

**Carson City
Agenda Report**

Date Submitted: Sept. 11, 2012

Agenda Date Requested: Sept. 20, 2012

Time Requested: Consent

To: Mayor and Supervisors

From: Larry Werner, City Manager

Subject Title: For possible action: To appoint Karl Hutter to the Manufacturer position and Stephen Poscic to the Fixed Base Operator position on the Carson City Airport Authority, each for a term that expires in October 2016.

Staff Summary: There are two open positions on the Carson City Airport Authority due to member's terms expiring. One position is for a Manufacturer and the other position is for a Fixed Base Operator. An application was received from Karl Hutter for the Manufacturer position. An application was also received from Stephen Poscic for the Fixed Base Operator position. No other applications were received. Each position is for a four year term that expires in October 2016.

Type of Action Requested: (check one)
 Resolution Ordinance
 Formal Action/Motion Other (Specify)

Does This Action Require A Business Impact Statement: Yes No

Recommended Board Action: I move to appoint Karl Hutter to the Manufacturer position on the Carson City Airport Authority for a term that expires in October 2016. I move to appoint Stephen Poscic to the Fixed Base Operator position on the Carson City Airport Authority for a term that expires in October 2016.

Explanation for Recommended Board Action: See staff summary

Code, Policy, Rule or Regulation: NRS 844, Statutes of Nevada, 1989, Section 4

Fiscal Impact: None

Explanation of Impact: n/a

Funding Source: n/a

Alternatives: Re-open the position announcement for additional applicants

Supporting Material: Recruitment Announcement, Current Roster, NRS 844, Statutes of Nevada, 1989, Section 4, Applications

Prepared By: Laura A. Banks, Executive Offices

Reviewed By: [Signature] Date: 9/11/12
(City Manager)
[Signature] Date: 9/11/12
(District Attorney)
[Signature] Date: 9/11/12
(Finance Director)

Board Action Taken:

Motion: _____ 1) _____ Aye/Nay
2) _____ _____

(Vote Recorded By)



CARSON CITY AIRPORT AUTHORITY

The Carson City Board of Supervisors is seeking applications from persons interested in serving on the Carson City Airport Authority. The Airport Authority is a 7 member board that oversees all matters pertaining to the Carson City airport. Meetings are held the third Wednesday of every month in the Sierra Room at the Community Center.

Applicants must be willing to serve approximately ten to sixteen hours a month. **There are three (3) open positions in each of the categories listed below. One Manufacturer position is to fill a term that will expire in October 2013. The other two terms will expire in October 2016:**

- A. Manufacturer: (2) must be from within a 3-mile radius of the Carson City airport but not a fixed base operator at the airport*
- B. Fixed Base Operator: (1) must be a fixed base operator at the Carson City airport*

The Board of Supervisors shall appoint qualified persons to the board. To qualify, applicants must be a representative of one of the categories listed above. Volunteer applications may be obtained from and returned to the Carson City Executive Offices. *Let it be known that all applications submitted to this office will be considered public information.*

Applications will be accepted until August 30, 2012. Interviews for this volunteer position are tentatively planned to be held at the regularly scheduled Board of Supervisors meeting on Thursday, September 20, 2012.

CARSON CITY EXECUTIVE OFFICES

201 N. Carson Street #2

Carson City, Nevada 89701

(775) 887-2100 FAX 887-2286

E-Mail: lbanks@carson.org

Web Page: <http://www.carson.org/volunteer>

AN EQUAL OPPORTUNITY EMPLOYER

AIRPORT AUTHORITY

<u>MEMBER</u>	<u>APPOINTMENT</u>	<u>TERM EXPIRES</u>
<u>Manufacturers</u>		
Alexander Carter 1680 Pinoak Ln. Carson City, NV 89703 885-8000 (w) 885-8119 (h) 230-5397 (c) alex@clickbond.com	Initial Term 10/08	10/2012
VACANT (M. Thomason resignation 08/2012)		10/2013
<u>City Official</u>		
Ray Saylo (BOS appointment) 926 Azurite Lane Carson City, NV 89705 283-7803 (w) 742-6303 (c) rsaylo@carson.org	Initial Term 01/09	01/2013
<u>Pilot</u>		
Guy Williams 260 Lakeview Avenue PO Box 16 Crystal Bay, NV 89402 721-8939 (c) guybwilliams@sbcglobal.net	Initial Term 10/11	10/2015
<u>Fixed Based Operators</u>		
John Kelly (Vice-Chair) 2405 Severn Dr. Reno, NV 89503 883-1500 (w) 747-0191 (h) 848-8549 (c) elaera@sbcglobal.net	Initial Term 10/08	10/2012
Teresa Di-Loreto-Long 2660 Weymoor Ct. Reno, NV 89521 359-3000 (w) 853-0166 (h) 691-2770 (c) tndl@diloretoreno.com	Initial Term 10/09	10/2013
<u>Citizen at Large</u>		
Harlow Norvell (Chair) 1421 Kinglsey Ln. Carson City, NV 89701 883-7410 (h) 240-1622 (c) hnorvell@att.net	Initial Term 10/09	10/2013

AUTHORITY: The Airport Authority Act for Carson City. Chapter 844, Statutes of Nevada 1989, creates a seven member authority as appointed by the Board of Supervisors. As stated in Section 4, the member categories are as follows: 1. Three members who represent the general public – at least one of these members must be a city official selected by the BOS and one must be a pilot who, at time of appointment, owns and operates an aircraft based at the airport; 2. Two members who are manufacturers in the CC industrial airport*; 3. Two members who are fixed base operators at the airport.

*The 2011 Statutes of Nevada, Page 30 (Chapter 16, AB 103) expands the area from which the BOS is authorized to appoint the two manufacturer members from manufacturers in the CC industrial airport to manufacturers within a 3-mile radius of the airport. If the BOS is unable to fill a manufacturer position with a qualified manufacturer, this bill authorizes the BOS to fill the position with a person who represents the general public.

All members are appointed for a 4-year term (only eligible for reappointment after 4 years has passed since his or her prior term).

MEETINGS: Every third Wednesday of each month

PURPOSE: To maintain and guide the growth of the Carson City Airport. See Section 9 for detailed version.

Liaison: Timothy Rowe, Airport Manager 841-2255 cxp-mgr@att.net

Attorney Assignment: Steve Tackes, Attorney 883-1311 stackes@kcnvlaw.com

- END DATA -

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AIRPORT AUTHORITY OF CARSON CITY

CHAPTER 844, STATUTES OF NEVADA 1989

AN ACT relating to airports; creating the Airport Authority of Carson City; making legislative findings; defining certain words and terms; providing for the appointment, number, terms, compensation, duties and powers of a board of trustees; specifying the powers of the authority, including the power, subject to the approval of the board of supervisors, to set the rate for a tax ad valorem, borrow money and issue securities to evidence such borrowing; requiring the transfer of airport properties, functions and outstanding obligations of Carson City to the Authority; and providing other matters properly relating thereto.

[Approved July 5, 1989]

(Leadlines for sections have been supplied by the Legislative Counsel of the State of Nevada)

The People of the State of Nevada, represented in Senate and Assembly, do enact as follows:

Section 1. Definitions. As used in this act, unless the context otherwise requires:

1. "Airport" means any airport or heliport and related facilities and equipment.
 2. "Authority" means the Airport Authority of Carson City.
 3. "Board" means the Board of Trustees of the Authority.
 4. "Board of Supervisors" means the Board of Supervisors of Carson City.
- (Ch. 844, Stats. 1989 p. 2025)

Sec. 2. Authority; Creation; exemption from taxation.

1. The Airport Authority of Carson City is hereby created.
 2. The property and revenues of the Authority, any interest therein, and any possessory interest in or right to use that property which the Authority may grant, are exempt from all state and local taxation.
- (Ch. 844, Stats. 1989 p. 2025; A—Ch. 439, Stats. 1995 p. 1144)

Sec. 3. Legislative findings. The Legislature finds that:

1. The Airport Authority of Carson City is a body corporate and politic, the geographical boundaries of which are the boundaries of Carson City.
 2. The provisions of this act must be broadly construed to accomplish its purposes.
- (Ch. 844, Stats. 1989 p. 2025)

Sec. 4. Board: Number, appointment, qualifications and terms of members.

1. The Authority is governed by the Board, which is composed of seven members appointed by the Board of Supervisors.
 2. The Board of Supervisors shall appoint:
 - (a) Three members who represent the general public, but not including any person described in paragraph (b) or (c). At least one of these members must be a city official selected by the Board of Supervisors and one must be a pilot who, at the time of his appointment, owns and operates an aircraft based at the airport.
 - (b) Two members who are manufacturers in the Carson City industrial airport, but not including any person described in paragraph (c).
 - (c) Two members who are fixed base operators at the airport.
 3. After the initial terms, the term of office of each member of the Board is 4 years. The city official who is appointed as a member of the Board is eligible for reappointment to the Board upon the expiration of his term. Each other member of the Board is eligible for reappointment to the Board 4 years after the expiration of his prior term.
- (Ch. 844, Stats. 1989 p. 2025; A—Ch. 439, Stats. 1995 p. 1144)

Sec. 5. Board: Oath and compensation of members.

1. Each member of the Board shall file with the Clerk of Carson City his oath of office.
 2. The members of the Board serve without compensation, but any member may be reimbursed for expenses actually incurred by him for travel authorized by the Board.
- (Ch. 844, Stats. 1989 p. 2025)

Sec. 6. Board: Election of officers; duties of secretary and treasurer.

1. The Board shall elect a Chairman, Vice Chairman, Secretary and Treasurer from its members. The Secretary and the Treasurer may be one person. The terms of the officers expire on July 1 of each odd-numbered year.
 2. The Secretary shall keep a record of all of the proceedings of the Board, minutes of all meetings, certificates, contracts, bonds given by employees, and all other acts of the Board. The records must be open to the inspection of all interested persons, at a reasonable time and place.
 3. The Treasurer shall keep an accurate account of all money received by and disbursed on behalf of the Board and the Authority. He shall file with the Clerk of Carson City, at the expense of the Authority, a fidelity bond in an amount not less than \$10,000, conditioned for the faithful performance of his duties.
- (Ch. 844, Stats. 1989 p. 2026)

Sec. 7. Board: Meetings; quorum; seal.

1. The Board shall meet regularly at a time and in a place designated by the Board. Special meetings in an emergency may be held after notice to each member.

↓2011 Statutes of Nevada, Page 30 (Chapter 16, AB 103)↓

This bill expands the area from which the Board of Supervisors is authorized to appoint the two manufacturer members from manufacturers in the Carson City industrial airport to manufacturers within a 3-mile radius of the airport. If the Board of Supervisors is unable to fill a manufacturer position with a qualified manufacturer, this bill authorizes the Board of Supervisors to fill the position with a person who represents the general public.

EXPLANATION - Matter in *bolded italics* is new; matter between brackets ~~is material to be omitted~~ is material to be omitted

THE PEOPLE OF THE STATE OF NEVADA, REPRESENTED IN
SENATE AND ASSEMBLY, DO ENACT AS FOLLOWS:

Section 1. Section 4 of the Airport Authority Act for Carson City, being chapter 844, Statutes of Nevada 1989, as amended by chapter 439, Statutes of Nevada 1995, at page 1144, is hereby amended to read as follows:

Sec. 4. 1. The Authority is governed by the Board, which is composed of seven members appointed by the Board of Supervisors.

2. The Board of Supervisors shall appoint:

(a) Three members who represent the general public, but , *except as otherwise provided in paragraph (b)*, not including any person described in paragraph (b) or (c). At least one of these members must be a city official selected by the Board of Supervisors and one must be a pilot who, at the time of appointment, owns and operates an aircraft based at the airport.

(b) Two members who are manufacturers ~~and~~ *and are within a 3-mile radius of the Carson City ~~industrial~~ airport*, but not including any person described in paragraph (c). *If, after providing notice of a vacancy for the position of a member of the Board described in this paragraph, the Board of Supervisors is unable to find a qualified manufacturer to fill a position, the Board of Supervisors may appoint a member pursuant to this paragraph who represents the general public.*

(c) Two members who are fixed base operators at the airport.

3. After the initial terms, the term of office of each member of the Board is 4 years. The city official who is appointed as a member of the Board is eligible for reappointment to the Board upon the expiration of his or her term. Each other member of the Board is eligible for reappointment to the Board 4 years after the expiration of his or her prior term.

Sec. 2. This act becomes effective upon passage and approval.

RECEIVED

AUG 24 2013

Carson City Application for Airport Authority Appointive/Volunteer Position

CARSON CITY EXECUTIVE OFFICES

Please print clearly or type

Title of Board or Commission: Airport Authority

Title of Position: FULL TERM (4 yr) AIRPORT AUTHORITY BOARD MEMBER

Name: HUTTER KARL G
Last First Middle Initial

Address: 2151 LOCKHEED WAY CARSON CITY NV 89706
Street City State Zip

Occupation/Business: CLICK BOND, INC. AIRPORT INDUSTRIAL PARK
MANUFACTURER OF AEROSPACE PRODUCTS.

Telephone: Work 775 885 8000 Home 775 849 7963 Cell 310 989 8084 E-mail khutter@clickbond.com

Which membership category are you applying for? Check One.

- 1. Fixed Base Operator _____
- 2. Manufacturer based within 3 miles of the Carson City Airport
- 3. Pilot with aircraft based at Carson City Airport _____
- 4. Citizen at large _____

If filing for Category 2, please identify the Manufacturer by name and address:

Name CLICK BOND, INC. Address 2151 LOCKHEED WAY, CC NV 89706

If filing for Category 3, please give Aircraft "N":

Aircraft "N" # _____

If filing for Categories 3 or 4, please give Pilots license # & expiration date of FAA Medical:

Pilots license # _____ Expiration date of FAA Medical _____

- 1. Statement reflecting your reasons for your interest in serving CC Airport Authority:
THE AIRPORT SERVES AS AN IMPORTANT DRIVER OF ECONOMIC ACTIVITY AND GROWTH OF OPPORTUNITY FOR CARSON CITY. THE STEWARDSHIP OF THE RELATIONSHIP BETWEEN THE AIRPORT AND GREATER COMMUNITY MUST BE MAINTAINED AND ENHANCED FOR THE
- 2. Why are you willing to serve as a member of the Carson City Airport Authority? BENEFIT OF
I GREW UP IN CARSON CITY AND PERSONALLY WITNESSED BOTH THE GROWTH OF THE AIRPORT AND THE CRITICAL ROLE PLAYED BY THE AUTHORITY. - THROUGH BOTH OF MY PARENTS' PARTICIPATION - IN RESPONSIBLY MAINTAINING THE AIRPORT FOR THE BENEFIT OF CARSON CITY. I WOULD BE HONORED TO CONTRIBUTE MY TIME AND ENERGY TO THIS BOARD.

3. What do you envision as the future of the Carson City Airport?

A VIBRANT EXHIBIT OF ECONOMIC GROWTH, A SOURCE OF PRIDE FOR CARSON CITY, A DESTINATION FOR GENERAL AVIATION VISITORS, A GOOD NEIGHBOR IN OUR COMMUNITY, A SOURCE OF INSPIRATION FOR YOUNG PEOPLE TO FLY AND TO PURSUE TECHNOLOGY CAREERS

4. Statement of why you feel you will be an effective participant:

AS A LEADER OF A LONG-TIME AIRPORT TENANT (32 YEARS!) AND AVID PILOT AND USER OF CXP, I AM WELL INDUSTRIAL PARK VERSED IN THE HISTORY OF THE AIRPORT AND NEIGHBORING COMMUNITY. I HAVE A STRONG BACKGROUND IN PROJECT PLANNING, MANAGEMENT, AND EXECUTION, AS WELL AS SERVICE EXPERIENCE ON SEVERAL BOARDS.

5. Do you anticipate any potential conflicts of interest? If yes, please explain:

GENERALLY, NO. BECAUSE OF CLICK BOND'S ACTIVITY AND GROWTH IN THE AIP, THERE MAY BE THE OCCASIONAL NEED TO RECUSE MYSELF ON VOTES DIRECTLY RELATED TO AGENDA ITEMS CONCERNING CLICK BOND.

6. List other areas of interest and your hobbies:

FLYING, AVIATION TECHNOLOGY/HISTORY, PHOTOGRAPHY, TRAVEL, ADVOCACY + LEADERSHIP IN SCIENCE + TECHNOLOGY EDUCATION

Level of Education: 2 BACHELORS DEGREES, UNIVERSITY OF PENNSYLVANIA

Major(s) and/or Degree(s): B.S.E. SYSTEMS ENGINEERING, SCHOOL OF ENG. + APP. SCIENCE | B.S. ECON OPERATIONS MANAGEMENT, WHARREN SCHOOL

Personal/Professional References:

1.	2.	3.
Name <u>RYAN COSTELLA</u>	<u>DAVID MANDELL</u>	<u>RAY BACON</u>
CLICK BOND, INC.	AEROSPACE INDUSTRIES REEN.	NEVADA MANUFACTURERS ASSN.
Address <u>2151 LOCKNEED LUNA</u>	<u>1000 WILSON BLVD, STE 1700</u>	<u>96'S TOPS; LN. # 306-182</u>
<u>CARSON CITY, NV 89706</u>	<u>ARLINGTON, VA 22209</u>	<u>CARSON CITY NV 89705</u>
Phone# <u>775 885 8000</u>	<u>703 358 1000</u>	<u>775 882 6662</u>


Signature of Applicant

8/21/12
Date

KARL G. HUTTER
Please Print Name

You may attach more information. All applications are public information.

Applications not acted upon will expire after two years from date submitted unless renewed by applicant.

Mail directly to Carson City Executive Offices

Carson City Executive Offices, 201 N. Carson Street #2, Carson City NV 89701
Phone (775) 887-2100 Fax (775) 887-2286

3. What do you envision as the future of the Carson City Airport?

With the proper remaining infrastructures in place, we can become a base of operation for those corporate type aircraft currently based in Reno. The new 580 freeway really helps put Carson City within reach. Our lower tax base and lower fuel prices are a huge incentive.

4. Statement of why you feel you will be an effective participant:

I live in Carson City and work typically six days a week. I believe I could make 100% of the meetings and have the desire to invest my personal time and professional talent to make our airport better.

5. Do you anticipate any potential conflicts of interest? No If yes, please explain:

I'm an active member and past Commander of the Carson City Sheriffs Aero Squadron, Member of the Civil Air Patrol and do not believe these associations would be a conflict of interest.

6. List other areas of interest and your hobbies:

Flying, hunting and fishing

Level of Education: 12

Major(s) and/or Degree(s): Airframe & Power Plant with Inspection Authorization 1861869, Airline Transport Pilot 1722591 and 45 years in aviation

Personal/Professional References:

	1.	2.	3.
Name	<u>Tona Smith</u>	<u>Jack McQuirk</u>	<u>Kyle Cirves</u>
Address	<u>309 Arrowhead Dr.</u> <u>Carson City, NV</u>	<u>PO Box 211</u> <u>Zephyr Cove, NV</u>	<u>Reno, NV</u>
Phone#	<u>883-5570</u>	<u>721-4423</u>	<u>544-1534</u>


Signature of Applicant

08-27-12
Date

Stephen Posaic
Please Print Name

You may attach more information. All applications are public information.

Applications not acted upon will expire after two years from date submitted unless renewed by applicant.

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