recess was declared at 7:25 p.m. When the meeting was reconvened the entire Board was present, constituting a quorum.

(1-2812.5) There being no other matters for consideration by the Board, Mayor Teixeira adjourned the meeting at 8:45 p.m.

The Minutes of the Special May 14, 1996, Carson City Board of Supervisors meeting

ARE SO APPROVED ON ____August_15____, 1996.

/s/_____
Marv Teixeira, Mayor

ATTEST:

/s/_____
Alan Glover, Clerk-Recorder