

**Carson City  
Agenda Report**

**Date Submitted:** December 11, 2012

**Agenda Date Requested:** December 20, 2012

**Time Requested:** 15 minutes

**To:** Mayor and Supervisors

**From:** Larry Werner, City Manager

**Subject Title:** For possible action: To appoint one member to the Historic Resources Commission in the category of Archeology, Anthropology, or History Professional for a four year term that expires in February 2017. *(Larry Werner)*

**Staff Summary:** C.C.M.C. Chapter 18.06.020 provides for the Board of Supervisors to appoint seven members of the Historic Resources Commission (HRC). The categories for members are as follows: At least two (2) members of the HRC must be professionally qualified as an architect or a design professional with experience in historic preservation; at least one (1) member of the HRC must be professionally qualified in building construction; at least one (1) member, but not more than two (2), shall be a professional in the field of historic preservation; at least one (1) member of the HRC must be a professional in the disciplines of archeology, anthropology, history or related professions; at least one (1) person, but not more than two (2) persons who owns property and resides within the district. There is one position open in the Archeology, Anthropology, or History Professional category due to a member's term expiring. Michael Drews, a History Professional, has applied for reappointment. No other applications were received.

**Type of Action Requested:** (check one)  
 Resolution  Ordinance  
 Formal Action/Motion  Other (Specify)

**Does This Action Require A Business Impact Statement:**  Yes  No

**Recommended Board Action:** I move to appoint \_\_\_\_\_ to the Historic Resources Commission in the Archeology, Anthropology, or History Professional position for a four year term that expires in February 2017.

**Explanation for Recommended Board Action:** See staff summary

**Applicable Statute, Code, Policy, Rule or Regulation:** C.C.M.C. Chapter 18.06.020 and 18.06.025

**Fiscal Impact:** None

**Explanation of Impact:** n/a

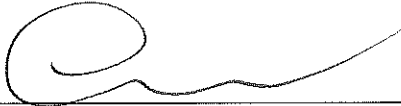
**Funding Source:** n/a

**Alternatives:** Re-open the position for additional applicants

**Supporting Material:** Recruitment Announcement, Current Roster, Incumbent Attendance Record, Reappointment Request, C.C.M.C.18.06.020, C.C.M.C. 18.06.025

Prepared By: Laura Banks, Executive Offices

Reviewed By:



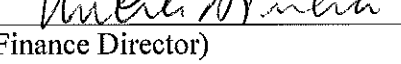
(City Manager)

Date: 12/11/12



(District Attorney)

Date: 12/11/12



(Finance Director)

Date: 12/11/12

**Board Action Taken:**

Motion: \_\_\_\_\_ 1) \_\_\_\_\_ Aye/Nay  
2) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
(Vote Recorded By)



## HISTORIC RESOURCES COMMISSION

The Carson City Board of Supervisors is seeking applications from persons interested in serving on the Historic Resources Commission. There are **two (2) positions available, each for a term that expires in February 2017**. There is an open position available in any of the following categories for a total of two appointments to be made by the Board of Supervisors in accordance with CCMC 18.06.025:

- **ARCHITECT OR DESIGN PROFESSIONAL**
- **ARCHEOLOGY, ANTHROPOLOGY, OR HISTORY PROFESSIONAL**

The Historic Resources Commission reviews and makes decisions regarding projects in the Carson City Historic District and/or recommendations to the Regional Planning Commission and/or Board of Supervisors regarding matters relating to Carson City historic resources.

The Board of Supervisors will interview and appoint the qualified persons to the Commission. Applicants must be Carson City residents and a professional in one of the categories listed above to qualify. All members will serve without compensation. The City's Boards, Committees, and Commissions Policy and Procedures can be viewed online at [www.carson.org/volunteer](http://www.carson.org/volunteer).

Volunteer applications may be obtained from and returned to the Carson City Executive Offices. *Let it be known that all applications submitted to this office will be considered public information.*

**Applications will be accepted until November 20, 2012.** Interviews for these volunteer positions are tentatively planned to be held at the regularly scheduled Board of Supervisors meeting on Thursday, **December 20, 2012**.

Thank you for your interest in assisting Carson City.

**CARSON CITY EXECUTIVE OFFICES**  
201 N. Carson Street #2  
Carson City, Nevada 89701  
(775) 887-2100 FAX 887-2286  
E-Mail: [lbanks@carson.org](mailto:lbanks@carson.org)  
Web Page: <http://www.carson.org/volunteer>

**AN EQUAL OPPORTUNITY EMPLOYER**

**HISTORIC RESOURCES COMMISSION**

<u>MEMBER</u>	<u>APPOINTMENT</u>	<u>TERM EXPIRES</u>
<b><u>Architect</u></b>		
Robert M. Darney (Vice Chair) 307 W. Winnie Ln. Ste. 4 Carson City, NV 89703 883-3444 (w) 883-3447 (f) 721-7563 (c) <a href="mailto:darneyarch@sbcglobal.net">darneyarch@sbcglobal.net</a>	Initial Appt. 02/01 Reappt. 02/05; 02/09	02/2013
<b><u>Historical</u></b>		
Lou Ann Speulda-Drews 200 Winters Dr. Carson City, NV 89703 861-6335 (w) 883-9513 (h) 861-6301 (f) <a href="mailto:Louann_speulda-drews@fws.gov">Louann_speulda-drews@fws.gov</a>	Initial Appt. 02/99 Reappt. 01/11	01/2015
Michael Drews (Chair) 200 Winters Dr. Carson City, NV 89703 885-2305 (w) 883-8253 (h) 885-2350 (f) <a href="mailto:mdrews@gnomon.com">mdrews@gnomon.com</a>	Initial Appt. 02/89 Reappt. 12/90; 12/92; 02/97; 02/01; 02/05; 02/09	02/2013
<b><u>Resident/Property Owner</u></b>		
Dr. Gregory J. Hayes 411 W. Fourth St. Carson City, NV 89703 882-9070 (w) 846-5903 (c) <a href="mailto:ghayesmd@gmail.com">ghayesmd@gmail.com</a>	Initial Appt. 01/07 Reappt. 01/11	01/2015
Jed Block 602 West Spear Street Carson City, NV 89703 882-1013 (w) 720-7313 (c) <a href="mailto:jed@stateagent.com">jed@stateagent.com</a>	Initial Appt. 09/11	02/2015
<b><u>Building Construction</u></b>		
Donald Smit 2486 Fermi Rd. Carson City, NV 89706 882-2753 (w) 885-9427 (h) 741-9664 (c) <a href="mailto:don@project-one.com">don@project-one.com</a>	Initial Appt. 08/11	07/2013

*Continued next page...*

**SHPO Designee**

*Term limits mandated by the guidelines for the implementation of a Certified Local Government*

Elizabeth Dickey

Initial Appt. 02/12

1105 W. Sunset Way

Carson City, NV 89703

888-7478 (w) 884-4821 (h) 310-7020 (c)

[edickey@dot.state.nv.us](mailto:edickey@dot.state.nv.us)

**AUTHORITY:** CCMC 18.06.020 creates the seven member commission appointed by the BOS. The SHPO Representative is included as mandated by the guidelines for the implementation of a certified local government program. CCMC 18.06.025 provides for all members to reside in Carson City (reappointment OK). Membership qualification is outlined below:

1. At least two (2) members must be professionally qualified as an architect or a design professional with experience in historic preservation.
2. At least one (1) member must be professionally qualified in building construction.
3. At least one (1) member, but not more than two (2), shall be a professional in the field of historic preservation.
4. At least one (1) member must be a professional in the disciplines of archeology, anthropology, history or related professions.
5. At least one (1) member who owns property and resides within the district.
6. The board shall endeavor to include in the membership persons with demonstrated knowledge and interest in Carson City history and in design, finance, real property transactions, archeology or other matters likely to advance business of the HRC.

\*Bill No. 105 was approved by the BOS on June 16, 2011 amending these specifications to allowing for all categories to hold one member, but no more than two.

\*\* On February 3, 2012, Jennifer Pruitt met with Ron James, State Historic Preservation Officer, who evaluated applicants from the last opening that HRC had and designated Elizabeth Dickey as the SHPO designee due to Mara Jones' resignation and state staffing issues. (see email correspondence dated 2/3/12 for reference)

**MEETINGS:** Second Thursday of every other month

**PURPOSE:** CCMC 18.06.030 states "it shall be the duty of the HRC to serve as advisor to the board in all matters concerning the identification, designation, preservation and enhancement of areas, sites and structures of historic significance in Carson City and take action on open space use assessments, National Register nominations, the survey and preservation of archaeological sites, and the survey and inventory of properties of historic significance and proposed projects governed by this chapter." See specific chapter for further details.

**Liaison:** Jennifer Pruitt, Principal Planner 283-7076 [jpruitt@carson.org](mailto:jpruitt@carson.org)

**Attorney Assignment:** Moreen Scully 283-7571 [mscully@carson.org](mailto:mscully@carson.org)

- END DATA -

***INTERNAL USE ONLY - NOT FOR DISTRIBUTION***

**Historic Resources Commission**  
**Incumbent Attendance Record**

Michael Drews

Initial appointment: February 1989

325 meetings held since appointment; approx. 15 absences

**From:** "Michael P. Drews" <mdrews@gnomon.com>  
**To:** Laura Banks <lbanks@carson.org>  
**Date:** \* 11/2/2012 12:02 PM  
**Subject:** Historic Resource Commission Position  
**Attachments:** Drews\_Biosketch.docx

Laura,

I wish to re-apply for appointment to the Carson City Historic Resources Commission under the following category:  
Archaeology, Anthropology, or History Professional

I've attached a brief resume.

Thank You,  
Michael Drews

**Michael Drews**  
**200 Winters Drive**  
**Carson City, Nevada 89703**

November 20, 2012

Laura,

I wish to re-apply for appointment to the Carson City Historic Resources Commission under the following category:  
Archaeology, Anthropology, or History Professional

I've attached a brief resume.

Thank You,

A handwritten signature in black ink, consisting of a stylized 'M' and 'D' followed by a horizontal line extending to the right.

Michael Drews



Michael Drews, B.A, Cultural Resource Project Manager, Gnomon, Inc.

## **Biosketch**

Michael Drews manages cultural resource related projects for Gnomon, specializing in creation of cultural resource management systems, cultural resource inventories, predictive models, and National Register evaluations. He has over 40 years of experience conducting archaeological research in the Great Basin, California and the Pacific Northwest, with twelve years of experience developing and implementing cultural resource models using GIS. Mr. Drews has provided his expertise for a wide range of projects in the Great Basin, California, and the Pacific Northwest including archaeological survey /testing/data recovery; historic contexts; geomorphology; faunal analysis; collection management; public outreach; historic architecture, National Register evaluations, and Section 106, NEPA and CEQA regulatory compliance for federal, state and municipal governments, private industry, land developers, the military and the scientific community in the western United States. Mr. Drews is familiar with ESRI ArcGIS 10.x, geodatabases, Trimble Pathfinder Office, GPS and Total Station mapping. Mr. Drews is listed as Principal Investigator in Prehistoric and Historic archaeology on BLM Nevada, Oregon, and Washington Cultural Resource Permits.

## **Education**

---

B.A., Anthropology, University of San Francisco

## **Certifications/Appointments**

---

Training certificates: ESRI ArcView, Trimble Global Positioning Satellite System Resource Grade Receiver Training

Appointments:

- Carson River Advisory Committee representing Cultural Resource, Native American and V&T Railroad. Development of the Carson River Master Plan 1994-1997
- Carson City Historic Resources Commission. 1989-present
- Sierra Front-Northwestern Resource Advisory Council, Public-at-Large. 2009-present

## **Employment History**

---

Project Manager and Senior Staff Archaeologist, Gnomon, Inc., Carson City, Nevada (2000-present)  
Archaeologist II, Nevada Department of Transportation, Carson City (1991-2000)  
Staff Archaeologist, Intermountain Research, Silver City, Nevada (1982-1991)  
Staff Archaeologist Ancient Enterprises, Inc. Santa Monica California (1978-1982)  
Staff Archaeologist Archeotec, Inc. Oakland, California (1976-1978)

**18.06.005 - Title.**

This chapter shall be known and may be cited in all proceedings as the Carson City Historic District Ordinance.

*(Ord. 2001-23 § 2 (part), 2001).*

**18.06.010 - Purpose/applicability.**

The purpose of this chapter is to promote the educational, cultural and economic values of Carson City, and the health, safety and general welfare of the public through the preservation, maintenance and protection of districts, sites, buildings, and objects of significant historical, archaeological and cultural interest within Carson City.

Process-oriented standards are contained in this section. Design-oriented standards are contained in the development standards which is parallel in authority to this section.

*(Ord. 2001-23 § 2 (part), 2001).*

**18.06.015 - Procedure for proposed project.**

Any proposed project to construct, alter, remodel, restore, renovate, rehabilitate, demolish, remove or change the exterior appearance of a building or structure; or to place signs, fences, or lighting; or to construct parking areas of site improvements; or which affects the exterior landscape features and spaces that characterize a property and its environment shall not be started without prior approval of an application submitted to the historic resources commission (HRC) as provided for by this chapter.

*(Ord. 2001-23 § 2 (part), 2001).*



**18.06.020 - Historic resources commission (HRC).**

There is created a body to be known as the historic resources commission (HRC) which shall consist of seven members appointed by the board.

*(Ord. 2004-20 § 11 (part), 2004; Ord. 2001-23 § 2 (part), 2001).*

**18.06.025 - Qualifications of membership.**

1. All members must reside in Carson City.
2. At least one (1) member, but not more than two (2) members of the HRC, must be professionally qualified as an architect or a design professional with experience in historic preservation.
3. At least one (1) member, but not more than two (2) members of the HRC, must be professionally qualified in building construction.
4. At least one (1) member, but not more than two (2) members of the HRC, shall be a professional in the field of historic preservation.
5. At least one (1) member, but not more than two (2) members of the HRC, must be a professional in the disciplines of archeology, anthropology, history or related professions.



6. At least one (1) person, but not more than two (2) persons who owns property and resides within the district, must be included in the membership.
7. The Board shall endeavor to include in the membership persons with demonstrated knowledge and interest in Carson City history and in design, finance, real property transactions, archeology or other matters likely to advance the business of the HRC.

*(Ord. 2004-20 § 11 (part), 2004: Ord. 2001-23 § 2 (part), 2001).*

*(Ord. No. 2011-5, § 1, 6-16-2011)*

#### **18.06.030 - Duties of the HRC.**

1. It shall be the duty of the HRC to serve as advisor to the board in all matters concerning the identification, designation, preservation and enhancement of areas, sites and structures of historic significance in Carson City and take action on open space use assessments, National Register nominations, the survey and preservation of archaeological sites, and the survey and inventory of properties of historic significance and proposed projects governed by this chapter.
2. In this regard the HRC may:
  - a. Prepare and maintain an inventory of all property within Carson City having the potential for designation as archaeological property;
  - b. Prepare and maintain an inventory of all property within Carson City having the potential for designation as historic property;
  - c. Recommend to the board certain areas, places, buildings, structures and objects as appropriate for designation as historic provided in this chapter;
  - d. Review and recommend appropriate action regarding any construction, remodel, demolition, removal or other changes proposed for structures, fences visible from public right-of-ways or areas designated historic by the board, all as limited by this chapter;
  - e. Recommend to the board such changes in the zoning ordinance, building codes or other local laws as may enhance the purposes of this chapter;
3. Recommend to the board or conduct public information programs to increase public awareness of the value of archaeological, historic, architectural and cultural preservation in Carson City;
  - a. Recommend to the board the purchase of essential structures where private preservation is not feasible;
  - b. Cooperate with the state historic preservation office in designating structures, sites or areas for historical markers and plaques;
  - c. Assist and advise other city and state departments, agencies and commissions regarding historic properties in Carson City;
  - d. Recommend to the board that special recognition be given to structures, sites or areas which exemplify an outstanding example of historic preservation within Carson City.

*(Ord. 2001-23 § 2 (part), 2001).*

#### **18.06.035 - Historic designation criteria.**

1. Any cultural resource may be designated a "Historic Place" by the board if:
  - a. The cultural resource so designated has existed in the same basic form for more than fifty (50) years; and