

LATE MATERIAL

MEETING DATE 10/10/12 CARSON CITY BOARD OF SUPERVISORS

ITEM # Le (Audit Comm) Minutes of the August 2, 2012 Meeting

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the forms are reviewed and approved by the District Attorney's office. Mr. Guzman explained that the trails work will be directed by crew leaders who have additional training. In response to a question, Ms. Inversin anticipates the trail project will be completed within two years.

In response to a question, Mr. Munn interpreted the 30-day written notice language, in the Commencement / Expiration / Termination paragraph, as termination of the agreement "without cause." He suggested that the record would reflect the Board's interpretation of the paragraph as 30-day written notice of termination without cause.

Mayor Crowell entertained additional questions; however, none were forthcoming. He suggested considering the agreement as a potential template relative to the use of volunteers for future projects. He thanked Muscle Powered for "taking the laboring oar to build these trails." He discussed the benefit of Carson City's open space and trails to the community and to tourists. Ms. Inversin commended Mr. Potter's hard work, and expressed an interest in Carson City eventually being marketed as a destination for hiking and biking.

Mayor Crowell entertained public comment. (9:49:28) Bill Prowse commended the trails, and suggested considering costs associated with trail maintenance. He discussed trail use by local residents and out of town visitors.

Mayor Crowell entertained additional public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to accept the Open Space Advisory Committee's recommendation to approve and authorize staff to execute an agreement, between Carson City and Muscle Powered, a non-profit organization, providing for a collaborative relationship for the design, construction, and maintenance of non-motorized, multi-use trails in Carson City. Supervisor Walt seconded the motion. At Supervisor Aldean's request, Supervisor Abowd amended her motion to include District Attorney review of the waiver to be signed by all volunteers and the assumption that, under the Commencement / Expiration / Termination provision, 30-day notice may be given by any of the cooperators without cause. Supervisor Walt continued her second. Motion carried 5-0. Mayor Crowell thanked Muscle Powered representatives for all their hard work, and requested periodic status reports, including photographs. Supervisor Aldean acknowledged Muscle Powered representative Chas Macquarrie, who was also present in the meeting room.**

* 19. **FINANCE DEPARTMENT - POSSIBLE ACTION TO ADOPT, ON SECOND READING, BILL NO. 107, AN ORDINANCE AMENDING CARSON CITY MUNICIPAL CODE, TITLE 2, ADMINISTRATION AND PERSONNEL, CHAPTER 2.14, CARSON CITY AUDIT COMMITTEE, AMENDING SECTION 2.14.040, RESPONSIBILITIES OF THE CARSON CITY AUDIT COMMITTEE, BY ADDING ADDITIONAL REVIEW AND RECOMMENDATION RESPONSIBILITIES REGARDING THE ADEQUACY OF CITY DEPARTMENT AND OFFICE PERFORMANCE MEASURES FOR THE PURPOSES OF INTERNAL AUDITS, SETTING FORTH AUDITING STANDARDS, AND REQUIRING THE COMMITTEE TO OVERSEE THE INTERNAL AUDITOR'S CREATION AND IMPLEMENTATION OF FRAUD, WASTE, AND ABUSE IDENTIFICATION PROCESSES AND REPORTING, AND OTHER MATTERS PROPERLY RELATED THERETO (9:54:08) - Mayor Crowell introduced this item. In response to a question, Finance Department Director Nick Providenti advised of having revised the ordinance according to discussion which took place upon first reading. Mayor Crowell entertained public comment and, when**

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* none was forthcoming, a motion. Supervisor Aldean moved to adopt, on second reading, Bill No. 107, Ordinance No. 2012-11, an ordinance amending the Carson City Municipal Code, Title 2, Administration and Personnel, Chapter 2.14, Carson City Audit Committee, amending Section 2.14.040, Responsibilities of the Carson City Audit Committee, by adding additional review and recommendation responsibilities regarding the adequacy of City department and office performance measures for the purposes of internal audit, setting forth auditing standards, and requiring the committee to oversee the internal auditor's creation and implementation of fraud, waste, and abuse identification processes and reporting, and other matters properly related thereto. Supervisor McKenna seconded the motion. Motion carried 5-0.

20. SHERIFF'S DEPARTMENT - POSSIBLE ACTION TO INTRODUCE, ON FIRST READING, AN ORDINANCE AMENDING CARSON CITY MUNICIPAL CODE, TITLE 4, LICENSES AND BUSINESS REGULATIONS, CHAPTER 4.16, SOLICITORS AND CANVASSERS, AMENDING SECTION 4.16.010, PERMIT REQUIRED, TO ELIMINATE CANVASSERS AND OTHER NON-COMMERCIAL FIRST AMENDMENT SOLICITORS FROM THE TITLE AND PERMIT REQUIREMENT AND TO ADD PEDDLERS, AMENDING SECTION 4.16.020, DEFINITION, TO CLARIFY AND EXPAND DEFINITIONS AND DELETE THE SHERIFF'S APPLICATION PROCESS FROM THE SECTION, AMENDING SECTION 4.16.040, INVESTIGATION AND ISSUANCE, TO CHANGE THE SECTION NAME AND CREATE A NEW PERMIT REGISTRATION PROCESS AND DENIAL DUE PROCESS AND PERMIT FEE SCHEDULE, AMENDING SECTION 4.16.050, BADGES, BY DELETING THE BADGE DEPOSIT AND REFUND PROCESS AND PROHIBITING USE OF AN EXPIRED BADGE, AMENDING SECTION 4.16.060, REVOCATION OF PERMIT, TO ADD CLARIFICATION TO THE PERMIT REVOCATION DUE PROCESS, AMENDING SECTION 4.16.070, APPEAL, TO CHANGE THE SECTION'S NAME AND DELETE THE APPEAL PROCESS AND REPLACE IT WITH A MISDEMEANOR PROHIBITION FOR ANY AND ALL TYPES OF SOLICITORS THAT VIOLATE A POSTED NO SOLICITING SIGN, AMENDING SECTION 4.16.080, EXPIRATION OF PERMITS, TO MAKE EXPIRATION LANGUAGE CHANGES, AMENDING SECTION 4.16.100, HOURS OF SOLICITING, TO DELETE THE SECTION, AMENDING SECTION 4.16.110, CERTAIN SALESMEN EXEMPTED, TO CHANGE THE SECTION'S NAME AND TO CLARIFY AND EXPAND THE LIST OF PERSONS EXEMPT FROM THE PERMIT REQUIREMENT, AND OTHER MATTERS PROPERLY RELATED THERETO (9:55:30) - Mayor Crowell introduced this item. Sheriff Ken Furlong reviewed the agenda materials and provided background information. He and Mr. Munn responded to questions of clarification, and extensive discussion ensued regarding the provisions of the proposed ordinance. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. Supervisor Aldean moved to introduce, on first reading, Bill No. 109, an ordinance amending the Carson City Municipal Code, Title 4, as amended and published; subject to the addition of language under Section 4.16.110, to create a new paragraph 5 which would state that other non-profits identified by the Sheriff's Department may also be exempted from the permit requirements. Supervisor McKenna seconded the motion. In consideration of his earlier comments, Supervisor McKenna emphasized the importance of Sheriff's deputies not "running out for every little trivial complaint." Mayor Crowell noted Sheriff Furlong's nod of agreement, and called for a vote on the pending motion. Motion carried 5-0. Mayor Crowell thanked Mr. Munn for drafting the bill.