

**City of Carson City
Agenda Report**

Date Submitted: August 3, 2012

Agenda Date Requested: August 16, 2012
Time Requested: Consent

To: Mayor and Supervisors

From: Public Works Department

Subject Title: For Possible Action: To approve the promotion of a Storm/Sewer Technician 1 to a Storm/Sewer Technician 2 within the Public Works Department.

Staff Summary: Approving this promotion will assist the division by providing the necessary supervision and training on the front line daily. Currently the division has only one other Technician 2. This Technician has obtained all the required certifications and meets all the required standards for the position. He is frequently tasked with leading others in the daily operation of sewer maintenance and training new employees all of which are part of the Technician 2 responsibilities.

Type of Action Requested: (check one)

Resolution Ordinance
 Formal Action/Motion Other (Specify)

Does This Action Require A Business Impact Statement: Yes No

Recommended Board Action: Move to approve promotion of a Storm/Sewer Technician 1 to a Storm/Sewer Technician 2 within the Public Works Department.

Explanation for Recommended Board Action:

The Storm/Sewer Technician 2 is the second level of this series requiring a Nevada Water Environment Association, Grade 2 Collections Systems certification. Additionally, this position must possess a valid Nevada Class "A" driver's license and must be a Nevada certified flagger. This classification typically works under direct supervision; however, they are also required to exercise functional and technical supervision over lower level maintenance staff and they are required to perform the full range of duties required in a typical Storm/Sewer Operation and be fully aware of the policies and procedures of the department and the City. There are currently only 6 people in this division and it is imperative that all employees perform at peak efficiency to cover the ever changing work load. This requires the ability to split into divided work units very quickly to cover all the tasks as the day changes. Having an additional Technician 2 will improve our ability to do this.

Applicable Statute, Code, Policy, Rule or Regulation:

Fiscal Impact: \$2,627.25/year, plus benefits; additional funding to cover the increase not being sought.

Explanation of Impact: If approved, annual Sewer Budget will be reduced by an additional \$2,627.25 per year, plus benefits. No fiscal impact for Public Works' approved FY 2012/13 budget.

Funding Source: 510-3202-434-01-01

Alternatives: Do not approve promotion.

Supporting Material: N/A

Prepared By:

Reviewed By:



(Public Works)

Date: 8-7-12


(City Manager)

Date: 8/7/12



(District Attorney)

Date: 8/7/12



(Finance Director)

Date: 8/7/12

Board Action Taken:

Motion: _____

- 1) _____
- 2) _____

Aye/Nay

(Vote Recorded By)