### CARSON CITY BOARD OF SUPERVISORS Minutes of the May 11, 1995 Special Budget Meeting

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A special budget meeting of the Carson City Board of Supervisors was held on Thursday, May 11, 1995 in the Community Center Sierra Room, 851 East William Street, Carson City, NV at 6:00 p.m.

PRESENT: Marv Teixeira Mayor
Greg Smith Ward 1
Janice Ayres Ward 2
Tom Tatro Ward 3

Tom Tatro Ward 3 Kay Bennett Ward 4

STAFF: John Berkich, City Manager

Mark Forsberg, Deputy District Attorney

Mary Walker, Finance Director Fran Smith, Recording Secretary

(BOS.BUD 5/11/95 1-0000)

NOTE - Unless otherwise indicated each item was introduced by Mayor Teixeira. Individuals speaking are identified following the heading of each item. A tape recording of these proceedings is on file in the Clerk-Recorder's office. This tape is available for review and inspection during normal business hours.

- 1. CALL TO ORDER Mayor Teixeira called the meeting to order at 6:00 p.m.
- 2. PLEDGE OF ALLEGIANCE The pledge was led by Parks and Recreation Director Steve Kastens.
- 3. ROLL CALL A roll call of the Board of Supervisors was taken and a quorum was present. A roll call of the Parks and Recreation Commission was taken and a quorum was also present.
- **4. CITIZEN'S COMMENTS ON NON-AGENDIZED ITEMS** (1-0073) Assemblyman Tom Fettic spoke in support of Cindy Southerland's proposal to develop a historical program at the local cemeteries.

#### PUBLIC HEARINGS CONCERNING THE FISCAL YEAR 1995-96 BUDGET DISCUSSION AND POSSIBLE ACTION REGARDING THE FOLLOWING: PARKS AND RECREATION

- (1-0120) Sandy Tschumperlin, Administrative Assistant in the Parks and Recreation Office, explained how their budget had been developed by a CQI team. A video was shown which touched on all aspects of the Parks Department and included a segment on the cemetery.
- B. PARKS (1-0480) Scott Fahrenbruch, Parks Superintendent, reviewed his operating budget. This was followed by the special requests. The top priority was a request to increase the seasonal work force by two positions one for Mills Park and one for the fairgrounds. He explained for Mayor Teixeira that these positions would not be locked in for turf maintenance and custodial work but could be utilized to do a variety of things in the Parks Department. Ms. Walker explained how this works for the Water Department and Mayor Teixeira put this on the one shot list.
- (1-0757) Mr. Fahrenbruch said the second priority was the request for an urban forester position. An extensive discussion ensued covering all the

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ways this person could help the City with his/her expertise. Mr. Kastens, Donna Kuester, Shade Tree Council Chairperson and Parks and Recreation Commissioner, Pete Livermore, Chairman of the Parks and Recreation Commission, Dave Ruf of Green House Garden Center, arborist Molly Sinnott, Linda Marrone, Parks and Recreation Commissioner, and Jay Meierdierck, Parks and Recreation Commissioner all expressed their support and provided their reasons for doing so. Ms. Kuester also wanted to make sure everyone understood they were only asking for \$11,000 from the general fund and the rest would come from other sources that erre previously identified. The idea that this person could help the City to avoid litigation by alerting them to potential hazards was included in the discussion. Consideration was also given to using this person for a year on a contract basis. Mayor Teixeira directed that \$10,000 of one shot funding be put on the list.

- I. BUILDING MAINTENANCE (1-2300) Larry Nair, Building Maintenance Superintendent, had two supplemental requests. The first was his request for funding of the retrofitting of showers and equipment in the outdoor pool locker rooms. This was a result of the Board's concern with the original showers and complaints about wasting water. He had also replaced one of the old main pumps that circulates the hot water. This had cost \$8,300 and he asked for an augmentation to last year's budget to cover this. He added if they do not receive this, he would have to cancel some other projects.
- (1-2670) The second supplemental request was for out-sourcing of miscellaneous services furniture moving, appliance repair, data cabling and furniture repair. Discussion ensued with Ms. Walker and the Board and it was agreed to put this into CIP.
- A. ADMINISTRATION (2-0043) Mr. Kastens said the basic budget is virtually unchanged. He had one supplemental request this being for a park planner. He explained how new subdivisions in the past couple of years have impacted his and staff's time. This relates to working with Community Development and the Parks and Recreation Commission, mainly on parks and landscaping. This has taken from his main objective administering the Parks Department. He then reported that Dick Baker, who is retired from the State Public Works board, has agreed to come to work on a part time basis to help Mr. Kastens by overseeing the RCT projects. Mr. Livermore commented on how expensive it is to hire consultants to develop Master Plans for the new developments and it was agreed Mr. Baker could do this and the funding would be mostly from RCT and the balance from the general fund. Supervisor Bennett asked that this item be put on the list.

### Mayor Teixeira called a five minute recess at 7:40 p.m. When he reconvened the meeting a quorum was still present.

- (2-0371) Mayor Teixeira asked if there are any plans to mitigate the lack of sod in the southeast corner of Mills Park. Mr. Kastens said it is on the list for RCT funds. He explained what has to be done and said the RCT funding allocations will begin in September.
- **F. RECREATION** (2-0418) Barbara Singer, Recreation Superintendent, said they have been able to accomplish two major things. The first was the One Stop Shop concept. They had one half time position and had been able locate

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some funding. She reported that Internal Finance had given them a little more and they will be implementing the program.

- (2-0440) The other change was a request for a recreation coordinator position. Mark Brenner, Recreation Supervisor, said they had looked at several part time positions which are responsible for running the art, sports, self-esteem programs, etc. They had consolidated these into one position. This was done to enhance the department's efficiency. Ms. Singer commented that no extra money was needed for this. They had had the money and merely changed the positions around.
- (2-0464) Ms. Singer said there was one supplemental request. This was for a half-time Carson City Olympic Games Coordinator. Jay Meierdierck, Parks and Recreation Commissioner, had presented this request. He explained the person would be responsible for organizing a city-wide program and that it would require part-time help from staff. He commented on all the various sporting/recreational events that could be included and this would coincide with the 1996 Olympics in Atlanta. Discussion ensued during which it was suggested that service clubs get involved with some funding. Supervisor Tatro said he had a concern with someone representing the City going out and doing fund raising. Mayor Teixeira expressed a concern with using City funds to start an event and commented on the demise of the Capital City Fair. He then advised Mr. Meierdierck it is on the list.
- G. SWIMMING POOL (2-0953) Ms. Singer clarified that Recreation Supervisor Kurt Meyer's salary is half funded by the pool. The other half comes from the Recreation Budget because he also does youth basketball, mens basketball and spring and fall volleyball. Mr. Meyer said the budget for the pool is virtually unchanged except for raises for some staff. He said there was a change in operating and chemical supplies in that he had been able realize some savings and described how he had been able to do this. Mr. Kastens said they are always evaluating the most efficient use of staff and that Mr. Brenner will be relieving Mr. Meyer of some of the youth basketball leaving Mr. Meyer more time to concentrate on the pool.
- E. COMMUNITY CENTER (1-1203) Recreation Supervisor Mitch Ames reported an increase in salaries and wages. The reason is because a custodian at the Community Center had previously been paid through Mr. Nair's budget and has now been moved into this section. He also said there is an increase in capital outlay to cover the purchase of supplies such as replacement batteries for the floor machine, etc. He commented that Phase I, the theater rigging project, is proceeding quite well. He continued by saying it had originally been a three phase project but he has been able to consolidate it into two phases. Supervisor Bennett commented on the high rating of musical productions in the theater. Mr. Ames had provided figures in the packet showing bookings and attendance. Ms. Marrone said she had attended a cowboy poetry reading and had been told it was one of the best theaters the participants had been in and that they are coming back next year.
- **D. CEMETERY** (2-1425) Ms. Walker said it had been barely breaking even but the budget had been downsized. She explained for the first two years she will not do cost allocations from the general fund and expressed her hope that they will be able to do the cost allocation in 1996-97. She continued

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by noting the Board had transferred \$30,000 for the current year to get it started. She said at the end of next year it will be at \$36,000 of working capital and this is being held for that purpose.

Mayor Teixeira asked Cemetery Sexton David Stultz how the price increases had impacted the cemetery. Mr. Stultz said it had hurt quite a bit and thathad received complaints about the doubling of the price. He had lost some customers because of this. Mr. Kastens reported on the increasing number of cremations. He felt there is a need to develop a plan that will encourage people to take ashes to Lone Mountain. Mr. Stultz explained the plan he had developed for a scatter garden and how will work.

- (2-1677) Mr. Stultz had a supplemental request for \$4,500 for Cindy Southerland to do a self-guided historic walk tour at the cemetery. This would coincide with the blue line downtown. Ms. Southerland said she had submitted a proposal to Ms. Walker for the work she was offering to do. She explained the details of the plan and how this would help to create appreciation of the area's history. Supervisor Smith liked the idea and asked that this be put on the list. He had been on an extensive tour of the cemetery and said it had been very interesting and educational. Ms. Walker said the total project was \$7,500 but felt she could get State Historic Preservation funding for \$3,000. She also suggested a ghost walk could be staged and have historical figures represented. Ms. Southerland said she is also working with SHPO with regard to putting in a historical marker.
- C. PARKS GRANTS, GIFTS AND DONATIONS (2-1945) Ms. Tschumperlin reported this is a very small budget. This contains money from the Softball Association, the Youth Sports Association, Fuji Park, and some of the grants the department periodically gets.
- H. PONY EXPRESS PAVILION (2-2018) Ms. Tschumperlin said this is basically a services and supplies budget of \$20,000. The only thing this is used for is to cover sewer, water, and building repair and maintenance. Mr. Kastens said the Convention and Visitors Bureau puts funding into this budget during the six months they are responsible for the pavilion. He noted the biggest expense is in the winter when they help support the in-line hockey group.
- J. RESIDENTIAL CONSTRUCTION (2-2213) Mr. Kastens said this is pretty much as usual. He is anticipating approximately \$300,000 in revenue. In September \$250,000 of this will be allocated for different projects. Include are the remodels of the Community Center kitchen and the Roberts House. City Manager Berkich expressed his belief that Mr. Baker will be a big help in the process.
- (2-2209) Mayor Teixeira mentioned the "What's Happening" publication put out by Parks and Recreation. He felt the \$5,000 cost to publish should be in the Parks budget, not Community Services. Ms. Singer said it is now only sent out twice a year because of the cost. She added it does appear in the Penny Saver. Mayor Teixeira liked the brochure and suggested it be distributed in childrens' peachies through the School District.
  - K. PARKS CONSTRUCTION (2-2240) Mr. Kastens reported the only thing in

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this is debt service.

There being no further business Mayor Teixeira entertained a motion to adjourn. Supervisor Ayres moved to adjourn. Supervisor Bennett seconded the motion. Motion carried 5-0. Mayor Teixeira adjourned the meeting at 8:50 m.q

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The Minutes Budget meetir		ne May	11,	1995	Special	Carson	City	Board	of Sup	ervisor
					ARI	E SO APP	ROVED_	June_1	·,	1995.
					Mai	rv Teixe	ira, N	Mayor		
ATTEST:										
Alan Glover,	Clerk	-Record	der							