

**City of Carson City
Agenda Report**

Date Submitted: June 26, 2012 **Agenda Date Requested:** July 5, 2012
Time Requested: 5 Minutes

To: Mayor and Supervisors

From: Carson City Sheriff's Office

Subject Title: For Possible Action: to accept the Office of Criminal Justice Assistance Grant, Regional Gang Initiative in the amount of \$200,000. (Sheriff Furlong)

Staff Summary: This grant application will continue the efforts of the Regional Gang Initiative. The program was initially funded in FY10 by the American Recovery and Reinvestment Act. The funding source has transferred and is now awarded by the Nevada Department of Public Safety, Office of Criminal Justice Assistance. The award will partially fund one deputy sheriff in each county, as well as one data entry staff person for the Carson City Sheriff's Office. Grant period is 07/01/12-06/30/13.

Type of Action Requested: (check one)

- Resolution Ordinance
 Formal Action/Motion Other (Specify)

Does This Action Require A Business Impact Statement: Yes No

Recommended Board Action: I move to accept the Office of Criminal Justice Assistance Grant, Regional Gang Initiative in the amount of \$202,000.

Explanation for Recommended Board Action: The Regional Gang Initiative created the foundation for a collaborative response to gang activity within the adjoining tri-county area of Carson City, Lyon County and Douglas County. Carson City Sheriff's Office acts as the fiscal agent. The project is coordinated by a Regional Core Team comprised of the three sheriffs and three district attorneys. This approach was chosen after Sheriff Furlong, Sheriff Pierini and Sheriff Veil held several strategizing sessions to create a collective response to the gang problem plaguing their tri-county region. The initial grant funded one deputy sheriff in each county, as well as one data entry staff person for the Carson City Sheriff's Office. This project was initially awarded by the American Recovery and Reinvestment Act, and is now funded through the Nevada Department of Public Safety, Office of Criminal Justice Assistance.

Applicable Statute, Code, Policy, Rule or Regulation: N/A

Fiscal Impact: This grant requires matching funds of \$61,897. This amount is already included in the FY13 Sheriff's Office budget.

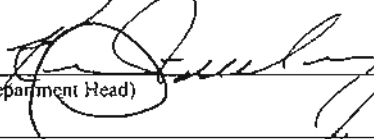



Explanation of Impact: See above

Funding Source: The funds for this project have been obtained through the Nevada Department of Public Safety, Office of Criminal Justice Assistance.

Alternatives: No participation in the grant.

Supporting Material: Grant Application

Prepared By: Kathie Heath, Business Manager

Reviewed By:  Date: 6/26/12
(Department Head)
 Date: 6/26/12
(City Manager)
 Date: 6/26/12
(District Attorney)
 Date: 6/26/12
(Finance Director)

Board Action Taken:

Motion: _____ 1) _____ Aye/Nay
2) _____

(Vote Recorded By)

STATE OF NEVADA
DEPARTMENT OF PUBLIC SAFETY

OFFICE OF CRIMINAL JUSTICE ASSISTANCE

JUSTICE ASSISTANCE GRANT (JAG)

Grant Award

SUBGRANTEE:	Carson City Sheriff's Office	PROJECT NUMBER:	12-JAG-04
ADDRESS:	911 E. Musser Street		
	Carson City NV 89701		
PROJECT TITLE:	Regional Gang Initiative	FEDERAL AWARD TOTAL	200,000.00
		AGENCY MATCH FUNDS	177,295.00
GRANT PERIOD	July 1, 2012 – June 30, 2013	PROJECT TOTAL:	377,295.00

APPROVED BUDGET FOR PROJECT

CATEGORY	TOTAL PROJECT COSTS
Personnel	196,013.00
Consultant/Contractual Services	0
Travel/Training	3,357.00
Supplies/Operating	630.00
Equipment	0
Confidential Funds	0
Total Federal Award:	200,000.00

This award is subject to the requirements (General and Fiscal Conditions, including General Operating Policies) established by the Office of Criminal Justice Assistance, Nevada Department of Public Safety.

SPECIAL CONDITIONS: This project is subject to such conditions or limitations as set forth on the attached page(s).

AGENCY APPROVAL

Michelle Hamilton
OCJA Administrator

SUB-GRANTEE ACCEPTANCE

Ken Furlong
Sheriff

**Michelle Hamilton*
Signature of Approving Official Date 6/19/12

**Ken Furlong* 6/27/12
Signature of Approving Official Date

OFFICE OF CRIMINAL JUSTICE ASSISTANCE
JUSTICE ASSISTANCE GRANT PROGRAM (JAG)

Title Page (4 points)

- A. Applicant Agency: Carson City Sheriff's Office
B. Address: 911 E. Musser St.
C. Project Title: Regional Gang Initiative
D. Project Period: From: 07/01/12 To: 06/30/13
E. Authorized Purpose Area: (one area only) 1 – Law Enforcement Programs
F. If your County or City received a direct award, did you apply? Yes G. If yes, enter amount \$19,646

H. Project Director:

Name: Ray Saylo Title: Chief Deputy
Address: 911 E. Musser St City/Zip: Carson City 89701
Telephone: (775) 887-2500 Fax: (775) 887- 2026
E-mail: RSaylo@carson.org

I. Fiscal Officer:

Name: Kathie Heath Title: Business Manager
Address: 911 E. Musser St. City/Zip: Carson City 89701
Telephone: (775) 283-7811 Fax: (775) 887-2026
E-mail: KHeath@carson.org

J. Project Contact Person :

Name: Ken Sandage Title: Captain
Address: 911 E. Musser St. City/Zip: Carson City 89701
Telephone: (775) 887-2500 Fax: (775) 887-2016
E-mail: KSandage@carson.org

K. Federal ID Number: 88-6000189

L. DUNS Number: 073787152

M. Has agency registered with the Central Contractor Registration (CCR) database?

Yes

No

Previous Byrne Funding :

Year	Grant Number	Federal \$ Amount
2011	11-JAG-04	\$229,500
2010	10-JAG-03	\$270,281
2009	09-ARRA-04	\$350,000
2008		

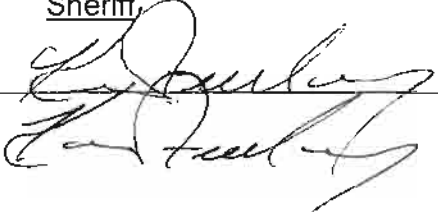
Budget Summary:

	Federal \$ Requested
Personnel	\$196,013
Consultant/Contract	\$0
Travel/Training	\$3,357
Supplies/Operating	\$630
Equipment	\$0
Confidential Funds	\$0
TOTAL FEDERAL \$ REQUESTED	\$200,000

Certification:

The signature of the authorized official of the agency making application hereby agrees that the project described in this application meets all the requirements of the applicable governing legislation as indicated by the Certifications sections attached; that all the information contained in the application is correct; that there has been appropriate coordination with affected agencies and agrees to comply with all provisions of the applicable grant program **including the enhanced reporting requirements**. The applicant further understands and agrees that any subgrant award received as a result of this application shall be subject additionally to the grant conditions set forth in the Statement of Grant Award, and the current applicable OCJA Project Director's Manual.

Name: Ken Furlong Telephone (775) 887-2500
 Title: Sheriff Fax (775) 887-2026

Signature  Date 6/12/12

GENERAL OVERVIEW

Perhaps it is the absence of razor-edged barbed wire or definitive highway markers, but gangs don't acknowledge county lines. Their transient relationships and casual, fluid behavior require that successful gang suppression operations must also transcend jurisdictional boundaries by using efficient gang intelligence sharing systems and a coordinated regional law enforcement effort unencumbered by county jurisdictional lines.

In 2009, Carson City Sheriff Furlong, Douglas County Sheriff Pierini and Lyon County Sheriff Veil developed a regional response to gang activity across their adjoining boundaries. The result was the Regional Gang Initiative funded through the JAG ARRA program. This application requests another year of funding the "Tri-County Gang Unit" through the Regional Gang Initiative.

Recent gang data involving the tri-county area of Carson City, Douglas and Lyon Counties certainly builds a case for regional operations. Local law enforcement made 384 gang related arrests within the tri-county area in 2011, many of which were drug related violations, demonstrating that although the Regional Gang Initiative has made a remarkable impact, drug use and trafficking in this region continues to be a significant issue confronting not only the law enforcement officials, but eroding the quality of life of the citizens of these communities.

The original Regional Gang Initiative grant outlined three objectives. The first was to improve gang intelligence used to support regional gang suppression operations by implementing a reliable, efficient data collection and retrieval system to track gang members and gang activity interconnected within the tri-county area, as well as establish connectivity with a national gang data base through Reno Police Department. This has been accomplished through the hiring of an office support specialist who maintains the gang files and submits qualifying data into the regional data base, creating a comprehensive gang intelligence sharing system supporting law enforcement's ability to track members across county and state lines and connect gang activity to the specific gang members. It also helped to accurately count and track members who change residences within the three counties continually as well as avoiding complications this brings to law enforcement and suppression operations. By the end of 2011, more than 300 gang members and associates within the area were entered into the data base.

The second objective was to improve and increase the continuum of gang suppression enforcement and coordination in the tri-county area through the creation of a Regional Gang Suppression Team, comprised of one Gang-trained Deputy from each of the three Sheriff's Offices, working as one unit throughout the tri-county region. These Deputies were selected and are dedicated full time to a coordinated gang suppression effort within the three counties. The Sheriff's acknowledge that controlling gangs requires the assistance of the eyes and ears of all citizens, who often feel intimidated by the presence of gangs in their own neighborhoods and remain fearfully silent. Therefore, the third objective of the Initiative was to embolden citizens through education and prevention resources. The grant project created a partnership between the three local law enforcement agencies that enhanced a climate of zero tolerance for gang activity within the tri-county region communities by: 1) educating citizens about local gang activity and keeping them updated on current trends with ongoing training opportunities within the communities, 2) providing citizens with safe and immediate methods for reporting gang activity by increasing their awareness of and familiarity with the Secret Witness, Gang

Hot Line, and community based education resources, and 3) encouraging citizens through media advocacy to keep them updated on recent arrests successful prosecutions and incarceration of gang members.

The funding for the operation of the Tri-County Gang Unit requested in this application will focus on the diligent collection of gang intelligence and entry into the Regional gang data base, an unrelenting, persistent law enforcement presence geared toward gang suppression and apprehension of gangster criminals, and a continued effort in growing local community support through educating citizens in the process of recognizing and identifying gang members within their communities (and families), and engaging their assistance in preventing and reporting gang behavior. The reward for all, is the visual change in their communities through reduced graffiti and the right to live and work in a community without fear of gang presence and crime.

The success of the Regional Gang Initiative at the end of the grant period will be evidenced by:

- increase in numbers of "Gang Field Interviews";
- continued gang data entry into regional data base;
- continued decrease in the numbers of gang members and associates residing in the tri-county area;
- reduction of the number of gangs active in the region;
- a decrease in the number of reports of graffiti, the industry acknowledged gang related crime;
- number of gang training sessions - both to law enforcement and community groups – rated as "highly useful and informative", and;
- number of citizen calls to Secret Witness, and the Gang Unit's "hotline"

Details of these measures will be discussed in detail in later sections.

Part 3.

PROBLEM STATEMENT

Carson City, the capitol of Nevada encompassing 146 square miles, is located 20 miles east of Lake Tahoe and 20 miles south of Reno. Interstate highway 395 running North and South and Interstate 50 going East and West intersect within the city limits, facilitating significant interstate and intrastate traffic. Carson City is home to approximately 55,000 people. The residents of Carson City are identified as 70.7% Caucasian, 21.3% Hispanic and 2.4 % Native American. Over 17.7% of households report a language other than English is the primary language. Over the past 20 years Carson City has experienced significant growth which leveled off in the last five years. Only 62.3% of residents own their own homes.

Hispanic gangs, membership and activity in Carson City had been on the rise until the initiation of the Regional Gang Unit. Rivalry between them was increasing with escalating violent acts. As a result of responding pressure by the Carson City Sheriff's Office, gang members were moving into Lyon and Douglas counties. This made it nearly impossible to make contact with those members related to the crimes committed in Carson City without regional communication.

Lyon County, to the East of Carson City, comprised of 1994 square miles of inexpensive real estate in close proximity to Carson City and Reno, attracted thousands of residents growing rapidly until the housing and employment crash several years ago. The 2010 statistics reflect a current population of 52,600 inhabitants, 78.5 % Caucasian, 14.6% Hispanic and 2.4 % Native American. Lyon County consists of "pockets" of residential communities from Dayton to Yerington to Fernley, separated by miles of unpopulated ranch and federal land. Demographic data indicates that only 72.6% of homes are owner occupied and 18.6% of the county population is unemployed.

The growth rate in Lyon County exceeded the growth in public safety services. Growth of this nature brings families from larger urban areas that have experienced crime, violence and gang involvement. School officials note that some of the youth coming in from these areas are able to influence youth who have grown up in rural setting and glamorize drug and gang involvement. According to Sheriff Veil, one of the biggest problems is that most of the gangsters based in Carson City and Reno are migrating to Lyon County. This may be a result of the stepped up gang suppression operations in Carson City and Washoe counties, as well as the fact that Interstate 95, 80 and 50 intersect within Lyon County, creating a conduit from the crime and gang ridden areas of Southern and Central California.

Douglas County is immediately South of Carson City and West of Lyon County, and is approximately 710 square miles. The population of Douglas County is 45,400, 85.2% of which is Caucasian, 10.9% Hispanic and 1.3% Native American. 71.8% of the homes are owner occupied and 14.8% of the residents are unemployed. Douglas County includes the South Lake Tahoe "Casino Corridor", and the "valley" with a more rural lifestyle. Much of the tax base generated by the tourist industry in the South Lake Tahoe area has been negatively impacted by the recession, particularly resulting in numerous lay-offs. Again, overall the numbers of crimes involving known and validated gang members were rising, i.e., battery/assaults, homicide, burglaries and drug trafficking prior to the initiation of the Regional Gang Initiative.

According to the Tri Net Task Force, the Mexican Nationale Drug Trafficking organizations turned the tri-county region into a "trans shipment hub" for methamphetamine distribution with connections and "freeway close" access to Reno, Stockton, Sacramento, Oakland, and Southern California. Law enforcement agencies in the tri-county region arrested 384 individuals in 2011, many of which were drug related violations, demonstrating the significant problem with gang drug trafficking in this area. The tri-county area has been a magnet not only for Hispanic gangs, but more recently, Outlaw Motorcycle Gangs engaging in rivalry involving violent acts including several recent gang shootings resulting in deaths, kidnapping, intimidation, robbery, vehicle theft prostitution and drug trafficking.

The following table summarizes gang affiliation in the tri-county area as of 12/2011:

COUNTY	TOTAL # OF GANG MEMBERS	TOTAL # OF GANG ASSOCIATES	TOTAL# OF GANGS OPERATING IN COUNTY
Carson City	156	142	31
Lyon County	92	163	37
Douglas County	91	60	29
Total:	339	365	97

In addition to the number of identified gangs and gang members, the most accurate crime indicator of gang presence in a community is graffiti. Not only do gangs use graffiti to claim turf and make their presence known to other gangs, graffiti is used to intimidate a community as a whole.

The 2011 graffiti reports for each county are:

Carson City	195
Lyon County	42
Douglas County	26
Total:	264

The Regional Gang Initiative initiated in 2009 through this funding opportunity created a collaborative response to gang activity within the adjoining three counties. Budget constraints, dwindling county coffers and recent lack of local funding had prevented the agencies in establishing a permanent "gang specific" focus in the enforcement operations of the Sheriff's Offices. A second obstacle to aggressive gang suppression had been the lack of an effective intelligence sharing system to assist in identification of gangs, gang members and recognition of gang activity. Another obstacle was, and continues to be the ease of gang mobility between the three counties. This encourages the spread of gang affiliation across the tri-county area which is difficult for law enforcement to track and suppress. This proposal's goal is to continue suppression of gang activity by 1) continual intelligence gathering and updating of the regional gang member data base, 2) maintaining enforcement pressure by the three-officer Gang Unit, and 3) prevention operations that educate and engage the community members.

Success of the Regional Gang Initiative will be measured by: 1) the contacts with gang affiliates measured by an increase in the numbers of Field Contacts, 2) a 10% decrease from 2011 in the number of gangs and gang members operating in the tri-county region, and 3) a 10% decrease from the 2011 number of graffiti reports.

Part 4.

GOALS & OBJECTIVES

GOAL: Continue the Regional Gang Initiative to maintain regional intelligence sharing, collection and retrieval communications network, suppress gang membership, gang presence, and criminal gang activity within Carson City, Lyon and Douglas counties.

Objective 1: Increase regional gang intelligence gathering and sharing.

The Carson City, Lyon and Douglas County Sheriff's Offices will continue improvement in gang intelligence used to support regional gang suppression operations by updating the data gathering operation and sharing of this information with regional law enforcement to track gang members and gang activity throughout the tri-county region. The success of the gang intelligence data collection will be evidenced by an increase of 25% in the number of "Field Interviews" conducted in 2011 and the addition of these gang members into the regional gang data base.

As coordinated communications within the tri-county region result in improved suppression operations, a second outcome measure for this objective will be a 10% decrease in gang membership and gangs present in the tri-county area from the 2011 statistics to 634 gang members/associates and 88 active local gangs.

Objective 2: Improve coordination of regional gang suppression operations.

The Carson City, Lyon and Douglas County Sheriff's Offices will improve and increase the continuum of gang suppression enforcement and coordination in the tri-county area operations through the continuation of the regional gang suppression team, the Tri-County Gang Unit, comprised of one "gang specific" Deputy from each department working as one unit focused on elimination of the recognizable element of gang presence within the region. Program impact will be measured by a 10% decrease in graffiti reports from the 2011 total of 264, to 225.

Objective 3: Community engagement in support of zero tolerance for gang activity.

A partnership between the three local law enforcement agencies and the community members will enhance a climate of zero tolerance for gang activity within the tri-county region counties by: 1) educating citizens about gangs and related activities, and 2) providing citizens with safe methods for reporting gang activity. The success of this objective will be measured by the number of community based gang training sessions completed with 80% of participants rating the training as "highly useful and informative", and the number of calls to the Gang Unit's "hot line"

Part 5.

METHODS OF ACCOMPLISHMENT

Objective 1: Intelligence improvement

Activity 1: Updating gang members/associates local and regional files with current data, i.e. addresses, tattoos, recent criminal activity, incarcerations, through Field Interview contacts.

1.1.1: The Support Specialist for the grant initiative will input all Gang Field Interviews into data base and retrieve this information as requested for law enforcement entities to use in coordinated strategic gang suppression operations.

1.1.2: Reporting to local, State and Federal agencies will occur as required by Grant.

Activity 2: Train Officers in Gang Awareness Classes regarding specific gang members, recent criminal gang activity, identification, trends. Training in gang recognition and activity is critical for every officer on the street and in the jails, not just for gang officers. Therefore, the Regional Gang Initiative will ensure all officers in the three jurisdictions have the necessary information to identify gang members and activity and take the appropriate response.

1.2.1: Train all existing and new deputies using current training schedules in place for the three Sheriff's Offices. Training will occur at least once per calendar quarter and will include comprehensive instruction on completing Gang Field Interviews, current gang trends, recent court decisions and related procedural changes.

1.2.2: Ongoing gang officer intelligence sharing monthly meetings. Local and regional Gang Officer meetings will be attended by the Tri-County Gang Unit members at least once per month for information exchange.

1.2.3: Attendance by Tri-County Gang Unit members at the yearly Northern Nevada Gang Symposium which provides most current information on regional gang activity, as well as national and global trends.

1.2.4: Continue to receive and accept invitations and requests to conduct gang training sessions for law enforcement entities within and outside of the tri-county jurisdiction. The Unit has created a Gang Awareness Presentation that has been certified by Nevada POST as an approved Instructional class.

Objective 2: Coordination of gang suppression operations

Activity 1: Maintain uniformity in Regional Gang Initiative Operations across county lines: In order to ensure clear understanding of duties, supervisory and enforcement operations and responsibility between the three jurisdictions, it is important that all policies and procedures associated with the Regional Gang Initiative are understood and followed.

Activity 2: The Tri-County Gang Unit will perform gang suppression/enforcement operations which will, hopefully, result in gang activity prevention as well.

2.2.1: The Tri County Gang Unit Deputies will continue to work together as a team throughout the tri-county region performing suppression operations. A monthly calendar of unit activities will ensure that suppression operations will be equally allocated to the three counties. The calendar will be disseminated to the deputies and their lines of supervision so all are aware of

the Unit's location. The Unit's enforcement authority will cross county lines for each of the deputies. Deputies will complete investigations, follow up on intelligence leads, conduct surveillances using unmarked vehicles, and patrol in marked and unmarked vehicles specific areas or neighborhoods identified as having gang activity. Suppression activities will also involve field interviews, executing search and arrest warrants, "knock and talk" activities, interventions and arrests.

Objective 3: Community engagement

Activity 1: Conduct educational programs for local community members in gang recognition and prevention. Lack of knowledge about the gang culture, gang member recognition, identifying behaviors, clothing, signs, nick names, etc. is a concern of parents, educators, doctors, firemen, and community leaders.

3.1.1: Continue to schedule and advertise community and school based Gang Awareness educational sessions, targeting one session every month.

Activity 2: Involve local community in gang prevention. Giving community members the ability to be the extended eyes and ears of law enforcement is critical to the intervention/prevention aspect of gang suppression.

3.2.1: Advertise the Secret Witness program by distributing flyers in English and Spanish throughout neighborhoods on door hangers.

3.2.2: Liberally distribute the Gang Unit's business cards with the Sheriff's Office Gang Hotline phone numbers and e-mail address onto which the deputies write their work cell phone numbers develops a partnership between the deputies and their informants for immediate and personal contact. This method of communication has been enormously successful in gang activity intervention and apprehension of wanted gang criminals.

3.2.3: Provide support with the internationally recognized "Crime Free Multi-Housing Program" designed to keep illegal activity off rental property and foster safety and security to the rental communities. This training is scheduled as requested.

3.2.4: Public appearances by the Tri-County Gang Unit members at community functions and local events such as National Night Out, Cops and Kids and Holiday with a Hero, as well as scheduled informative sessions before community leaders, educators and professional groups at local luncheon-type meetings or arranged training sessions. Not only are Unit members establishing a presence but are recognized as caring, approachable individuals.

3.2.5: Use of Carson City Sheriff's Office website link which has incorporated a Gang link which is an informative tool, particularly for parents, which helps them identify gang behavior, dress, current trends, laws regarding gang activities, crimes, punishments for violations. It also includes a personal message from Sheriff Furlong and a phone number to call for help.

Part 6.

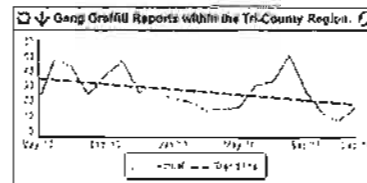
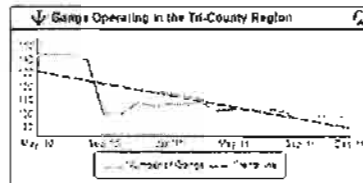
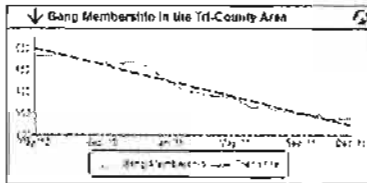
EVALUATION OF PROJECT

The process evaluation measures are identified to assess the success of the project objectives believed necessary in achieving the project goal. All of the evaluation objectives of the original Gang Unit Initiative have been dramatically exceeded.

- We aimed to decrease in the number of gang members/associates residing within the tri-county area by 20% from the 2008 figure of 1,437 to 1,150 by 2012. The actual reduction in numbers at the end of 2011 reflected a decrease of 50% to 704 members/associates. (This decrease is due in part to a streamlined intelligence data base, as well as a periodic review of existing gang files to eliminate those individuals who have left the gang lifestyle).

- We aimed to decrease the number of gangs identified as active within the tri-county region by 20% from the 2008 figure of 124 to 100 by 2012. The actual number of active gangs at the end of 2011 was 97, or a 21% decrease.

- We aimed to decrease the number of reported graffiti crimes by 25% from the 2008 total of 535 to 401 by 2012. The actual reduction in graffiti reports was 50% at the end of 2011, or 264 reports.



- We aimed for a 75% approval rating in the training evaluations, and the reality is that the approval rating is consistently between 95 and 100%.

We will continue to evaluate the effectiveness of the Unit's activities, in relation to the ongoing effort to reduce gangs, gang membership, graffiti and increase public awareness of gangs, training opportunities and contacts initiated by the members of the three counties.

Collection of this data does not require a professional evaluator, only the ability to collect, record, determine results and report them. The Support Specialist is responsible for data entry, retention and evaluation. This will be done on a monthly basis, tracked and graphed for comparison and project evaluation process.

The Gang Awareness Training Curriculum created by the Gang Unit, was evaluated and certified by Nevada Peace Officers Standards and Training Commission as an official training module for the regulation training of State Law Enforcement Officers. This is the training given to Officers. A specifically tailored version of this course is given to community and school based participants. Evaluation forms are distributed at each of the training sessions for feedback and rating. They are consistently very positive. The Gang Awareness training has been requested by numerous school groups and community organizations throughout the tri-county area and the law regional law enforcement community as the interest in the training and gang updates has been spread by word of mouth.

Part 7: SUSTAINMENT OF PROGRAM

Due to the overwhelming data supporting the positive evaluation of the current project, it is clear that the Tri-County Gang Unit mission has been hugely successful and worthy of continued operation.

Although the local and State financial situation is of concern, the success of this program supports the case for financial assistance for continuation. As outlined in the original proposal, community engagement has created a strong connection between law enforcement and the community. The education classes, and local event appearances combined with the ease of personal contact with the deputies, may generate public support for the inclusion of the Gang Unit into local budgets.

Expenditures funded by the Regional Gang Initiative do not include equipment or basic operating supplies. Community groups and individuals who received training from the Gang Unit have been so impressed with the Unit's performance and results, that they have donated money in order to purchase the necessary camera and surveillance equipment, cases, computers and related software to assist in the success of the Initiative.

The Gang Unit a visible, consistent and effective law enforcement presence in the community, and is an effective tool in gang crime prevention, detection and suppression. The plan of action on the part of the three Sheriffs is to convince the local governing bodies to supplement any grant shortfall and eventually completely fund the Gang Unit Deputies' salary/benefit package.

Part 8: STATEMENT OF COORDINATION

The three law enforcement agencies and district attorney offices associated with the three counties, Carson City, Douglas and Lyon Counties comprise the core team coordinating the Regional Gang Initiative. The Carson City Sheriff's Office will operate as the fiscal agent for this initiative and be responsible for all federal and state reporting. The core team will be responsible for creating strong connections across the continuum of gang suppression from the street operations to the court room. Memorandums of Understanding have been signed to demonstrate the uniformity of policies and procedures across the three jurisdictions by the three Law Enforcement agencies.

The Tri-County Gang Unit Deputies have established credibility with the Western United States as experts in the field of Hispanic Street Gangs and Outlaw Motorcycle Gangs and the rather recent phenomena of hybrid gangs, the Juggalos, for example. In addition to training for the Patrol, Detention, and Reserve Deputies of the three counties, Carson City Sheriff Dispatchers, the Nevada POST Basic Police Academy and the Northern Nevada College Reserve Police Academy, and DARE Officers, the Unit has briefed the Northern Nevada Threat Assessment Centers, the local offices of the FBI, ICE, and DEA. Their Gang Awareness presentation has been requested and given to local City and County Fire Department personnel, the Legislative and State Capitol Police, the Washoe Tribal Police Department; the Northern Nevada Annual Gang Symposium, the Unified School Districts of all three counties including the staff and administration of Western Nevada College, several Homeowner/Rental Property Manager and resident groups, Neighborhood Watch, participants of the Sheriff's Citizen's Academy, the Carson City Native American Community, Washoe Tribal representatives the Carson City Quality of Life Committee, the local city councils and County Supervisors, Boy Scouts of America, Carson City Chamber of Commerce, the residents of several Home Owners Associations, Lake Tahoe and Douglas County Crime Free Prevention Project, Carson City Leadership class, Douglas County Family Support Council, the Carson/Douglas Medical Society, Carson City Kiwanis and Rotary Clubs.

The Gang Unit Deputies believe that it is their particular effort in this area of education and training of the community members and school officials in addition to their Gang Enforcement/Suppression activities that has made the Regional Grant Initiative such a successful venture.

BUDGET SUMMARY

TOTAL GRANT REQUEST (federal funds)	\$200,000
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Category	Request \$
Total Personnel Costs	\$196,013
Total Consultants/Contract Services	\$0
Total Travel/Training Costs	\$3,357
Total Supplies/Operating Costs	\$630
Total Equipment	\$0
Total Confidential Funds	\$0
Total Federal Funds Requested	\$196,013
Match (not required) *	\$177,295
Total of Project	\$373,308

*Although match is not required, you can show what will be contributed toward your program. This will not influence whether or not you receive a grant award.

BUDGET REQUEST AND JUSTIFICATION FORMS

PERSONNEL COSTS: Detail all salaries and wages required for program activities to be paid for by this request for funding. **Maximum OT is 32 hours/month/employee.**

SALARIES AND WAGES

Position Title	Annual Salary or \$/hour	% of time working on grant	# of OT Hours	Is position a New Hire? (Y/N)	Total FEDERAL \$ Requested
Deputy Sheriff (Carson)	\$57,516	100%		N	\$59,009
Overtime	\$3,990		96		
Shift Differential	\$2,321		1,547		
Support Specialist (Carson)	\$35,533			N	\$16,004
Deputy Sheriff (Douglas)	\$70,818	100%		N	\$66,000
Overtime	\$5,810		114		
Deputy Sheriff (Lyon)	\$51,323	100%			\$55,000
Overtime	\$4,378		118		
Sub-Total Personnel					\$196,013

PAYROLL TAXES AND FRINGE BENEFITS: (Rate x Amount = Request) Fringe benefits should be based on actual known costs or an established formula. Fringe benefits are only for the percentage of time devoted to the project. Complete subcategory total. Detail all payroll taxes and fringe benefits on the appropriate lines.

FRINGE BENEFITS

\$ Requested

FICA					
WORKERS' COMP	\$15,775				\$0
UNEMP. INS	\$310				\$0
GROUP INS	\$41,191				\$0
PERS	\$72,208				\$0
MEDICARE	\$3,069				\$0
EDUCATION	\$1,500				\$0
UNIFORM	\$2,250				\$0
Sub-Total Fringe Benefits					\$0
TOTAL PERSONNEL					\$196,013

PERSONNEL JUSTIFICATION:

This request for the continuation of the Regional Gang Unit operation includes the budget details of the salaries for the three Deputies and Support Specialist. In order to function effectively in the counties, a specifically trained "gang" deputy, knowledgeable about the gang related issues in his own county and an administrative support specialist dedicated the operation of the Gang Unit are necessary.

Personnel costs associated with this program total \$367,992. This request of \$196,013 represents 53% of the total cost.

Personnel costs listed above are based on negotiated employee contracts and do not include items not eligible for federal funding, such as bonuses, uniform allowance, fitness pay, etc.

CONSULTANTS/CONTRACT SERVICES: (Time Needed x Rate = Requirements) List all consultant/contract personnel in order of priority need. (Consultant travel and expenses should be included in this section.) Remember to list the rate and times for each consultant.

CONTRACTS

Name	Hourly Fee	# of Hours	Sole Source Contract?	Amount Requested
Sub-Total Contracts				\$0

CONSULTANT EXPENSES: Must follow federal/state GSA travel policy and per diem rates.

Travel	Per Diem	Airfare	Ground Transportation	Amount Requested
Place:				
Purpose:				
Sub-Total Expenses				\$0
TOTAL CONSULTANT				\$0

CONSULTANT JUSTIFICATION:

TRAVEL COSTS: The location and purpose of travel should be provided. Per diem (meals & lodging) and mileage are included in travel. Per mile cost and per diem rates should not exceed the current state rates. Current state rates are: mileage \$.585/mile, per diem is set at the federal GSA rates. Go to <http://www.gsa.gov> for current rates in each city/county. Registration fees/ conference/ training costs should not be listed here. They belong under "Training." Show the basis of computation (i.e., cost per night for lodging x number of nights = total lodging expense).

In-State Travel

Position Title	Destination	Per Diem	Estimated Airfare	Mileage Allowance	Amount Requested
Sub-Total In-State Travel					\$0

IN-STATE TRAVEL JUSTIFICATION:

Out-of-State Travel

Position Title	Destination	Per Diem	Estimated Airfare	Mileage Allowance	Amount Requested
Deputy Sheriff	Anaheim, CA	\$1,492			\$1,119
Deputy Sheriff	Anaheim, CA	\$1,492			\$1,119
Deputy Sheriff	Anaheim, CA	\$1,492			\$1,119
Sub-Total Out-of-State Travel					\$3,357

OUT-OF-STATE TRAVEL JUSTIFICATION:

Travel costs are required to attend the California Gang Investigators Association 2012 Gang Conference to be held July 9th through July 13th, 2012 in Anaheim, California.

The following is a detailed list of travel related costs:

Date	Misc.	Meals			Lodging	Total
		B	L	D		
7/8	3.75	9.00	13.50	27.00	125.00	178.25
7/9	5.00	12.00	18.00	36.00	125.00	196.00
7/10	5.00	12.00	18.00	36.00	125.00	196.00
7/11	5.00	12.00	18.00	36.00	125.00	196.00
7/12	5.00	12.00	18.00	36.00	125.00	196.00
7/13	5.00	12.00	18.00	36.00	125.00	196.00
7/14	3.75	9.00	13.50	27.00		53.25
Total per Deputy						1,491.50

TRAINING JUSTIFICATION:

The Gang Unit deputies and their respective Sheriff's Offices recognize the state financial situation, so they are requesting grant funding for only one training opportunity.

This is the CGIA, or California Gang Investigators Association Conference, held annually in Anaheim, CA. There is no other national training that advertises such a comprehensive curriculum. This internationally recognized gang conference is an invaluable source of information and networking contacts. Experts from federal, state and local law enforcement organizations will present "dynamic and innovative multi-discipline approaches" to confronting the gang crisis plaguing our communities.

Workshops will include Gang intervention, prevention and suppression and reduction strategies, and issues particular to gangs in schools and graffiti. The Gang Unit Deputies believe that this training will offer exposure to fresh and effective methods to combat Gang related issues from renowned experts in the Law Enforcement Industry.

EQUIPMENT: Non-consumable items with a life of one year or more and an acquisition cost of \$500 or more per item (excluding printers) should be listed in this category. Like items or related components must be considered as a group and may not be separated to avoid complying with these standards. Provide a list of all items including number of items, manufacturer, location of item and price per item. Law Enforcement agencies must go through the 1033/1122 Program for equipment purchases but need not receive an estimate for purposes of this application.

Item	Quantity	Unit Price	Total	Amount Requested
TOTAL EQUIPMENT				\$0

EQUIPMENT JUSTIFICATION:

CONFIDENTIAL FUNDS: Funds will be considered for State law enforcement agencies and law enforcement agencies serving units of local government. For continuation grants, balance expended during previous grant years will be considered.

Item	Rate per month	Total for Year	Estimate Portion to be used from forfeiture funds	Amount Requested
TOTAL CONFIDENTIAL FUNDS				\$0

CONFIDENTIAL FUNDS JUSTIFICATION:

CERTIFICATIONS

GOVERNING LEGISLATION/POLICIES FOR THIS GRANT PROGRAM:

The United States Department of Justice, Bureau of Justice and the Nevada State Department of Public Safety (DPS), Office of Criminal Justice Assistance (OCJA)

The applicant certifies by signing the OCJA grant application title page, that the project described in this application meets all the requirements of the applicable governing legislation as indicated below; that all information contained in the application is correct; that there has been appropriate coordination with affected agencies; and, that the applicant will read, understand and comply with all provisions of the governing legislation and all other applicable federal and state laws, rules and regulations that have been or may hereafter be established. The applicant further understands and agrees that any subgrant award received as a result of this application shall be subject additionally to the grant conditions set forth in the Statement of Grant Award, and in the current applicable OCJA Project Director's Manual.

STANDARD PROVISIONS

1. CHIEF'S APPROVAL

This subgrant award shall not be valid until it has been approved by the Chief of the Office of Criminal Justice Assistance or designee.

2. FUND AVAILABILITY.

Financial obligations of the State are contingent upon funds for that purpose being appropriated, budgeted, and otherwise made available.

3. FEDERAL FUNDING.

This subgrant is subject to and contingent upon the continuing availability of federal funds for the purposes hereof.

GRANT REQUIREMENTS

1. FINANCIAL & ADMINISTRATIVE MANAGEMENT

a. The Subgrantee assures that fund accounting, auditing, monitoring, evaluation procedures and such records as necessary will be maintained to assure adequate internal fiscal controls, proper financial management, efficient disbursement of funds received, and maintenance of required source documentation for all costs incurred. These principles must be applied for all costs incurred whether charged on a direct or indirect basis.

b. All expenditures must be supported by appropriate source documentation. Only actual, approved, allowable expenditures will be permitted.

c. The Subgrantee assures that it will comply with the provisions of the current applicable OCJA Project Director's Manual. However, such a guide cannot cover every foreseeable contingency, and the Subgrantee is ultimately responsible for compliance with applicable state and federal laws, rules and regulations.

2. PAYMENT & REPORTING

- a. OCJA will reimburse the Subgrantee the reasonable and allowable costs of performance, in accordance with current OCJA Office Policies and Nevada State Fiscal Rules, not to exceed the amount specified herein as the Total Award Amount.
- b. The Subgrantee assures that it shall maintain data and information to provide accurate quarterly program and monthly financial reports to OCJA. Said reports shall be provided in such form, at such times, and containing such data and information as OCJA reasonably requires to administer the program.
- e. **The Subgrantee assures that quarterly financial reports, narrative reports and quarterly performance measure reports shall be submitted within 20 calendar days of the end of each calendar quarter and shall be current and actual. If 1512 ARRA reports are due they will be completed by the assigned due date (usually the 5th calendar day after the end of each quarter.)**
- f. The Subgrantee further assures that final financial and narrative reports shall be submitted on the forms provided by OCJA within 45 days of the end date of the subgrant.
- g. OCJA reserves the right to make and authorize modifications, adjustments, and/or revisions to the Grant Award for the purpose of making changes in budget categories, extensions of grant award dates, changes in goals and objectives.
- h. OCJA may withhold payment in the event the Subgrantee fails to comply with conditions and certifications contained in this grant award.

FEDERAL CERTIFIED ASSURANCES

1. FEDERAL PUBLIC POLICY ASSURANCES

- a. The Subgrantee hereby agrees that it will comply, and all of its contractors will comply with the applicable provisions of:
 - i. Title I of the Omnibus Crime Control and Safe Streets Act of 1968, as amended;
 - ii. The Juvenile Justice and Delinquency Prevention Act and/or the Victims of Crime Act, as appropriate;
 - iii. All other applicable Federal laws, orders, circulars, regulations or guidelines.
- b. The Subgrantee agency hereby agrees that it will comply, and all of its contractors will comply with the provisions of 28 CFR applicable to grants and cooperative agreements including:
 - i. Part 18, Administrative Review Procedure;
 - ii. Part 22, Confidentiality of Identifiable Research and Statistical Information;
 - iii. Part 23, Criminal Intelligence Systems Operating Policies;
 - iv. Part 30, Intergovernmental Review of Department of Justice Programs and Activities;
 - v. Part 35, Nondiscrimination on the Basis of Disability in State and Local Government Services;
 - vi. Part, 38, Equal Treatment for Faith Based Organizations;
 - vii. Part 42 Nondiscrimination/Equal Employment Opportunity Policies and Procedure;
 - viii. Part 61 Procedures of Implementing the National Environmental Policy Act;
 - ix. Part 63 Floodplain Management and Wetland Protection Procedures; and,
 - x. Federal Laws or regulations applicable to Federal Assistance Programs.
- c. Grantee agrees to comply with the requirements of 28 C. F. R. Part 46 and all Office of Justice Programs policies and procedures regarding the protection of human research subjects, including obtainment of Institutional Review Board approval, if appropriate, and subject informed consent.
- d. Grant agrees to comply with all confidentiality requirements of 42 U. S. C. section 3789g and C. F. R. Part 22 that are applicable to collection, use, and revelation of data or information. Grantee further agrees, as a condition of grant approval, to submit a Privacy Certificate that is in accord with requirements of 28 C. F. R. Part 22 and, in particular, section 22.23.

2. FINANCIAL & ADMINISTRATIVE MANAGEMENT

a. Subgrantee assures that it will comply with appropriate federal cost principles and administrative requirements applicable to grants as follows:

i. For state, local or Indian tribal government entities;

a) OMB Circular A-87, *Cost Principles for State, Local & Indian Tribal Governments*

b) OMB Circular A-102, *Common Rule-Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments*

c) 28 CFR 66, *Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments*

ii. For non-profit organizations;

a) OMB Circular A-122, *Cost Principles for Non-Profit Organizations*

b) OMB Circular A-110, *Uniform Administrative Requirements for Grants and Agreements with Institutions of Higher Education, Hospitals and Other Nonprofit Organizations*

c) 28 CFR 70, *Uniform Administrative Requirements for Grants and Cooperative Agreements with Institutions of Higher Education, Hospitals, and other Non-Profit Organizations*

iii. For colleges and universities;

a) OMB Circular A-21, *Cost Principles for Educational Institutions*

b) OMB Circular A-110, *Uniform Administrative Requirements for Grants and Agreements with Institutions of Higher Education, Hospitals and Other Nonprofit Organizations*

c) 28 CFR 70, *Uniform Administrative Requirements for Grants and Cooperative Agreements with Institutions of Higher Education, Hospitals, and other Non-Profit Organizations*

iv. For each agency spending more than \$500,000 per year in federal funds from all sources;

a) OMB Circular A-133, *Audits of States, Local Governments and Nonprofit Organizations*

Special Provisions and Certified Assurances

3. NON-SUPLANTING OF FUNDS

a. The Subgrantee certifies that any required matching funds used to pay the non-federal portion of the cost of this subgrant are in addition to funds that would have otherwise been made available for the purposes of this project.

b. The Subgrantee certifies that federal funds made available under this grant:

i. Will not be used to supplant state or local funds;

ii. Where there is a reduced or unchanged local investment, then the Subgrantee shall give a written explanation demonstrating that the Subgrantee's reduced or unchanged commitment would have been necessitated even if federal financial support under this federal grant program had not been made available.

4. ASSURANCES FORMS TO BE SIGNED AND SUBMITTED WITH APPLICATION:

- **STANDARD ASSURANCES – OMB –Must be signed by BOTH the Governmental Unit (i.e., Mayor, County Commissioner, City Supervisor etc.) AND the Applicant Agency (i.e., Police Chief, Sheriff, District Attorney, State Agency Director)**
- **CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS AND DRUG_FREE WORKPLACE REQUIREMENTS**
- **IMMIGRATION AND NATURALIZATION SERVICE (INS) REPORTING**
- **EQUAL EMPLOYMENT OPPORTUNITY PLAN (EEOP)**

You may visit the Office of Justice Programs, Office for Civil Rights website at:
<http://www.ojp.usdoj.gov/about/offices/ocr.htm> for more information.

shared/forms/application forms/assurances 2011.doc



STANDARD ASSURANCES

The Applicant hereby assures and certifies compliance with all applicable Federal statutes, regulations, policies, guidelines, and requirements, including OMB Circulars A-21, A-87, A-102, A-110, A-122, A-133; Ex. Order 12372 (Intergovernmental review of federal programs); and 28 C.F.R. pts. 66 or 70 (administrative requirements for grants and cooperative agreements). The applicant also specifically assures and certifies that:

1. It has the legal authority to apply for federal assistance and the institutional, managerial, and financial capability (including funds sufficient to pay any required non-federal share of project cost) to ensure proper planning, management, and completion of the project described in this application.
2. It will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
3. It will give the awarding agency or the General Accounting Office, through any authorized representative, access to and the right to examine all paper or electronic records related to the financial assistance.
4. It will comply with all lawful requirements imposed by the awarding agency, specifically including any applicable regulations, such as 28 C.F.R. pts. 18, 22, 23, 30, 35, 38, 42, 61, and 63, and the award term in 2 C.F.R. § 175.15(b).
5. It will assist the awarding agency (if necessary) in assuring compliance with section 106 of the National Historic Preservation Act of 1966 (16 U.S.C. § 470), Ex. Order 11593 (identification and protection of historic properties), the Archeological and Historical Preservation Act of 1974 (16 U.S.C. § 469 a-1 et seq.), and the National Environmental Policy Act of 1969 (42 U.S.C. § 4321).
6. It will comply (and will require any subgrantees or contractors to comply) with any applicable statutorily-imposed nondiscrimination requirements, which may include the Omnibus Crime Control and Safe Streets Act of 1968 (42 U.S.C. § 3789d); the Victims of Crime Act (42 U.S.C. § 10604(e)); The Juvenile Justice and Delinquency Prevention Act of 2002 (42 U.S.C. § 5672(b)); the Civil Rights Act of 1964 (42 U.S.C. § 2000d); the Rehabilitation Act of 1973 (29 U.S.C. § 794); the Americans with Disabilities Act of 1990 (42 U.S.C. § 12131-34); the Education Amendments of 1972 (20 U.S.C. §§ 1681, 1683, 1685-86); and the Age Discrimination Act of 1975 (42 U.S.C. §§ 6101-07); see Ex. Order 13279 (equal protection of the laws for faith-based and community organizations).
7. If a governmental entity-
 - a) it will comply with the requirements of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. § 4601 et seq.), which govern the treatment of persons displaced as a result of federal and federally-assisted programs; and
 - b) it will comply with requirements of 5 U.S.C. §§ 1501-08 and §§ 7324-28, which limit certain political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by federal assistance.

Signature of Governmental Unit
(County Commissioner, City Supervisor, Mayor, etc.)

Signature of Applicant Agency (Sheriff, Chief, DA)

Date

3/27/2012
Date

Sign Here

U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS
OFFICE OF THE COMPTROLLER

**CERTIFICATIONS REGARDING LOBBYING; DEBARMENT,
SUSPENSION AND OTHER RESPONSIBILITY MATTERS
AND
DRUG-FREE WORKPLACE REQUIREMENTS**

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the Instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 28 CFR Part 69, "New Restrictions on Lobbying" and 28 CFR Part 67, "Government-wide Debarment and Suspension (Non-procurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Justice determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 28 CFR Part 69, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 28 CFR Part 69, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all sub-recipients shall certify and disclose accordingly.

**2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS
(DIRECT RECIPIENT)**

As required by Executive Order 12549, Debarment and Suspension, and Implemented at 28 CFR Part 67, for prospective participants in primary covered transactions, as defined at 28 CFR Part 67, Section 67.610

A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and (d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

3. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and Implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67 Sections 67.615 and 67.620

A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about

(1) The dangers of drug abuse in the workplace;

(2) The grantee's policy of maintaining a drug-free workplace;

- (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
 - (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
- (c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);
- (d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will
- (1) Abide by the terms of the statement; and
 - (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
- (e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to:

Department of Justice
Office of Justice Programs
ATTN: Control Desk
810 Seventh Street, N.W.,
Washington, D.C. 20531

Notice shall include the identification number(s) of each affected grant;

- (f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted
- (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
- (g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

Carson City Sheriff's Office
911 E Musser St, Carson City, NV 89701

Check If there are workplaces on file that are not identified here.

Section 67, 630 of the regulations provides that a grantee that is a State may elect to make one certification in each Federal fiscal year. A copy of which should be included with each application for Department of Justice funding. States and State agencies may elect to use OJP Form 406177.

Check If the State has elected to complete OJP Form 406177.

DRUG-FREE WORKPLACE (GRANTEES WHO ARE INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and Implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67; Sections 67.615 and 67.620

A. As a condition of the grant, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant; and

B. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within 10 calendar days of the conviction, to:

Department of Justice
Office of Justice Programs
ATTN: Control Desk
810 Seventh Street, N.W.,
Washington, D.C. 20531

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

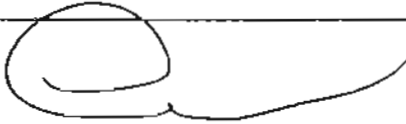
1. Grantee Name and Address:

Consolidated Municipality of Carson City, NV

201 N. Carson St, Suite 2, Carson City, NV 89701

2 Project Name: Regional Gang Initiative

3. Type/Print Name and Title of Authorized Representative



Signature

Date

OJP FORM 4081/6 (3-91) REPLACES OJP FORMS 4081/2, 4081/3 AND 4081/4 WHICH ARE OBSOLETE.
OFFICE OF JUSTICE PROGRAMS BJA NIJ OJDP BJS OVC

**Sign
Here**



KENNY C. GUINN
Governor

INS REQUIREMENT

Nevada's Revised Statute 176.156 paragraph 2 states:

If the Immigration and Naturalization Service of the United States Department of Justice requests the disclosure of a report of a presentence investigation, the court shall disclose the factual content of the report to the Immigration and Naturalization Service for the limited purpose of performing its duties, including, but not limited to, conducting hearings that are public in nature for the deportation of aliens.

The State of Nevada has established a plan under which the state provides, without fees to the Immigration and Naturalization Service (INS), notice of conviction of aliens who have been convicted of violating the criminal laws of the state, within 30 days of the date of a request by the INS of such records.

Specifically the plan is implemented as follows:

The Division of Parole and Probation (P&P) will receive a request from the courts to write a "Presentence Investigation Report" (PSI). If the offender is determined NOT to be a citizen of the United States, the P&P officer will notify INS either by telephone or fax. U. S. Immigration will inform the P&P officer if the offender is or is not an alien. If the offender is an alien, the Immigration officer will advise the P&P officer if the offender is illegal, what type of visa the alien should have, the alien's registration number and the alien's true country of citizenship.

When the alien is given a sentencing date, by law, the P&P office will send the U. S. Immigration office a copy of the completed PSI and advise them of the alien's sentencing date. If the U. S. Immigration office wishes to deport the alien, they will appear on the court sentencing date and take the alien into custody.

If an alien is admitted to the Nevada Department of Prisons, an INS officer will periodically conduct physical interviews with the alien offender. A hearing is scheduled to determine status and condition at the time of release.

The prison system has access from both the North and South facilities to the INS through computer terminals.



KENNY C. GUINN
Governor

A Phase II Plan is in process:

Resulting from a baseline audit and needs assessment of Nevada's Criminal History Records Repository conducted by the Executive Consulting Group in 1993 through 1994, a comprehensive effort was made to redesign and revitalize the Nevada Criminal Justice Information System. As a result of the redesign and following development of the new system, data will be provided to USINS consistent with Nevada's approved plan by BJA.

REPORTING ALIEN CONVICTIONS

IMMIGRATION AND NATURALIZATION SERVICE (INS)

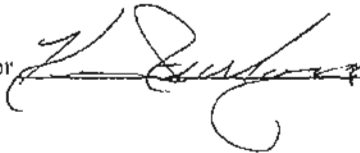
This is to certify that I have read, understand, and agree to abide by Nevada's guidelines for reporting alien arrests/convictions to Immigration and Naturalization Service (INS). Specifically, I ensure that criminal justice agencies in the city/county will perform the following functions:

- ✓ notify INS at the time of booking when a suspected alien is arrested, and/or
- ✓ notify INS within 30 days of a felony or deportable misdemeanor conviction of an alien.

A noncompliance with the above mandate may result in the following:

- ✓ temporary withholding of cash payments to the project pending corrections or more severe enforcement action by the Office of Criminal Justice Assistance,
- ✓ disallowance of use of funds for all or part of the cost of the project,
- ✓ suspension or termination of the current award for the grantee's program,
- ✓ withholding further awards or other legal remedies.

Project Director



Date

3/27/2012

Sign
Here

WHAT IS AN EEOP?

The purpose of an Equal Employment Opportunity Plan (EEOP) is to ensure full and equal participation of men and women regardless of race or national origin in the workforce of the recipient agency. A recipient agency is defined as any state or local unit of government or agency thereof, and any private entity, institution, or organization, to which Office of Justice Programs (OJP) financial assistance is extended directly or through such government or private entity. Recipient agencies that meet all of the following criteria are required to maintain an EEOP on file for review by OJP, if requested (see 28 CFR §42.301 et seq.):

- i. Have 50 or more employees; and
- ii. Received a total of \$25,000 or more in grants or subgrants; and
- iii. Have 3 percent or more minorities in service population (however, if less than 3 percent minorities in service population, an EEOP must still be prepared, but must focus on employment practices affecting women only).

Grantees that meet criteria (i) and (iii), and who receive over \$500,000 (or \$1 million during an 18-month period) are required to submit an EEOP with their Application to the Office for Civil Rights, Office of Justice Programs for review.

An EEOP is a comprehensive document that analyzes the agency's workforce in comparison to its relevant labor market data and all agency employment practices to determine their impact on the basis of race, sex, or national origin. The EEOP includes a written analysis that:

- provides a statistical profile of the internal workforce by race, sex and national origin
- identifies problems in employment practices and procedures.
- specifies corrective action
- forms the basis of ongoing evaluation.

See chart on following pages, "Civil Rights Requirements of Recipients" for types of entities that are exempt from these requirements and for a description of factors affecting requirements to either maintain an EEOP on file or submit an EEOP to OCR.

CIVIL RIGHTS REQUIREMENTS OF RECIPIENTS

Important: All recipients, regardless of the type of entity or the amount awarded, are subject to the prohibitions against discrimination in any program or activity and may be required by OCR, through selected compliance reviews, to submit data to ensure their services are delivered in an equitable manner to all segments of the service population and their employment practices comply with equal employment opportunity requirements. 28 CFR 42.207 and 42.301 et seq.

Regulatory Definition: Recipient means any state or local unit of government or agency thereof, and any private entity, institution or organization to which federal financial assistance is extended directly or through such government or agency . . . 28 CFR 42.202(n).

RECIPIENT MUST SUBMIT TO OCR

Type of Entity	Assurances	Court Findings of Discrimination	EEOP
I. Educational/Medical Nonprofit Institutions/Indian Tribes	Yes	Yes	No
II. All other recipients receiving more than \$25,000	Yes	Yes	No
III. State and Local Gov't recipients receiving \$500,000 or more*	Yes	Yes	Yes

Recipient Factors	EEOP Requirements
Less than 50 employees	Not required to maintain EEOP
Less than 3% minority population	Required to maintain EEOP as relates to women
Receives less than \$25,000	Not required to maintain EEOP
Receives more than \$25,000 (excluding Type I entity)	Must maintain an EEOP on file for possible OCR audits
Receives \$500,000 or more* (only type III entity)	Must submit EEOP to OCR for approval

*or over \$1 million in an 18-month period

CERTIFICATION

Grantee Name: Consolidated Municipality of Carson City, NV Project Title: _____

Address: 201 N. Carson St, Suite 2, Carson City, NV 89701

Contact Person: Melanie Bruketta Phone #: 775 887 2103

Date and effective duration of BEOP: _____

CERTIFICATION (BEOP ON FILE)

Certification Statement:

I, Larry Werner [agency executive officer], certify that the Consolidated Municipality of Carson City, NV [agency] has formulated an Equal Employment Opportunity Plan in accordance with 28 CFR 42.391 Im et seq. subpart E, that it has been signed into effect by the proper agency authority and disseminated to all employees, and that it is on file in the Office of Melanie Bruketta

Name of Agency Carson City Human Resources

Address: 201 N. Carson St, Suite 2 Carson City, NV 89701

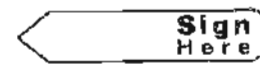
for review or audit by officials of the cognizant State planning agency or the Office for Civil Rights, Office of Justice Programs as required by relevant laws and regulations.

[Signature] City Manager _____
Signature Title Date

CERTIFICATION (NO BEOP REQUIRED)

I HEREBY CERTIFY THAT THE FUNDED AGENCY HAS LESS THAN 50 EMPLOYEES AND, THEREFORE, IS NOT REQUIRED TO MAINTAIN AN BEOP. PURSUANT TO 28 CFR 42.301, ET SEQ.

Signature _____ Title _____ Date _____



**Office of Criminal Justice Assistance
Financial Assurances**

The sub-grantee hereby assures compliance with the following conditions as part of the Notice of Grant Award:

1. A monthly financial report shall be submitted to the Office of Criminal Justice Assistance (OCJA) no later than 30 days following the close of each month of the grant period. Financial reports (claims) must be submitted on the approved form available on the OCJA web page <http://www.ocj.nv.gov>.
2. The **final** financial claim form must be submitted to OCJA no later than 25 days following the end of the grant period. Late reports, unless approved by OCJA, will result in non-payment of final claim.
3. Grantee/Sub-grantee understands that, except for extraordinary circumstances handled on a case-by-case basis, requests to transfer funds between budget categories or requests to purchase items not previously authorized, will not be approved. Written approval must be obtained from the OCJA prior to the transfer of funds between budget categories or the expenditure of funds for newly identified items. Requests must be made on the Project Change Request form available on the OCJA web page.
4. During the last 60 days of the grant period, requests to purchase items not previously authorized in the grant award **will not be approved**. Emergency purchases will be considered on a case-by-case basis. Transfer of funds between budget categories during the last 60 days of the grant period expressly to purchase equipment items not previously authorized in the grant award **will not be approved**.
5. Grant revenue and expenditure records must be maintained and made available to OCJA for audit.
6. OCJA retains the right to terminate this grant for cause at any time before completion of the grant period when it has determined the grantee/subgrantee has failed to comply with the conditions of the grant award.
7. Financial management must comply with the requirements of OMB Circulars A-102 or A-110; whichever is applicable to your organization, and which are incorporated into this agreement by reference.
8. All grant expenditures are to be reasonable and allowable in accordance with OMB Circular A-21, A-87, or A-122, whichever is applicable to your organization and which are incorporated into this agreement by reference.

9. Grantee/sub-grantee shall comply with the audit requirements of the Single Audit Act Amendment of 1986 and OMB Circular A-133, which is incorporated into this agreement by reference to include the required submission of the most recent annual independent audit, as prescribed in sections 310 and 315 and section 320, paragraph f.
10. Required documentation for the performance of internal audits must be provided upon OCJA request within 30 days. Grant closeout is contingent upon OCJA audit and resolution of any discrepancies.

Name: _____ Title: _____

Signature: _____ Date: _____

This document must be signed by the County Manager/Chief Financial Officer/Tribal Chairman or his/her designee or the state agency director as appropriate.

Links to all OMB circulars referenced above are available on the OCJA web page at <http://www.ocj.nv.gov> – under Grant and Federal Resources- OMB Circulars.