## City of Carson City Request for Board Action

Date Submitted: 01/29/2013 Agenda Date Requested: 2/07/2013
Time Requested: Consent

To: Mayor and Supervisors

From: Nick Providenti, Director of Finance

Stacey Giomi, Fire Chief

**Subject Title:** For Possible Action: Action to approve the application to remove the uncollectible accounts receivable specified in the application from the records of the Ambulance Fund for a total amount of \$51,495.33 in uncollectible accounts receivable. (Nick Providenti)

**Staff Summary:** NRS 354.256 requires that the Controller apply to the Board for permission to remove uncollectible accounts receivable from the records of the County.

Type of Action Requested: (C	Check One)			
( ) Resolution	(	)	Ordinance	
(X) Formal Action/N	Iotion (	)	Other (Specify)	
Does this action require a Busi	ness Impact S	tater	ment: ( ) Yes	(X) No

**Recommended Board Action:** I move to approve the application to remove the uncollectible accounts receivable specified in the application from the records of the Ambulance Fund for a total amount of \$51,495.33 in uncollectible accounts receivable.

**Explanation of Recommended Board Action:** NRS 354.256 requires that the Controller apply to the Board for permission to remove uncollectible accounts receivable from the records of the County.

There presently exist a number of accounts receivable on the records of the Ambulance Fund which are deemed to be uncollectible. These accounts were worked by the Ambulance Billing Office and Advanced Data Processing, Inc.(ADPI). When all avenues available were exhausted accounts were assigned to collection agencies who then worked them until all reasonable collection efforts available to them were also exhausted. Most of the uncollectible amounts are due from transients from out of state who cannot be located, from senior citizens with no income or assets, or from people who are deceased or bankrupt. The unpaid amounts will remain on the credit records of the debtors for seven years.

A listing of the accounts deemed uncollectible is attached including amounts, the name of the debtor, the date of the incident and the reasons indicating why the debt is uncollectible. The total involved is \$51,495.33.

In their audit recommendations for the fiscal year ending June 30, 1996 Kafoury, Armstrong recommends that clearly old and uncollectible balances be written off against the allowance for doubtful accounts at least on an annual basis. These accounts were sent to collection agencies from July 1, 2012 through December 31, 2012. Typically the amount that is written off every six months is closer to \$500,000. The amount is significantly less because we changed billing companies on July 1, 2012 and this company has not sent any accounts to hard collect as of December 31, 2012. We anticipate the amount that will be written off on June 30, 2013 will be closer to \$1,000,000 which is in line with the budgeted amount for FY 2013 of \$1,135,567.

Staff hereby applies for permission to remove the accounts listed on the attached documents from the records of the Ambulance Fund.

Applicable Statute, Code, Policy, Rule or Regulation: NRS 354.256

Fiscal Impact: Bad Debt in the Ambulance Fund of \$51,495.33

Funding Source: Ambulance Fund

**Explanation of Impact:** Increase Ambulance Fund Bad Debt by \$51,495.33.

## Alternatives:

- 1) Reject Application
- 2)Mod Application

**Prepared By:** Nick Providenti Stacey Giomi

Reviewed By: for Raburt S. Grom; Date: 1/29/2018

: (City Manager)

: (District Africance)

(Finance Director)

Date: 1/29/3

Date: 1/29/3

Board Action Taken:  Motion:	1) 2)	Aye/Nay
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## Submission Batch Report

## Carson City Fire Department

Total Potential to Write-Off, July-December 2012: Total Potential to Write-Off, January-June 2013: Total Potential to Write-Off, July 2012-June 2013: \$51,495.33 \$0.00 \$51,495.33

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Batch	Trip Date Job	Bun Name	Current Payor	<u>Schedule</u>	Event	Reason	Charges	Credits	Balance
38030	2/5/2012 0158-A	9264 BREWER, EMMA	BILL PATIENT	Collection Agency External	Sent to Collection	Sent to collections. No patient response.	\$1,759.00	\$1,559.00	\$200,00
38030	2/27/2012 0207-A	13371 BRUCE, KRYSTAL	BILL PATIENT	Collection Agency External	Sent to Collection	Sent to collections, No patient response.	\$1,269.00	\$1,229.11	\$39,89
38030	12/20/2011 0040-A	104757 DAVIS, FRED	BILL PATIENT	Collection Agency External	Sent to Collection	Sent to collections. No patient response,	\$1,827.30	\$1,612.18	\$215.12
38030	1/11/2012 0171-A	2535 DIEHL, RAY	BILL PATIENT	Collection Agency External	Sent to Collection	Sent to collections. No patient response.	\$1,657.00	\$1,557.00	\$100.00
38030	10/13/2011 0025-A	88332 ELLERY, WILLIAM	BILL PATIENT	Collection Agency External	Sent to Callection	Sent to collections. No patient response.	\$1,289.00	\$0.00	\$1,289.00
38030	2/3/2012 0186-A	9245 FARMER, HAROLD	BILL PATIENT	Collection Agency External	Sent to Collection	Sent to collections. No patient response,	\$1,410.90	\$1,314.14	\$96.76
38030	2/28/2012 0190-A	13843 HOWARD, JACKIE	BILL PATIENT	Collection Agency External	Sent to Collection	Sent to collections. No patient response.	\$1,104.30	\$1,055.82	\$48.48
38030	2/6/2012 0193-A	9273 LOPEZ, ELISEO	BILL PATIENT	Collection Agency External	Sent to Collection	Sent to collections. No patient response,	\$1,734.40	\$1,599.64	\$134.76
38030	10/2/2011 0211-A	86076 MAITLAND, DELISA	BILL PATIENT	Collection Agency External	Sent to Collection	Sent to collections. No patient response.	\$1,354.00	\$0.00	\$1,354.00
38030	2/23/2012 0209-A	13300 MARQUEZ, JAVIER	BILL PATIENT	Collection Agency External	Sent to Collection	Sent to collections. No patient response.	\$1,144.00	\$1,104,82	\$39.18
38030	1/23/2012 0184-A	5896 MCGTLL, BRYAN	BILL PATIENT	Collection Agency External	Sent to Collection	Sent to collections. No patient response.	\$1,335.00	\$1,235.00	\$100.00
38030	1/31/2012 0224-A	8604 MCGILL, BRYAN	BILL PATTENT	Collection Agency External	Sent to Collection	Sent to collections. No patient response.	\$1,269.00	\$1,169.00	\$100.00
38030	2/16/2012 0199-A	11289 MCGREGOR, SHIRLEY	BILL PATIENT	Collection Agency External	Sent to Collection	Sent to collections. No patient response.	\$1,248.30	\$1,157.44	\$90.86
38030	2/23/2012 0200-A	13291 NAGY, JOSEPH	BILL PATIENT	Collection Agency External	Sent to Collection	Sent to collections. No patient response.	\$1,086.60	\$994.19	\$92.41
38030	2/19/2012 0168-A	12194 NEGRETE, JESSICA	BILL PATIENT	Collection Agency External	Sent to Collection	Sent to collections. No patient response.	\$1,144.00	\$1,104.82	\$39,18
38030	2/28/2012 0191-A	13844 PALMER, LEE	BILL PATIENT	Collection Agency External	Sent to Collection	Sent to collections. No patient response.	\$1,148.00	\$0.00	\$1,148,00
38030	1/24/2012 0161-A	5926 REILLY, CYNTHIA	<b>BILL PATIENT</b>	Collection Agency External	Sent to Collection	Sent to collections. No patient response.	\$1,468.00	\$0.00	\$1,468.00
38030	1/30/2012 0159-A	6840 ROSKY, BRIAN	BILL PATIENT	Collection Agency External	Sent to Collection	Sent to collections. No patient response,	\$1,358.00	\$786,75	\$571.25
38030	1/23/2012 0181-A	5893 ROSTON, SKYLER	BULL PATIENT	Collection Agency External	Sent to Collection	Sort to collections. No patient response,	\$1,148.00	\$712.57	\$435.43
38030	10/6/2011 0230-A	87620 RUST, TANNER	BILL PATIENT	Collection Agency External	Sent to Collection	Sent to collections. No patient response.	\$1,445.00	\$839.80	\$605.20
38030	2/25/2012 0197-A	13321 SEGURA, ELIZABETH	BILL PATTENT	Collection Agency External	Sent to Collection	Sent to collections. No patient response.	\$1,657.00	\$0,00	\$1,657.00
38030	2/27/2012 0190-A	13354 SMITH, VICKI	BILL PATTENT	Collection Agency External	Sent to Collection	Sent to collections. No patient response,	\$1,271,30	\$1,179.04	\$92.25
38030	Z/24/2012 0238-A	13314 SWEENIE, NATALIE	BLUL PATIENT	Collection Agency External	Sent to Collection	Sent to collections. No patient response.	\$1,377.10	\$1,278.37	\$98.73
38030	1/5/2012 0207-A	2143 THOMAS, RALPH	BILL PATIENT	Collection Agency External	Sent to Collection	Sent to collections. No patient response.	\$1,427.00	\$1,277.00	\$150.00
38030	1/8/2012 0007-A	1089 THOMAS, RALPH	BILL PATIENT	Collection Agency External	Sent to Collection	Sent to collections. No patient response,	\$1,335.00	\$1,185,00	\$150.00
38030	1/15/2012 0006-A	2601 TRUDELL, CLIFFORD	BILL PATIENT	Collection Agency External	Sent to Collection	Sent to collections. No patient response.	\$1,072.80	\$897,80	\$175.00
38030	2/1/2012 0097-A	7076 VEADER, BENJAMIN	BILL PATIENT	Collection Agency External	Sent to Collection	Sent to collections. No patient response.	\$1,269.00	\$1,069.00	\$200.00
38030	9/17/2011 0021-A	80398 VINES, EDWARD	BILL PATIENT	Collection Agency External	Sent to Collection	Sent to collections. No patient response.	\$1,335.00	\$100.00	\$1,235.00
37741	1/3/2012 0236-A	1741 ALM, DONNA	SILL PATIENT	Collection Agency External	Pend Referral to External Coll	Sent to collections. No patient response.	\$1,516.00	\$1,366.00	\$150.00
37741	2/1/2012 0089-A	7068 ALM, DONNA	BILL PATIENT	Collection Agency External	Pend Referral to External Coll	Sent to collections. No patient response,	\$1,564.30	\$1,487.70	\$76.60
37741	1/19/2012 0181-A	4378 ANELLO, ZACHARY	BILL PATIENT	Collection Agency External	Pend Referral to External Coil	Sent to collections. No patient response,	\$1,036.00	\$0.00	\$1,036.00
37741 37741	2/9/2012 0183-A	9676 ATKINS, TIMOTHY	BILL PATIENT	Collection Agency External	Pend Referral to External Coll	Sent to collections. No patient response.	\$1,279.00	\$0.00	\$1,279.00
37741	11/25/2011 0166-A	101064 BOTTRELL, KATHRYN	BILL PATTENT	Collection Agency External	Pend Referral to External Coll	Sent to collections. No patient response.	\$1,332.70	\$1,243.78	\$88.92
37741	1/10/2012 0189-A	2529 CHANDLER, AALIYAH	BILL PATIENT	Collection Agency External	Pend Referral to External Coll	Sent to collections. No patient response.	\$1,657.00	\$1,610.05	\$46.95
37741	2/27/2012 0208-A	13372 DAVIS, KELLI	BILL PATIENT	Collection Agency External	Pend Referral to External Coll	Sent to collections, No patient response.	\$1,223.00	\$0.00	\$1,223,00
37741	2/17/2012 0189-A 2/13/2012 0186-A	11620 DOMINA, ROXANNE	BILL PATTENT	Collection Agency External	Pend Referral to External Coli	Sent to collections. No patient response.	\$1,657.00	\$1,610.05	\$46.95
37741	2/17/2012 0197-A	10018 DOWELL, GAIL	BILL PATIENT	Collection Agency External	Pend Referral to External Coll	Sent to collections. No patient response.	\$1,438.10	\$1,346.40	\$91.70
37741	1/23/2012 0192-A	11628 DUNBAR, DEBORAH	BILL PATIENT	Collection Agency External	Pend Referral to External Coll	Sent to collections. No patient response.	\$1,059.00	\$0.00	\$1,059.00
37741	2/6/2012 0207-A	5904 FANNING, TRISHA	BILL PATIENT	Collection Agency External	Pend Referral to External Coll	Sent to collections. No patient response.	\$1,723.00	\$0.00	\$1,723.00
37741	2/4/2012 0174-A	9287 FARMER, HAROLD	BILL PATIENT	Collection Agency External	Pend Referral to External Coll	Sent to collections. No patient response.	\$1,351.80	\$1,254.61	\$97.19
37741	1/26/2012 0162-A	9253 GATES, ANGELA	BILL PATIENT	Collection Agency External	Pend Referral to External Coll	Sent to collections. No patient response.	\$1,422.00	\$0.00	\$1,422.00
37741	2/28/2012 0185-A	5940 GONDER, ALISON 13838 GREEN, JESSE	BILL PATIENT	Collection Agency External	Pend Referral to External Coli	Sent to collections. No patient response.	\$1,312.00	\$1,272.82	\$39,18
37741	2/1/2012 0092-A	7071 HALL, AIDAN	BILL PATTENT	Collection Agency External	Pend Referral to External Coll	Sent to collections. No patient response.	\$1,144.00	\$0.00	\$1,144.00
37741	2/25/2012 0206-A	13330 HAMBY, DON	8ILL PATIENT	Collection Agency External	Pend Referral to External Coll	Sent to collections. No patient response.	\$1,082.00	\$1,042.11	\$39,89
37741	2/28/2012 0179-A	13832 HART, JASON	BILL PATIENT	Collection Agency External	Pend Referral to External Coll	Sent to collections. No patient response.	\$1,190,00	\$0.00	\$1,190.00
37741	2/19/2012 0176-A	12202 HERRING, JC	BILL PATIENT	Collection Agency External	Pend Referral to External Coll	Sent to collections. No patient response.	\$1,292.00	\$0.00	\$1,292.00
37741	2/3/2012 0189-A	9248 HOWARD, JACKIE	BILL PATIENT BILL PATIENT	Collection Agency External	Pend Referral to External Coll	Sent to collections. No patient response.	\$1,339.60	\$1,247.19	\$92.41
37741	2/16/2012 0187-A	11277 HOWARD, JACKIE	BILL PATIENT	Collection Agency External	Pend Referral to External Coll	Sent to collections. No patient response.	\$1,332.70	\$1,240,72	\$91.98
37741	2/17/2012 0196-A	11627 HOWARD, JACKIE	BILL PATIENT	Collection Agency External	Pend Referral to External Coll	Sent to collections. No patient response.	\$1,143.40	\$1,092.53	\$50.87
37741	2/3/2012 0180-A	9239 JACKSON, ROSITA	BILL PATTENT	Collection Agency External	Pend Referral to External Coll	Sent to collections. No patient response.	\$1,445.00	\$1,352,88	\$92.12
37741	2/22/2012 0208-A	12809 JONES, SHAWN	BILL PATIENT	Collection Agency External	Pend Referral to External Coll	Sent to collections. No patient response.	\$1,381.00	\$1,339.69	\$41.31
37741	1/29/2012 0197-A	6837 KIRSCHNER, WILLIAM	BILL PATIENT	Collection Agency External	Pend Referral to External Coll	Sent to collections. No patient response.	\$1,723.00	\$0.00	\$1,723.00
37741	1/31/2012 0085-A	6870 LAGIER, SEAN	BILL PATIENT	Collection Agency External	Pend Referral to External Coll	Sent to collections. No patient response.	\$1,284.40	\$1,195.37	\$89.03
37741	1/1/2012 0262-A	1405 LOVE, VICTORIA	BILL PATIENT	Collection Agency External	Pend Referral to External Coll	Sent to collections. No patient response.	\$1,351.00	\$0.00	\$1,351.00
37741	1/20/2012 0165-A	4936 MALONE, NORRINE	BILL PATIENT	Collection Agency External Collection Agency External	Pend Referral to External Coli	Sent to collections. No patient response.	\$1,038.30	\$962.50	\$75.80
37741	1/9/2012 0220-A	2506 MARTIN, ROSALIE	BILL PATIENT	Collection Agency External	Pend Referral to External Coll	Sent to collections. No patient response.	\$1,470.30	\$1,376.63	\$93.67
37741	1/17/2012 0009-A	2880 MARTIN, ROSALIE	BILL PATIENT	Collection Agency External	Pend Referral to External Coll Pend Referral to External Coll	Sent to collections. No patient response.	\$1,082.00	\$1,003.53	\$78.47
37741	2/20/2012 0193-A	12204 MCDERMOTT, LAUREEN	BILL PATIENT	Collection Agency External	Pend Referral to External Coil	Sent to collections. No patient response.	\$1,129.60	\$1,079.57	\$50.03
37741	2/26/2012 0207-A	13349 MCFARLEN, DAWN	BILL PATIENT	Collection Agency External	Pend Referral to External Coll	Sent to collections. No patient response,	\$1,105.00	\$0.00	\$1,105.00
37741	8/29/2011 0128-A	76306 MCQUTTY, DENNIS	BILL PATIENT	Collection Agency External	Pend Referral to External Coll	Sent to collections. No patient response.	\$1,206.00	\$0.00	\$1,206.00
37741	2/12/2012 0176-A	9714 NORRIS, LEAH	BILL PATIENT	Collection Agency External	Pend Referral to External Coll	Sent to collections. No patient response. Sent to collections. No patient response.	\$1,167.90	\$1,079.80	\$88.10
37741	12/31/2011 0180-A	108124 PAHONA, JENNIFER	BILL PATIENT	Collection Agency External	Pend Referral to External Coll		\$1,121.00	\$0.00	\$1,121.00
37741	1/4/2012 0207-A	1750 PAHONA, JENNIFER	BILL PATIENT	Collection Agency External	Pend Referral to External Coll	Sent to collections. No patient response, Sent to collections. No patient response.	\$1,292.00 \$1,292.00	\$0.00 \$0.00	\$1,292.00
37741	2/12/2012 0170-A	9708 PAHONA, JENNIFER	SILL PATIENT	Collection Agency External	Pend Referral to External Coll	Sent to collections, No patient response,	\$1,292.00 \$1,059.00	\$0.00	\$1,292.00 \$1,059.00
37741	1/15/2012 0007-A	260Z PURCELL, LAURIE	BILL PATTENT	Collection Agency External	Pend Referral to External Coll	Sent to collections. No patient response.	\$1,963.00	\$1,198.64	\$764.36
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37741	11/23/2011 0229-A	101038 REYES, LESLEY	BILL PATIENT	Collection Agency External	Pend Referral to External Coll	Sent to collections. No patient response.	\$1,236.00	\$1,136.00	\$100.00
37741	2/3/2012 0179-A	9238 RIDDLE, SHIRLEY	BILL PATIENT	Collection Agency External	Pend Referral to External Coll	Sent to collections. No patient response.	\$1,384.40	\$1,289.75	\$94.65
37741	2/20/2012 0196-A	12207 RUSSO, KIM	BILL PATTENT	Collection Agency External	Pend Referral to External Coll	Sent to collections. No patient response.	\$1,269.00	\$1,229.11	\$39.89
37741	11/6/2011 0012-A	94476 SCHWARYZ, JOHN	BILL PATTENT	Collection Agency External	Pend Referral to External Coll	Sent to collections. No patient response.	\$1,361.00	\$0.00	\$1,361.00
37741	2/28/2012 0184-A	13837 SCOTT, EMILY	BILL PATIENT	Collection Agency External	Pend Referral to External Coll	Sent to collections. No patient response.	\$1,335.00	\$0.00	\$1,335.00
37741	2/15/2012 0017-A	10176 SHAFFER, MARTHA	BILL PATTENT	Collection Agency External	Pend Referral to External Coll	Sent to collections. No patient response.	\$1,677.00	\$1,624.87	\$52.13
37741	12/18/2011 0068-A	104744 SHUE, BARBARA	BILL PATTENT	Collection Agency External	Pend Referral to External Coll	Sent to collections. No patient response.	\$1,323.00	\$1,058.40	\$264.60
37741	10/27/2011 0022-A	92023 SMITH, BERTRAM	BILL PATIENT	Collection Agency External	Pend Referral to External Coll	Sent to collections. No patient response.	\$1,445.00	\$0.00	\$1,445.00
37741	2/15/2012 0024-A	10183 SMITH, MARCIA	BILL PATIENT	Collection Agency External	Pend Referral to External Coli	Sent to collections. No patient response.	\$1,608.00	\$0.00	\$1,608.00
37741	2/19/2012 0162-A	12188 SMJTH, PATRICIA	BILL PATIENT	Collection Agency External	Pend Referral to External Coll	Sent to collections. No patient response.	\$1,105.00	\$1,073.31	\$31.69
37741	9/14/2011 0061-A	80361 SMITH, WILLIE	BILL PATIENT	Collection Agency External	Pend Referral to External Coll	Sent to collections. No patient response.	\$1,723.00	\$0,00	\$1,723.00
37741	12/16/2011 0062-A	104716 SUTTLE, SHELLY	BILL PATIENT	Collection Agency External	Pend Referral to External Coll	Sent to collections. No patient response.	\$1,555.00	\$1,018.00	\$537,00
37741	2/27/2012 0193-A	13357 TERRAZAS, KIMBERLY	BILL PATIENT	Collection Agency External	Pend Referral to External Coll	Sent to collections. No patient response.	\$1,292.00	\$0.00	\$1,292,00
37741	1/30/2012 0177-A	6858 TREJO, MARIA	BILL PATTENT	Collection Agency External	Pend Referral to External Coll	Sent to collections, No patient response.	\$1,256.00	\$1,162.47	\$93.53
37741	2/16/2012 0201-A	11291 TULLY, RONALD	BILL PATIENT	Collection Agency External	Pend Referral to External Coll	Sent to collections. No patient response.	\$1,289.70	\$1,196.31	\$93.39
37741	12/17/2011 0050-A	104725 UTT, JOHN	BILL PATIENT	Collection Agency External	Pend Referral to External Coll	Sent to collections. No patient response.	\$1,036.00	\$0.00	\$1,036.00
37741	1/5/2012 0209-A	2145 WALKER, ELIZABETH	BILL PATIENT	Collection Agency External	Pend Referral to External Coll	Sent to collections. No patient response,	\$1,273.60	\$1,181.19	\$92.41
37741	2/28/2012 0192-A	13845 WOODWARD, BILL	BILL PATIENT	Collection Agency External	Pend Referral to External Coll	Sent to collections. No patient response.	\$1,121.00	\$0.00	\$1,121.00
37741	2/23/2012 0198-A	13289 YOUNG, JANET	BILL PATIENT	Collection Agency External	Pend Referral to External Coll	Sent to collections, No patient response.	\$1,194.00	\$0.00	\$1,194.00
37741	2/29/2012 0175-A	13862 YOUNG, JANET	BILL PATIENT	Collection Agency External	Pend Referral to External Coll	Sent to collections. No patient response.	\$1,194.00	\$0.00	\$1,194.00
37741	2/23/2012 0203-A	13294 ZEVNICK, ROBERT	BILL PATIENT	Collection Agency External	Pend Referral to External Coll	Sent to collections. No patient response.	\$1,059.00	\$0.00	\$1,059.00

Total

\$115,884.80 \$64,389.47 \$\$1,495.33